

Washtenaw County Opioid Steering Committee
Wednesday, May 1, 2024
1:00PM-2:00PM
Remote Meeting via Microsoft Teams

Members Present: Andrew DeLeeuw, Nicole Adelman, Dr. Kimberly Jones, Molly Welch-Marahar, Dr. Allecia Wilson, Gina Dahlem, Dr. Juan Marquez, Jimena Loveluck, Matthew Hill, Prosecutor Eli Savit, Amy Dolinky, Tina Gavalier

Members Absent: Trish Cortes, Commissioner Katie Scott

Others Present: Russell O'Brien, Jessica Flintoft, Laurie Lutomski, Andrew Hellenga, Milton Dohoney

I. Call to Order: 1:03pm

II. Roll Call

III. Public Participation: None

IV. Review of April 3, 2024, Minutes

- a. Welch-Marahar motioned for approval, seconded by DeLeeuw, none opposed, minutes approved as written.

V. Discussion Items

- Data Subcommittee Update
 - o Smaller group that meets in-between monthly meetings.
 - o Discussed goals at the last meeting.
 - What data is missing.
 - Importance of sharing data. Supports a transparent process. Where will the data be hosted on the County website.
 - Looked at the questions for focus groups provided by MSU.
 - What populations for focus groups and what is needed for support.
 - Desire for more in-depth needs assessment.
- MSU Needs Assessment Update
 - o Meeting last week.
 - o Talked about the timeline and approaching in different phases.
 - 1st phase mid-May through mid-June and have a report soon. 2nd phase with more time to recruit participants and the report would come later.
 - o \$6,000 used for incentives. The funds come to Washtenaw County and must be approved by the BOC. The steering committee will make the recommendations for approval.
 - o The idea is that MSU will look at comments about the questions, make changes, send them back for review, and continue until the questions are what the committee wants.
- Overall Timeline Options
 - o Draft timeline options were shared. The 2 different phases/timelines were discussed.
 - Focus groups could be put together quickly from providers already partnering with the County. It would take longer to reach out to specific populations that are wanted for focus groups because of planning and outreach.

- o The County RFP process/timeline was discussed. It is about a 4-month process.
 - The work required at the front end could add 1 month and make the process take longer.
 - Does the end have to be the RFP process? Are there other options? Will most likely be RFP because any deviation requires BOC action.
 - There are options other than RFP that other counties have done including sending funds to internal county departments with a proposal submitted and funding for urgent needs right off the bat.
 - Legally there is no requirement in the settlements as to how the funds are administered.
 - The Monroe County process was mentioned. They have a taskforce that creates recommendations that go to a steering committee and then directly to the Board.
 - Timeline 1 and Timeline 2 were presented and voted on.

Timeline 1-Expedited Year 1 Assessment. Some portion of funds will go out soon but that won't allow for the full needs assessment.

Timeline 2-Full Needs Assessment for 1 year. Takes longer to get funds out but can do a more comprehensive needs assessment.

- Discussion - Get it right the 1st time. If delayed, there could be richer proposals that more accurately reflect needs. Most important data is the hardest to get in this situation. Get some funding out soon and that wouldn't impact the next round.
- Vote: Timeline 1 - 0, Timeline 2 - 7

- o Next steps include revising the timeframe, follow-up meeting with MSU, and continuing to work with the data committee on planning the focus groups.

- Implementation of Timeline
 - o Focus Group Populations & Outreach
 - o Coordination with MSU
- Plan for Distribution of Funds
 - o Subcommittee
- Other:

VI. Adjourned 2:01 pm