



AGENDA WASHTENAW COUNTY BOARD OF COMMISSIONERS November 20, 2024

7:00 PM

Board Room

Washtenaw County Administration Building

220 N. Main Street

Ann Arbor, Michigan

Remote Participation via Zoom: <https://washtenaw.me/BOCZoom>

Remote Participate via Phone: dial 1 (312) 626-6799

Webinar ID: 843 8538 8489, Passcode: 033138

www.washtenaw.org

- I. PLEDGE OF ALLEGIANCE
- II. ROLL CALL
- III. PUBLIC PARTICIPATION
- IV. COMMISSIONER FOLLOW-UP TO PUBLIC PARTICIPATION
- V. LIAISON REPORTS
- VI. SPECIAL ORDER OF BUSINESS
 1. A Public Hearing on the proposed 2025-2028 Quadrennial Budget Reaffirmation
 2. A Public Hearing on the proposed 2024 millage rate
- VII. APPOINTMENTS
 1. A resolution appointing members to the Materials Management Planning Committee
- VIII. CONSENT AGENDA
 1. Approval of Minutes of Previous Meeting, November 6, 2024
 2. Communications
 3. Report of Standing Committees
 4. Report of Special Committees
 5. Other Reports
 - A. A report on contracts in the amount of \$25,000 and under from October 19, 2024, through November 12, 2024
 - B. A report from the Washtenaw County Road Commission on the summary of service requests for the month of October, 2024
 6. Report of the Treasurer
- IX. RESOLUTIONS
 1. First Reading

A. A resolution to adopt an Employee Background Check Policy from Corporation Counsel

- Establishing a formal background check policy for County employment
- Codifying current practice

RECOMMENDATION: Approval

B. A resolution approving the 2024 3rd Quarter General Fund and Non-General Fund Non-Structural Budget Adjustments
General Fund

- Clerk Early Voting – \$125K
- Water Resources Contractor Reimbursement –\$195K
- IT Software Maintenance Contract Finance Adjustment – \$2,055,000
- General Fund Use of Fund Balance: \$4,350,000
 - BOC Priority Funding: \$1,730,000
 - 2025 Winter Sheltering – \$1,250,000
 - Market Salary Study – \$250,000
 - Housing Feasibility Study – \$200,000
 - Historic District Preservation – \$30,000
 - GF Operational Needs: \$ 2,620,000
 - Saline Court Energy Improvements funding - \$1,300,000
 - Jail Generators - \$900K
 - IT PC Replacement - \$300K
 - Drug Court Grant Replacement - \$90K
 - IT Cybersecurity Penetration Testing - \$30K

Non-General Fund

- Sheriff Special Projects (1300) – Sheriff Family Day – \$50,0000
- Unallocated Public Safety Millage (1310) – Use of Fund Balance – \$3,000,000
- DEA Forfeiture (1340) – K9 purchase – \$34,000
- Sheriff PA 302 Training (1350) – increased training – \$35,000
- CPE Pilot Program (1355) – increased – \$67,500
- Corrections Training Fund (1400) – increased training – \$100,000
- American Rescue Plan Fund (2294) – Increase budgeted Interest Earnings by \$3,155,000 for 2024-2028
 - 2024 – ARPA Administrative Costs – \$155,000
 - 2025-2028 – Housing Activities – \$375,000
 - 2025-2028 – Healthy Neighborhoods Programming – \$300,000
 - 2027-2028 – Eastern Washtenaw Recreation Center – \$150,000
- IT Replacements (4210) – Increase Planned Use of Fund Balance and Consultants & Contract expense by \$302,828

RECOMMENDATION: Approval

C. A resolution accepting the Space Plan from Facilities

- Accepts and approves the Facilities Master Plan, or Space Plan, authorizes the work plan, and funds the next phase of the project
- Re-establishes the Space Plan Steering Committee to advise and guide the project
- Authorizes using fund balance of up to \$295,000 to prepare cost estimates and engage Architectural Firms
 - The next phase includes the following actions:
 - Action 1: New CMH Building
 - Estimated cost: \$95,000
 - Estimated duration: 8 months
 - Actions 2 and 4: 22 Center work and Towner 1 and 2
 - Estimated cost: \$85,000
 - Estimated duration: 8 months
 - Action 3: 14A-1 District Court and exit Eastern County Government Center (ECGC)
 - Estimated cost: \$50,000
 - Estimated duration: 6 months
 - Action 5: Chelsea Courthouse – Western Service Center (WSC)
 - Estimated cost: \$65,000
 - Estimated duration: 6 months

RECOMMENDATION: Approval

- D. A resolution requesting the approval of State of Michigan appropriation and creation of additional 5.0 FTE positions to reduce caseloads from the Prosecutor
- There are only two restrictions on the funding. First, each county prosecutor's office must use the funds to "reduce the average caseload per attorney." Second, state funding must be used to supplement, not supplant, county funding. A county prosecutor's office is eligible for funding only if it's funding from the county is not reduced from the "immediately preceding fiscal year."
 - State Funds: \$1,111,011.44
 - County Match: \$0
 - The funding for these positions will be advanced by the County's general fund pending formal execution of the grant agreement. If a contract with the State is not executed by July 30, 2025, general-fund allocations for the five positions will cease.
 - Funding has a spend-by time period of two years; October 1, 2024–October 1, 2026
 - Creates (1) FTE grant-funded first prosecutor for the two-year period:
 - First Assistant Prosecuting Attorney
Grade: 124 | Group: 6000 (APA)
Salary Range: \$94,519.36 - \$141,920.48
 - Creates (3) FTE grant-funded prosecutors for the two-year period:
 - Assistant Prosecuting Attorney III
Grade: 122 | Group: 6000 (APA)
Salary Range: \$85,731.88 - \$128,726.00
 - Creates (1) FTE grant-funded advocate for the two-year period:

- Victim Advocate
Grade: 110 | Group: 1000 (2733 A)
Salary Range: \$47,738.86 - \$71,679.66

RECOMMENDATION: Approval

E. 2025-2028 Budget Reaffirmation

RECOMMENDATION: Approval

2. Final Reading

- A. A resolution ratifying the signature of the County Administrator on a grant acceptance with the Department of Justice Office of Violence Against Women for the period of October 1, 2024 through September 30, 2027 from the Prosecuting Attorney

RECOMMENDATION: Approval

- B. A resolution ratifying the signature of the County Administrator on the Upholding the Rule of Law and Preventing Wrongful Convictions grant acceptance with the U.S. Department of Justice (DOJ) from the Prosecuting Attorney

RECOMMENDATION: Approval

- C. A resolution ratifying the application submission to the U.S. Department of Justice FY2024 Edward Byrne Memorial Justice Assistance Grant from the Trial Court

RECOMMENDATION: Approval

- D. A resolution ratifying the application and acceptance of the US Department of Justice COPS Community Policing Development Microgrant, from the Sheriff's office

RECOMMENDATION: Approval

- E. A resolution to approve the Amended HOME-ARP Allocation Plan and HOME-ARP Supportive Services awards, from the Office of Community and Economic Development

RECOMMENDATION: Approval

- F. A Resolution Adopting the 300-312 E. Huron St Brownfield Plan, Ann Arbor, MI 48104, from the Office of Community and Economic Development

RECOMMENDATION: Approval

- G. A resolution to accept the US Department of Energy Sustainable Energy Resources for Consumers Weatherization Assistance Program Grant from the Office of Community and Economic Development

RECOMMENDATION: Approval

3. Single Reading

- A. A resolution adopting the 2025 Board of Commissioners calendar

RECOMMENDATION: Approval

- B. A resolution authorizing the 2025 Remonumentation Grant from the Water Resources Commissioner

- This grant provides funding for the remonumentation of 54 corners across five townships in Washtenaw County, in compliance with PA 345 of 1990, as amended on June 12, 2014
- Grant award would total \$103,170 over the period of one year (1/1/25-12/31/25)
 - State Funds: \$103,170
 - County Match: \$0

RECOMMENDATION: Approval In Single Reading - Prior Approval

- C. A resolution to sign the interlocal agreement to opt out of a Designated Assessor from Equalization

- Opts out of the requirement in the General Property Tax Act to appoint a Designated Assessor
- If the County opts out, the State Tax Commission will appoint an Assessor
- Ensures that Washtenaw County's assessing units receive the appropriate assistance from the State and reduces the financial and administrative load

RECOMMENDATION: Approval In Single Reading - Time Sensitive

- D. A resolution approving the Apportionment Report from Equalization

RECOMMENDATION: Approval In Single Reading - Time Sensitive

- E. A resolution to develop a recommendation for an endowment fund for the Eastern Washtenaw Community and Recreation Center from Administration

- Directs the County Administrator to work with the County Treasurer and other partners to develop an endowment fund and investment strategy
- Strategy will return to the Board of Commissioners in Q2 2025
- The endowment fund will allow for the sustainable affordability of the Eastern Washtenaw Community and Recreation Center

RECOMMENDATION: Approval

- F. A resolution to recognize Moonson Eninsche for 26 years of service to Washtenaw County

- G. SUPPLEMENTAL: A resolution authorizing Washtenaw County's participation in the Michigan Middle East and North Africa Delegation Trip from Administration

RECOMMENDATION: Approval In Single Reading - Time Sensitive

4. Approval of Claims

- A. A resolution authorizing the payment of claims commencing with the last previously approved claim and continuing through the date of November 11, 2024

X. REPORT FROM THE COUNTY ADMINISTRATOR

1. Cybersecurity Update
2. Update on the County Administrator's Engagement and Listening Tour

XI. REPORT FROM THE CHAIR OF THE BOARD OF COMMISSIONERS

XII. ITEMS FOR CURRENT/FUTURE DISCUSSION

1. Human Services Support
2. Closed Session: Negotiation strategy and ongoing litigation

XIII. PENDING

XIV. ADJOURN TO NEXT SESSION

Next Board Meeting

December 4, 2024

Board Room, Administration Building *and* via Zoom

7:00 PM