BOARD OF PUBLIC WORKS
REGULAR MEETING MINUTES

Wednesday, October 20, 2021
8:30 a.m.
WESTERN COUNTY SERVICE CENTER – via Remote.

Members Present: Dries, Smith, Schmidt, Pratt, McCririe, McCormick, Maciejewski

Members Absent: None

Liaison Present: Commissioner Jason Morgan

Public Present: None

Staff Present: Theo Eggermont, Public Works Director
Lauren Koloski, Environmental Supervisor
Michelle Katz, Water Resources Program Coordinator
Joe Ohren, PIAC Member, Representative of the General Public

1. Call to Order
Chair Dries called the meeting to order at 8:31 a.m.

2. Member Virtual roll call
Dries, attending remotely, Scio Township, Washtenaw County, Michigan
Schmidt, attending remotely, City of Ann Arbor, Washtenaw County, Michigan
McCririe, attending remotely, City of Ann Arbor, Washtenaw County, Michigan
Pratt, attending remotely, City of Ann Arbor, Washtenaw County, Michigan
Smith, attending remotely, Ypsilanti Township, Washtenaw County, Michigan
McCormick, attending remotely, City of Ypsilanti, Washtenaw County, Michigan
Maciejewski, attending remotely, City of Lansing, Ingham County, Michigan

3. Approval of Agenda
Motion by McCririe, supported by Schmidt, to approve the agenda as presented. Motion carried.

4. Approval of Meeting Minutes
Regular Meeting Minutes-September 15, 2021
Motion by McCormick, supported by Pratt, to approve the meeting minutes of September 15, 2021.
Motion Carried.

5. Public Comment-Related to Meeting Agenda Items
Public Commentary- (3 Minutes per Speaker)**
No Public in attendance

6. Reports/Program Updates

A) **PIAC Update**
- Approved Meeting Minutes from 7/26/2021
  Received and Filed
- Joe Ohren, Solid Waste Program Evaluation Report

Ohren presented the Solid Waste Program Evaluation Report on behalf of the PIAC Committee. He mentioned they created a subcommittee to complete an evaluation to assess the current Solid Waste's seven programs. They determined there was not sufficient data to create an impact evaluation therefore the began to create a process to develop metrics to access strengths, weaknesses, opportunities, and threats. Based on those metrics obtained they were able to review more extensively and create recommendations to build on the strengths and address those weaknesses as well as taking advantage of opportunities and threats. These recommendations were then prioritized and determined only five programs deemed higher priority. Those programs were Home Toxics Program, County Clean Up Days, School Recycling Program, Waste Reduction Sponsorships and Waste Knot. The final step in the evaluation process was to also consider, what more could be achieved to align with the Solid Waste Plan goals and those recommendations. He also mentioned the subcommittee also had discussion with challenges of future funding and policies. They also recommended to launch a funding subcommittee to devote attention to future funding.
Dries review on the report that stood out was public relations and they why/what these programs provide and achieve. He would like to see us improve in this area as well. He also mentioned the importance of creating the future funding to achieve the Solid Waste Plan goals.
Smith also mentioned the process was a great opportunity really look at these programs and the funding is a key for these programs.
Ohren made a comment regarding outreach and communication that is addressed for each of the programs and the lack funding/staffing to fully execute. He also mentioned to strengthen those relationships to partner with the communities.
Maciejewski commented about funding and long-term funding sources that need to be examined by the Board of Public Works and Staff based on recommendation from the committee.
Pratt provided chat message that he agreed

B) Lake Improvement Projects Update
Koloski reported they held two communities' meetings, Joslin Lake and Huron River Chain of Lakes. She mentioned they are waiting for the lake waters to cool down to see those plants. She also mentioned to expect contract extensions for the lake projects in the next few months as the planning season for 2022 is prepared. Smith asked about the meeting held virtually and if it will be continued. Koloski and Eggermont mentioned they are looking to possibly continue to offer those in a hybrid model depending on the meeting types. Koloski also mentioned they are recording and uploading to U-tube to allow viewing in that platform as well.

C) **WRRMA Update**

- Approved Meeting Minutes from 8/16/2021
  Received and filed.
- Report on Quality Improvement Grant Forthcoming
  Eggermont mentioned the are finishing up the report for the Quality Improvement Grant, that will contain a lot of data that was collected in this effort. The report will also contain information by communities. He also mentioned there will be before and after this effort data and will contain recommendations moving for future improvements.

D) **Directors Report**

- **MRF Updates**

Eggermont mentioned RRA presented to WWRMA on new MRF machinery. He also mentioned the issues with glass recycling and the actual process for accepted glass at the landfill. He also mentioned providing staff to help in reduction of the contamination as educational outreach. Smith asked about possibly obtaining volunteers to help in the efforts as well.

- **WWRA Quality Improvement Grant**
  Eggermont reported the grant was awarded to WWRA to reduce contamination.

- **Trash Talk Tour**
  Eggermont mentioned there was an event held on September 19th and there were about 100 in attendance. There were various stations to provide outreach for zero waste recycling. He reported the attendees were very engaged in the event and the value of information that was provided. He also mentioned the county provided sponsorship to this event. Pratt also mentioned there was a plug for the event on the Issues of the Environment radio show hosted by EMU.

7. Action Items

A) Resolution Solid Waste Programs Evaluation Report
Motion by Pratt, supported by Maciejewski, to approve the Resolution Solid Waste Programs Evaluation Report. Roll call vote. Motion Carried.

B) Resolution to Earmark Funding for Replacement of the Comprehensive Drop Off Station
Motion by Schmidt, supported by Smith, to approve the Resolution to Earmark Funding for Replacement of the Comprehensive Drop Off Station. Roll call vote. Motion Carried.

C) Debt Retirement -Vouchers #8299-8301
Motion by Pratt, supported by Schmidt, to approve the Voucher #8290. Motion Carried.

D) Memorandum of Claims – Vouchers #8302-8304
Motion by Pratt, supported by Smith, to approve the Vouchers #8302-8304. Motion Carried.

8. Financial Reports
Received and Filed

9. Other Business
None

10. Public Comment- General/Un-related to Current Meeting Agenda Items
Public Commentary- (3 Minutes per Speaker)**

11. Adjournment 9:17 a.m.

Molly Maciejewski
Molly Maciejewski, Secretary