

Washtenaw County Opioid Steering Committee
Wednesday, September 4, 2024
1:00PM-2:00PM

Members Present: Dr. Kimberly Jones, Dr. Juan Marquez, Matthew Hill, Prosecutor Eli Savit, Commissioner Katie Scott, Dr. Allecia Wilson, Tina Gavalier, Dr. Gina Dahlem

Members Absent: Andrew DeLeeuw, Nicole Adelman, Jimena Loveluck, Trish Cortes, Molly Welch-Marahar

Others Present: Deanna Price, Amy Dolinky, Andrew Hellenga, Lisa Fusik, Kristen Sample, Steven Matthews, Laurie Lutomski, Sarah Wise, Benjamin Hourani

AGENDA

I. Call to Order - 1:04pm

II. Roll Call

III. Public Participation: None

IV. Approval of August 7, 2024, Minutes

a. Hill motioned for approval, seconded by Dahlem, minutes approved as written.

V. Discussion Items

- Review of Progress with Needs Assessment
 - o Final Participant Numbers for Completed Focus Groups
 - Provider focus groups:
 - 48 providers participated in focus groups or interviews
 - 18 providers were registered for final provider groups scheduled for the last week of August
 - o Final participant numbers haven't been shared by MSU yet
 - Estimated total = 66 provider participants
 - Completed Focus Groups for People with Lived Experience:
 - 113 people with lived experience have participated in focus groups or interviews
 - Focus groups at Home of New Vision Recovery Housing took place last week
 - o Final participant numbers haven't been shared by MSU yet
 - Estimated total = 131 participants with lived experience
 - o Future Focus Groups
 - Focus Groups for Spanish Speaking People with Lived Experience
 - (1) person was recommended by WHP for an interview
 - Packard Health may have patients interested in participating
 - Youth Focus Groups
 - In-person focus groups
 - Planned to start in late September and early October
 - Outreach has started with:
 - o Washtenaw Intermediate School District
 - o SRSly Coalition/Project Success
 - Additional organizations will be contacted depending on the number of participants interested from WISD and Project Success.

- Estimated number of participants for youth groups is 20 people total
 - o Disbursement of Incentives/Resources Use to Date
 - MSU has allocated \$6,000 for Washtenaw County needs assessment incentives
 - Total spent to date ~ \$8,610
 - Estimated overage ~\$4,000 depending on participation numbers from youth focus groups
 - Settlement dollars can be used for needs assessment overage
 - o Needs Assessment Report Timeline from MSU
 - First draft - November, 2024
 - Steering Committee will have an opportunity to review the first draft
 - Final report - December, 2024
 - Fund Dissemination Planning
 - o Report format and presentation of needs assessment data
 - Memo and Resolution
 - Working session first to present data and allow for questions
 - o Level of detail to include in the report
 - A general RFP process was proposed with scoring that awards points for RFP submissions that align with the identified strategic priorities
 - Allow for adjustments to be made to the priorities as community needs change over time
 - o RFP Selection Subcommittee
 - Steering members to consider participating - plans to discuss further at the October Steering meeting
 - Subcommittee will make recommendations for the RFP process
 - o RFP Oversight Committee
 - Committee would be tasked with overseeing the RFP awards
 - Steering members should start considering who should participate in this committee
 - Platform/Website for Public Facing Materials and Information
 - o Currently, all Settlement Fund Steering meeting minutes and agendas are posted on the Washtenaw County Document Center
 - o Need to decide where Opioid Settlement-related materials should be housed
 - Central Admin, Health Department
 - Opioid needs assessment report, recommendations, RFP process, awards, and oversight, funds spent, etc.
 - Public Information Sharing
 - o Steering Committee to review MAC - [Michigan County Opioid Settlement Funds: Transparency, Monitoring & Accountability Guide](#) shared by Amy Dolinky
 - Other
- VI. Adjourn - 1:34 PM