

# CONTINUUM OF CARE (CoC) BOARD

JANUARY 17, 2024 | 3:00-5:00PM

VIRTUAL MEETING

| TIME   | AGENDA ITEM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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| 3:00pm | 1. Call to Order<br>John H., Board Co-Chair, called the meeting to order.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 3:03pm | 2. Welcome/Introductions<br>John H. facilitated introductions of all Board Attendees.<br>John provided an overview of voting practices for the CoC Board and reminded Board Members to use “Yay” or “Nay” to express their formal vote. For future votes that involve funding, a Roll Call Vote can be used where Board Members names are read one by one for their vote to be cast to easily track and monitor in future meetings.<br><br>Kristin K. drew attendees’ attention to Page 2 of the CoC Board Packet which lists all CoC Board Members. Non-Board Members and/or Public Attendees do not have voting Rights, however; there is opportunity for feedback during Public Comment portions of the Agenda.                                                                 |
| 3:20pm | 3. Public Comment<br>John H. provided opportunity for Public Comment. There were no Public Comments.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 3:25pm | 4. Approval of Agenda <b>(ACTION)</b><br>John H. called for a Board Member to move this Action Item.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 3:30pm | 5. Approval of Minutes <b>(ACTION)</b><br>John H. called for a Board Member to move this Action Item.<br>Jim M. stated the November Minutes didn’t reflect his attendance incorrectly and requested that be corrected.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 3:35pm | 6. 2024 PIT Count Methodology <b>(ACTION)</b> – Andrew Kraemer, OCED<br>John H. called for a Board Member to move a Motion for this Action Item. It was moved by Jan L.<br><br>Andrew K. shared an overview of the PIT Count which occurs across the nation on January 31 <sup>st</sup> , 2024. In addition to Paper Surveys, we will be using an App (Electronic Surveys) for the first time this year which is the biggest change. The PIT Count Methodology (Page 12) is the same as 2023 and explains details of the PIT Count, standards, approaches, and data collection methodology for Sheltered and Unsheltered numbers as well as how duplication of numbers is mitigated to ensure the integrity of the data.<br><br>Andrew K. asked for any questions and/or concerns. |

Andy L. shared that the Board of Commissioners will have a working session today and asked if there are any strengths or weaknesses of the PIT Count as it relates to BOC decisions.

Andrew K. shared that it is required by HUD as part of the funding that Congress issues, but it is only a snapshot of our system. It encourages people, because of the cold weather and resources shared at the point of Interview, to be in our Shelters. It does a decent job of capturing Individuals in our system. It fails to properly capture Families in our system.

Jim M. asked about how those currently in hotels are captured in addition to those staying with Friends/Family.

Andrew K. clarified that if the household has been entered into HMIS (which would be required for CoC funded hotels), the households would be counted appropriately.

Tish L. was curious about the Electronic Survey and how it is distributed and contact information collected.

Andrew K. clarified that the volunteers would be using the App to collect information on behalf of the surveyors which is collected on the night of the PIT Count.

Kelly Goolsby has several clients that are homeless, one in particular who is pregnant. She expressed concerns about not being able to assist the family.

Andrew K. provided his email address for Kelly to reach out with case specifics.

John H. requested that Board Members turn their Videos and Microphones on for the vote. John H. asked for further discussion before moving for a Vote. All present Board Members approved the Action Item. No “Nays” were expressed.

3:50pm

7. Housing and Homelessness Immediate Impact Resource Allocation BOC Funding Update – *Andy LaBarre, Washtenaw County*

Andy L. acknowledged gaps between Elected Officials, Service Providers, and those in need of services. Andy encouraged attendees to provide feedback directly to their Elected Officials while providing an open opportunity for feedback to the November Board of Commissioners allocation (Page 14) and the supplement he emailed on 1/16/2024 which is

a draft of today's proposed Board of Commissioners Resolution.

Aubrey P. shared concerns about the November Resolution and the length of time it took for the Contracts to be executed and funds to be made available.

Katie H. thanked Aubrey and shared agreement, expressing concerns that have been surfaced during Coordinated Entry Oversight & Evaluation Committee. Katie shared that the concerns leveled don't appear to have a resolution. HAWC represents other agencies outside of OCED and the Budget does not account for that (SOS and SAWC). The current allocation shifts Eviction Prevention dollars away from Clients and towards Staffing. Katie expressed a hope for the HAWC Budget to be reflective of system needs and long-term stability.

Jim M. shared that these (Board of Commissioners Resolution) are not structural funding, but the concerns are structural. Jim requested that the Budget be revised to incorporate structural needs.

Aubrey P. had clarifying questions and thanked Andy for the opportunity. Are the Eviction Prevention dollars going through Barrier Busters or SOS?

Andy L. asked Toni if he could defer to her.

Toni K. clarified that the funds are going to Barrier Busters while still funneling to the Community Partners for their Distribution.

Aubrey P. shared that it doesn't make sense to her for the funds to go to BB. She also shared that the Revenue set aside for the Administrator's discretion circumvents the existing system. It is a challenging precedent to set which the CoC should be cautious to do. It is inadvertently harmful given the proximity to power.

Rhonda W. echoed the "Thank You" to Andy and the statements Aubrey reflected, specifically regarding the funds allocated towards the Administrator which is an inequitable approach. The \$150,000 allocated to SOS doesn't fully address the funding needs to maintain current staffing and the loss of funds with the end of the Housing Stability Services grant. The direct cash assistance lump sum is slated to go through Poverty Solutions. However, Rhonda has been in contact with them and Poverty

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|        | <p>Solutions shared that they will not be involved the actual distribution. Rhonda asked for clarification on this item/more details.</p> <p>Toni K. shared that she doesn't have the answer to this question. The Racial Equity Office is believed to have the answers.</p> <p>Rhonda W. asked if the Racial Equity Office is handling the distributions.</p> <p>Andy L. said he would find the technical answer to Rhonda's question.</p> <p>Aubrey P. asked if that could be clarified for the group along with a timeline.</p> <p>Andy L. committed to sending a text and following up with this group.</p> <p>Dan K. thanked Andy for the opportunity to share. Dan expressed gratitude for the short-term solution but expressed concern for the long-term need. The need continues to rise while the funds become less available. Dan also expressed concern about the parallel system being created by the allocation to the Administrator's Office.</p> <p>Andy expressed gratitude for the feedback and hearing when we are getting it wrong. 2024 is probably the best time for the members of this body to prioritize this with the County. If you get one crack at answering this in terms of County Government, now would be that time. We shift Board Terms at the end of 2025 so we can get answers to these questions now before we get new Commissioners doing catch up. There are opportunities to improve communications. It is good to talk about the top line numbers but that is one component on a system that does a lot of different things.</p> <p>John H. thanked Andy for the question and his time/attendance at the Board. John directed future questions to Andy.</p> |
| 4:00pm | <p>8. Re-establishing the Youth Homelessness Committee Update – <i>Kellie Rutledge, Ozone House</i></p> <p>Kellie R. shared that she looked at the OCED website to review the list of current CoC Committees citing two that are specific to Youth: Youth Action Board and the Youth Homelessness Committee. The Youth Homelessness Committee is made up of Service Providers with the goal of addressing system needs impacting unaccompanied youth experiencing homelessness</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

and housing instability. The Youth Action Board is made up of young people experiencing or previously experienced homelessness with the goal of providing feedback on how to make improvements. Today, I will talk more about the Youth Action Board. The Youth Action Board is a partnership between Ozone House, WHA, and Our House. Kelli thanked WHA staff and interns for their work and role in facilitating this re-establishment. Tonight, there is a recruitment opportunity for youth to get involved. This is in alignment for the initiative to apply for the HUD Youth Homelessness Demonstration Project. Kelli asked if Sharon with WHA wanted to share anything more about tonight's event.

Sharon L. provided the details of tonight's event which can also be found on Page 24 of the Board Packet.

Kellie R. asked if there is a need and/or capacity for both Committees (Youth Action Board and Youth Homelessness Committee) to operate.

Nicole A. asked if Kelli could re-explain the difference between the two Committees.

Kellie R. re-read the overview of the [CoC Committees on the OCED Website](#).

Nicole A. shared that she would love the opportunity to work with Youth and specifically those suffering with Substance Abuse and offered to support recruitment and participation.

Kellie R. thanked the participants and asked those with questions to reach out to her, WHA, or Our House for more information.

4:10pm

9. Winter Shelter Task Force Update – *Rhonda Weathers, SOS, and Dan Kelly, SAWC*

a. Hoteling Update – *Sharon Lapides, Contractor*

Rhonda W. shared that included in the Board packet (starting on Page 25) is the report that was presented to the Board of Commissioners by the Winter Shelter Task Force, leading to the November Resolution.

Dan K. shared that the numbers of Warming Center (almost 190 in one night) skyrocketed due to the plummeting temperatures. Dan thanked the additional funds and the Winter Shelter Task Force for being responsible in triaging/preparing for needs in advance. Staffing has been challenging because people continue to get sick which coincides with Clients who are also sick and need isolation. Dan thanked community for coming together

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|        | <p>to meet the needs as best as possible. A mid-winter/season update is usually shared at the end of February.</p> <p>Sharon L. shared that the Hotel program is different than the Winter Shelter Task Force. The Hotel program started last year with over 103 Families. Case Management support has helped to triage these families to reduce the numbers to 10. Of those 10, 2 have identified housing and will be moving in the next couple of weeks. 6 have Rapid Re-Housing with Avalon or IHN. There is 1 single individual that we are trying to connect to SAWC. 10 Families remain when they started with 103. The Case Management support was key.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 4:30pm | <p>10. CoC Committee Chair Updates</p> <p>a. Coordinated Entry Oversight &amp; Evaluation – <i>Katie Hoener, CMH</i><br/>New Chair and Secretary<br/>Equity Concerns in Eviction Prevention<br/>Committee and Evaluation Workplan</p> <p>Katie H. shared that she is relatively new to Chairing the Committee, starting in December. The Committee is working on a host of things. One of the biggest area is the need to work on the oversight of the system which includes methodology for evaluating all HAWC partners including funding needs, how fast calls are responded to, and a more comprehensive evaluation of the homelessness response system. Katie circled back to something Aubrey and others surfaced regarding concerns around equity and eviction prevention. The Coordinated Entry Committee is aware of families that were placed in shelter using methods outside of the system. The Committee constructed a letter to be passed along to the Board of Commissioners to speak to the equity concerns and the continuity of care.</p> <p>Kristin K. shared that the letter the Committee drafted was not finalized but it will be shared with the Board before it is sent to the Commissioners.</p> <p>Katie H. shared that she will make sure the letter is finalized and sent out soon.</p> |
| 4:45pm | <p>11. Public Comment</p> <p>John H. called for Public Comment again.</p> <p>Kelly G. expressed concerns around the Warming Centers which close 2/1/24 and the lack of Family Shelters. What do I do with Families in need of resources and support?</p> <p>John H. directed Kelly to CoC staff.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

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|        | <p>Andy L. shared in the Chat: “Poverty Solutions is providing technical assistance, but no funding is flowing through them. An external payment vendor has been identified to process payments. We initially looked at using internal systems or a community partner and identified significant capacity barriers. Point of access for resources will be through HAWC under OCED’s oversight. REO is getting the infrastructure set up, but not administering the funds.”</p> <p>Toni K. shared that the information is new to her and asked for patience as she continues to work on understanding this item.</p> |
| 5:00pm | <p>12. Adjournment</p> <p>John H. adjourned the Board Meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

### Key Terms

PIT: Point In Time

BOC: Board of Commissioners

| Board Position                                            | Board Member                                                                          |
|-----------------------------------------------------------|---------------------------------------------------------------------------------------|
| WHA Director                                              | Amanda Carlisle, Director, Washtenaw Housing Alliance (WHA)                           |
| CoC At-Large                                              | Aubrey Patiño, Avalon Housing                                                         |
| Homeless or Housing Program                               | Dan Kelly, Shelter Association of Washtenaw County (SAWC)                             |
| Homeless or Housing Program                               | Jan Little, Michigan Ability Partners (MAP)                                           |
| Faith Community                                           | Jim Mogensen, Religious Action for Affordable Housing (RAAH)                          |
| Domestic Violence Provider Representative                 | Kim Montgomery, SafeHouse Center Services Director                                    |
| WHA Board Member                                          | Rhonda Weathers, SOS Community Services                                               |
| Police/Sherriff                                           | Sheriff Jerry Clayton, Washtenaw County Sheriff OR Kathy Wyatt                        |
| OCED Director                                             | Toni Kayumi                                                                           |
| Housing Commissions                                       | Jennifer Hall, Director of Ann Arbor Housing Commission (AAHC)                        |
| Workforce Development                                     | Johnny Epps, Michigan Works Southeast                                                 |
| CMH Director                                              | Katie Hoener, Community Mental Health OR Melisa Tasker, Community Mental Health (CMH) |
| Housing Access for Washtenaw County                       | Amanda Guanco, Call Center Supervisor                                                 |
| Substance Abuse Coordinating Agency Director              | Nicole Adelman, Community Mental Health Partnership of Southeast Michigan (CMHPSM)    |
| Another Township or City Highest Elected Official         | Renee Smith, City of Ypsilanti                                                        |
| Public Health Director                                    | Ruth Kraut, Deputy Health Officer                                                     |
| CoC At-Large                                              | Tish Lee, Legal Services of South Central Michigan (LSSCM)                            |
| Housing Commissions                                       | Zachary Fosler, Director of Ypsilanti Housing Commission (YHC)                        |
| City of Ann Arbor Mayor                                   | John Hieftje, Former Mayor                                                            |
| McKinney Vento Liaison                                    | Kellie Rutledge, Ozone House Director                                                 |
| Currently/Formerly Homeless                               | Jennifer Monahan, Washtenaw Intermediate School District (WISD)                       |
| Michigan Department of Health and Human Services Director | Renee Adorjan, MDHHS Director OR Alice Seipelt, Community Coordinator                 |
| Veterans Administration                                   | Gabriel Parra, Health Care for Homeless Veterans Coordinator                          |
| Washtenaw County Board Chair                              | Greg Dill, County Administrator OR Andrew LaBarre, County Commissioner                |
| Private Funder                                            | Jillian Rosen, VP for Community Investment for Ann Arbor Area Community Foundation    |
| Police/Sherriff                                           | Vacant                                                                                |
| Police/Sherriff                                           | Deputy Chief Jason Forsberg, Ann Arbor Police Department                              |
| WHA Board Member                                          | Vacant                                                                                |
| CoC Non-Funded Agency                                     | Vacant                                                                                |
| Institute of Higher Education                             | Vacant                                                                                |