



AGENDA WASHTENAW COUNTY BOARD OF COMMISSIONERS May 4, 2022

7:00 PM

Board Room

Washtenaw County Administration Building

220 N. Main Street

Ann Arbor, Michigan

www.washtenaw.org

Remote Participation via Zoom: <https://washtenaw.me/BOCZoom>

Remote Participate via Phone: dial 1 (312) 626-6799

Webinar ID: 860 0810 5839, Passcode: 500953

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- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. PUBLIC PARTICIPATION
- IV. COMMISSIONER FOLLOW-UP TO PUBLIC PARTICIPATION
- V. LIAISON REPORTS
- VI. SPECIAL ORDER OF BUSINESS
 1. A resolution setting a public hearing to receive comment on a proposed brownfield plan for 3874 Research Park Drive in Ann Arbor for May 18, 2022 from the Office of Community and Economic Development
 2. A resolution setting a public hearing to receive comment on the Washtenaw Urban County 2022-2023 Annual Action Plan for May 18, 2022 from the Office of Community and Economic Development
 3. A resolution setting a Public Hearing for May 18th, 2022 at 6:45 PM in the Board Room at 220 North Main Street, Ann Arbor, Michigan to receive public comment on the proposed 2022 millage rate. Pending information from Equalization and the Michigan Department of Treasury
- VII. APPOINTMENTS
- VIII. CONSENT AGENDA
 1. Approval of Minutes of Previous Meeting (April 6, 2022)
 2. Communications
 3. Report of Standing Committees: Working Session (4/6/22)
 4. Report of Special Committees: Washtenaw County Board of Public Works
 5. Other Reports

A. Reports prepared by the Finance Department

Schedule of Fund Balances/Net Positions as of Year End 2021

Schedule of Long Term Liabilities - Last Five Years

B. Presentation on the Washtenaw County Audit results from Stephen Blann, CPA, Principal, from Rehmann Robson

Independent Auditors' Communication with Those Charged with Governance

Annual Comprehensive Financial Report (ACFR) for the Year Ended December 31, 2021

Washtenaw County Building Authority Financial Statements for the Year Ended December 31, 2021

Washtenaw County Department of Public Works Projects Financial Statements for the Year Ended December 31, 2021

Washtenaw County Water Resources Commissioner Financial Statements for the Year Ended December 31, 2021

Washtenaw County Employees Retirement System (WCERS) Financial Statements for the Year Ended December 31, 2021

Washtenaw County Voluntary Employees Beneficiary Association (VEBA) Financial Statements for the Year ended December 31, 2021

Washtenaw County Defined Contribution Plan (WCDC) Financial Statements for the Year Ended December 31, 2021

Washtenaw County Retirement Health Savings Plan (RHS) Financial Statements for the Year Ended December 31, 2021

Washtenaw County Community Mental Health (CMH) Financial Statements for the Year ended September 30, 2021

Washtenaw County, Michigan Single Audit for the Year ended December 31, 2021

Washtenaw County Mental Health Millage Operation (MHMO) Financial Statements for the Year Ended December 31, 2021

Washtenaw County 800 MHz Communications Consortium Financial Statements for the Year ended December 31, 2021

C. A report on contracts in the amount of \$25,000 and under from March 31, 2022 through April 14, 2022

- D. A report on contracts in the amount of \$25,000 and under from April 14, 2022 through April 28, 2022
- E. A report from the Washtenaw County Road Commission on the summary of service requests for the month of March, 2022
- F. Destination Ann Arbor Quarterly Report - Q1 2022

6. Report of the Treasurer

IX. RESOLUTIONS

1. First Reading

- A. A resolution to adopt the Brownfield Plan for the 3874 Research Park Drive Brownfield Plan, Ann Arbor, MI 48108 from the Office of Community and Economic Development
 - Requested that the Washtenaw County Board of Commissioners adopt the Brownfield Plan for 3874 Research Park Drive, Ann Arbor, MI 48108
 - The Brownfield Plan is projected to capture \$238,705 each year of future County Operating tax revenue over 13 years
 - The Plan will generate approximately \$720,000 to the County Brownfield Authority's Local Brownfield Revolving Fund, which is provided as grants and loans to other brownfield sites throughout the County

RECOMMENDATION: Approval

- B. A resolution to ratify the submission and to sign and accept a grant award from the National Fish and Wildlife Foundation Southeast Michigan Resilience Fund 2022 to support green infrastructure in Ypsilanti Township from the Water Resources Commissioner
 - Grant award in the amount of \$300,000
 - \$10,000 General Fund match

RECOMMENDATION: Approval

- C. A resolution approving the purchase and installation of a recording system for the Washtenaw County 14A District Court and Trial Court
 - The estimated cost of this project is \$1,253,338 inclusive of contingency
 - \$878,193 will be funded by the Trial Court
 - \$375,145 will be funded by the District Court

RECOMMENDATION: Approval

D. A resolution authorizing the creation of a Risk Manager position from Corporation Counsel

- After the recent retirement of the Labor Relations Director/Risk Manager, the Position Control Number (PCN) was utilized for the Labor Relations Director leaving no PCN available for the Risk Manager
- The budget for the Risk Manager remained in Risk Management
 - The position creation does not create a budget impact to the Risk Management Fund or the General Fund
- The requested action creates the following position:
PCN: 31180001 | Title: Risk Manager
Grade: 31 | Group: 4100
Salary Range: \$60,518 - \$89,586

RECOMMENDATION: Approval

E. A resolution reaffirming and adopting an updated deficit elimination plan for the Washtenaw County Community Mental Health Fund for Fiscal Years 2022 and 2023 for the deficit incurred for Fiscal Year ended September 30, 2019

- Community Mental Health has a fund balance deficit of \$2,404,717 for fiscal year ending September 30, 2021
- This is a reduction to the fund balance deficit by \$3,441,308
- The new deficit amount will be reduced to zero over the next two years (2022 and 2023)
- \$2,013,517 of General Fund property tax collection for fiscal year 2022 and \$391,200 for fiscal year 2023 will be transferred to the Community Mental Health fund to eliminate the deficit

RECOMMENDATION: Approval

F. A resolution approving a nonstructural adjustment to the 2022 General Fund budget

- Budgeting the 2021 General Fund Surplus of \$3,146,559
 - Personnel due to compensation study: \$2,450,000
 - Court recording system replacement project: \$1,163,694

RECOMMENDATION: Approval

G. A resolution setting the 2022 County Millage rate at 6.8343 Mills from Finance

- The 2022 Millage rates include a Headlee reduction factor of .9939
 - County Operating Millage 4.3512 Mills
 - Special Purpose Millages 2.4831 Mills
 - Total County Millages 6.8343 Mills

RECOMMENDATION: Approval

2. Single Reading

- A. A resolution approving the creation of Human Service Program Aide to support the Barrier Busters Program in the Office of Community and Economic Development

- Creates the Human Service Program Aide position to assist Barrier Busters
- The position is estimated at Grade 19 and in Unit B
- The salary range is \$40,732 to \$50,741
- Barrier Busters is a collaborative group of 100+ social service agencies
- This position will provide network coordination and manage the unmet needs fund

RECOMMENDATION: Approval In Single Reading - Time Sensitive

- B. A resolution approving the creation of a grant-status ARPA Weatherization Program Coordinator in the Office of Community and Economic Development

- Creates one full-time, grant-funded position to fulfill the program requirements of the ARPA Weatherization Program
- Will work closely with the existing Home Improvement Team to maximize and leverage energy-efficient and weatherization services across programs and various funding sources, to the benefit of low-income residents county-wide

RECOMMENDATION: Approval In Single Reading - Time Sensitive

- C. A resolution to approve Substantial Amendment to 2019 Annual Urban County Action Plan to include CARES Act allocation of Round 3 CDBG-CV funds to support eligible small businesses impacted by COVID-19 from the Office of Community and Economic Development

- Requested that \$1,000,000 of Round 3 CDBG-CV funds to support eligible small businesses impacted by COVID-19
- The Urban County Executive Committee incorporated \$1,608,347 of CDBG-CV funds
- This amendment would allocate \$1,000,000 of the \$1,608,347 over three years to provide business service and support for low-to-moderate income businesses impacted by COVID-19

RECOMMENDATION: Approval In Single Reading - Time Sensitive

- D. A resolution approving the budget amendment for the Michigan State Housing Development Authority COVID Rental Assistance Program
- Requested approval of the budget amendment for the COVID Emergency Rental Assistance (CERA) 2 grant award
 - Full allocation: \$13,764,637
 - Funds must be spent and/or obligated by September 30, 2022

RECOMMENDATION: Approval In Single Reading - Time Sensitive

- E. A resolution ratifying the signature of the County Administrator on the Michigan Enhancement Grant in the amount of \$500,000 for the grant period of May 1, 2022 through December 31, 2025 from the Prosecutor's Office
- Michigan Enhancement Grant in the amount of \$500,000
 - State funding: \$500,000
 - County Match: \$0
 - Funding to assist citizens with returning to the community after incarceration in order to reduce recidivism rates
 - The Re-Entry Stakeholder Committee, co-chaired by Prosecutor Savit and Public Defender Delphia Simpson, will make recommendations for the expenditure of grant funds

RECOMMENDATION: Approval In Single Reading - Time Sensitive

- F. A resolution authorizing a grant from the Bank of America Foundation to support a fellowship in the Conviction Integrity and Expungement Unit within the Prosecutor's Office for the period of September 1, 2022 through August 31, 2024
- All personnel costs with the Fellowship are reimbursed by the Bank of America Foundation
 - Annual Salary: \$46,000
 - County Match: \$0
 - Medical: all actual costs reimbursed
 - The Fellow will assist the Conviction Integrity and Expungement Unit within the Prosecuting Attorney's Office

RECOMMENDATION: Approval In Single Reading - Time Sensitive

- G. A resolution accepting the Michigan Department of Health and Human Services grant for County Jails Covid-19 Testing Reimbursements for up to \$773,923 for the period of October 1, 2021 to June 30, 2022 from the Sheriff's Office
- The Michigan Department of Health and Human Services awarded this grant to all counties without application
 - No General Fund Match is required
 - State Funding: \$773,923
 - County Match: \$0

- Eligible expenditures will be reimbursed up to the amount of the award

RECOMMENDATION: Approval In Single Reading - Time Sensitive

- H. A resolution approving Washtenaw County to be custodian of funds for the Recycling Quality Improvement Grant and Application to Action Grant from Public Works
- Requested that the Washtenaw County Board of Commissioners approve being the custodian of funds for the Recycling Quality Improvement and App to Action Grant as fiduciary for the Washtenaw Regional Resource Management Authority (WRRMA)
 - Grant administration will require solid waste division staff time, which will be reimbursed by WRRMA
 - In the amount of: \$141,905

RECOMMENDATION: Approval In Single Reading - Time Sensitive

- I. A resolution directing the Board of Public Works to undertake the North Lake Improvement Project in the townships of Dexter and Lyndon
- Recommended that the Board of Commissioners approve the North Lake Project
 - The Project will last seven (7) years
 - Would establish a Special Assessment District (SAD)
 - The cost of Project is estimated to be: \$366,170

RECOMMENDATION: Approval In Single Reading - Time Sensitive

- J. A resolution directing the Board of Public Works to undertake the Lower Huron River Chain of Lakes Improvement Project for the townships of Dexter, Webster, Putnam, and Hamburg
- Recommended that the Board of Commissioners approve the North Lake Project
 - The Project will last five (5) years
 - Would establish a Special Assessment District (SAD)
 - The cost of Project is estimated to be: \$1,293,500

RECOMMENDATION: Approval In Single Reading - Time Sensitive

- K. A resolution directing the Board of Public Works to undertake the Joslin Lake Improvement Project for the township of Lyndon
- Recommended that the Board of Commissioners approve the Joslin Lake Project
 - The Project will last five (5) years
 - Would establish a Special Assessment District (SAD)
 - The cost of Project is estimated to be: \$284,130

RECOMMENDATION: Approval In Single Reading - Time Sensitive

- L. A resolution authorizing the County Administrator to sign, accept, and amend the budget for the Michigan Department of Environment, Great Lakes, and Energy (EGLE) 2022 Scrap Tire Cleanup Grant
- Requested that the Washtenaw County Board of Commissioners authorize the administrator to accept the 2022 Michigan Department of Environment, Great Lakes, and Energy (EGLE) Grant for scrap tire collection and disposal
 - In the amount of: \$14,000

RECOMMENDATION: Approval In Single Reading - Prior Approval

- M. A resolution authorizing the above midpoint hire of Michael Auten as Assistant Corporation Counsel
- Above midpoint for Assistant Corporation Counsel
 - Group: 4100 | Grade: 34
Minimum \$83,172
Midpoint \$107,339
Requested salary: \$115,925
Maximum \$131,505
 - No impact to the budget; this position was budgeted as part of the 2022-2025 reaffirmation

RECOMMENDATION: Approval In Single Reading - Time Sensitive

- N. A resolution ratifying the electronic application submission to the Michigan State Court Administrative Office for the FY2023 Michigan Drug Court Grant Program (MDCGP)
- The Michigan Drug Court Program (MDCGP) assists courts with enhancing and implementing treatment court services
 - Will provide up to \$57,805 in reimbursements of Washtenaw County Drug/DWI Treatment Court program costs
 - There is no County match

RECOMMENDATION: Approval In Single Reading - Prior Approval

- O. A resolution approving the 2022 Equalization Report

RECOMMENDATION: Approval

- P. A resolution approving the amended bylaws of the Community Action Board from the Office of Community and Economic Development

RECOMMENDATION: Approval

- Q. A resolution amending the by-laws of the Washtenaw County Commission on Aging

RECOMMENDATION: Approval

- R. A resolution adopting policy recommendations to save lives by interrupting violence

RECOMMENDATION: Approval

- S. A resolution to support state action on repealing the Michigan "No Fault" Auto-Insurance Reform Act of 2019 to preserve adequate funding in the MCCA Trust Fund for the protection of catastrophically injured victims

RECOMMENDATION: Approval

- T. A resolution calling for the Michigan Legislature to support Michigan Municipal and County Clerks in their Electoral Responsibilities

RECOMMENDATION: Approval

- U. A proclamation of appreciation of James Dries for his service to the Washtenaw County Board of Public Works

RECOMMENDATION: Approval

- V. A proclamation recognizing Maria Militzer and Mexiquenses en Michigan for Receiving the Hometown Health Hero Aware from the Michigan Public Health Week Partnership

RECOMMENDATION: Approval

- W. A proclamation recognizing Washtenaw County Environment Health Program Administrator Jaclyn Bates for Receiving the Samuel M Stephenson Sanitarian of the Year Award

RECOMMENDATION: Approval

- X. A resolution proclaiming May as Asian American and Pacific Islander Heritage Month and May 9th-16th as Taiwanese American Heritage Week, and Celebrating the 20th Anniversary of the Taiwanese American Organization

RECOMMENDATION: Approval

- Y. A resolution authorizing the submission of a letter of support for the Damian Craft Meats application to the USDA Meat and Poultry Processing Expansion Program

RECOMMENDATION: Approval

- Z. A resolution instructing the County Administrator to develop a report on options for affordable housing on the vacant surface parking lot at the corner of Ann and Main in Ann Arbor

RECOMMENDATION: Approval

- AA. **SUPPLEMENTAL** - A resolution supporting a 2% structural raise for members of AFSCME Local 3052 as well as supporting the accretion of identified eligible supervisory employees not currently bargained for into AFSCME Local 3052

RECOMMENDATION: Approval

3. Approval of Claims

- A. A resolution authorizing the payment of claims commencing with the last previously approved claim and continuing through the date of April 13, 2022

RECOMMENDATION: Approval

- B. A resolution authorizing the payment of claims commencing with the last previously approved claim and continuing through the date of April 27, 2022

RECOMMENDATION: Approval

X. REPORT FROM THE COUNTY ADMINISTRATOR

- 1. Food Insecurity Map

XI. REPORT OF THE CHAIR OF THE BOARD OF COMMISSIONERS

XII. ITEMS FOR CURRENT/FUTURE DISCUSSION

XIII. PENDING

XIV. ADJOURN TO NEXT SESSION

Next Board Meeting

May 18, 2022

Board Room, Administration Building and Remote via Zoom

7:00 PM