



AGENDA WASHTENAW COUNTY BOARD OF COMMISSIONERS September 4, 2024

7:00 PM

Board Room

Washtenaw County Administration Building

220 N. Main Street

Ann Arbor, Michigan

Remote Participation via Zoom: <https://washtenaw.me/BOCZoom>

Remote Participate via Phone: dial 1 (312) 626-6799

Webinar ID: 843 8538 8489, Passcode: 033138

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- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. PUBLIC PARTICIPATION
 1. Public Comment through September 4, 2024
- IV. COMMISSIONER FOLLOW-UP TO PUBLIC PARTICIPATION
- V. LIAISON REPORTS
- VI. SPECIAL ORDER OF BUSINESS
- VII. APPOINTMENTS
 1. A resolution appointing members to the Materials Management Planning Committee
- VIII. CONSENT AGENDA
 1. Approval of Minutes of Previous Meeting, August, 7, 2024
 2. Communications
 3. Report of Standing Committees
 4. Report of Special Committees
 5. Other Reports
 - A. A report from the Washtenaw County Road Commission on the summary of service requests for the month of July, 2024
 - B. A report on contracts in the amount of \$25,000 and under from July 31, 2024, through August, 27, 2024
 - C. A report on budget adjustments between \$25,000 and \$100,000 for Q2 2024
 6. Report of the Treasurer
- IX. RESOLUTIONS
 1. First Reading

- A. A resolution approving the Washtenaw County Community Mental Health 2024/2025 annual operating budget in the amount of \$131,599,982 for the period of October 1, 2024 through September 30, 2025 from Community Mental Health
- Approval of the 2024-2025 Fiscal Year budget for Washtenaw County Community Mental Health and the contractual partnerships with the Community Mental Health Partnership of Southeast Michigan and the Michigan Department of Health and Human Services
 - The budget was approved by the Washtenaw County Community Mental Health Board on August 23, 2024.
 - This action includes the following position modifications:
 - Reclassifies 2.0 Billing & Claims Processor positions (Grade 107, Group 1100) to the following
 - Billing & Claims Processor (2.0FTE)
 - Grade 108 | Group 1100
 - Salary Range: \$40,037.40 - \$60,115.90
 - Reclassifies 7.6 FTE:
 - 2.8 Staff Psychiatrist (grade 136, Non-union)
 - 1.8 Staff Child Psychiatrist (grade 137, Non-union)
 - 2.0 Staff Psychiatrist Specialist (grade 137, Non-union)
 - 1.0 Psychiatric Services Administrator (grade 137, Non-union) to the following
 - Psychiatrist (8.0 FTE)
 - Grade 140 | Group 4100 (Non-union)
 - Salary Range: \$190,775.26 - \$286,448.50
 - Reclassifies the Medical Director (Grade 140, Non-Union) to the following
 - Medical Director
 - Grade 142 | Group 4100 (Non-union)
 - Salary Range: \$210,329.60 - \$315,809.52
 - Creates 1.0 Peer Support Specialist
 - Grade 106 | Group 1000 (2733A)
 - Salary Range: \$36,314.98 - \$54,527.20
 - Creates 3.0 Client Service Manager
 - Grade 109 | Group 1000 (2733A)
 - Salary Range: \$42,039.40 - \$63,122.02
 - Creates 1.0 Management Analyst
 - Grade 110 | Group 4100 (Non-Union)
 - Salary Range: \$44,141.24 - \$66,277.90
 - Creates 1.0 Health Services Supervisor
 - Grade 79 | Group 200
 - Salary Range: \$66,945.06 - \$89,546.34

RECOMMENDATION: Approval

- B. A resolution allocating the budgeted housing and homelessness General Fund allocation for the 2024-25 Continuum of Care's Winter Shelter Task Force's recommendation from Administration

- Allocating \$1,332,590 from the General Fund to fund the Continuum of Care's (CoC) Winter Shelter Task Force recommendation
- Funding the following programs as recommended by the Winter Sheltering Task Force:
 - Eviction Prevention - \$700,000
 - Shelter Diversion - \$50,000
 - Family Shelter Diversion Stipends - \$60,000
 - Overnight Overflow Family Site - \$50,000
 - Family Short-Term Hotel Stays - \$110,000
 - Family Rapid Rehousing - \$212,590
 - Family Daytime Winter Shelter - \$50,000
 - Site and Staffing Support – Daytime & Overnight Winter Shelter - \$100,000
- The full Continuum of Care will review the recommendation on September 18; any amendments made by the Continuum of Care will be brought back as a recommended amendment to this resolution

RECOMMENDATION: Approval

- C. A resolution authorizing the County Administrator's signature on the Washtenaw County Health Department's Comprehensive agreement for the period October 1, 2024, through September 30, 2025, from Washtenaw County Health Department
- The Washtenaw County Health Department's Fiscal Year 2025 Comprehensive Agreement with the State of Michigan Department of Health and Human Services is requested
 - Fee increases are requested to be approved within the Environmental Health, Sexual Health Services, and Vaccination Divisions
 - The total overall Health Department budget for October 1, 2024, through September 30, 2025, is \$23,864,159, which is inclusive of a General Fund appropriation of \$7,001,075
 - The budget includes the creation of 4.2 FTE's
 - Creating the following positions
 - 1.0 FTE Epidemiologist
Grade: 111 | Group: 1000 (2733A)
Salary Range: \$46,348.12-\$69,591.86
 - 1.0 FTE Sanitarian 2T
Grade: 112/115 | Group: 1000 (2733A)
Salary Range: \$48,665.50-\$73,071.18
 - 0.2 FTE Communications Coordinator (WHP)
Grade: 113 | Group: 1000 (2733A)
Salary Range: \$51,099.10-\$76,724.96
 - 1.0 FTE Management Asst (WHP)
Grade: 109 | Group: 4100 (Non-union)
Salary Range: \$42,039.40-\$63,122.02

- 1.0 FTE Community Health Worker (WHP) – Grant Status
Grade: 106 | Group: 1100 (2733B)
Salary Range: \$36,314.98-\$54,527.20

RECOMMENDATION: Approval

D. A resolution ratifying the Grant application for the Legal Self Help Center from the District Court

- Legal Self-Help Centers provide services to people who are seeking to solve legal problems through providing legal information, forms, resources, guidance, and referrals.
- The grant would fund the 14A District Court to establish a Self-Help Center at the Service Center Location to provide County residents with forms, information, referrals, resources and guidance in order to help them navigate the legal system.
- 3 Part Time Temp positions would be funded and 5 desk set-ups to facilitate this program.
- Grant Funds up to the amount of \$100,000
- No County Match required
- For the Period of October 1, 2024 through September 30, 2025

RECOMMENDATION: Approval

E. A resolution ratifying the grant application for the Michigan Drug Court Grant Program (MDCGP) Operational and Planning Programs Grant from the District Court

- The Michigan Drug Court Grant Program (MDCGP) assists in implementing and enhancing treatment court services.
- The District Court applied to the grant under three criteria programs provided under the current Drug/Alcohol Court.
 - Operational Program
 - Planning Program
 - Regional DWI (Drunk Driving cases) Program
- Grant funds are up to the program cost amount of \$400,000
- For the period of October 1, 2024 through September 30, 2025

RECOMMENDATION: Approval

F. A resolution creating 1.0 FTE Permit Technician and 1.0 FTE Inspector positions from Building Inspection

- Addition of 2.0 FTE
- All increased costs will be covered by the Building Inspection Fund.
- 1.0 Permit Technician
Grade: 111 | Group: 1100
Salary Range: \$47,738.56 to \$71,679.61

- 1.0 Inspector
Grade: 117 | Group 1100
Salary Range: \$63,974.47 to \$96,057.44

RECOMMENDATION: Approval

2. Single Reading

- A. A resolution ratifying the County Administrator's signature on the purchase agreement with Ypsilanti Community Schools for the acquisition of 1500 Stamford Rd. Ypsilanti, 48198

- Ratifies signature of the County Administrator on closing documents for the Cheney Elementary purchase agreement
- Purchase made using previously allocated general fund resources from the 2024-2027 quadrennial budget
- This is the intended site of the East Washtenaw Community and Recreation Center

RECOMMENDATION: Approval

- B. A resolution authorizing an exemption to the County's Living Wage Ordinance for certain Community Mental Health Service Providers from Administration

- Authorizing exemptions to the Living Wage Ordinance for CMH providers requesting an exemption for the 2024-2025 Fiscal Year

RECOMMENDATION: Approval

- C. A resolution supporting House Bill 5430 for the Expansion of the Michigan Historic Preservation Tax Credits from the Office of Community and Economic Development

RECOMMENDATION: Approval

- D. A resolution recognizing Hispanic Heritage Month

RECOMMENDATION: Approval

3. Approval of Claims

- A. A resolution authorizing the payment of claims commencing with the last previously approved claim and continuing through the date of August 26, 2024

RECOMMENDATION: Approval

- X. REPORT FROM THE COUNTY ADMINISTRATOR
- XI. REPORT FROM THE CHAIR OF THE BOARD OF COMMISSIONERS
- XII. ITEMS FOR CURRENT/FUTURE DISCUSSION

XIII. PENDING

XIV. ADJOURN TO NEXT SESSION

Next Board Meeting

September 18, 2024

Board Room, Administration Building *and* via Zoom

7:00 PM