



AGENDA WASHTENAW COUNTY WAYS & MEANS COMMITTEE November 17, 2021

6:30 PM

Remote Meeting:

View the Meeting: <https://www.washtenaw.org/Webcast>

Participate via Zoom: <https://washtenaw.me/BOCZoom>

Participate via Phone: dial 1 (312) 626-6799

Webinar ID: 923 2350 2362, Passcode: 117165

www.washtenaw.org

- I. Roll Call
- II. Citizen Participation
- III. Commissioner Follow-Up To Citizen Participation
- IV. New Business
 - A. Trial Court
 1. FY22 Michigan State Police Coronavirus Emergency Supplemental Funding Grant
 - Ratifying the application for the 2022 Coronavirus Emergency Supplemental Funding Grant
 - To the Michigan State Police
 - In an amount up to \$250,000
 - For the period of January 1, 2022 to December 31, 2022
 - To partially reimburse the Trial Court for the cost of upgrading courtroom/hearing room audio visual technology
 - To increase the ability of the Trial Court to offer remote hearings in alignment with new State Court Administrative Office mandates in response to the coronavirus pandemic
 - This grant will reimburse up to \$250,000 and requires no county match
 - Upon receipt of the grant award:
 - Authorizing the Administrator to sign the Notice of Grant Award
 - Amending the budget, as attached hereto and made a part hereof
 - Authorizing the Administrator to sign delegate contracts in conformity with the application/award upon review of Corporation Counsel, to be filed with the County Clerk
 - B. District Court
 1. FY22 Michigan State Police Coronavirus Emergency Supplemental Funding Grant

- Ratifying the application for the 2022 Coronavirus Emergency Supplemental Funding Grant
- To the Michigan State Police
- In an amount up to \$250,000
- For the period of January 1, 2022 to December 31, 2022
- To partially reimburse the District Court for the cost of upgrading courtroom/hearing room audio visual technology
- To increase the ability of the District Court to offer remote hearings in alignment with new State Court Administrative Office mandates in response to the coronavirus pandemic
- This grant will reimburse up to \$250,000 and requires no county match
- Upon receipt of the grant award:
 - Authorizing the Administrator to sign the Notice of Grant Award
 - Amending the budget, as attached hereto and made a part hereof
 - Authorizing the Administrator to sign delegate contracts in conformity with the application/award upon review of Corporation Counsel, to be filed with the County Clerk

RECOMMENDATION: Approval

C. Prosecuting Attorney

1. City of Ypsilanti Marijuana Expungement Grant

- Approving the grant agreement
- With the City of Ypsilanti
- In the amount of \$25,000
- For the period of January 1, 2022 to December 31, 2022
- To facilitate and provide assistance to individuals seeking expungement including
 - City of Ypsilanti residents,
 - People with marijuana-related criminal records arising from convictions in the 14A2 District Court; and
 - People with marijuana-related criminal records arising from activity that took place in the City of Ypsilanti
- This grant provides additional funding to support the work already being done by the Conviction Integrity and Expungement Unit (CIEU) including communicating with City of Ypsilanti residents on expungement opportunities, paying the cost for certified court record fees, expungement application fees, and direct constituent outreach (ex. hosting community events).
- Upon receipt of the grant award:
 - Authorizing the Administrator to sign the Notice of Grant Award
 - Amending the budget, as attached hereto and made a part hereof
 - Authorizing the Administrator to sign delegate contracts in

conformity with the application/award upon review of Corporation Counsel, to be filed with the County Clerk

RECOMMENDATION: Approval

D. Public Works

1. Washtenaw Regional Resource Management Authority and Washtenaw County Contract Amendment

- Authorize the extension of the fiduciary relationship with WRRMA and amend the revenue contract
- The Washtenaw County Board of Commissioners hereby permit Washtenaw County to act as fiduciary to WRRMA
- Extends the date of the contract to June 20, 2023
- Increase annual compensation not to exceed \$40,000 per year for an overall contract not to exceed \$120,000
- The WRRMA Board has focused primarily on increasing the quality and quantity of the recycling stream within its borders which will reduce carbon emissions
- The WRRMA Board and Washtenaw County have entered into a contract to provide support for meeting coordination and support, education, outreach and marketing, and administrative support
- The current contractual relationship is only permitted until June 30, 2022

RECOMMENDATION: Approval

E. Water Resources

1. Survey and Remonumentation Program 2022

- Requested that the Board of Commissioners authorize an application to the Michigan Department of Labor and Economic Growth for the 2022 Remonumentation program
- Grant amount is \$123,007
- No General Fund dollars are requested
- There is no County match
- Further requested that the Board of Commissioners appoint a County Grant Administrator and County Representative, authorize the Grant Administrator to sign the notice of grant award, amend the budget and authorize the Administrator to sign the delegate contracts
- The State funds the Survey and Remonumentation program to assist counties to more accurately represent survey corners within local jurisdictions
- This is important because over time monument points, used in surveying, change due to transformation of the surrounding areas
- In the year 2022, the Office of the Water Resources Commissioner plans

to remonument 71 corners

RECOMMENDATION: Approval

2. Michigan Agriculture Environmental Assurance Program (MAEAP) Clean Sweep Grant Program

- Requested that the Board of Commissioners ratify the signature of the County Administrator on the contracts to the Michigan Department of Agriculture and Rural Development's (MDARD) Clean Sweep Grant
- Further requested that the Board of Commissioners authorize the Administrator to sign the Notice of Grant Award, amend the budget and authorize the Administrator to e-sign delegate contracts
- Grant Period: October 1, 2021 through September 30, 2022
- Grant Award: \$40,000 with no County match
- Grant monies will be used to collect unused pesticides, herbicides, and related chemicals from the agricultural community, educate the citizens and business owners on proper disposal, and provide a transferable model to benefit communities in need
- Pesticides and herbicides are collected at the Home Toxics Center located at the Western Services Center and to provide convenient access to services, at various locations across the County through the County Cleanup Days
- To date in 2021, over 5,624 residents have been served through the Home Toxics Center and over 1,950 households have been served through the County Cleanup Days

RECOMMENDATION: Approval

F. Equalization

1. 2021 Apportionment Report

- Requested that the Board of Commissioners approve this report yearly under MCL section 211.37 as amended by Act No. 35, Public Acts of 2001
- Shows the total tax levy for 2021
- Lists the 2021 Special Assessments for Drains, Public Works, and the Road Commission

RECOMMENDATION: Approval

G. Finance

1. Capital Improvement Refunding Bonds, Series 2022 (Refunding of Series 2014 and 2015) and Certificate of Continuing Disclosure

- Requested that the Washtenaw County Board of Commissioners

approve the Resolution authorizing the sale of one or more series of refunding bond issues

- Amount not to exceed \$12,275,000
- For the purpose of refunding the outstanding Capital Improvement Bonds, Series 2014 and Series 2015 and provide continuing disclosure on the bond refunding

- In 2014 the Board of Commissioners approved a bond sale of \$15,920,000 to raise funds for refunding capital improvement bonds for construction to expand the jail in 2006
- Approximately \$8,015,000 in principal of that bond issue remains outstanding
- In 2015 the Board of Commissioners approved a bond sale of \$9,560,000 to raise funds for refunding capital improvement bonds for the construction of the 14A District Court and the County fiber optic network
- Approximately \$4,555,000 in principal of that bond issue remains outstanding

- Pursuant to Act No. 34, Public Acts of Michigan, 2001 the County is authorized to issue refunding bonds to call outstanding bonds of the County
- Given present interest rates, in relation to the interest rates at the time of original refunding issues, refunding of the Capital Improvement Bonds, Series 2014 and 2015 would result in net savings of approximately \$562,000 over life of the one or more new bond issues

RECOMMENDATION: Approval

H. Administration

1. 2021 Non-General Fund Budget Adjustments

- Non-general fund programs will increase in the amount of:
 - \$100,000 in the Sheriff's Office Drug Forfeiture Fund
 - \$100,000 in the Sheriff's Office Inmate Enterprise Fund
 - \$45,000 in the Shop with a Cop program
 - \$20,000 in the 911 maintenance fund
 - \$500,000 in the Sheriff Technology Capital Fund
 - \$384,953 in the Fleet Fund
 - \$915,000 in the Risk Management Fund
 - \$365,000 in the Workers Comp Fund
 - \$355,000 in the Severance Fund for fiscal year 2021 only
- 2021 has been a historic year for medical, workers comp and severance claims due to the impact of Covid-19 delaying medical care and retirements as well as cyclical spikes
- As much information as can be known has been included in projections, but several factors outside of the County's control including quarterly medical settlements and unknown retirements remain that could exhaust

fund balance and result in fund deficits for the internal service funds

- In order to mitigate fund deficits, the County Administrator requests the ability to authorize necessary transfers from the General Fund to applicable internal service funds to avoid exhausting fund balances and avoiding fund deficits and to amend the budget in alignment with needed transfers

RECOMMENDATION: Approval

- V. Report of the County Administrator
 - A. 3rd Quarter Budget Update
 - B. 3rd Quarter Budget Adjustments
- VI. Report of the Chair of the Board
- VII. Report of the Chair of Ways and Means
- VIII. Items for Current/Future Discussion
- IX. Pending
 - A. Administration
 - 1. 2022-2025 Budget Reaffirmation
- X. Adjournment

Next Ways & Means Committee Meeting

December 1, 2021

Remote Meeting: <https://washtenaw.me/BOCZoom>

6:30 PM