

Washtenaw County Opioid Steering Committee
Wednesday, June 5, 2024
1:00PM-2:00PM
Remote Meeting via Microsoft Teams
Join Meeting: [Microsoft Teams Meeting](#)
Meeting ID: 234 010 249 316
Passcode: ejn9KT

Members Present: Andrew DeLeeuw, Nicole Adelman, Dr. Kimberly Jones, Molly Welch-Marahar, Dr. Allecia Wilson, Dr. Juan Marquez, Prosecutor Eli Savit, Tina Gavalier, Trish Cortes, Matthew Hill

Members Absent: Gina Dahlem, Jimena Loveluck, Commissioner Katie Scott

Others Present: Amy Dolinky, Deanna Price, Jessica Flintoft, Laurie Lutomski, Andrew Hellenga, Renee Casey, Charles Burnett III, Lisa Fusik, Phoebe Dacha, Jessica Barnes Najor, Elliott Brannon

AGENDA

I. Call to Order: 1:04pm

II. Roll Call

III. Public Participation: None

IV. Approval of May 1, 2024, Minutes

- a. Welch- Marahar motioned for approval, seconded by Hill, none opposed, minutes approved as written.

V. Discussion Items

- Timeline Update
 - o Decided to undertake a more comprehensive needs assessment at the May Steering Committee meeting
 - Extends timeline to a year
 - o Will inform the BOC at the July meeting of the planned timeline extension
- Data Subcommittee Update
 - o Met with MSU team on 5/13/24 and on 5/21/24 to discuss needs assessment planning
 - Two deliverables needed to move forward with the needs assessment:
 - 1.) Focus group and individual interview questions
 - Data subcommittee reviewed questions provided by MSU
 - Questions were sent to Steering Committee member on June 3rd for the final review
 - Question edits are due by Friday, June 7
 - o MSU to incorporate suggested edits
 - 2.) Operationalize the focus groups and individual interviews
 - Logistics spreadsheet was created to organize:
 - o Organizations and groups that should be included in focus groups
 - o Participant contact information
 - o Estimated timeframe to hold focus groups
 - o Types of incentives and amounts
 - o Steering members who can facilitate introductions

- Focus Group & Interview Planning
 - o Logistics Spreadsheet
 - Reviewed categories of the spreadsheet
 - Priority group review:
 - Providers
 - o Core Providers
 - o Medical Providers
 - o Collegiate Services for People Using Drugs
 - o Shelter Providers
 - o Methadone Providers
 - Active Drug Users
 - Justice-Involved People
 - o Incarcerated People
 - o Community Corrections & LEADD Program
 - Local Recovery Community Organizations & Recovering People
 - Harm Reduction Programs & Syringe Services
 - Youth
 - Need to add several groups in Spanish for people with lived experience
 - Focus groups to start with incarcerated population (in-person) and groups that can be held virtually.
 - Need to include a comparable number of people with lived experiences to those working at organizations
 - Combination of those who are actively using, in recovery, etc.
 - Snowball samples, engage with organizations to find participants
 - Incentives will need to be adjusted to include additional people
 - o Prioritize incentive for those with lived experience and front line staff members.
 - Steering members are asked to make any adjustments to the planning spreadsheet prior to Friday, June 7th.
- Focus Group & Interview Questions
 - o Steering Committee to provide feedback and Jessica and MSU team can create a revised version of the questions
 - o Focus group questions for Youth need to be included
 - MSU will assist with creating additional questions for review
 - o Timeline: Goal is to have the needs assessment completed by early 2025
 - Start with focus groups that can be held virtually and the incarcerated population groups (July)
 - In-person groups and interviews to be held in August
 - Youth groups to be held in September and October
 - Needs assessment analysis is estimated to be completed by the end of the year
 - o Incentives
 - To be discussed at next meeting
- Plan for Distribution of Funds
 - o To be discussed at the next meeting
- Public Information Sharing
 - o To be discussed at the next meeting
- Other

VI. Adjourn: 2:01pm