



AGENDA

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 7, 2022

7:00 PM

Board Room

Washtenaw County Administration Building

220 N. Main Street

Ann Arbor, Michigan

Remote Participation via Zoom: <https://washtenaw.me/BOCZoom>,

Remote Participate via Phone: dial 1 (312) 626-6799

Webinar ID: 860 0810 5839, Passcode: 500953

www.washtenaw.org

- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. PUBLIC PARTICIPATION
- IV. COMMISSIONER FOLLOW-UP TO PUBLIC PARTICIPATION
- V. LIAISON REPORTS
- VI. SPECIAL ORDER OF BUSINESS
 1. A resolution to set a public hearing to receive comment on a proposed Brownfield Plan for 4025 Packard Road in Pittsfield Charter Township for October 5, 2022 from the Office of Community and Economic Development.
 2. A public hearing to receive comment on a proposed brownfield plan for 220 N. Park in the City of Ypsilanti, MI
- VII. APPOINTMENTS
 1. A resolution reaffirming and appointing Commissioner Ricky Jefferson to the Substance Use Disorders Oversight Policy Board
- VIII. CONSENT AGENDA
 1. Approval of Minutes of Previous Meeting (August 3, 2022)
 2. Communications
 3. Report of Standing Committees (Working Session 8/3/2022)
 4. Report of Special Committees
 5. Other Reports
 - A. A report on contracts in the amount of \$25,000 and under from July 28, 2022 through September 1, 2022
 - B. A report from the Washtenaw County Road Commission on the summary of service

requests for the month of July, 2022

C. A report on budget adjustments made between April 1, 2022 and June 30, 2022

6. Report of the Treasurer

IX. RESOLUTIONS

1. First Reading

A. A resolution adopting a Cyber Awareness Training Policy from Information Technology

- Adopting a policy mandating annual Cyber Awareness Training for all employees
- Cyber security awareness training is an industry best practice and required for some data security compliance standards the County must follow

RECOMMENDATION: Approval

B. A resolution to authorize the above midpoint rehire of Alyssa Fountain as a Legal Assistant from the Prosecuting Attorney

- Per policy, all new and rehires above the identified midpoint of a salary grade must be authorized by the Board of Commissioners
- The rehire of Alyssa Fountain at a salary grade that would be consistent with her salary if she did not leave employment with the County in 2021 is requested
 - Grade: 17 | Group: 1100
 - Minimum: \$38,016.42
 - Midpoint: \$42,196.18
 - Requested: \$45,337.24*
 - Maximum: \$47,041.02

RECOMMENDATION: Approval

C. A resolution approving the final budget for the Washtenaw County Health Department's 2021-2022 Fiscal Year in the amount of \$17,919,486

- Total revenue and expenditures increased from the initial budget by \$86,874 to \$17,919,486
- The Washtenaw County Health Department's Final Budget projects the use of \$284,976 of the Health Department's fund balance
- The projected fund balance at the end of the Fiscal Year is \$3,234,710

RECOMMENDATION: Approval

D. A resolution approving the Washtenaw County Health Department's 2022-2023 Fiscal Year Budget in the amount of \$16,881,038

- The Washtenaw County Health Department's Fiscal Year 2023 Comprehensive Agreement with the State of Michigan Department of Health and Human Services is requested
- The total overall Health Department budget for October 1, 2022 through September 30, 2023 is \$16,881,038 which is inclusive of a General Fund appropriation of \$5,182,898
- Amending the Environmental Health restaurant license renewal late fee schedule
- Creating a new late fee for contractor renewals in Environmental Health
- The budget includes the net creation of 1.5 FTEs
 - Reclassification of the following position
 - Eliminating
1.0 FTE WHP Outreach Worker
Grade: 27 | Group: 4100
Salary Range: \$41,470.26-\$59,022.60
 - Creating
1.0 FTE WHP Outreach Coordinator
Grade: 23 | Group: 1000
Salary Range: \$47,041.02-\$61,257.30
 - Creating the following positions
 - 1.0 FTE Administrative Supervisor
Grade: 79 | Group: 2000
Salary Range: \$64,345.32-\$86,069.10
 - 1.0 FTE WHP Outreach Worker
Grade: 27 | Group: 4100
Salary Range: \$41,470.26-\$59,022.60
 - 1.4 FTE Member Services Specialist
Grade: 17 | Group: 1100
Salary Range: \$38,016.42-\$47,041.02
 - Eliminating the following positions
 - 0.3 FTE Enrollment & Eligibility Specialist
Grade: 14/15 | Group: 1100
 - 1.0 FTE Social Worker – Case Management
Grade: 22 | Group: 1000
 - 0.4 FTE Public Health Nurse
Grade: 23 | Group: 3000
 - 0.2 FTE Nurse Practitioner
Grade: 40 | Group: 3000

RECOMMENDATION: Approval

- E. A resolution approving the Washtenaw County Community Mental Health 2022-2023 Fiscal Year Budget in the amount of \$117,854,263
- Approval of the 2022-2023 Fiscal Year budget for Washtenaw County Community Mental Health and the contractual partnerships with the Community Mental Health Partnership of Southeast Michigan and the Michigan Department of Health and Human Services
 - Budget is inclusive of the General Fund appropriation of \$1,751,761
 - The budget was approved by the Washtenaw County Community Mental

Health Board on August 26, 2022

- Creation of 6.0 FTEs
 - 4.0 FTE Peer Support Specialist
Grade: 15 | Group: 1100
Salary Range: \$35,487.40-\$43,713.54
 - 1.0 FTE Program Administrator
Grade: 33 | Group: 4100
Salary Range: \$74,566.44-\$114,350.93
 - 1.0 FTE Staff Psychiatrist Specialist
Grade: 34-2 | Group: 4100
Salary Range: \$168,981.35-\$223,264.28

RECOMMENDATION: Approval

F. A resolution approving the Washtenaw County Public Defender's Office 2022-2023 Fiscal Year Budget in the amount of \$8,541,498

- Authorizing the Public Defender budget in the amount of \$8,541,498
- MIDC program (adult) in the amount of \$7,692,346
 - State Funding: \$5,023,175
 - County Match: \$2,425,289
 - Court Match: \$ 243,882
- Juvenile program in the amount of \$849,152

- County Funds: \$849,152
- Creating the following nine (9.0) FTE positions
 - 1.0 FTE Investigator Manager
Group: 4100 | Grade: 31
Salary Range: \$60,518.25 - \$89,582.61
 - 3.0 FTE Paralegal
Group: 1100 | Grade 19
Salary Range: \$40,731.86 - \$50,741.34
 - 1.0 FTE Sr. Management Analyst
Group: 4100 | Grade: 30
Salary Range: \$55,871.01 - \$79,522.37
 - 4.0 FTE Assistant Public Defender
Group: 4100 - Grade: 28/30/32
Salary Range: \$58,506.83 - \$96,194.09

RECOMMENDATION: Approval

G. A resolution to approve funding recommendations for the Community Priority Fund's Expanding Early Childhood Education category in the amount of \$1,800,000 and recommendations in the addressing Housing and Homelessness categories in the amount of \$1,400,000

- Recommending organizations and programs who applied within the "Early Childhood Education" and "Addressing Housing and Homelessness" funding categories of the Community Priority Fund established through the County's

second obligation of ARPA funds.

- Requested use for Expanding Early Childhood Education in the amount of \$1,800,000
 - Foundations Preschool - \$20,000
 - Bottles-N-Backpacks - \$600,000
 - Child Care Network - \$1,180,000
- Requested use for Addressing Housing and Homelessness in the amount of \$1,400,000
 - Huron Valley PACE - \$278,181
 - Life After Incarceration: Transition and Reentry - \$142,000
 - The House by the Side of the Road - \$75,000
 - MISSION - \$55,900
 - 2Marines - \$22,000
 - Dawn Farm - \$21,040.20
 - Community Family Life Center - \$676,582.80
 - EMU Family Empowerment Program - \$129,296
 - Marie's House of Serenity - Technical Assistance

RECOMMENDATION: Approval

2. Final Reading

- A. A resolution to obligate a portion of the County's American Rescue Plan Act funds to various programs and projects from the County Administrator
- Obligating up to \$30,200,000 in American Rescue Plan Act funds and up to \$270,000 from the County General Fund for the following programs:
 - Accounting for lost revenues
 - Premium pay for essential workers
 - Support for seniors
 - Investing in stormwater infrastructure maintenance
 - Establish a financial equity center
 - Support the Health Department
 - Fund best practices and evidence based programming within County government
 - Invest in County Infrastructure to support service delivery

RECOMMENDATION: Approval

3. Single Reading

- A. A Resolution to Adopt the Brownfield Plan for the 220 N. Park Redevelopment Project, Ypsilanti, MI 48198 from the Office of Community and Economic Development
- Adopts the Brownfield Plan for 220 N. Park Redevelopment Project, Ypsilanti
 - Would capture approximately \$350,000 of County Operating incremental tax revenues
 - The County will realize \$25,000 per year in new County Operating taxes

RECOMMENDATION: Approval In Single Reading - Time Sensitive

- B. A resolution authorizing an exemption to the County's Living Wage Ordinance for certain Community Mental Health service providers from Administration

RECOMMENDATION: Approval

- C. A resolution reaffirming the Board of Commissioners commitment to continued negotiations and implementation of a new county-wide classification and compensation system

- Reaffirming Board of Commissioners commitment to implementing MAG Commission Study

RECOMMENDATION: Approval

- D. A resolution recognizing the labor challenges in hiring and retaining talent in Washtenaw County

- Recognizing the labor challenges in hiring and retaining talent in Washtenaw County

RECOMMENDATION: Approval

- E. A resolution welcoming Ronelle Johnson home to Washtenaw County

RECOMMENDATION: Approval

- F. A resolution regarding the response to the discharge of Hexavalent Chromium into the Huron River by Tribar Manufacturing

RECOMMENDATION: Approval

- G. A resolution setting the 2022 Washtenaw County Millage Rate for the Huron-Clinton Metropolitan Authority at 0.2070

- Adopting the 2022 Washtenaw County Millage Rate for HCMA
- Millage rate is set to 0.2070 from 0.2089

RECOMMENDATION: Approval

4. Approval of Claims

- A. A resolution authorizing the payment of claims commencing with the last previously approved claim and continuing through the date of August 31, 2022

RECOMMENDATION: Approval

- X. REPORT FROM THE COUNTY ADMINISTRATOR
 - 1. Second Quarter Budget Update
- XI. REPORT OF THE CHAIR OF THE BOARD OF COMMISSIONERS
- XII. ITEMS FOR CURRENT/FUTURE DISCUSSION
- XIII. PENDING
- XIV. ADJOURN TO NEXT SESSION

Next Board Meeting

September 20, 2022

Board Room, Administration Building *and* Remote via Zoom

7:00 PM