



AGENDA

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 21, 2022

7:00 PM

Board Room

Washtenaw County Administration Building

220 N. Main Street

Ann Arbor, Michigan

Remote Participation via Zoom: <https://washtenaw.me/BOCZoom>

Remote Participate via Phone: dial 1 (312) 626-6799

Webinar ID: 860 0810 5839, Passcode: 500953

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- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. PUBLIC PARTICIPATION
- IV. COMMISSIONER FOLLOW-UP TO PUBLIC PARTICIPATION
- V. LIAISON REPORTS
- VI. SPECIAL ORDER OF BUSINESS
- VII. APPOINTMENTS
- VIII. CONSENT AGENDA
 1. Approval of Minutes of Previous Meeting (September 7, 2022)
 2. Communications
 3. Report of Standing Committees (Working Session 9/7/2022)
 4. Report of Special Committees: Washtenaw County Building Code/Construction Board of Appeals and Department of Health and Human Services Social Services Board
 5. Other Reports
 6. Report of the Treasurer
- IX. RESOLUTIONS
 1. First Reading
 2. Final Reading
 - A. A resolution adopting a Cyber Awareness Training Policy from Information Technology

- Adopting a policy mandating annual Cyber Awareness Training for all employees
- Cyber security awareness training is an industry best practice and required for some data security compliance standards the County must follow

RECOMMENDATION: Approval

- B. A resolution to authorize the above midpoint rehire of Alyssa Fountain as a Legal Assistant from the Prosecuting Attorney
- Per policy, all new and rehires above the identified midpoint of a salary grade must be authorized by the Board of Commissioners
 - The rehire of Alyssa Fountain at a salary grade that would be consistent with her salary if she did not leave employment with the County in 2021 is requested
 - Grade: 17 | Group: 1100
 Minimum: \$38,016.42
 Midpoint: \$42,196.18
Requested: \$45,337.24
 Maximum: \$47,041.02

RECOMMENDATION: Approval

- C. A resolution approving the final budget for the Washtenaw County Health Department's 2021-2022 Fiscal Year in the amount of \$17,919,486
- Total revenue and expenditures increased from the initial budget by \$86,874 to \$17,919,486
 - The Washtenaw County Health Department's Final Budget projects the use of \$284,976 of the Health Department's fund balance
 - The projected fund balance at the end of the Fiscal Year is \$3,234,710

RECOMMENDATION: Approval

- D. A resolution approving the Washtenaw County Health Department's 2022-2023 Fiscal Year Budget in the amount of \$16,881,038
- The Washtenaw County Health Department's Fiscal Year 2023 Comprehensive Agreement with the State of Michigan Department of Health and Human Services is requested
 - The total overall Health Department budget for October 1, 2022 through September 30, 2023 is \$16,881,038 which is inclusive of a General Fund appropriation of \$5,182,898
 - Amending the Environmental Health restaurant license renewal late fee schedule
 - Creating a new late fee for contractor renewals in Environmental Health
 - The budget includes the net creation of 1.5 FTEs
 - Reclassification of the following position

- Eliminating
 - 1.0 FTE WHP Outreach Worker
 - Grade: 27 | Group: 4100
 - Salary Range: \$41,470.26-\$59,022.60
- Creating
 - 1.0 FTE WHP Outreach Coordinator
 - Grade: 23 | Group: 1000
 - Salary Range: \$47,041.02-\$61,257.30
- Creating the following positions
 - 1.0 FTE Administrative Supervisor
 - Grade: 79 | Group: 2000
 - Salary Range: \$64,345.32-\$86,069.10
 - 1.0 FTE WHP Outreach Worker
 - Grade: 27 | Group: 4100
 - Salary Range: \$41,470.26-\$59,022.60
 - 1.4 FTE Member Services Specialist
 - Grade: 17 | Group: 1100
 - Salary Range: \$38,016.42-\$47,041.02
- Eliminating the following positions
 - 0.3 FTE Enrollment & Eligibility Specialist
 - Grade: 14/15 | Group: 1100
 - 1.0 FTE Social Worker – Case Management
 - Grade: 22 | Group: 1000
 - 0.4 FTE Public Health Nurse
 - Grade: 23 | Group: 3000
 - 0.2 FTE Nurse Practitioner
 - Grade: 40 | Group: 3000

RECOMMENDATION: Approval

- E. A resolution approving the Washtenaw County Community Mental Health 2022-2023 Fiscal Year Budget in the amount of \$117,854,263
- Approval of the 2022-2023 Fiscal Year budget for Washtenaw County Community Mental Health and the contractual partnerships with the Community Mental Health Partnership of Southeast Michigan and the Michigan Department of Health and Human Services
 - Budget is inclusive of the General Fund appropriation of \$1,751,761
 - The budget was approved by the Washtenaw County Community Mental Health Board on August 26, 2022
 - Creation of 6.0 FTEs
 - 4.0 FTE Peer Support Specialist
 - Grade: 15 | Group: 1100
 - Salary Range: \$35,487.40-\$43,713.54
 - 1.0 FTE Program Administrator
 - Grade: 33 | Group: 4100
 - Salary Range: \$74,566.44-\$114,350.93
 - 1.0 FTE Staff Psychiatrist Specialist
 - Grade: 34-2 | Group: 4100
 - Salary Range: \$168,981.35-\$223,264.28

RECOMMENDATION: Approval

- F. A resolution approving the Washtenaw County Public Defender's Office 2022-2023 Fiscal Year Budget in the amount of \$8,541,498

- Authorizing the Public Defender budget in the amount of \$8,541,498
- MIDC program (adult) in the amount of \$7,692,346
 - State Funding: \$5,023,175
 - County Match: \$2,425,289
 - Court Match: \$ 243,882
- Juvenile program in the amount of \$849,152

- County Funds: \$849,152
- Creating the following nine (9.0) FTE positions
 - 1.0 FTE Investigator Manager
Group: 4100 | Grade: 31
Salary Range: \$60,518.25 - \$89,582.61
 - 3.0 FTE Paralegal
Group: 1100 | Grade 19
Salary Range: \$40,731.86 - \$50,741.34
 - 1.0 FTE Sr. Management Analyst
Group: 4100 | Grade: 30
Salary Range: \$55,871.01 - \$79,522.37
 - 4.0 FTE Assistant Public Defender
Group: 4100 - Grade: 28/30/32
Salary Range: \$58,506.83 - \$96,194.09

RECOMMENDATION: Approval

- G. A resolution to obligate a portion of the County's American Rescue Plan Act funds to various programs and projects from the County Administrator

- Obligating up to \$30,200,000 in American Rescue Plan Act funds and up to \$270,000 from the County General Fund for the following programs:
 - Accounting for lost revenues
 - Premium pay for essential workers
 - Support for seniors
 - Investing in stormwater infrastructure maintenance
 - Establish a financial equity center
 - Support the Health Department
 - Fund best practices and evidence based programming within County government
 - Invest in County Infrastructure to support service delivery

RECOMMENDATION: Approval

3. Single Reading

A. A Resolution to Approve Insurance Coverages for October 1, 2022 to October 1, 2023 in the amount of \$1,411,421 From Risk Management

- Renewal of the following insurance coverages for the period of October 1, 2022 to October 1, 2023: (1) property and boiler and machinery, (2) general liability, law enforcement liability, public officials liability, and auto liability, (3) crime, (4) fiduciary liability, (5) lawyers professional, (6) judicial liability, (7) medical professional, (8) excess crime and (9) Liquor Liability
- The total premium for these policies is \$1,411,421, resulting in an increase of \$158,258, or 12.6% over 2021/2022 levels

RECOMMENDATION: Approval In Single Reading - Prior Approval

B. A resolution accepting an offer for excess insurance coverage for Workers' Disability Compensation for the period of October 1, 2022 through September 30, 2023

- Insurer: Midwest Employers Casualty
- Cost: \$152,019 for October 2022 through September 2023

RECOMMENDATION: Approval

C. A resolution recognizing Washtenaw County WIC for their National Breastfeeding Award of Excellence

4. Approval of Claims

X. REPORT FROM THE COUNTY ADMINISTRATOR

XI. REPORT OF THE CHAIR OF THE BOARD OF COMMISSIONERS

XII. ITEMS FOR CURRENT/FUTURE DISCUSSION

XIII. PENDING

XIV. ADJOURN TO NEXT SESSION

Next Board Meeting

October 5th,
Board Room, Administration Building *and* Remote via Zoom
7:00 PM