

Washtenaw County Opioid Steering Committee
Wednesday, October 2, 2024
1:00PM-2:00PM
Remote Meeting via Microsoft Teams

Members Present: Andrew DeLeeuw, Dr. Kimberly Jones, Molly Welch-Marahar, Dr. Juan Marquez, Jimena Loveluck, Matthew Hill, Prosecutor Eli Savit, Commissioner Katie Scott

Members Absent: Dr. Allecia Wilson, Trish Cortes, Tina Gavalier, Nicole Adelman, Dr. Gina Dahlem,

Others Present: Deanna Price, Amy Dolinky, Andrew Hellenga, Laurie Lutomski, Kristin Sample, Lexis DeShazorBurnett

I. Call to Order: 1:02 PM

II. Roll Call

III. Public Participation: None

IV. Review of September 4, 2024, Minutes

- a. Hill motioned for approval, seconded by Scott, none opposed, minutes approved as written.

V. Discussion Items

- Review of Progress with Needs Assessment
 - o Youth Focus Group Planning
 - MSU has contacted WISD to coordinate youth focus groups without success
 - Informational meetings are scheduled with SRSly and Corner Health for mid-October
 - (1) Youth focus group has been completed at the Youth Detention Center
 - o Due to the timeline, focus groups for youth may have to be completed as a supplement to the community needs assessment
 - Youth Substance Use survey from WISD may provide supplementary data that could be included in the final report and recommendations.
- Process for Review of Data and Identifying Priorities
 - o The final needs assessment report that will be provided by the MSU team will include information to guide recommendations
 - Report will likely be completed in December
 - WCHD will review the first draft of the needs assessment report with MSU on Wednesday, 12/11/24.
 - Data review meeting with MSU and the Steering Committee is scheduled for Tuesday, 12/17/24.
 - o Data from the needs assessment report will be reviewed
 - o Opportunity to make suggestions for the final report
 - Needs assessment final report will be reviewed during the January Steering meeting along with draft recommendations
- Sharing Recommendations with the BOC
 - o Report template will be circulated for review prior to the December Steering meeting
 - o Timeline for sharing recommendations
 - Working session presentation
 - 2025 schedule hasn't been formally adopted
 - Typically, 2 BOC meetings per month (a regular BOC meeting and a working session meeting)

- Typically, there's not a working session for the first BOC meeting of the year.
 - o Other Washtenaw County jurisdictions can share the recommendations report at their local governing meetings
- RFP Planning Discussion
 - o Need to meet with County Administration to determine how much funding is available for the initial RFP
 - o RFP review and oversight committee should be formed
 - Steering members to start thinking about who should sit on this committee
 - o [RFP template from MAC](#)
- Public Information Sharing
 - o [Michigan County Opioid Settlement Funds: Transparency, Monitoring & Accountability Guide](#)
 - Guide includes an overview for planning, spending, monitoring with universal considerations, having a centralized repository or hub for accessing data, understanding how the public wants to access information, how to address conflicts of interest and how to address community inclusion
 - Guide is adaptable depending on administrative support
- Other

VI. Adjourned 1:48 PM