



Washtenaw County Parks and Recreation Commission

NOTICE OF MEETING

Date: August 10, 2021

Time: 2:00 p.m.

Location: Virtual Meeting on Zoom available to the public at: <https://us02web.zoom.us/j/85765571557>

AGENDA

- 1. Call to Order / Moment of Silence**
- 2. Roll Call and Announcement of Location**
- 3. Approval of the Minutes**
 - A. June 8, 2021 Meeting (attached, pp. 1-6 /action item)
 - B. July 13, 2021 Special Meeting (attached, pp. 7-8 /action item)
- 4. Public Comment**
- 5. Communications, Projects & Activities** (attached, pp. 9-26 /action item)
- 6. Financial & Recreation Reports – June & July 2021**
 - A. Financial Reports (attached, pp. 27-32 /action item)
 - B. Recreation Reports (attached, pp. 33-44 /action item)
- 7. Old Business**
 - A. CFP & MLM Rec Center Parking Project Approval (attached, pp. 45-46 /action item)
 - B. B2B – Barton/Bandemer Tunnel Project Agreement (attached, pp. 47-48 /action item)
 - C. B2B – Barton/Bandemer Tunnel Engineering Contract (attached, pp. 49-56 /action item)
 - D. NAPP – Karnatz Farm Final Approval (attached, pp. 57-60 /action item)
 - E. NAPP – Kaiser Property Final Approval (attached, pp. 61-67 /action item)
 - F. NAPP – Hamilton Conservation Easement Update (attached, pp. 68-71 /action item)
 - G. Other Old Business
- 8. New Business**
 - A. Highland Preserve Boardwalk RFP (attached, pp. 72-74 /action item)
 - B. Other New Business
- 9. Commissioners / Directors Comments**
- 10. Adjournment**

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Washtenaw County Parks and Recreation Commission

MINUTES OF MEETING

Date: June 8, 2021

Time: 2:00 p.m.

Location: Zoom Digital Meeting

Members Present: Janis Bobrin, WCPARC Vice President (attending from Glen Arbor, MI); Daniel Ezekiel, WCPARC Secretary/Treasurer (attending from Ann Arbor, MI), Ricky Jefferson (attending from Ypsilanti Township, MI), Robert Joerg (attending from Delta Township, MI), Robert Marans (attending from Ann Arbor Township, MI), Jo Ann McCollum (attending from Ypsilanti Township, MI), Evan Pratt (attending from Ann Arbor, MI), Brenda McKinney (attending from Superior Township, MI) and Jason Morgan (attending from Ann Arbor, MI)

Members Absent: Patricia Scribner, WCPARC President

Staff Present: Coy Vaughn, Director; Meghan Bonfiglio, Deputy Director; Ginny Leikam, Superintendent of Park Planning and Natural Areas; Jason Brooks, Manager of Finance and Administration; Ann Ziolkowski, Communication Manager; Jeff Dehring, Park Planner; Peter Sanderson, Park Planner; Kira Macyda, Park Planner; and Rosie Pahl-Donaldson, Park Planner

Others Present: Rick Bunch, Michigan MAUI; Valerie Brader, Attorney; Susan Faulkner, HWPI; Kristin Warzyniec, HWPI; Neal Billetdeaux, Smith Group; Angela Perry, WC Purchasing; Beth Duffy, WC Purchasing

1. Call to Order/Moment of Silence

Ms. Bobrin called the meeting to order at 2:00 p.m. with a moment of silence in appreciation of first responders.

2. Roll Call and Announcement of Location

3. Approval of Minutes

The minutes of the April 19, 2021 working session were included with the agenda material.

It was moved by Mr. Pratt and seconded by Ms. McKinney to approve the minutes of the April 19, 2021 working session. Roll call vote: 9 Ayes, 0 Nays, 1 Absent (Scribner), the motion was approved.

The minutes of the May 11, 2021 regular meeting were included with the agenda material.

It was moved by Mr. Marans and seconded by Mr. Jefferson to approve the minutes of the May 11, 2021 regular meeting. Roll call vote: 9 Ayes, 0 Nays, 1 Absent (Scribner), the motion was approved.

4. Public Comment

There was no public comment.

5. Communications, Projects & Activities

Mr. Vaughn reported on the May communications which were included in the packet. Ms. Ziolkowski, Communications Manager, presented the departmental communications framework.

It was moved by Mr. Marans and seconded by Mr. Jefferson to accept and file the Communications, Projects & Activities for the month of May 2021, as submitted. 9 Ayes, 0 Nays, 1 Absent (Scribner) the motion was approved.

6. Consent Agenda

A. Mitchell Satyr Butterfly Safe Harbor Agreement

It was moved by Mr. Marans and seconded by Ms. McKinney that the Washtenaw County Parks and Recreation Commission approve the Safe Harbor Agreement and sign the Certificate of Inclusion for reintroduction of the Mitchell Satyr butterfly at Park Lyndon prairie fen, contingent upon final review and approval by Corporation Counsel. 9 Ayes, 0 Nays, 1 Absent (Scribner) the motion was approved.

B. Draper Houston Boardwalk RFP

It was moved by Mr. Marans and seconded by Ms. McKinney to authorize staff to finalize design plans with ROWE and develop an RFP to be released for reconstruction of the boardwalks. 9 Ayes, 0 Nays, 1 Absent (Scribner) the motion was approved.

7. Financial & Recreation Reports – May 2021

A. Financial Reports

Mr. Brooks reported and stated that the total for the claims for the month of May was \$260,026.72.

It was moved by Mr. Ezekiel and seconded by Ms. McKinney to accept and file the Financial Reports for the month of May 2021 as submitted. Roll call vote: 9 Ayes, 0 Nays, 1 Absent (Scribner), the motion was approved.

B. Recreation Reports

Mr. Brooks reported on recreation reports for the month of May 2021 and highlighted the impact of the pandemic on the membership categories at the MLM Recreation Center.

It was moved by Mr. Marans and seconded by Mr. Jefferson to accept and file the Recreation Reports for the month of May 2021 as submitted. Roll call vote: 9 Ayes, 0 Nays, 1 Absent (Scribner), the motion was approved.

8. Old Business

A. Michigan MAUI Update

Mr. Vaughn introduced Rick Bunch of Michigan MAUI and Valerie Brader, lead attorney on negotiations with DTE. He explained that Mr. Bunch and Ms. Brader were working on behalf of the City of Ann Arbor and Washtenaw County to help improve the terms of DTE's *MI Green Power* program for local governments.

Mr. Bunch explained that he is very happy with changes to the program that will make municipal solar programs much more cost-effective, inclusive of low-income customers and consistent with public-agency procurement requirements. We also have DTE's commitment to collaborate on ways to assure that carbon is reduced in step with renewable energy purchases - a prerequisite given that the County's commitment is to reduce carbon.

Ms. Brader explained that under the new terms local governments can now host large solar projects. Currently, utility restrictions prevent anybody else from generating more power on a site than is used over the course of a calendar year. She explained that under the new agreement DTE will own the solar pv equipment, but not the land. Because DTE will generate the energy, there will be no barrier to using DTE's electric grid to other municipal sites or customers. This will allow the City or County to serve as an "Anchor Tenant", hosting the site and guaranteeing the sale of energy.

Mr. Ezekiel thanked the team for the presentation and their outstanding work negotiating with DTE. He asked if a school district could be an anchor tenant. Ms. Brader responded that a school district, park district or even a private entity could serve as the host.

Mr. Marans voiced his support for the new terms and thanked the team for their work. He asked if WCPARC had a site that would be a good fit to host a solar array. Mr. Vaughn responded that Rolling Hills has been identified as the best park facility due to the existing electrical transmission line near the northern property boundary and the abundance of vacant land that is currently open and under agricultural use.

B. B2B Website Update

Mr. Sanderson provided an update regarding a joint effort between WCPARC and HWPI to create a new website that is focused on the B2B Trail. He introduced Susan Faulkner and Kristin Warzyniec from HWPI who proceeded to walk the commission through a demonstration of the new website. The HWPI team emphasized that the new format puts the B2B trail and the trail users at the forefront. The new website is intuitive and user friendly, particularly from mobile devices that are often used by trail users.

Ms. Bobrin voiced her support for the new website and asked how we intend to roll this out to the public. Ms. Faulkner explained that the first step is to meet with all the partner agencies to make sure that there is support for the new format. The second step is to form a community engagement task force that will help determine how the website is rolled out to the public.

Mr. Marans noted that he liked the new format and that it would be appreciated by trail users. He asked if there would be any information regarding the degree of difficulty for specific segments of the trail. Ms. Warzyniec responded that there would be.

C. Sharon Mills Livery Design

Ms. Macyda introduced Neal Billetdeaux of the Smith Group and explained that a planning study had been completed by the consultant team and a group of graduate students from the University of Michigan for a proposed canoe/kayak livery operation at Sharon Mills Park. She explained that the work was being done in coordination with Village of Manchester who recently hired the same consultant to design and construct the river take out point in downtown Manchester. Ms. Macyda noted that there had been a previous livery operation at the property adjacent to Sharon Mills park on Bethel Church Road and that WCPARC acquired the property in 2009 (the Malley addition).

Mr. Billetdeaux presented the livery operation plans that included a new launch area on the River Raisin and a boardwalk to improve pedestrian circulation on site. He also provided an overview of how the livery operation would work in coordination with the Village of Manchester where a point of sale would be established and patrons would park in town and be transported by van to the launch point at Sharon Mills.

Mr. Platt commented that the livery plans were exciting, and he was looking forward to the new livery operation. Mr. Marans concurred and asked when the livery improvements are anticipated to be complete and ready to open. Mr. Vaughn explained that this project would be considered in context with other capital projects at all WCPARC facilities, but as of now it is anticipated to be a 2023 project.

D. B2B Award of Dexter-Chelsea Segment.

Mr. Sanderson presented plans for a 1.53-mile segment of the B2B between Chelsea and Dexter. He explained that the Huron Waterloo Pathways Initiative (HWPI) purchased an 80-acre property on the northeast corner of Dancer and Dexter Chelsea Roads to help facilitate the proposed trail alignment. At the December 8th, 2020 regular meeting, the Commission accepted a gift of a 60-foot wide easement from HWPI to construct a portion of the Border to Border Trail (B2B Trail) across that parcel. Additionally, the Washtenaw County Road Commission (WCRC) has authorized a long-term occupancy permit to construct and maintain the B2B Trail within a portion of the former Boland Railroad on the north side of Dexter Chelsea Road that extends to Wylie Road.

Mr. Sanderson explained that staff recently issued RFP 8109 to solicit bids to construct the Dancer Road to Wylie Road B2B Trail segment. Five bids were received with Erie Construction being the lowest qualified bid at \$995,722. HWPI has paid for the engineering of this project and will reimburse the Commission for \$400,000 as its contribution towards construction. Additionally, HWPI will contribute \$30,600 (1.53 miles x \$20,000/mile), which will be matched by the Commission, to the B2B Trail Special Revenue Fund upon completion of the project. The remainder of the construction funding is planned to be drawn from the Commission's portion of the road and trails millage.

It was moved by Mr. Ezekiel and seconded by Mr. Pratt to award the contract for RFP 8109 to Erie Construction in the amount of \$995,702 and authorize a 10% contingency for the project of \$99,570. 9 Ayes, 0 Nays, 1 Absent (Scribner), the motion was approved.

E. Other Old Business

None.

9. New Business

A. Independence Lake Disc Golf Pavilion Award

Mr. Dehring reported that the popularity of disc golf continues to grow, and we have responded in recent years by the expanding the Red Hawk disc golf course at Independence Lake – it now includes two separate 18-hole courses. With all the improvements, staff has seen an increase in volume of play and tournaments being hosted here (including a woman's national event). Quite often these tournaments draw large crowds, which require the use of temporary shelters such as pop-up canopy tents for participant registration/logistics, event support sponsors, and player meetings. Mr. Dehring noted that, in addition to the disc golf activities, a pavilion would also be utilized for other programming needs. Staff anticipates using the pavilion as a starting point for some of our night hikes and various nature programs.

Mr. Dehring explained that staff had engaged our architectural consultant, JFR Architects, to design and provide architectural drawings for the new pavilion. A request for proposal (RFP #8089) was prepared by staff for soliciting bids for the project. This documentation was assembled in accordance with the County's standard procurement protocol and was advertised by the Purchasing Department. Nine companies attended a pre-bid meeting held on April 8th and four submitted proposals on May 4. The lowest qualified bid was \$244,642 by Brock & Associates, Inc of Novi, MI.

Mr. Marans noted his support for the new pavilion and asked when we anticipate construction to begin. Mr. Dehring responded that construction will start immediately upon award of the bid and it is anticipated to be completed by this fall.

It was moved by Mr. Marans and seconded by Ms. McCollum to award a Service Contract in the amount of \$244,642.00 to Brock & Associates, Inc. for this project (RFP #8089) and include an additional 15% (\$37,700) contingency for potential change orders. 9 Ayes, 0 Nays, 1 Absent (Scribner), the motion was approved.

B. NAPP – McCullough Partnership

Ms. Pahl-Donaldson presented a proposal from the Legacy Land Conservancy to place conservation easements on the 90-acre McCullough property in Sharon Township. Legacy forwarded the property's information to NAPP in 2017 for review in anticipation of requesting a contribution. NATAC included the property in their 2017 annual review of nominations. She noted that the six McCullough parcels shelter a significant stretch of the River Raisin just south of Sharon Valley Road, only 0.3 miles upstream of WCPARC's Leonard Preserve and just down the street from WCPARC's River Raisin Preserve. NATAC included the property in its Round 17 Tier 1 category, and the Assessment and Prioritization Mapping assessed the land as high-quality and prioritized it for stream protection, patch expansion, and new patch establishment. The Commission's scoring system yielded 69 points.

Legacy Land Conservancy is working with a confidently estimated fair market value of \$315,000 total for the 3 easements covering 90 acres. They are requesting a \$79,000 (25.1%) contribution from WCPARC towards the purchase price. Legacy's 319 grant will fund the remaining value. Legacy will be responsible for monitoring and enforcing the conservation easements. After review of the nomination, NATAC recommended to partner with the Legacy Land Conservancy and contribute the requested \$79,000 toward the easement purchases.

Ms. McCollum asked how wide and deep the Raisin River is in this area. Ms. Pahl-Donaldson responded that the river varies, and she is not certain but does know that the river is navigable in this stretch. Mr. Vaughn added that this segment of river was similar to the images that were presented earlier for the Sharon Mills livery proposal.

It was moved by Ms. McKinney and seconded by Mr. Marans to authorize a partnership with the Legacy Land Conservancy for the purchase of three conservation easements on the McCullough properties in Sharon Township, as identified in the attached map and contribute 25.1% of the total purchase price, not to exceed \$79,000, and a contribution of \$7,500 to the stewardship special revenue fund to cover potential future costs associated with monitoring and enforcement of the conservation easement, contingent upon completion of all three easements, attorney review of documents, and execution of participation agreement. 9 Ayes, 0 Nays, 1 Absent (Scribner), the motion was approved.

C. Other New Business

None.

10. Commissioners/Directors Comments

None.

11. Adjournment

It was moved by Mr. Marans and seconded by Ms. McKinney to adjourn the meeting. All ayes.

The meeting was adjourned at 4:22 p.m.



Washtenaw County Parks and Recreation Commission

MINUTES OF SPECIAL MEETING

Date: July 13, 2021

Time: 2:00 p.m.

Location: Zoom Digital Meeting

Members Present: Patricia Tupacz Scribner, WCPARC President (attending from Pittsfield Township, MI); Janis Bobrin, WCPARC Vice President (attending from Ann Arbor, MI); Daniel Ezekiel, WCPARC Secretary (attending from Ann Arbor, MI); Robert Joerg (attending from Delta Township, MI); Jason Morgan (attending from Ann Arbor, MI); Jo Ann McCollum (attending from Ypsilanti Township, MI); and Brenda McKinney (attending from Superior Township, MI)

Members Absent: Ricky Jefferson; Robert Marans; and Evan Pratt

Staff Present: Meghan Bonfiglio, Deputy Director; Peter Sanderson, Park Planner; and Hannah Cooley, Management Analyst

Others Present: None

1. Call to Order/Moment of Silence

Ms. Tupacz Scribner called the meeting to order at 2:00 p.m. with a moment of silence in appreciation of those lost during the global pandemic.

2. Public Comment

None.

3. Chelsea B2B Segment Construction Award

Mr. Sanderson explained that in order to complete the southerly connection into the City of Chelsea and the downtown area, Commission staff, the Huron Waterloo Pathways Initiative (HWPI) and the City of Chelsea have collaborated to create a 1.5 mile trail segment that connects through MDOT right of way, private easements, and City of Chelsea property. The project is being constructed in coordination with a 2020 Connecting Communities Grant that was awarded to the City of Chelsea to link Timbertown and Veterans Park as part of their planned city greenway network. Mr. Sanderson reported that three bids were received with Erie Construction being the lowest qualified bid.

Ms. McCollum inquired about the reason that C & D Hughes bid was so much higher than the estimate. Mr. Sanderson responded that the asphalt pricing was higher.

Mr. Joerg asked if the bid from the contractor included padding and how often do we see cost overruns. Mr. Sanderson explained that the bids do not include any contingencies, which is why we have

recommended a 10% contingency be added to the total award. He also added that over the past six years, B2B projects have come in at or under budget.

Mr. Ezekiel asked when the project would be completed as he is eager to use that segment. Mr. Sanderson went over the anticipated timeline and explained that the project should be completed by fall 2022.

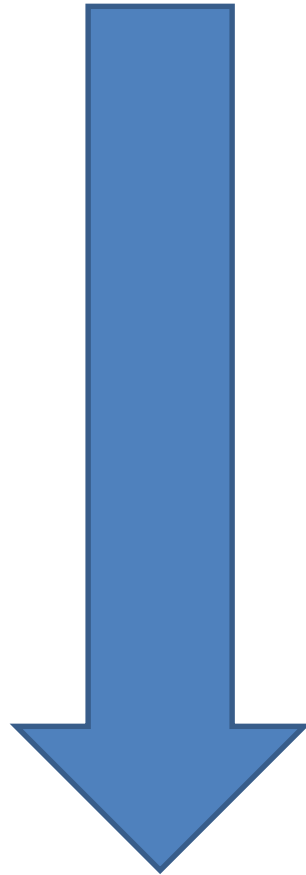
It was moved by Mr. Ezekiel and seconded by Ms. McKinney to award the Chelsea B2B Segment Construction Contract, RFP 8121, to Erie Construction in the amount of \$1,457,335.00 and authorize a 10% contingency of \$145,733. 7 Ayes, 0 Nays, 3 Absent (Jefferson, Marans, Pratt) the motion was approved.

4. Adjournment

It was moved by Ms. McKinney and seconded by Mr. Joerg to adjourn the meeting. Ayes all; the motion was approved.

The meeting was adjourned at 2:11 p.m.

Communications, Projects & Activities





The Stewardship Network

2021 Spring Invasive Species Challenge



This certificate is hereby granted to:

Washtenaw County Parks and Recreation Commission

**For participating in The Stewardship Network's 13th Annual Spring Invasive Species Challenge
and pulling **1,280 pounds** of invasive plants.**

Chris Theriot, Board President, The Stewardship Network

Lisa Brush, Executive Director, The Stewardship Network

June 22, 2021

Dear County Farm Park Management,

This is a huge thank you to the County Farm Park Staff who assisted a member of our yoga classes after she inadvertently drove onto one of the Platt Road entrance rocks on June 12th.

The staff was kind, professional and helpful to our classmate from the first contact until her car was towed away. Many thanks to the young man who arrived first and alerted other staff on the team. Tom stayed with us and assisted the tow truck driver with lifting the car and moving the rock(s). Juan blocked the entrance allowing the tow truck driver to work safely and talked with us before Tom arrived. Another young man directed cars around us and out of the park.

This is an exemplary staff who helped make a challenging situation come to as positive conclusion as it could.

With thanks and gratitude,
Lillie Carter
Patty Miller

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6-24-2021 7:47am

Chelsea Approves Deal for Next Segment of B2B

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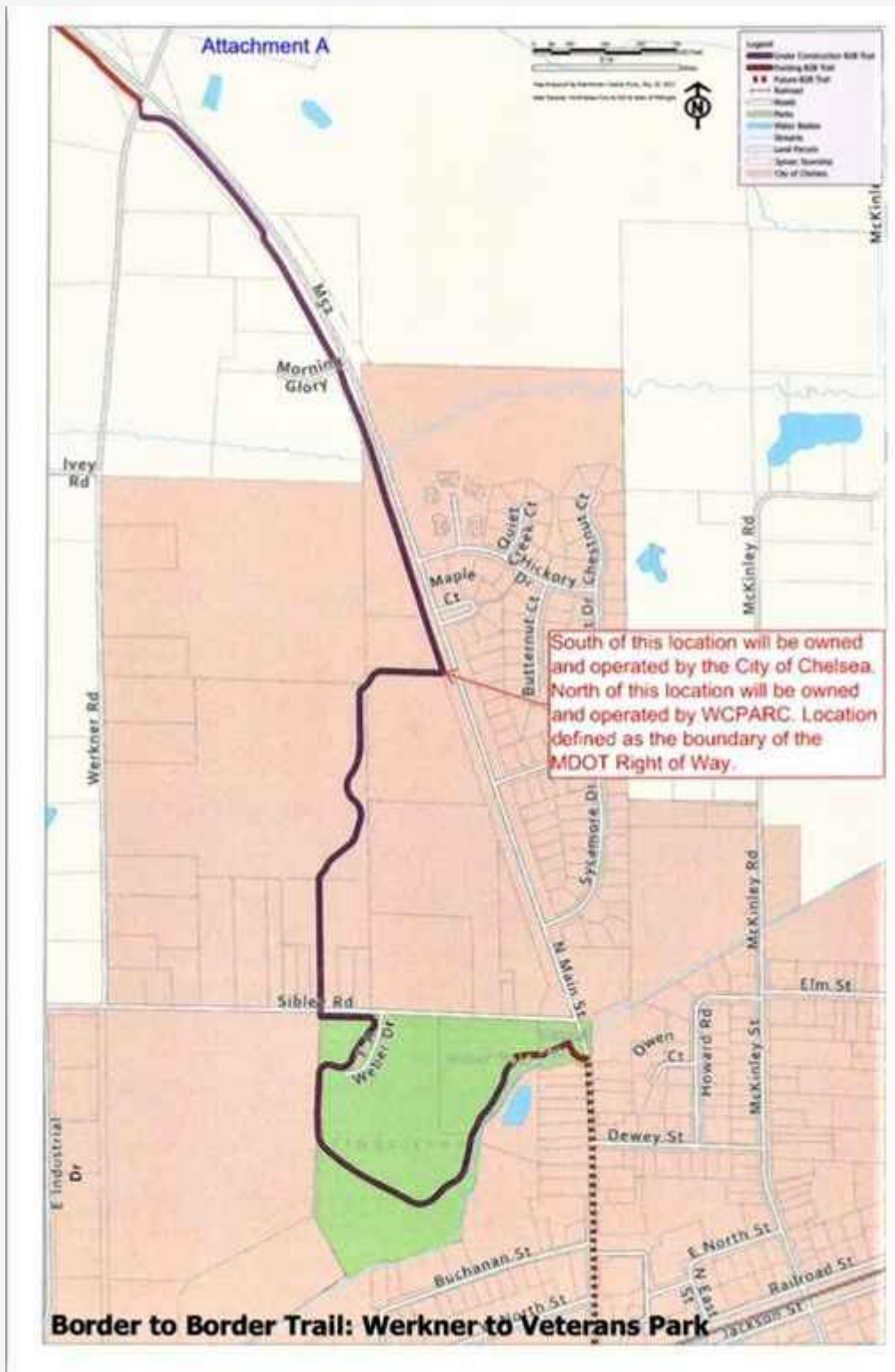
By Doug Marrin, STN Reporter

At its June 21, 2021, meeting, the Chelsea City Council approved a maintenance agreement with Washtenaw County Parks & Recreation (WCPARC) for a segment of the Border-to-Border Trail that will be constructed in the City.

City Manager Hanifan reported that the City portion of the B2B trail is also “a critical segment of our own Letts Creek Linear Park.” It is a component of a larger B2B construction project that will extend the trail from Werkner Rd. into Chelsea.

“It is a pretty standard agreement,” explained Mr. Hanifan. “We do have maintenance responsibilities that we would assume.”

Once constructed, the eight-foot-wide path will have a foot of shoulder on both sides, and the City will be responsible for keeping it clear. The B2B Trail is maintained by WCPARC and not open in the winter. However, local municipalities such as Chelsea can clear their portion of the path if they so choose.



The new

segment of B2B Trail is approximately 1.5 miles in length, running from Veterans Park, through Timbertown Park, across Sibley Rd. onto the Water Treatment Plant property, and then heading north on the west side of M-52 to Werkner Rd. Image courtesy of City of Chelsea.

The City is putting up \$100,000 for the trail, which created a 2-1 matching grant from the Connecting Community Funds for \$200,000. WCPARC and Huron Waterloo Pathways Initiative are funding the

remainder of the \$1.1 million project. Once completed, the City of Chelsea will assume ownership for the portion within the city limits.

In an email, WCPARC Park Planner Peter Sanderson stated that bids for the construction were released this week. “We anticipate work to begin this summer and finish up next year,” he said. “The part within the Chelsea city limits is intended to be the first part constructed.”



When completed, the Border-to-Border Trail will provide a contiguous non-motorized pathway across Washtenaw County. As shown here, the B2B will create a 40-mile loop connecting Chelsea, Dexter, Pinckney, and Stockbridge. Image courtesy of WCPARC.

Feature photo courtesy of WCPARC

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How This Woman's Ring Alarm Helped Save Her Home From A Break-In

This post was contributed by a community member. The views expressed here are the author's own.

Business

Crowdfunding Campaign

Launched for the 'Border-to Border-Trail – Chelsea Connection'



Deb Nicolson, Community Contributor

Posted Thu, Jul 15, 2021 at 11:53 am ET

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\$50,000 goal to win matching grant through MEDC's Public Spaces Community Places initiative (image Credit (Doug Coombe/Michigan.org))

LANSING, Mich. – A new segment of the Border-to-Border (B2B) Trail in Washtenaw County will reach downtown Chelsea through a [crowdfunding campaign](#), the Michigan Economic Development Corporation and the nonprofit Huron Waterloo Pathways Initiative (HWPI) announced today. The campaign is being offered through the Michigan-based crowdfunding platform Patronicity.

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If the campaign reaches its crowdfunding goal of \$50,000 by September 15, the project will win a matching grant with funds made possible by MEDC's Public Spaces Community Places program. For project details and to donate, please visit: patronicity.com/b2btrail.

"Creating connectivity between our public trails brings our communities together and provides new recreational opportunities for our residents," said MEDC Senior Vice President of Community Development Michele Wildman. "We are pleased to support and provide resources for this project through our Public Spaces Community Places program."

**Find out what's happening in Farmington-Farmington Hills
with free, real-time updates from Patch.**



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Huron Waterloo Pathway Initiative, in partnership with Washtenaw County Parks and Recreation (WCPARC) and the city of Chelsea, is building an extension of the Border-to-Border Trail that will connect users directly into Downtown Chelsea. This one-mile trail segment will provide trail users, businesses, visitors, and residents direct access to downtown to enjoy shopping, dining, and recreation along the trail.

This new section of trail will begin at Veterans Park, winding through Timbertown, and continue one mile north on a road-separated path on M-52. The trailhead at Timbertown features extensive parking, restrooms, picnic pavilions and a play area. This section of the trail is part of a larger B2B Trail plan that will eventually connect Chelsea to Stockbridge. The trail will not only connect to downtown Chelsea but will traverse Michigan DNR's Pinckney and Waterloo Recreation area. This trail connection will add to the existing 4.8 miles of trail that were constructed in 2018-2020.

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HWPI is pleased to partner with the MEDC on the Border-to-Border Trail Chelsea Connector. When complete, residents and visitors will be able to connect directly into downtown Chelsea from the trail to access restaurants,

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said Jeff Hardcastle, HWPI Board Chair. "This project is part of a series of dynamic connections that will significantly enhance non-motorized trail access in Western Washtenaw County."

[Public Spaces Community Places](#) is a collaborative effort of the MEDC, the Michigan Municipal League, and Patronicity, in which local residents can use crowdfunding to be part of the development of strategic projects in their communities and be backed with a matching grant from MEDC. Communities, nonprofits and other business entities can apply at <https://patronicity.com/puremichigan>.

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"The Michigan Municipal League is a firm believer in building community wealth in ways that build on existing assets and enhance the human experience for everyone," said MML CEO and Executive Director Dan Gilmartin.

"Expanding the Border-to-Border Trail to downtown Chelsea is community wealth building in action. With the public's support, this project will improve the human experience for all for years to come. That is what community wealth building is about."

The Public Spaces Community Places initiative started in 2014 with MEDC providing matched funding of up to \$50,000 for community improvement projects throughout Michigan. As of June 30, 2021, MEDC has provided more

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projects have been successful in reaching their goal, with \$10.1 million raised from 48,922 individual donors.

About Michigan Economic Development Corporation (MEDC)

The Michigan Economic Development Corporation is the state's marketing arm and lead advocate for business development, job awareness and community development with the focus on growing Michigan's economy. For more information on the MEDC and our initiatives, visit www.MichiganBusiness.org. For Pure Michigan® tourism information, your trip begins at www.michigan.org. Join the conversation on: [Facebook](#), [Instagram](#), [LinkedIn](#), and [Twitter](#).

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Washtenaw County Parks and Recreation Commission

MEMORANDUM

TO: Washtenaw County Parks and Recreation Commission
FROM: Coy P. Vaughn, Director
DATE: August 10, 2021
RE: Project and Activities Update – June & July 2021

Park Facility Events and Projects

Independence Lake

- The park was almost at capacity on the Fourth of July with a steady flow of traffic in and out.
- Staff organized a mobile concession stand to service several Disc Golf tournaments. This allowed players to stay in the park for lunch and not have to wait in line to get back in and boosted our concessions revenue since Blue Heron Bay concessions were not up and running yet.
- Staff is running Park Programs again this summer; Mondays-Yoga in the Park, Wednesday-Virtual Yoga in the park and every other Friday a family programs including Nature Scavenger hunt, Fairy Doors, and Rock Painting.
- Day Camp has been consistently at capacity (30 campers). This summer we introduced Kayaking to campers, and it was very well received. Last week keeping with an Olympics theme, Naturalists Kelsey Dehring brought in archery for the campers, which was also a great success.
- Hosted 2 Disc Golf tournaments and received positive feedback regarding the work done on the course this year.
- Turtle and Canoe Little Free Libraries were registered on the Little Free Library website and map.
- Maintenance has been busy keeping the park beautiful, team has been mowing, clearing, repairing, and building.
- Blue Heron Bay was able to Open on July 31st. It will be open Fridays- Mondays from 10am-5pm through Labor Day. We are not able to open all week due to staffing shortages.
- Seasonal maintenance employee Ashley Wilson created flower planters to allow for signage at Blue Heron Bay and gave the beautiful planters more flair by incorporating butterfly houses.
- Staff held a site master plan virtual public input session on June 9. Public comments are being considered for the final plan.
- Brock & Associates, Inc. started construction on the new disc golf outdoor pavilion. Site clearing work and concrete footings have been installed.

Meri Lou Murray Recreation Center

- After evaluating the survey results, it was determined that participants will have three class formats available to them, In Person, Virtual, or In Person together with Live Streaming from the studio. Registration begins in August.

- In July we began offering Private Swim Lessons (Sunday, Monday and Thursday) and continued our Parent/Tot swim-safety program. The Private Swim lessons filled to capacity in less than one week.
- Mark Weaver, Maintenance Supervisor, retired at the end of July after a 20-year career with WCPARC.

Rolling Hills Park

- The water park opened on June 21 after being closed for 658 days!!! Capacity was set at 600 patrons per day due to low (very low) staffing numbers.
- There were 26 sell-out days through June and July.
- Online ticket sales have been going relatively smoothly as we continually identify issues in the system and work through commonly asked questions.
- River Walking resumed on June 21 and has had tremendous attendance through the summer. We started selling punch cards this year (20 visits/card) and have sold 40 through the end of July, as well as over 300 drop-ins.
- Day Camp started on June 14 and was well attended for 7 weeks through June and July. All weeks were sold out but had last-minute cancellations.
 - o On July 25 we were notified of 2 campers (siblings) who had been exposed and tested positive for COVID. Protocol was followed in notifying campers in that assigned pod and instructing them to quarantine.
 - o Over the course of the next 8 days, we were notified of 7 other campers who had tested positive for COVID.
 - o After discussion with the Health Department, the decision was made to close camp for the next 2 weeks and resume operation on August 16.
- Staff are looking at end of season staffing numbers for the water park. Preliminary numbers are showing that it is likely certain features and/or the entire water park will need to be closed on certain days. Schools starting before Labor Day is resulting in staff not being available to work.

Sharon Mills Park

- On June 26, the Manchester Area Historical Society hosted, in partnership with Riverfolk Music & Arts Org. and WCPARC, a "Passport to Manchester" series event at the park. The program featured sawmill founder, Amasa Gillet, and his involvement in the Underground Railroad. A program about Ford's Village Industries is scheduled for August.
- Staff met with members of the Michigan Mountain Bike Assoc. to discuss potentially rerouting the trails in the Frazee addition (west side of Sharon Hollow Road).

Staebler Farm Park

- Staff met with consultants from The Collaborative to restart discussions on the multipurpose building plans and farmhouse considerations. The RFP for the multipurpose building is anticipated to be released by the end of August. The Collaborative has begun initial work on concepts for farmhouse renovations.
- June and July MFS classes had 123 in-person attendees in classes including Blacksmithing 101, Gardening, Sandal Making, Leather Craft, and Parent/Child Blacksmithing.

Special Initiatives

Border-to-Border Trail (B2B)

- The on the small plaza near Green Lake has been completed and the statue of a Native American woman has been installed, the slope restoration and installing some planting is planned to occur later this fall.

- Construction on the Dexter-Chelsea trail segment (CD2) and the Chelsea Connector segment (C1) should get started later in August. Also, the bridge widening on Grove Road over I-94 in the City of Ypsilanti (Y7) should get started in late August.
- Engineering and permitting work continues on the following trail segments: Zeeb Road to Delhi Metropark (DAA3), and Delhi Metropark to Wagner Road (DAA4).
- Consultants from The Collaborative Inc. continue to develop designs and graphics for the B2B wayfinding project, which is nearly complete.

Natural Areas Preservation Program (NAPP)

Acquisition

- Ann Arbor Township closed on the 41-acre Stiles-Kaldjian 2 conservation easement. WCPARC via NATAC contributed to the purchase, as well as the City of Ann Arbor Greenbelt. This property forms a contiguous block of about 580 preserved acres with four other easements.
- Webster Township closed on the long-anticipated 203-acre Base Lake Farm easement at the north edge of the county. WCPARC via ALPAC contributed to the purchase via the Huron River RCPP.
- WCPARC closed on the 14-acre Kidder expansion of Scio Woods Preserve.
- NATAC completed their first round of site visits for Round 21.

Stewardship

- The RFP for the reconstruction of boardwalks at Draper-Houston Meadows Preserve has been released with bids due on September 2; the RFP for the construction of a parking area at Dominican Meadows has also been released and is due on August 30.
- Mitchell Satyr Butterflies were released at the Park Lyndon Fen by entomologists with the Toledo Zoo and US Fish and Wildlife Service.
- Deer browse studies at Leonard Preserve have been completed by Jacqueline Courteau and are being reviewed by staff.
- Invasive Plant management has occurred at Baker Woods, Brauer, West Lake, Osborne Mill, Spike, Dominican Meadows, Watkins Lake, Leonard, and Fox Science preserves, and County Farm Park, Independence Lake Park, Park Lyndon (south), and Park Northfield. Over the course of the spring, the NAPP crew and volunteers pulled 1,280 pounds of invasive plants.
- Gallinules were confirmed, once again, breeding at Trinkle Marsh Preserve, confirming the management of cattails and other aquatic invasive species is successful in maintaining useful habitat for this species.
- To promote the identification and management of Stiltgrass, outreach has occurred to the neighbors surrounding Botsford Preserve and Watkins Lake County Preserve.
- 31 volunteers helped remove dames rocket, garlic mustard, buckthorn, spotted knapweed, Japanese hedge parsley at Fox Science, Baker Woods, and Osborne Mill preserves, and Park Northfield. Volunteers included members of the public, a church youth group, and Ypsi Pack 283.

Interpretive Programming

- Roughly 331 patrons attended naturalist programs in June, which included a field trip on site at Dexter Elementary. Naturalists were able to bring a bit of vernal pool and marsh life to the school courtyard.
- Roughly 471 patrons attended naturalist programs in July.
- Naturalists have been excited to get back to working with our day camps again and have had a blast exploring nature with the kids (even in torrential rain! – check photos)
- Intro to Archery has seen steady interest through the summer and naturalist, Kelsey Dehring is even having many kids return to program after program to hone their archery skills. A couple kids have come to every single one of our Intro programs.



Washtenaw County Parks and Recreation Commission

June 2021 - Claims Report

PARK / FACILITY / FUNCTION	UTILITIES	DIRECT PURCHASES	OTHER	TOTAL
Administration	\$ 518.84	\$ 4,789.55	\$ 8,818.31	\$ 14,126.70
Recreation Center	13,986.65	8,033.42	12,436.69	34,456.76
Park Maintenance	981.99	6,811.54	11,915.26	19,708.79
Pierce Lake Golf Course	5,077.21	4,787.79	27,369.21	37,234.21
Independence Lake	1,810.45	6,231.67	20,069.39	28,111.51
Rolling Hills	14,275.75	6,225.19	22,867.63	43,368.57
Parker Mill	123.14	707.83	66.00	896.97
Sharon Mills	-	827.50	17,867.19	18,694.69
Staebler Farm	132.79	390.25	-	523.04
Swift Run Dog Park	-	-	870.00	870.00
Capital Improvement	-	-	179,558.15	179,558.15
Committed Funding Partnerships	-	-	-	-
Commission	-	-	-	-
SUBTOTAL	\$ 36,906.82	\$ 38,804.74	\$ 301,837.83	\$ 377,549.39
 Road Millage Fund	 -	 -	 33,271.83	 33,271.83
SUBTOTAL	\$ -	\$ -	\$ 33,271.83	\$ 33,271.83
 Natural Areas Preservation Program				
Acquisition	\$ -	\$ -	\$ 230,403.57	\$ 230,403.57
Preserve Management	-	1,535.44	2,474.92	\$ 4,010.36
NATAC	-	-	-	\$ -
Acquisition	\$ -	\$ -	\$ 373,000.00	\$ 373,000.00
Annual Monitoring	-	-	-	\$ -
ALPAC	-	-	-	-
SUBTOTAL	\$ -	\$ 1,535.44	\$ 605,878.49	\$ 607,413.93
 TOTAL	\$ 36,906.82	\$ 40,340.18	\$ 940,988.15	\$ 1,018,235.15

It was moved by _____ and supported by _____
to approve payment of claims in the amount of..... **\$ 1,018,235.15**



Washtenaw County Parks and Recreation Commission

July 2021 - Claims Report

PARK / FACILITY / FUNCTION	UTILITIES	DIRECT PURCHASES	OTHER	TOTAL
Administration	\$ 948.78	\$ 7,371.70	\$ 59,672.74	\$ 67,993.22
Recreation Center	952.78	8,485.18	4,604.62	14,042.58
Park Maintenance	918.56	2,443.65	2,300.99	5,663.20
Pierce Lake Golf Course	1,414.33	4,046.38	68,093.34	73,554.05
Independence Lake	2,731.69	2,881.99	60,647.81	66,261.49
Rolling Hills	31,756.08	4,306.10	32,664.61	68,726.79
Parker Mill	972.09	-	215.50	1,187.59
Sharon Mills	201.70	-	35.00	236.70
Staebler Farm	245.45	-	119.00	364.45
Swift Run Dog Park	-	-	2,020.00	2,020.00
Capital Improvement	-	-	12,372.00	12,372.00
Committed Funding Partnerships	-	-	10,500.00	10,500.00
Commission	-	-	-	-
SUBTOTAL	\$ 40,141.46	\$ 29,535.00	\$ 253,245.61	\$ 322,922.07
Road Millage Fund	-	-	159,662.40	159,662.40
SUBTOTAL	\$ -	\$ -	\$ 159,662.40	\$ 159,662.40
Natural Areas Preservation Program				
Acquisition	\$ -	\$ -	\$ 15,634.71	\$ 15,634.71
Preserve Management	-	3,109.33	10,538.05	\$ 13,647.38
NATAC	-	-	-	\$ -
Acquisition	\$ -	\$ -	\$ 11,401.00	\$ 11,401.00
Annual Monitoring	-	-	-	\$ -
ALPAC	-	-	-	-
SUBTOTAL	\$ -	\$ 3,109.33	\$ 37,573.76	\$ 40,683.09
TOTAL	\$ 40,141.46	\$ 32,644.33	\$ 450,481.77	\$ 523,267.56

It was moved by _____ and supported by _____
to approve payment of claims in the amount of..... \$ 523,267.56

WASHTENAW COUNTY PARKS AND RECREATION COMMISSION
FUND BALANCE STATEMENT - JUNE 30, 2021

Beginning Fund Balance (1/1/21)	17,612,810		50%	YTD % Budget		
Revenue (Budget)		Revenue (Actual)			Variance	
Property Tax	7,949,931	8,277,438		104%	327,507	
State Grant Funds	-	-			-	
Fees & Services	3,560,000	992,766		28%	(2,567,234)	
Interest Earnings	150,000	35,168		23%	(114,832)	
Other Revenue & Reimb.	<u>30,000</u>	<u>16,989</u>		57%	<u>(13,011)</u>	
Total Revenue		11,689,931		9,322,362	80%	(2,367,569)
Expense (Budget)		Expense (Actual)			Variance	
Personnel Services	(6,231,847)	(2,456,158)		39%	3,775,689	
Supplies & Other Services	(2,390,854)	(838,117)		35%	1,552,737	
Internal Service Charges	(940,957)	(474,727)		50%	466,230	
Capital						
John Deere Lease	(84,246)	-		0%	84,246	
Land Acquisition	-	-		-	-	
CIP/Development	(3,100,000)	(495,889)		16%	2,604,111	
Contingency	(400,000)	(100,893)		25%	299,107	
Machinery & Equipment	<u>(172,300)</u>	<u>(24,269)</u>		14%	<u>148,031</u>	
Capital Subtotal	(3,756,546)	(621,051)		17%	3,135,495	
Transfers Out	(808,000)	(808,000)		100%	-	
Total Expense		<u>(14,128,204)</u>		<u>(5,198,052)</u>	37%	8,930,152
Surplus/(Deficit)		(2,438,273)		4,124,309		
Operating Reserve		(7,832,444)		(7,832,444)		
Funding Commitments (Partnerships)		<u>(2,589,546)</u>		<u>(808,000)</u>		
		(10,421,990)		(8,640,444)		
Projected Fund Balance (12/31/21)		<u>4,752,547</u>		<u>13,096,675</u>		

WASHTENAW COUNTY PARKS AND RECREATION COMMISSION
FUND BALANCE STATEMENT - JULY 31, 2021

Beginning Fund Balance (1/1/21)	17,612,810		58%	YTD % Budget	
Revenue (Budget)		Revenue (Actual)			Variance
Property Tax	7,949,931	8,541,268		107%	591,337
State Grant Funds	-	-			-
Fees & Services	3,560,000	1,507,397		42%	(2,052,603)
Interest Earnings	150,000	40,777		27%	(109,223)
Other Revenue & Reimb.	<u>30,000</u>	<u>18,016</u>		60%	<u>(11,984)</u>
Total Revenue	11,689,931	10,107,458		86%	(1,582,473)
Expense (Budget)		Expense (Actual)			Variance
Personnel Services	(6,231,847)	(3,049,995)		49%	3,181,852
Supplies & Other Services	(2,390,854)	(1,080,251)		45%	1,310,603
Internal Service Charges	(940,957)	(546,811)		58%	394,146
Capital					
John Deere Lease	(84,246)	-		0%	84,246
Land Acquisition	-	-		-	-
CIP/Development	(3,100,000)	(508,261)		16%	2,591,739
Contingency	(400,000)	(100,893)		25%	299,107
Machinery & Equipment	<u>(172,300)</u>	<u>(59,579)</u>		35%	<u>112,721</u>
Capital Subtotal	(3,756,546)	(668,733)		18%	3,087,813
Transfers Out	(808,000)	(808,000)		100%	-
Total Expense	<u>(14,128,204)</u>	<u>(6,153,790)</u>		44%	7,974,414
Surplus/(Deficit)	(2,438,273)	3,953,668			
Operating Reserve	(7,832,444)	(7,832,444)			
Funding Commitments (Partnerships)	<u>(2,589,546)</u>	<u>(808,000)</u>			
	(10,421,990)	(8,640,444)			
	30				
Projected Fund Balance (12/31/21)	<u>4,752,547</u>	<u>12,926,034</u>			

WASHTENAW COUNTY PARKS AND RECREATION COMMISSION
NATURAL AREAS PRESERVATION PROGRAM
FUND BALANCE STATEMENT - JUNE 30, 2021

Beginning Fund Balance (1/1/21)	6,662,301		50%	YTD % Budget	
Revenue (Budget)		Revenue (Actual)			Variance
Property Tax	3,936,536	4,123,578		105%	187,042
Federal Revenue	-	-			-
Interest Earnings	50,000	14,524		29%	(35,476)
Other Revenue & Reimb.	<u>5,000</u>	<u>544</u>		11%	<u>(4,456)</u>
Total Revenue	3,991,536	4,138,646		104%	147,110
Expense (Budget)		Expense (Actual)			Variance
Personnel Services	(675,600)	(238,918)		35%	436,682
Supplies & Other Services	(332,600)	(81,490)		25%	251,110
Internal Service Charges	(22,840)	(8,167)		36%	14,673
Capital					
Land Acquisition	(2,550,000)	(1,049,365)		41%	1,500,635
Land Development	-	-			-
Machinery & Equipment	<u>(5,000)</u>	<u>-</u>		0%	<u>5,000</u>
Capital Subtotal	(2,555,000)	(1,049,365)		41%	1,505,635
Transfers Out	(7,500)	(7,500)		100%	
Total Expense	<u>(3,593,540)</u>	<u>(1,385,440)</u>		39%	2,208,100
Surplus/(Deficit)	397,996	2,753,206			
Projected Fund Balance (12/31/21)	<u>7,060,297</u>	<u>9,415,507</u>			

WASHTENAW COUNTY PARKS AND RECREATION COMMISSION
NATURAL AREAS PRESERVATION PROGRAM
FUND BALANCE STATEMENT - JULY 31, 2021

Beginning Fund Balance (1/1/21)	6,662,301		58%	YTD % Budget	
Revenue (Budget)		Revenue (Actual)			Variance
Property Tax	3,936,536	4,247,417		108%	310,881
Federal Revenue	-	-			-
Interest Earnings	50,000	16,971		34%	(33,029)
Other Revenue & Reimb.	<u>5,000</u>	<u>544</u>		11%	<u>(4,456)</u>
Total Revenue		3,991,536	4,264,932	107%	273,396
Expense (Budget)		Expense (Actual)			Variance
Personnel Services	(675,600)	(279,980)		41%	395,620
Supplies & Other Services	(332,600)	(115,186)		35%	217,414
Internal Service Charges	(22,840)	(8,172)		36%	14,668
Capital					
Land Acquisition	(2,550,000)	(1,049,365)		41%	1,500,635
Land Development	-	-			-
Machinery & Equipment	<u>(5,000)</u>	<u>-</u>		0%	<u>5,000</u>
Capital Subtotal	(2,555,000)	(1,049,365)		41%	1,505,635
Transfers Out	(7,500)	(33,950)		453%	
Total Expense	<u>(3,593,540)</u>	<u>(1,486,653)</u>		41%	2,133,337
Surplus/(Deficit)		397,996	2,778,279		
Projected Fund Balance (12/31/21)	<u>7,060,297</u>	<u>9,440,580</u>			

ROLLING HILLS COUNTY PARK
YEAR-TO-DATE PARTICIPATION & REVENUE REPORT
JUNE

	GATE					
	2019	2020	2021	2019	2020	2021
RESIDENT (ANNUAL)	1,074	760	1,909	\$ 32,220	\$ 22,800	\$ 57,270
NON-RESIDENT (ANNUAL)	114	62	179	5,130	2,790	8,055
RESIDENTS (DAILY)	3,366	844	3,810	20,196	5,064	22,860
NON-RESIDENTS (DAILY)	3,785	418	1,990	37,850	4,180	19,900
SENIOR (DAILY)	166	31	182	498	93	546
SENIOR NON-RES. (DAILY)	77	9	32	462	54	192
GLOW GOLF DROP-IN	-	-	1	-	-	5
BUSES (DAILY)	42	-	-	1,260	-	-
ANNUAL BUS	-	-	-	-	-	-
MINI BUS	4	1	1	60	15	15
ANNUAL MINI BUS	-	-	-	-	-	-
	<u>8,628</u>	<u>2,125</u>	<u>8,104</u>	<u>\$ 97,676</u>	<u>\$ 34,996</u>	<u>\$ 108,843</u>

PERCENT OF NON-RESIDENTS:

ANNUAL	9.60%	7.54%	8.57%
DAILY	52.23%	32.80%	33.62%

WATER PARK POOL ATTENDANCE

	2019	2020	2021	2019	2020	2021
DAILY ENTRANCE	<u>21,485</u>	<u>4</u>	<u>5,890</u>	<u>\$ 195,683</u>	<u>\$ 48</u>	<u>\$ 53,760</u>
	21,485	4	5,890	\$ 195,683	\$ 48	\$ 53,760

PROGRAMMING & RETAIL OPERATIONS

	2019	2020	2021	2019	2020	2021
DAYCAMP	1,549	-	1,262	\$ 41,835	\$ -	\$ 34,085
BIRTHDAY PACKAGES	15	-	-	3,337	-	-
AQUATICS PROGRAMMING	94	-	726	283	-	2,304
DISC GOLF	3,572	1,291	2,138	7,144	2,582	4,276
SPECIAL EVENTS	<u>1,921</u>	<u>350</u>	<u>289</u>	<u>21,019</u>	<u>2,845</u>	<u>11,252</u>
	<u>7,151</u>	<u>1,641</u>	<u>4,415</u>	<u>\$ 73,618</u>	<u>\$ 5,427</u>	<u>\$ 51,917</u>

**ROLLING HILLS COUNTY PARK
YEAR-TO-DATE PARTICIPATION & REVENUE REPORT
JUNE**

PROGRAMMING & RETAIL OPERATIONS (cont'd)

	2019	2020	2021	2019	2020	2021
FACILITY RENTALS						
WEEKDAYS	12	2	19	\$ 1,718	\$ 280	\$ 1,995
WEEKENDS	114	15	110	12,442	2,055	16,725
SOCCER FIELDS	2,450	35	131	9,965	100	375
DISC GOLF COURSE	-	-	10	-	-	950
WATERPARK SHELTERS	14	-	-	475	-	-
	<u>2,590</u>	<u>52</u>	<u>270</u>	<u>\$ 24,600</u>	<u>\$ 2,435</u>	<u>\$ 20,045</u>
TOBOGGANS	229	-	760	\$ 687	\$ -	\$ 2,280
CROSS COUNTRY SKIS	177	-	936	531	-	2,808
MISC. RETAIL	-	-	-	-	-	-
	<u>406</u>	<u>-</u>	<u>1,696</u>	<u>\$ 1,218</u>	<u>\$ -</u>	<u>\$ 5,088</u>
LOCKERS	2,466	-	-	\$ 617	\$ -	\$ -
FOOD CONCESSIONS	23,885	-	3,247	46,329	-	5,713
MISCELLANEOUS	156	-	26	877	-	218
GIFT CERTIFICATE SALES	32	3	-	311	428	-
	<u>26,539</u>	<u>3</u>	<u>3,273</u>	<u>\$ 48,133</u>	<u>\$ 428</u>	<u>\$ 5,931</u>
	2019	2020	2021	2019	2020	2021
YTD TOTAL PARTICIPATION & REVENUE:	66,799	3,825	23,649	\$ 440,928	\$ 43,334	\$ 245,584

ROLLING HILLS COUNTY PARK
YEAR-TO-DATE PARTICIPATION & REVENUE REPORT
JULY

	GATE					
	2019	2020	2021	2019	2020	2021
RESIDENT (ANNUAL)	1,283	897	2,039	\$ 38,490	\$ 26,910	\$ 61,170
NON-RESIDENT (ANNUAL)	144	80	197	6,480	3,600	8,865
RESIDENTS (DAILY)	8,004	1,283	5,796	48,024	7,698	34,776
NON-RESIDENTS (DAILY)	12,122	703	4,965	121,220	7,030	49,650
SENIOR (DAILY)	468	55	331	1,404	165	993
SENIOR NON-RES. (DAILY)	357	13	134	2,142	78	804
GLOW GOLF DROP-IN	-	-	1	-	-	5
BUSES (DAILY)	77	-	3	2,310	-	90
ANNUAL BUS	-	-	-	-	-	-
MINI BUS	33	1	3	495	15	45
ANNUAL MINI BUS	-	-	-	-	-	-
	<u>22,488</u>	<u>3,032</u>	<u>13,469</u>	<u>\$ 220,565</u>	<u>\$ 45,496</u>	<u>\$ 156,398</u>
PERCENT OF NON-RESIDENTS:						
ANNUAL	10.09%	8.19%	8.81%			
DAILY	59.56%	34.86%	45.42%			

WATER PARK POOL ATTENDANCE

	2019	2020	2021	2019	2020	2021
DAILY ENTRANCE	<u>78,412</u>	<u>4</u>	<u>25,241</u>	<u>\$ 640,224</u>	<u>\$ 48</u>	<u>\$ 233,862</u>
	78,412	4	25,241	\$ 640,224	\$ 48	\$ 233,862

PROGRAMMING & RETAIL OPERATIONS

	2019	2020	2021	2019	2020	2021
DAYCAMP	1,762	-	1,729	\$ 47,570	\$ -	\$ 46,670
BIRTHDAY PACKAGES	29	-	-	6,731	-	-
AQUATICS PROGRAMMING	469	-	1,089	1,735	-	3,576
DISC GOLF	3,896	1,762	2,388	7,792	3,524	4,776
SPECIAL EVENTS	<u>1,967</u>	<u>352</u>	<u>421</u>	<u>22,820</u>	<u>2,851</u>	<u>12,143</u>
	8,123	2,114	5,627	\$ 86,648	\$ 6,375	\$ 67,165

ROLLING HILLS COUNTY PARK
YEAR-TO-DATE PARTICIPATION & REVENUE REPORT
JULY

PROGRAMMING & RETAIL OPERATIONS (cont'd)

	2019	2020	2021	2019	2020	2021
FACILITY RENTALS						
WEEKDAYS	21	-	29	\$ 2,158	\$ (20)	\$ 2,595
WEEKENDS	129	7	131	13,812	530	17,735
SOCCER FIELDS	2,450	35	131	9,965	100	375
DISC GOLF COURSE	-	-	10	-	-	950
WATERPARK SHELTERS	27	-	-	1,050	-	-
	<u>2,627</u>	<u>42</u>	<u>301</u>	<u>\$ 26,985</u>	<u>\$ 610</u>	<u>\$ 21,655</u>
TOBOGGANS	229	-	760	\$ 687	\$ -	\$ 2,280
CROSS COUNTRY SKIS	177	-	936	531	-	2,808
MISC. RETAIL	-	-	-	-	-	-
	<u>406</u>	<u>-</u>	<u>1,696</u>	<u>\$ 1,218</u>	<u>\$ -</u>	<u>\$ 5,088</u>
LOCKERS	12,256	-	1,660	\$ 3,064	\$ -	\$ 415
FOOD CONCESSIONS	71,585	-	24,566	141,923	-	45,110
MISCELLANEOUS	415	-	152	2,222	-	961
GIFT CERTIFICATE SALES	39	3	-	411	428	-
	<u>84,295</u>	<u>3</u>	<u>26,378</u>	<u>\$ 147,620</u>	<u>\$ 428</u>	<u>\$ 46,486</u>
	2019	2020	2021	2019	2020	2021
YTD TOTAL PARTICIPATION & REVENUE:	196,351	5,195	72,712	\$ 1,123,260	\$ 52,957	\$ 530,654

**RECREATION CENTER
YEAR-TO-DATE PARTICIPATION & REVENUE REPORT
JUNE**

MEMBERSHIPS

	2019	2020	2021	2019	2020	2021
INDIVIDUAL RESIDENT	541	337	187	\$ 106,122	\$ 60,905	\$ 32,809
INDIVIDUAL NON-RESIDENT	12	5	3	3,930	2,060	729
S/Y/D RESIDENT	740	422	202	123,730	67,757	32,231
S/Y/D NON-RESIDENT	3	2	-	790	520	-
FAMILY RESIDENT	186	133	83	59,678	34,107	16,751
FAMILY NON-RESIDENT	2	1	1	1,480	735	767
FAMILY - ADDT'L MEMBER	11	13	4	682	483	150
SENIORS OVER 80	228	110	81	13,680	6,180	4,665
PERSONAL TRAINERS	10	2	-	3,130	655	-
MILITARY PASS	2	2	1	360	180	204
30-DAY PASS	487	257	437	21,780	10,532	19,360
SEASONAL PASS	137	-	-	10,960	-	-
REPLACEMENT PASS	-	33	4	-	33	4
SUB-TOTAL	2,359	1,317	1,003	\$ 346,323	\$ 184,146	\$ 107,670
PASS FACILITY USE	96,581	43,173	34,528			
PERCENT OF NON-RESIDENTS:	1.15%	0.89%	0.84%			

DAILY ENTRIES

	2019	2020	2021	2019	2020	2021
INDIVIDUAL RESIDENT	5,434	2,552	-	\$ 43,472	\$ 20,416	\$ -
INDIVIDUAL NON-RESIDENT	555	212	-	4,995	1,908	-
S/Y/D RESIDENT	4,491	2,122	2	26,946	12,732	12
S/Y/D NON-RESIDENT	204	105	-	1,428	735	-
INDIVIDUAL FITNESS RESIDENT	95	46	-	760	264	-
INDIVIDUAL FITNESS NON-RESIDENT	-	-	-	-	-	-
SENIOR FITNESS RESIDENT	237	129	-	1,422	756	-
SENIOR FITNESS NON-RESIDENT	4	3	-	28	14	-
DAILY PASS/GIFT CERTIFICATE SALES	-	-	-	2,718	-	-
SUB-TOTAL	11,020	5,169	2	\$ 81,769	\$ 36,825	\$ 12
PERCENT OF NON-RESIDENTS:	6.92%	6.19%	0.00%			

OTHER REVENUE

	2019	2020	2021	2019	2020	2021
DAYCAMP	3,182	31	10	\$ 85,902	\$ 840	\$ 270
RECREATION PROGRAMS	21,506	8,589	16,975	120,642	25,584	21,046
FACILITY RENTALS	189	106	-	4,538	2,554	-
POOL/STUDIO/GYM PARTY PAVILION	-	-	-	-	-	-
MISC. RETAIL	246	81	37	6,548	2,220	1,193
LOCKERS	18,868	9,068	2,360	4,717	2,267	590
VENDING	-	-	-	774	1,148	-
SUB-TOTAL	43,991	17,876	19,382	\$ 223,121	\$ 34,614	\$ 23,099

	2019	2020	2021	2019	2020	2021
YTD TOTAL PARTICIPATION & REVENUE:	153,951	67,535	54,915	\$ 651,213	\$ 255,585	\$ 130,781

**RECREATION CENTER
YEAR-TO-DATE PARTICIPATION & REVENUE REPORT
JULY**

MEMBERSHIPS

	2019	2020	2021	2019	2020	2021
INDIVIDUAL RESIDENT	601	334	206	\$ 119,617	\$ 59,788	\$ 37,430
INDIVIDUAL NON-RESIDENT	14	5	4	4,275	2,060	1,074
S/Y/D RESIDENT	822	421	244	136,255	67,326	39,264
S/Y/D NON-RESIDENT	3	2	-	790	520	-
FAMILY RESIDENT	197	131	86	63,787	32,995	18,618
FAMILY NON-RESIDENT	2	1	1	1,480	735	767
FAMILY - ADDT'L MEMBER	11	13	4	701	483	150
SENIORS OVER 80	258	111	104	15,240	6,180	6,225
PERSONAL TRAINERS	12	1	3	3,680	303	800
MILITARY PASS	2	2	1	360	180	204
30-DAY PASS	543	257	522	24,140	10,532	23,105
SEASONAL PASS	140	-	-	11,040	-	-
REPLACEMENT PASS	-	33	6	-	33	6
SUB-TOTAL	2,605	1,311	1,181	\$ 381,365	\$ 181,136	\$ 127,642
PASS FACILITY USE	110,834	43,173	54,016			
PERCENT OF NON-RESIDENTS:	1.16%	0.89%	0.92%			

DAILY ENTRIES

	2019	2020	2021	2019	2020	2021
INDIVIDUAL RESIDENT	6,003	2,552	4	\$ 48,024	\$ 20,416	\$ 32
INDIVIDUAL NON-RESIDENT	634	212	1	5,706	1,908	9
S/Y/D RESIDENT	5,196	2,122	2	31,176	12,732	12
S/Y/D NON-RESIDENT	225	105	-	1,575	735	-
INDIVIDUAL FITNESS RESIDENT	144	46	-	896	264	-
INDIVIDUAL FITNESS NON-RESIDENT	-	-	-	-	-	-
SENIOR FITNESS RESIDENT	313	129	-	1,685	756	-
SENIOR FITNESS NON-RESIDENT	4	3	-	28	14	-
DAILY PASS/GIFT CERTIFICATE SALES	-	-	-	3,006	-	-
SUB-TOTAL	12,519	5,169	7	\$ 92,096	\$ 36,825	\$ 53
PERCENT OF NON-RESIDENTS:	6.89%	6.19%	14.29%			

OTHER REVENUE

	2019	2020	2021	2019	2020	2021
DAYCAMP	3,249	23	15	\$ 87,733	\$ 630	\$ 405
RECREATION PROGRAMS	23,823	8,589	19,789	111,859	25,584	22,884
FACILITY RENTALS	183	106	-	4,388	2,554	-
POOL/STUDIO/GYM	-	-	-	-	-	-
PARTY PAVILION	-	-	-	-	-	-
MISC. RETAIL	281	81	50	7,493	2,220	1,648
LOCKERS	21,748	9,068	2,600	5,437	2,267	650
VENDING	-	-	-	1,135	1,148	-
SUB-TOTAL	49,284	17,868	22,454	\$ 218,045	\$ 34,404	\$ 25,587

	2019	2020	2021	2019	2020	2021
YTD TOTAL PARTICIPATION & REVENUE:	175,242	67,521	77,658	\$ 691,506	\$ 252,364	\$ 153,282

PIERCE LAKE GOLF COURSE
YEAR-TO-DATE PARTICIPATION & REVENUE REPORT
JUNE

GREEN FEES

	2019	2020	2021	2019	2020	2021
WEEKDAYS						
REGULAR - 9	406	263	379	\$ 2,930	\$ 2,922	\$ 4,160
SR/JR/STUDENT - 9	177	197	206	2,556	3,450	3,428
LEAGUES - 9	4,084	2,771	3,439	65,611	47,585	58,463
REGULAR - 18	899	1,439	1,631	26,377	41,465	54,564
SR/JR/STUDENT - 18	1,278	1,042	1,792	25,336	25,012	41,107
TWI-LIGHT	828	643	709	13,581	12,640	13,404
WEEKENDS						
REGULAR - 9	126	75	81	2,798	1,948	2,056
SR/JR/STUDENT - 9	15	9	9	240	171	171
REGULAR - 18	1,448	1,171	2,459	48,667	42,464	90,993
SR/JR/STUDENT - 18	61	97	152	1,586	2,813	4,388
TWI-LIGHT	523	470	427	11,918	11,860	10,738
EARLY BIRD - 9	25	8	15	400	152	285
MEMBERSHIPS						
ULTIMATE PACKAGE	187	156	420	9,500	15,775	24,898
WEEKDAY PACKAGE	294	386	639	9,400	10,257	14,921
WEEKEND PACKAGE	60	-	102	750	-	800
TWI-LIGHT PACKAGE	175	152	148	5,525	3,850	4,575
OUTINGS (WEEKDAYS & WEEKENDS)	<u>602</u>	<u>-</u>	<u>296</u>	<u>18,017</u>	<u>-</u>	<u>12,862</u>
	11,188	8,879	12,904	\$ 245,192	\$ 222,364	\$ 341,814

PROGRAMMING & RETAIL OPERATIONS

	2019	2020	2021	2019	2020	2021
CARTS	6,663	5,139	8,953	\$ 44,522	\$ 36,051	\$ 61,495
RENTALS	<u>26</u>	<u>1</u>	<u>18</u>	<u>260</u>	<u>10</u>	<u>180</u>
	6,689	5,140	8,971	\$ 44,782	\$ 36,061	\$ 61,675
FOOD & BEVERAGE	18,249	6,887	21,181	\$ 49,463	\$ 20,701	\$ 60,142
PRO SHOP	1,716	669	1,579	18,545	7,463	21,147
DISCOUNTS	-	-	-	(29,199)	(33,970)	(54,291)
VENDING	<u>-</u>	<u>-</u>	<u>-</u>	<u>203</u>	<u>298</u>	<u>437</u>
	19,965	7,556	22,760	\$ 39,012	\$ (5,508)	\$ 27,435
	2019	2020	2021	2019	2020	2021
YTD TOTAL PARTICIPATION & REVENUE:	37,842	21,575	44,635	\$ 328,986	\$ 252,917	\$ 430,924

PIERCE LAKE GOLF COURSE
YEAR-TO-DATE PARTICIPATION & REVENUE REPORT
JULY

GREEN FEES

	2019	2020	2021	2019	2020	2021
WEEKDAYS						
REGULAR - 9	607	434	546	\$ 4,616	\$ 4,494	\$ 6,332
SR/JR/STUDENT - 9	283	302	355	4,146	5,276	6,020
LEAGUES - 9	4,122	2,771	3,439	65,931	47,585	58,463
REGULAR - 18	1,386	2,434	2,247	41,222	72,500	80,367
SR/JR/STUDENT - 18	2,248	2,097	2,958	45,744	50,447	69,189
TWI-LIGHT	1,264	1,129	1,048	20,737	22,376	19,989
WEEKENDS						
REGULAR - 9	171	106	119	3,834	2,763	2,983
SR/JR/STUDENT - 9	29	17	9	464	323	171
REGULAR - 18	2,133	1,933	3,154	71,552	70,084	115,983
SR/JR/STUDENT - 18	125	151	358	3,250	4,379	10,524
TWI-LIGHT	753	719	555	17,148	17,941	13,965
EARLY BIRD - 9	40	24	20	640	456	380
MEMBERSHIPS						
ULTIMATE PACKAGE	215	250	470	9,500	15,775	24,898
WEEKDAY PACKAGE	461	639	939	9,400	10,257	14,921
WEEKEND PACKAGE	94	-	144	750	-	800
TWI-LIGHT PACKAGE	233	198	179	5,525	3,850	4,575
OUTINGS (WEEKDAYS & WEEKENDS)	<u>645</u>	<u>-</u>	<u>560</u>	<u>19,135</u>	<u>-</u>	<u>22,198</u>
	14,809	13,204	17,100	\$ 323,594	\$ 328,506	\$ 451,758

PROGRAMMING & RETAIL OPERATIONS

	2019	2020	2021	2019	2020	2021
CARTS	10,335	9,349	13,123	\$ 70,581	\$ 65,495	\$ 90,809
RENTALS	<u>43</u>	<u>6</u>	<u>25</u>	<u>430</u>	<u>60</u>	<u>250</u>
	10,378	9,355	13,148	\$ 71,011	\$ 65,555	\$ 91,059
FOOD & BEVERAGE	26,909	15,298	31,337	\$ 72,587	\$ 42,473	\$ 88,257
PRO SHOP	2,274	1,481	2,267	25,639	16,795	29,991
DISCOUNTS	-	-	-	(44,128)	(51,986)	(79,020)
VENDING	<u>-</u>	<u>-</u>	<u>-</u>	<u>330</u>	<u>738</u>	<u>731</u>
	29,183	16,779	33,604	\$ 54,428	\$ 8,020	\$ 39,959
	2019	2020	2021	2019	2020	2021
YTD TOTAL PARTICIPATION & REVENUE:	54,370	39,338	63,852	\$ 449,033	\$ 402,081	\$ 582,776

**INDEPENDENCE LAKE COUNTY PARK
YEAR-TO-DATE PARTICIPATION & REVENUE REPORT
JUNE**

	GATE					
	2019	2020	2021	2019	2020	2021
RESIDENTS (ANNUAL)	739	665	1,058	\$ 22,162	\$ 19,950	\$ 31,740
NON-RESIDENTS (ANNUAL)	126	115	290	5,670	5,175	13,050
RESIDENTS (DAILY)	1,908	1,799	2,634	11,448	10,794	15,804
NON-RESIDENTS (DAILY)	1,629	1,258	2,891	16,290	12,580	28,910
SENIOR (DAILY)	120	137	231	360	411	693
SENIOR-NON RES. (DAILY)	88	64	141	528	384	846
BUSES (DAILY)	1	-	-	30	-	-
ANNUAL BUS	1	-	-	150	-	-
MINI BUS	3	-	1	45	-	15
ANNUAL MINI BUS	<u>1</u>	<u>2</u>	<u>3</u>	<u>75</u>	<u>150</u>	<u>225</u>
	4,616	4,040	7,249	\$ 56,758	\$ 49,444	\$ 91,283
PERCENT OF NON-RESIDENTS:						
ANNUAL	14.6%	14.7%	21.5%			
DAILY	45.8%	40.6%	51.4%			

BLUE HERON BAY ATTENDANCE

	2019	2020	2021	2019	2020	2021
BHB ANNUAL PASSES	104	-	-	\$ 1,871	\$ -	\$ -
BHB DAILY ENTRANCE	<u>3,319</u>	<u>-</u>	<u>-</u>	<u>13,402</u>	<u>-</u>	<u>-</u>
	3,423	-	-	\$ 15,273	\$ -	\$ -

BLUE HERON BAY RETAIL OPERATION

	2019	2020	2021	2019	2020	2021
FACILITY RENTALS	3	-	10	\$ 90	\$ -	\$ 565
BIRTHDAY PACKAGES	7	-	-	705	-	-
SPECIAL EVENTS	<u>1</u>	<u>-</u>	<u>-</u>	<u>50</u>	<u>-</u>	<u>-</u>
	11	-	10	\$ 845	\$ -	\$ 565
LOCKERS	-	-	-	\$ -	\$ -	\$ -
FOOD CONCESSIONS	3,263	40	65	6,630	37	67
ACCESSORIES/MISC.	<u>17</u>	<u>-</u>	<u>-</u>	<u>17</u>	<u>-</u>	<u>-</u>
	3,280	40	65	\$ 6,647	\$ 37	\$ 67

**INDEPENDENCE LAKE COUNTY PARK
YEAR-TO-DATE PARTICIPATION & REVENUE REPORT
JUNE**

PROGRAMMING & RETAIL OPERATIONS

	2019	2020	2021	2019	2020	2021
DAYCAMP	1,326	-	1,818	\$ 35,815	\$ -	\$ 49,095
DISC GOLF	139	2,238	3,440	278	4,476	6,880
SPECIAL EVENTS	<u>94</u>	<u>35</u>	<u>482</u>	<u>1,702</u>	<u>575</u>	<u>5,856</u>
	1,559	2,273	5,740	\$ 37,795	\$ 5,051	\$ 61,831
FACILITY RENTALS						
WEEKDAYS	15	4	7	\$ 1,550	\$ 440	\$ 560
WEEKENDS	<u>59</u>	<u>29</u>	<u>61</u>	<u>6,995</u>	<u>3,500</u>	<u>7,410</u>
	74	33	68	\$ 8,545	\$ 3,940	\$ 7,970
ROW BOATS-HOURLY	49	-	49	\$ 245	\$ -	\$ 245
ROW BOATS-DAILY	15	-	15	300	-	300
PADDLE BOATS-1/2 HOUR	<u>140</u>	<u>-</u>	<u>215</u>	<u>980</u>	<u>-</u>	<u>1,505</u>
	204	-	279	\$ 1,525	\$ -	\$ 2,050
FOOD CONCESSIONS	1,843	1,765	2,494	\$ 3,110	\$ 3,882	\$ 5,294
ACCESSORIES/MISC.	<u>4</u>	<u>5</u>	<u>10</u>	<u>15</u>	<u>25</u>	<u>15</u>
	1,847	1,770	2,504	\$ 3,125	\$ 3,907	\$ 5,309
	2019	2020	2021	2019	2020	2021
YTD TOTAL PARTICIPATION & REVENUE:	15,014	8,156	15,915	\$ 130,513	\$ 62,379	\$ 169,075

INDEPENDENCE LAKE COUNTY PARK
YEAR-TO-DATE PARTICIPATION & REVENUE REPORT
JULY

	GATE					
	2019	2020	2021	2019	2020	2021
RESIDENTS (ANNUAL)	893	946	1,244	\$ 26,788	\$ 28,380	\$ 37,320
NON-RESIDENTS (ANNUAL)	154	169	323	6,930	7,605	14,535
RESIDENTS (DAILY)	3,719	3,777	4,287	22,314	22,662	25,722
NON-RESIDENTS (DAILY)	3,156	2,930	4,473	31,560	29,300	44,730
SENIOR (DAILY)	312	339	428	936	1,017	1,284
SENIOR-NON RES. (DAILY)	202	173	225	1,212	1,038	1,350
BUSES (DAILY)	5	-	-	150	-	-
ANNUAL BUS	1	-	-	150	-	-
MINI BUS	15	3	2	225	45	30
ANNUAL MINI BUS	<u>7</u>	<u>3</u>	<u>4</u>	<u>525</u>	<u>225</u>	<u>300</u>
	8,464	8,340	10,986	\$ 90,790	\$ 90,272	\$ 125,271
PERCENT OF NON-RESIDENTS:						
ANNUAL	14.7%	15.2%	20.6%			
DAILY	45.4%	43.0%	49.9%			

BLUE HERON BAY ATTENDANCE

	2019	2020	2021	2019	2020	2021
BHB ANNUAL PASSES	132	-	-	\$ 2,388	\$ -	\$ -
BHB DAILY ENTRANCE	<u>9,035</u>	<u>-</u>	<u>241</u>	<u>33,012</u>	<u>-</u>	<u>837</u>
	9,167	-	241	\$ 35,400	\$ -	\$ 837

BLUE HERON BAY RETAIL OPERATION

	2019	2020	2021	2019	2020	2021
FACILITY RENTALS	4	-	15	\$ 115	\$ -	\$ 475
BIRTHDAY PACKAGES	16	-	-	1,366	-	-
SPECIAL EVENTS	<u>1</u>	<u>-</u>	<u>-</u>	<u>50</u>	<u>-</u>	<u>-</u>
	21	-	15	\$ 1,531	\$ -	\$ 475
LOCKERS	34	-	-	\$ 9	\$ -	\$ -
FOOD CONCESSIONS	7,318	113	261	15,281	121	667
ACCESSORIES/MISC.	<u>34</u>	<u>1</u>	<u>3</u>	<u>49</u>	<u>25</u>	<u>28</u>
	7,386	114	264	\$ 15,338	\$ 146	\$ 695

**INDEPENDENCE LAKE COUNTY PARK
YEAR-TO-DATE PARTICIPATION & REVENUE REPORT
JULY**

PROGRAMMING & RETAIL OPERATIONS

	2019	2020	2021	2019	2020	2021
DAYCAMP	1,470	-	1,848	\$ 39,677	\$ -	\$ 49,905
DISC GOLF	170	2,793	4,211	340	5,586	8,422
SPECIAL EVENTS	<u>143</u>	<u>64</u>	<u>522</u>	<u>3,181</u>	<u>1,220</u>	<u>6,226</u>
	1,783	2,857	6,581	\$ 43,198	\$ 6,806	\$ 64,553
 FACILITY RENTALS						
WEEKDAYS	18	7	15	\$ 1,830	\$ 760	\$ 1,300
WEEKENDS	<u>66</u>	<u>23</u>	<u>70</u>	<u>7,845</u>	<u>2,750</u>	<u>8,480</u>
	84	30	85	\$ 9,675	\$ 3,510	\$ 9,780
 ROW BOATS-HOURLY	97	-	99	\$ 485	\$ -	\$ 495
ROW BOATS-DAILY	22	-	26	440	-	520
PADDLE BOATS-1/2 HOUR	<u>271</u>	<u>-</u>	<u>424</u>	<u>1,897</u>	<u>-</u>	<u>2,968</u>
	390	-	549	\$ 2,822	\$ -	\$ 3,983
 FOOD CONCESSIONS	4,479	4,842	5,523	\$ 7,513	\$ 10,078	\$ 11,988
ACCESSORIES/MISC.	<u>22</u>	<u>19</u>	<u>22</u>	<u>83</u>	<u>109</u>	<u>61</u>
	4,501	4,861	5,545	\$ 7,596	\$ 10,187	\$ 12,049
	2019	2020	2021	2019	2020	2021
YTD TOTAL PARTICIPATION & REVENUE:	31,795	16,202	24,266	\$ 206,349	\$ 110,921	\$ 217,642



Washtenaw County Parks and Recreation Commission

MEMORANDUM

To: Washtenaw County Parks and Recreation Commission
From: Coy P. Vaughn, Director
Date: August 10, 2021
Re: Contract Award Recommendation – Nelson Meade County Farm Park and Meri Lou Murray Recreation Center Parking Lots and Washtenaw Avenue Paving Projects

Background

In February 2021, staff presented the Commission with a report on deteriorating conditions and capacity issues of the parking lots at Nelson Meade County Farm Park and the Meri Lou Murray Recreation Center. Reconstruction of the pathway along Washtenaw Avenue was also discussed in this presentation. The Commission instructed staff to prepare construction plans and bid documents for these three improvement projects.

In response to that directive, a request for proposal (RFP #8129) was prepared by park staff. Midwestern Consulting provided site surveying, civil engineering, and development of construction drawings and specifications for the projects. The RFP document was assembled using the County's standard procurement protocol and advertised by the Purchasing Department in late June. A mandatory pre-bid meeting was held on July 13 with eight contractors attending. Four proposals were submitted on July 29, 2021 and a tabulation of these bids are provided below.

T & M Asphalt Paving, Inc. – Milford, MI	\$556,502.00
Best Asphalt, Inc. – Romulus, MI	\$629,093.50
Gibraltar Construction, Co. – Trenton, MI	\$661,166.50
Asphalt Specialist, Inc. – Pontiac, MI	\$649,562.50

Discussion

T & M Asphalt Paving and Best Asphalt submitted the 2 lowest bids. One major difference in staff's review and decision making was the timeline for completion in their proposals. T & M Asphalt Paving submitted the lowest cost bid; however their proposal timeline indicated a Spring 2022 start date for the Recreation Center parking lot expansion and pathway reconstruction work, with an anticipated completion date of June–July 2022.

Best Asphalt's bid was roughly \$73,000 more than the T&M bid, however their proposal states that they can complete all three projects in Fall 2021, which would be less disruptive to patrons. Currently, the Recreation Center is still experiencing a reduction in patron visits and staff feels that it would be prudent to take advantage of this limited traffic volume since that parking expansion will impact traffic flow. Additionally, traffic and parking at the County Farm Park parking lot tends to taper down once schools return to operation in September.

Staff had follow-up conversations with Best Asphalt to confirm the Fall 2021 timeline is feasible. Additionally, Best Asphalt has successfully completed various paving projects for the Commission over the past five years, including several segments of the B2B Trail and the parking lot and cart paths at Pierce Lake Golf Course.

The Capital Improvement Plan, includes \$600,000 for the CFP parking lot improvements and \$68,000 for the pathway repairs/reconstruction. The CIP also included an additional \$857,000 for more extensive renovations of the MLM parking lot, based on the IDS Feasibility Assessment of and building renovations at MLM. Although Best Asphalt's proposal is more expensive, there's value in moving forward with completing all the renovations by this Fall. Their total bid price is still well below the budgets in the CIP for these projects.

Given Best Asphalt's previous performance on other park projects, staff is confident that they have the capacity and expertise to execute these current projects in a timely manner.

Recommendation

Based upon the bids received, their experience and qualifications, timeline for executing the work, and performance on other projects with the County, it is my recommendation that the Washtenaw County Parks and Recreation Commission award a Service Contract in the amount of \$629,093.50 to Best Asphalt, Inc. from Romulus, MI for the Parking Lot and Pathway Paving Projects at Nelson Meade County Farm Park and the Meri Lou Murray Recreation Center (RFP #8129) and include an additional 10% (\$62,900) contingency for potential contract change orders.



Washtenaw County Parks and Recreation Commission

MEMORANDUM

To: Washtenaw County Parks and Recreation Commission
From: Coy P. Vaughn, Director
Date: August 10, 2021
Re: Project Agreement: Barton-Bandemer Tunnel and Trail, City of Ann Arbor

Background

In 2020, the Commission and the City of Ann Arbor completed an engineering feasibility study regarding a pedestrian underpass of the MDOT/Amtrak railroad between Barton Nature Area and Bandemer Park on Ann Arbor's northwest side. The study also included a 0.6-mile extension of the Border to Border Trail (B2B Trail) through Barton Nature Area as part of the larger Dexter-Ann Arbor connection project.

Public support for the project is strong as was demonstrated during several public engagement sessions and meetings of the City's Parks Advisory Commission (PAC) held through the planning process. Ultimately, PAC approved a resolution in December, 2020 in support of the project and authorizing paving within Barton Nature Area for the B2B Trail conditional upon fully funding the tunnel project.

Discussion

Since obtaining PAC's approval of the project, and based on an 2018 Letter of Intent, City and Commission staff prepared a project agreement between the City and County to advance the Barton-Bandemer Tunnel and Trail project into engineering and construction. The agreement is currently under final review by the City attorney's office, but the key roles and responsibilities are as follows:

1. Washtenaw County Parks will hire a firm and manage the engineering contract to secure all required permits, approvals, and detailed design. This work will be coordinated with City staff, who will ultimately approve the plans prior to construction.
2. Once plans are complete, the project will be bid through the City's bidding process. The construction process will be managed by the City and a third-party engineer. Commission staff will remain engaged during construction due to the proposed financial interest in the project.
3. The City will own and operate the project upon project completion.

Funding for the tunnel and trail is as follows (spread through FY 2021-2023) and this project was budgeted for and identified as a priority during the renewal of the Road and Trails Millage in 2020:

\$1,375,000 - City of Ann Arbor

\$3,375,000 - WCPARC *WCPARC portion is proposed to be split evenly with the Huron Waterloo Pathways Initiative (HWPI).*

\$4,750,000 Total (construction, permitting, and engineering)

Recommendation

It is my recommendation that the Washtenaw County Parks and Recreation Commission authorize staff to execute the project agreement with the City of Ann Arbor, conditional upon final acceptance by legal counsel, for the Barton to Bandemer Tunnel and Trail Project.

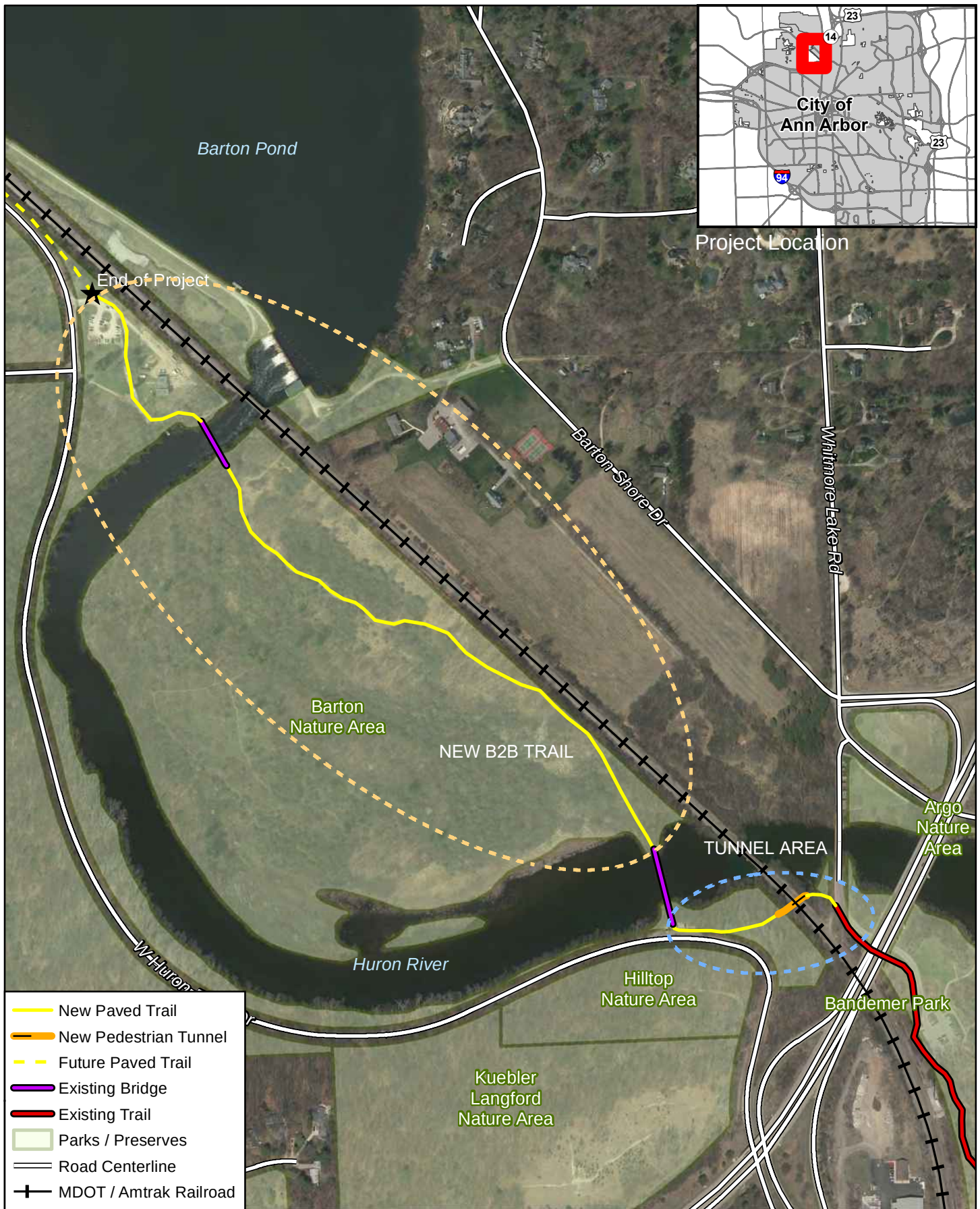
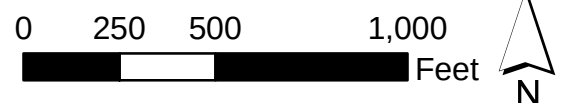


Exhibit A
 Border-to-Border Trail
 Barton-Bandemer Connection
 48





Washtenaw County Parks and Recreation Commission

MEMORANDUM

To: Washtenaw County Parks and Recreation Commission
From: Coy P. Vaughn, Director
Date: August 10, 2021
Re: Contract Award: Barton-Bandemer Tunnel and Trail Engineering

Background

Also on the Commission agenda today is an action item regarding the project agreement between the City of Ann Arbor and the Commission to advance the Barton-Bandemer Tunnel and Trail project into the engineering and construction phases. Per the agreement, the Commission will hire and manage the consultant team to design and engineer the project.

The feasibility study, completed in December 2020 by Bergmann Associates and OHM Advisors (the Project Team), was originally awarded through county RFP #7541 in 2018. The Project Team was the low bid by a significant margin (25% below the next highest bidder), likely because they were currently engineering an analogous project for the City of Ann Arbor, called the *Allen Creek Berm Opening* – a pedestrian and stormwater tunnel underneath the same railroad approximately one mile south of the Barton-Bandemer Tunnel and Trail Project. The Allen Creek Berm Opening project was constructed and open to the public in 2020.

Discussion

Staff believes that it is advantageous to the county to continue working with the same Project Team through completion of the engineering work on the Barton-Bandemer Tunnel and Trail due to the following reasons:

1. The project team was the low bid on the original proposal by a significant margin
2. This specific project is a specialized skill set that has a steep learning curve
3. The project team has successfully designed and constructed a nearly identical project (awarded through the City RFP process), with the same project partners on the same railroad. Lessons learned on that project can be applied here.
4. The project team is already familiar with the preferred design for this project and the constraints and concerns presented by the site and project partners.

Staff solicited and reviewed a proposal from the Project Team to complete the project's engineering using the feasibility study's preferred option as the basis for design and believes the price to be competitive and fair. This proposal was discussed with the County's purchasing department, who recommended that a new contract be issued as opposed to a contract amendment.

Bergmann and OHM's proposal is for \$443,784. The project agreement (previous action item) states that the City will contribute \$200,000 towards the engineering of the project. Additionally, the current feasibility study contract has a remaining balance of \$35,050.63, which would be remain unused if a new contract is awarded.



Washtenaw County Parks and Recreation Commission

Budget:

\$443,784 – Total Engineering Contract
- \$200,000 – Less City of Ann Arbor's contribution
\$243,787 – WCPARC total contribution
- \$ 35,050 – Less remaining balance in feasibility study contract
\$208,737 – Total new WCPARC expenditure

Recommendation

It is my recommendation that the Washtenaw County Parks and Recreation Commission award the engineering contract to Bergmann Associates in the amount of \$443,784.00 for the Barton to Bandemer Tunnel and Trail Project.

Washtenaw County Parks and Recreation Commission

Tel: (734) 971-6337
2230 Platt Road / P.O. Box 8645

Fax: (734) 971-6386
Ann Arbor, Michigan 48107-8645

washtenaw.org/parks

EXECUTIVE SUMMARY

Bandemer-Barton Trail & Underpass Study

Bandemer Park and Barton Nature Area

Washtenaw County, MI



Bergmann

Office:

7050 W. Saginaw Highway Suite 200
Lansing, MI 48917

Phone: 517.272.9835

Email: jhedden@bergmannpc.com
www.bergmannpc.com

OHM Advisors

Office:

34000 Plymouth Road
Livonia, MI 48150

Phone: 734.522.6711

November 13, 2020



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1.0 Executive Summary

1.1 PROJECT BACKGROUND (BY WASHTENAW COUNTY PARKS & RECREATION)

1.1.1 Project Intent

The Washtenaw County Parks & Recreation Commission (WCPARC), in cooperation with the City of Ann Arbor, commissioned this study to evaluate two components of a proposed project to expand the Border-to-Border Trail (B2B) located on the northwest side in the City of Ann Arbor, Washtenaw County, Michigan. The first component is to understand the feasibility of constructing a shared-use, non-motorized underpass of the Michigan Line railroad (owned by MDOT and operated and maintained by Amtrak) to facilitate the extension of the B2B between Bandemer Park and Barton Nature Area (Part 1 of this report). The second part of the project is to evaluate options and associated impacts for extending the B2B from the proposed underpass through Barton Nature Area, utilizing the existing non-motorized bridges over the Huron River and connecting with the existing parking area south of Barton Dam (Part 2 of this report).

1.1.2 Project Background

The B2B is the premier non-motorized trail system in Washtenaw County. Its goal is to connect people to destinations, such as parks, the Huron River, and downtown areas. The B2B is part of Michigan's Iron Belle Trail, which expands the local trail efforts to make regional connections to neighboring communities. As part of the Iron Belle Trail, Washtenaw County and the B2B will be part of more than 130 miles of interconnected regional trails spanning from the City of Jackson to Lake Erie. Within Washtenaw County, the B2B has 34 miles of completed trails with a total of 55 miles planned.

One of the largest remaining gaps in the B2B is the corridor between the City of Dexter and the City of Ann Arbor along the Huron River. In 2015, the WCPARC led an effort to develop a Master Plan (herein referred to as the 2016 Master Plan) to guide the development for the Dexter-Ann Arbor corridor of the B2B. The planning process engaged local governments, including the City of Ann Arbor, numerous stakeholders, and the public.

The plan was ultimately adopted in 2016 and since then, work has been steadily progressing to extend the popular trail segments near the City of Dexter, east to connect the Huron Clinton Metroparks. The City of Ann Arbor's sections of the B2B are among the oldest and most heavily utilized segments of trail and are integral to the non-motorized transportation network. The existing B2B near Ann Arbor extends from the northwest side of the City, in Bandemer Park, 20 miles east through the City of Ypsilanti and nearly to the county border. On its route, the trail links 14 parks along the Huron River, University of Michigan Hospital, University of Michigan's North and Central Campuses, Washtenaw Community College, St. Joseph's Hospital, Eastern Michigan University, and the downtown areas of Ypsilanti.

According to the 2016 Master Plan, Barton Nature Area and Bandemer Park is the proposed connection point for the B2B between the existing trail in Ann Arbor and the proposed trail coming from Dexter. The primary challenge associated with completing this connection is: how to extend the trail across the existing Michigan Line railroad, which carries Amtrak's Wolverine service. One side of the railroad contains Bandemer Park and the existing trail. On the opposite side of the railroad is Barton Nature Area, owned by the City of Ann Arbor, and Huron River Drive, arguably the most popular and scenic bicycling road in the county. Therefore, developing a safe connection between Bandemer Park and the Barton Nature Area is a critical link in the B2B and the regional efforts of the Iron Belle Trail.

WCPARC, in cooperation with the City of Ann Arbor, commissioned this study to evaluate two components of the proposed project. One being the feasibility of constructing a shared-use, non-motorized underpass of the Wolverine Line to facilitate the extension of the B2B between Bandemer Park and Barton Nature Area. The second part of the project is to evaluate options and associated impacts for extending the B2B from the proposed underpass through

Barton Nature Area, utilizing the existing non-motorized bridges and connecting with the existing parking area south of Barton Dam.

Part 1 of the report investigates alternatives for a proposed grade separation of the railroad between Bandemer Park and the Barton Nature Area (see **Exhibit 1-1** for project location map). An underpass is the recommended method for separating the railroad from non-motorized traffic for the following reasons:

1. It provides the safest, most direct, and legal crossing;
2. It minimizes environmental and aesthetic impacts;
3. At-Grade crossings (traditional gates, bells, and lights), are not permitted at this location by law.

Part 2 of the report investigates alternatives for a proposed accessible trail through the Barton nature Area.

1.1.3 Project Goals

The goal of this project is to assess the feasibility of constructing a grade separation for a pedestrian underpass under the Michigan Line Railroad near Bandemer Park as well as an accessible trail connecting the new underpass to, and through, the Barton Nature area. Criteria and tools used to evaluate the feasibility are outlined below:

1. Build upon a previous study completed in 2005 (Pedestrian Tunnel Feasibility Study, Ann Arbor, Michigan, July 22, 2005) and update it to meet modern engineering standards and permitting requirements
2. Incorporate findings from the B2B Trail Master Plan: Dexter to Ann Arbor developed in 2016.
3. Trail user safety: safety, protection from trains, trail user conflicts, and perceptions of using an enclosed space
4. Limit disturbance of the natural environment (including minimizing habitat fragmentation) to the minimum necessary to complete the project
5. Avoid Oak trees (just east of the natural prairie area) wherever possible
6. Create a positive trail user (runners, bicyclists, pedestrians, etc.) experience and a structure that is aesthetically pleasing and fits into its context.
7. Public opinion and input regarding all aspects of the proposal
8. Construction methodology and costs
9. Maintenance considerations, including legacy costs
10. Incorporate existing pedestrian bridges over the Huron River
11. Coordinate with heavily used canoe launch located just downstream of the Barton Dam
12. Match existing ground topography as much as possible, minimizing grading impacts

1.1.4 Methodology and Evaluation

The project team used their professional engineering knowledge and past experience to guide the development of this report. The methodology outlined below was followed:

1. Critically analyze and evaluate existing site conditions, including: the railroad, soils and geotechnical considerations, hydrology, topography, presence of utilities, existing vegetation, and other factors
2. Analyze impacts to the quality of ecological areas
3. Identify and evaluate site constraints that may affect each alternative. Options must also be evaluated for compliance with current design standards and criteria:
 - a. American Association of State Highway and Transportation Officials (AASHTO)
 - b. Americans with Disabilities Act (ADA)
 - c. Amtrak standards for structures under railroads
 - d. Permit requirements from the appropriate agencies
4. Solicit feedback from stakeholders and advisory bodies, (MDOT Office of Rail, City of Ann Arbor Parks Advisory Commission, etc.) and incorporate into plan
5. Solicit public feedback and incorporate into plan

6. Develop a preferred alternative
7. Alignment of the trail south of Bridge 1 to the pedestrian underpass will be included in the rail underpass project once an alignment (for the underpass) is finalized
8. For Part 1: Develop alternatives to provide a separated grade crossing between a new path and the railroad. Include options that were explored in the 2005 study, potential new ideas, and lessons learned from a similar project, Allen Creek Berm: Feasibility of Flood Reduction and Pedestrian Options (City of Ann Arbor) developed in 2013 and subsequent final design plans completed in 2019.
9. For Part 2: Critically analyze the conditions of the existing pathways through the Barton Nature Area
10. For Part 2: Utilize topographic information and tree survey data results to develop various path alignments and compare each alternative

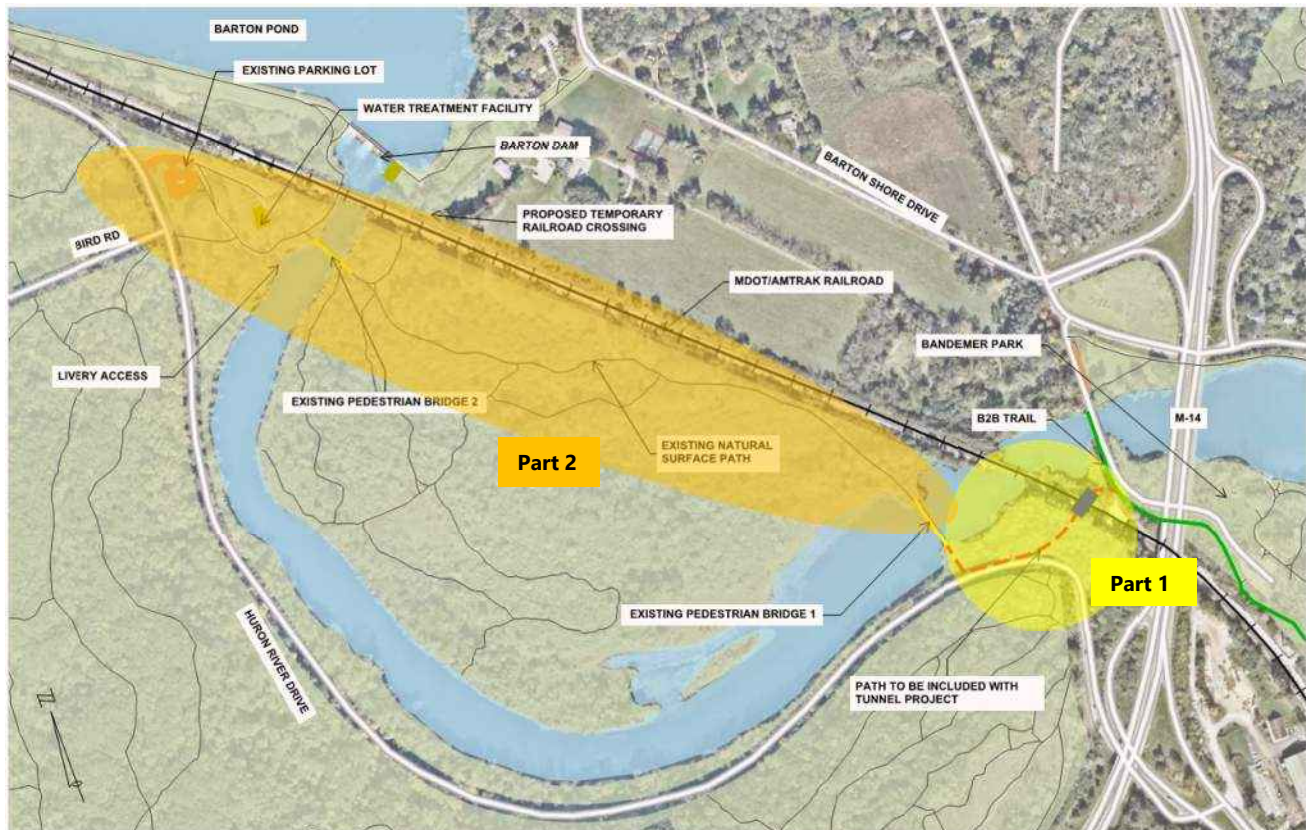


Exhibit 1-1: Area Map

1.1.5 Summary of Part 1 Findings – New Pedestrian Underpass

Eight alternatives were considered during the 2005 study and this report evaluated, refined, and developed those options into 3 alignment alternatives (PA-1, PA-2, and PA-3) utilizing one of 3 structure types (ST-1, ST-2, and ST-3). The general location of the proposed underpass presented in the 2005 study was confirmed and is located just south of the Bandemer Park entrance road (west of US-23 BR/M-14). This location currently sees the most pedestrian and bicycle trespassers as evidenced by a well-worn footpath through the woods. A public meeting was held to discuss the proposed grade separated trail crossing on February 26, 2019 where concepts from this study were presented. The feedback from the public, which was generally in support of the project, was reviewed and incorporated into this study.

The project team recommends advancing PA-3 and ST-1 into preliminary design. The recommended path alignment (PA-3) places the underpass furthest from the Huron River while providing the shortest underpass length. The recommended structure type (ST-1) is a box culvert structure constructed during a short-term track outage (less than 24-hours). The box culvert provides ample room, is the most cost effective to construct and maintain, and can be lengthened in the future relatively easy. The recommended opening is 16-feet wide by 10-feet high.

For complete details on alternatives and the recommended option, please refer to Part 1 of this report. The findings of this study are considered conceptual and not final. Advancing specific alternative recommendations will require additional input from the community and governmental agencies (City, County, State, etc.). Additional environmental study and appropriate environmental clearance may also be required.

1.1.6 Summary of Part 2 Findings – Pathway through Barton Nature Area

Three (3) alternatives were assessed for the pathway. Safety, impact to the environment, cost, as well as overall experience were considered. After various iterations and some preliminary design steps to refine the critical features discussed in the early field meetings and concept evaluations, **Alternative 2 is the recommended pathway alignment.** During the iterative preliminary design, the team developed costs considering impactful elements such as constructability. One outcome included building a cross section that will not only support typical pathway traffic but also construction traffic which is critical due to the unique location and restricted access. It will be difficult to mobilize in the future to perform standard rehabilitation measures therefore, a more robust cross-section was assumed which should require less major future maintenance projects. Alternative 2 provides pedestrians and bicyclists with a safe and aesthetic route through the Barton Nature Area. The Natural Area Preservation (NAP) unit of Ann Arbor Parks & Recreation was consulted regarding level of impact and are generally supportive of this approach. Furthermore, preliminary cost estimates were compared for the three alternatives and no significant cost savings was found among them.

Additional detail will be developed during the design process. It should be noted that additional items such as the impact to the canoe livery / launch area as well as some complicated slope areas identified in this study will need to be further explored. These areas are outlined in more detail in the Part 2 report.

The critical next step is to obtain Parks Advisory Commission (PAC) approval to pave within the nature area. This decision will rest solely on PAC. After that, it will be important to obtain soil borings to validate cross section and identify potential soils issues. Coordination with the canoe livery and additional design at the west end will need to be developed to provide river access for both the livery and the public while maintaining a safe path through the construction area. In addition, continued coordination with MDOT, Amtrak, and the Water Treatment Plant for the temporary railroad crossing will need to be finalized as this has the largest impact to construction cost, timing, and schedule.



Washtenaw County Parks and Recreation Commission

MEMORANDUM

TO: Washtenaw County Parks and Recreation Commission
FROM: Coy P. Vaughn, Director
DATE: August 10, 2021
RE: Final Approval: Selter/Karnatz Farm Conservation Easement – Augusta Township

Background

The Selter / Karnatz Farm property, located in Augusta Township, was nominated to NAPP and reviewed by the Agricultural Land Preservation Advisory Committee as part of the Round 18 nominations. At the time, the property was identified as a priority for the purchase of a conservation easement based on review of all the applications received in Round 18. It was also agreed that it was a prime candidate for receiving federal funding through the USDA Agricultural Conservation Easement Program (ACEP) via the Greenbelt's Regional Conservation Partnership Program (RCPP) area. In February 2019, WCPARC submitted an ACEP application for the farm, the award for which the Commission accepted in August 2019. The Commission authorized a sales contract in December 2019.

Discussion

The approximately 118-acre property is located on the east side of Tuttle Road and north side of Judd Road. The property is in active agriculture with corn/soybean/wheat rotation. Approximately 90% of the property consists of prime or locally important farmland soils, as well as approximately 25 acres of woods and wetlands. This land has been cultivated as early as 1937. Both the Agriculture and Natural Assessment & Prioritization mapping assessed the property at lower qualities and did not prioritize. The Commission's scoring system gives this project 73/100 points.

This will be NAPP's first acquisition of any type in Augusta Township. It will also be Augusta Township's land preservation program's first easement to which they contributed.

An appraisal of the property was completed in October 2019 and the conservation easement value was determined to be \$296,000, or roughly \$2,503 an acre for 118.26 acres. The final FMV and payments have been adjusted by the exact surveyed acres. ALPAC recommended to pursue the purchase of the property at their November 2019 meeting. An ACEP-ALE grant was awarded for this property,

In December 2019, the Parks Commission approved a sales contract for the purchase of the property. Per the terms of the sales contract, due diligence has been completed including:

- An appraisal was completed for the property.
- A Phase I Environmental Site Assessment found no issues.
- A boundary survey including legal description has been prepared.

Property	Township	Acres	CE Value	Per Acre	ACEP Award	WCPARC	Augusta Twp
Selter/ Karnatz Farm	Augusta	117.960	\$295,249	\$2,502.96	\$147,624	\$97,625	\$50,000

Recommendation

Based upon the review by the Agricultural Land Preservation Advisory Committee and staff, it is my recommendation that the Washtenaw County Parks and Recreation Commission authorize the purchase of a conservation easement on the Selter/Karnatz Farm property in Augusta Township in the amount of \$295,249, contingent upon attorney approval of final documents. I further recommend that \$15,000 be contributed to the stewardship special revenue fund for the future monitoring and enforcement of the conservation easement.

Attachments

Selter Property: Aerial & Soils

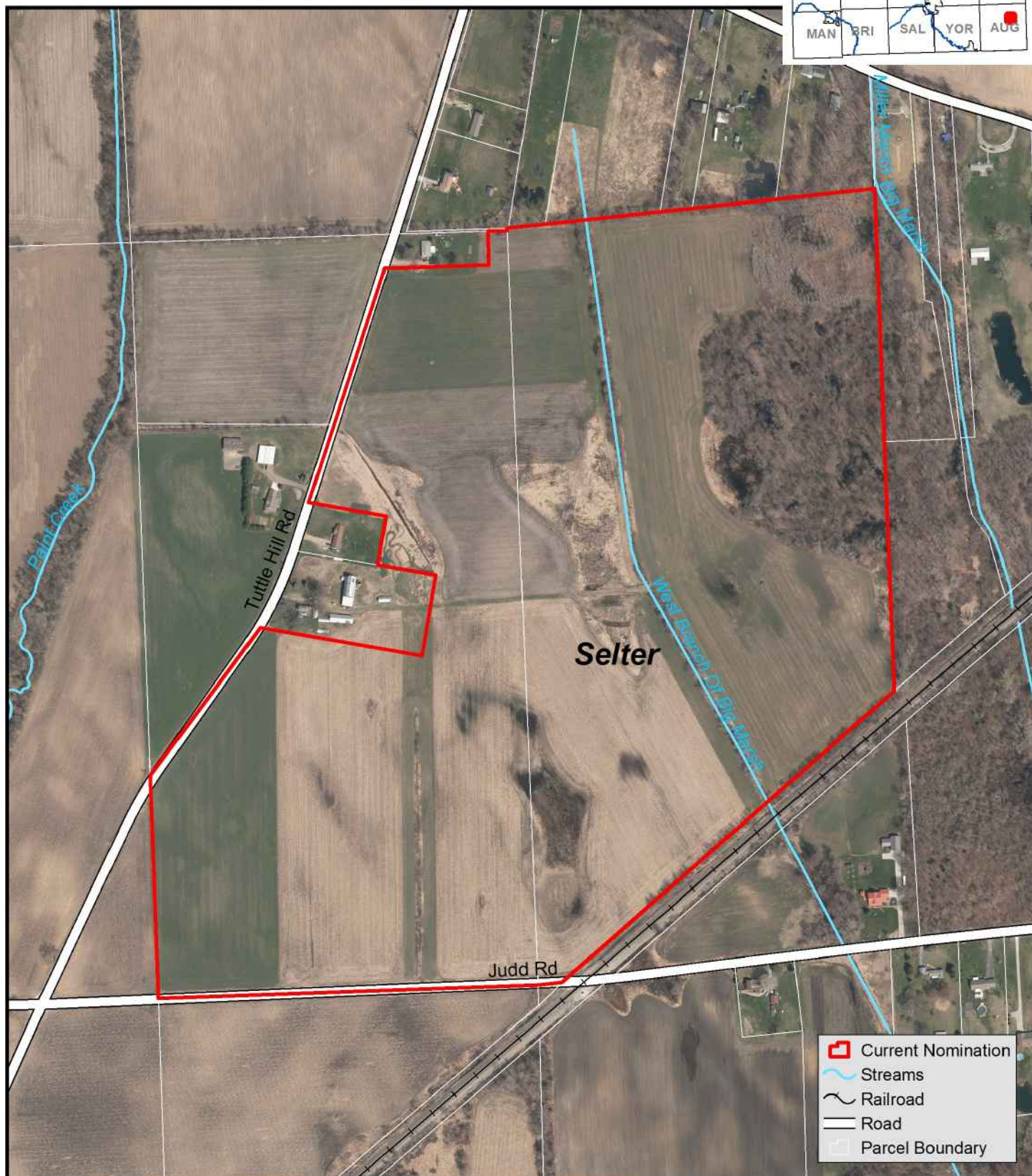
Natural Areas Preservation Program

Nomination ID: A18.114

Augusta Township

+/- 117.5 Acres

Washtenaw County
Locator Map



Prepared by Washtenaw County Parks & Recreation Commission
2015 Aerial Photo; USGS Topo (1:24,000)



NAPP Agriculture 2017: Local Area

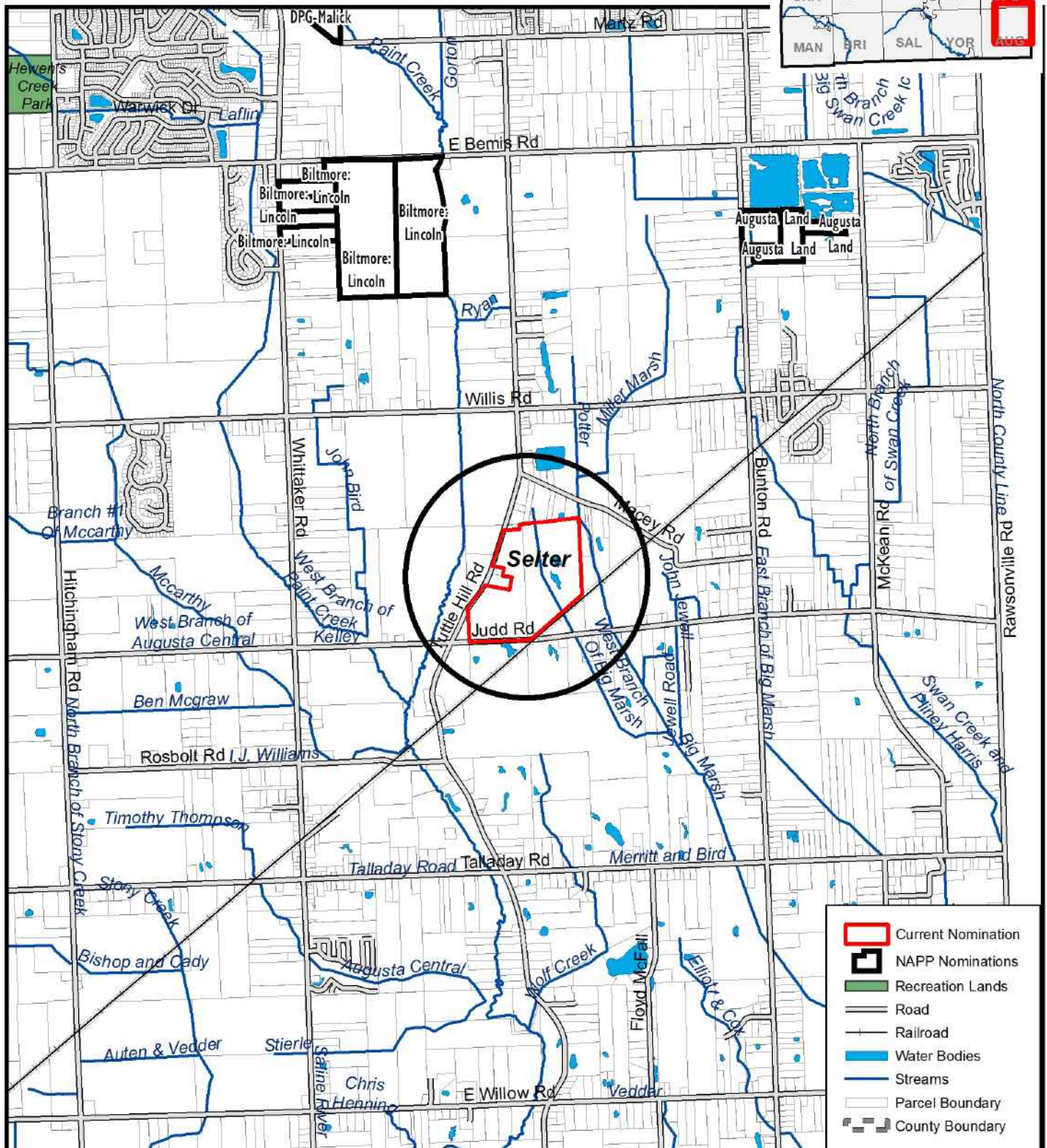
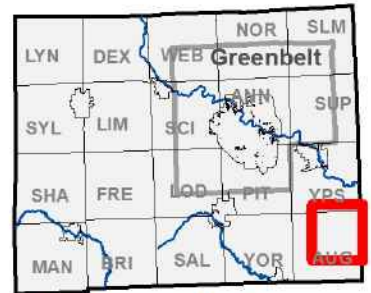
Selter Property

Nomination ID:A18.114

Augusta Township

+/-117.5 Acres

Washtenaw County
Locator Map



0 0.5 1 1.5 2 Miles



Washtenaw County Parks and Recreation Commission

MEMORANDUM

TO: Washtenaw County Parks and Recreation Commission
FROM: Coy P. Vaughn, Director
DATE: August 10, 2021
RE: Recommendation for Sales Contract: Kaiser Trust Property, Silver Lake Dexter Township

Background

The 33-acre Kaiser Trust property was nominated to NAPP as part of Round 20. The property has frontage on Silver Lake and is adjacent to Pinckney State Recreation Area. The property in its entirety is 193 acres and straddles the Washtenaw County and Livingston County boundaries. NATAC evaluated the property as part of Round 20 and designated it as a Tier 1 priority for acquisition.

Discussion

The highlight of this property is lake frontage on Silver Lake and adjacency to the Pinckney State Recreation Area. The property has been identified by the Department of Natural Resources as a desirable addition to the Pinckney State Recreation Area. The property owner recently died and the heirs to the trust have listed the property for sale and are interested in selling the property in its entirety as one transaction.

Since a portion of the property is located in Livingston county, The Conservation Fund will purchase the Livingston County portion simultaneously with the Washtenaw County portion. WCPARC will provide the funding for the Washtenaw County portion. The entire property will later be transferred to DNR who will own and manage the entire property as an addition to the Pinckney State Recreation Area.

An appraisal for the property was completed by Affinity Valuation Group in March 2021, which determined the value of the Washtenaw County portion to be \$336,000 for the 33-acre parcel. NATAC recommended to move forward with the acquisition of this property at their April 5, 2021 meeting.

Property	Township	Acres	Fee Value	Per Acre
Kaiser Trust	Dexter	33	\$336,000	\$10,181

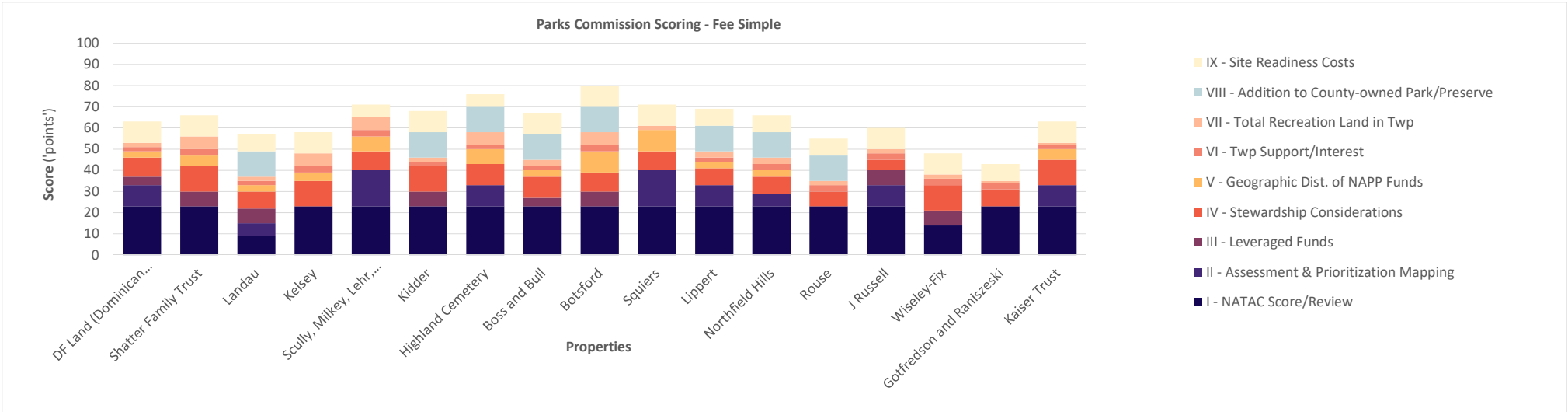
On April 13, 2021, the Parks Commission approved a sales contract for the purchase of the property. Per the terms of the sales contract, due diligence has been completed including:

- An appraisal was completed for the property.
- A Phase I Environmental Site Assessment found no issues.
- A boundary survey including legal description has been prepared.

Recommendation

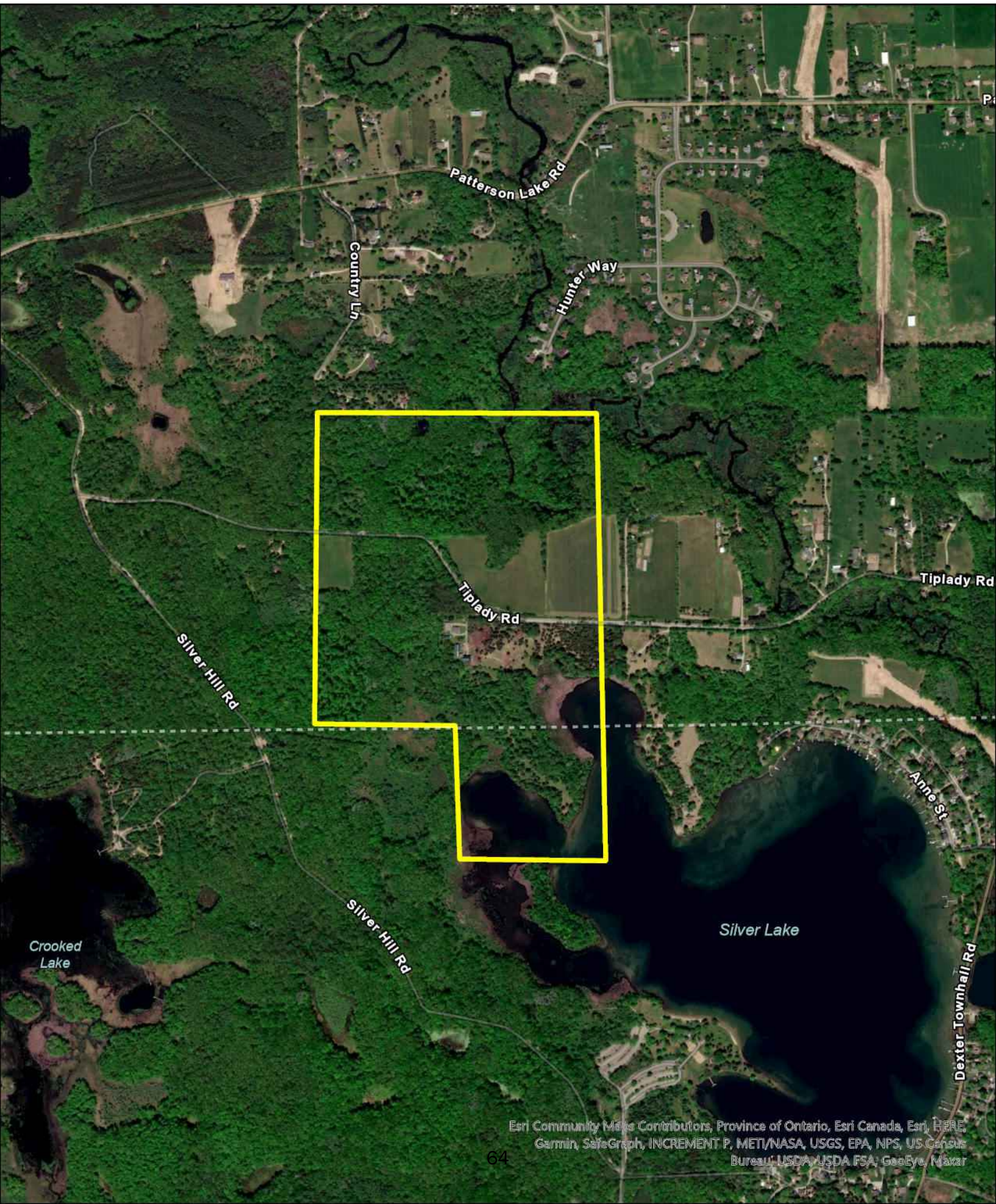
Based upon the review by the Natural Areas Technical Advisory Committee and staff, it is my recommendation that the Washtenaw County Parks and Recreation Commission authorize the purchase of the Kaiser Trust property in the amounts outlined above as identified in the maps in collaboration with The Conservation Fund and the Michigan Department of Natural Resources.

Attachments



Silver Lake Property - Full Context

~193 acres



Silver Lake Property: Local Area Aerial

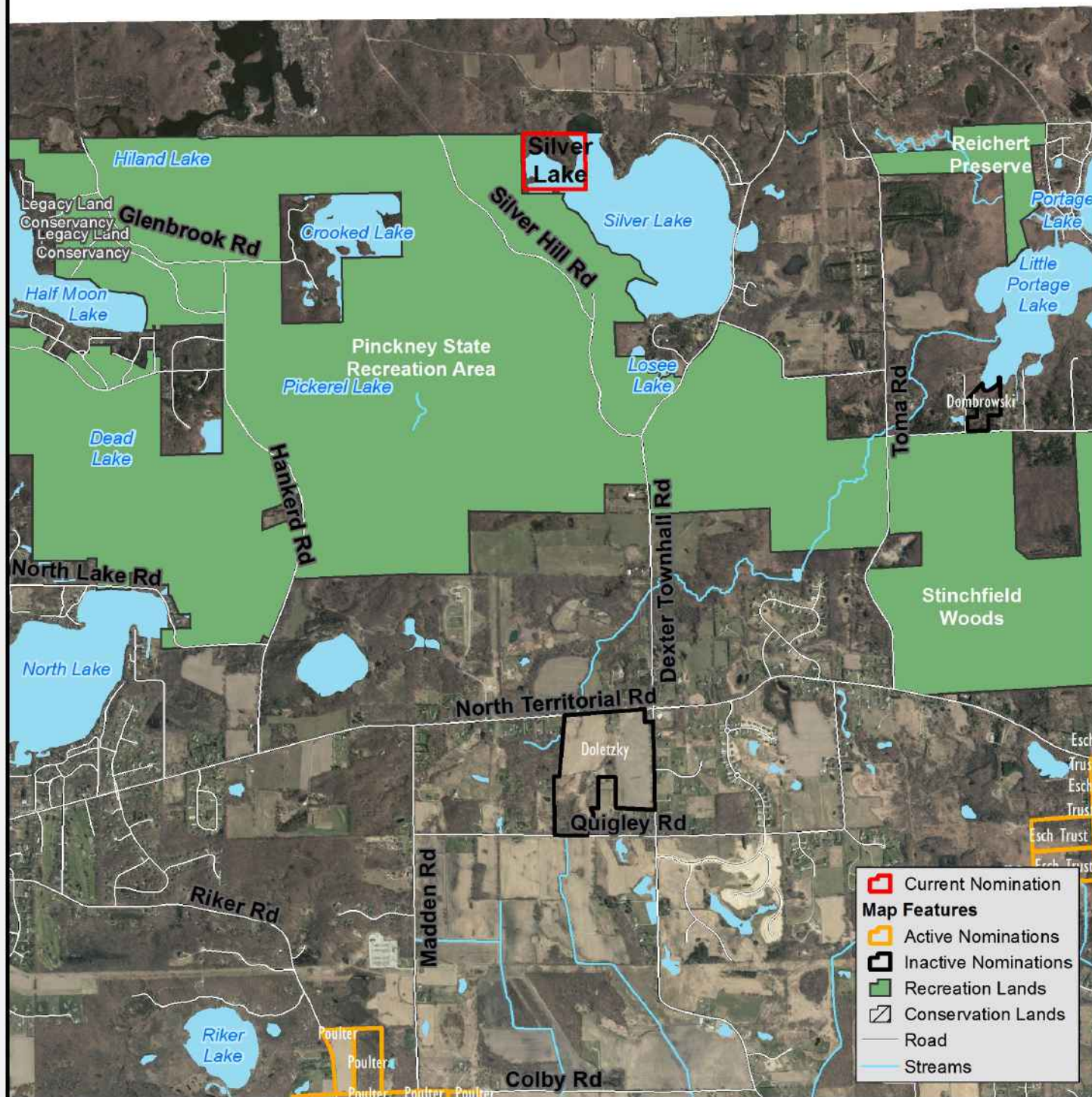
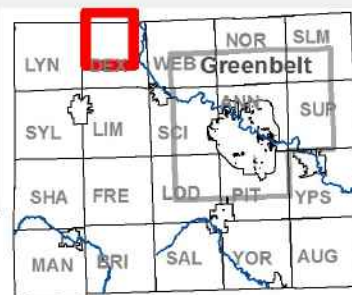
Natural Areas Preservation Program

Nomination ID: 20.327

Dexter Township

+/-33 Acres

Washtenaw County
Locator Map



Silver Lake Property: Aerial & Soils

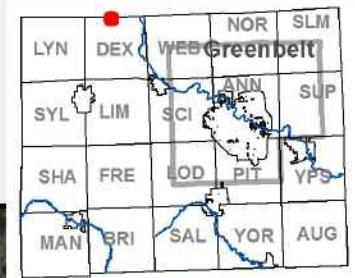
Natural Areas Preservation Program

Nomination ID: 20.327

Dexter Township

+/-33 Acres

Washtenaw County
Locator Map



Silver Lake Property: Assessment & Prioritization Mapping

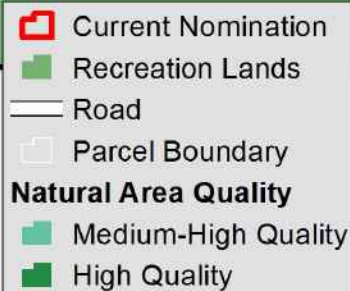
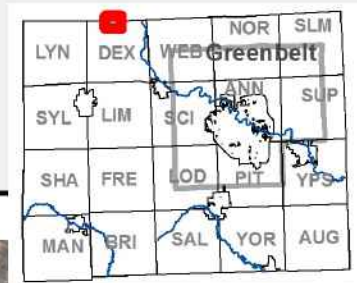
Natural Areas Preservation Program

Nomination ID: 20.327

Dexter Township

+/-33 Acres

Washtenaw County
Locator Map



At least one parcel or area on this property was prioritized based on:

- Patch Expansion: This site is located in a dense area of higher quality land and protection thereof enlarges the footprint of existing protected land.
- New Patch Establishment: This site is located in a dense area of higher quality land and protection thereof helps preserve land where none is currently preserved, in a manner that still offers "stepping stone" connectivity.
- Corridor: Protection of this site protects land within an identified path of linear habitat connectivity.
- Stream Protection: Protection of this site preserves or is ecologically connected to a site that preserves creek frontage.
- Lake Plain Ecoregion: Protection of this site preserves land in the lake plain ecoregion, much of which has been developed and is significantly underrepresented in NAPP's portfolio.

Not prioritized





Washtenaw County Parks and Recreation Commission

MEMORANDUM

To: Washtenaw County Parks and Recreation Commission
From: Coy P. Vaughn, Director
Date: August 10, 2021
Re: Update on Partnership – Hamilton Property, Ann Arbor Greenbelt, Salem Township

Background

On December 8, 2020, the Washtenaw County Parks and Recreation Commission recommended to partner with the Ann Arbor Greenbelt program for the purchase of a conservation easement on the Hamilton property in Salem Township and contribute \$749,700 toward the purchase.

Discussion

The Hamilton project was presented to the Commission in December 2020 with 2 building envelopes each about 3 acres in size allowing agricultural buildings only. As the City of Ann Arbor Greenbelt advanced its discussions with the landowners, the landowners expressed need for an additional agricultural building envelope and a re-siting of a previously approved one based on the ultimate division of property ownership within the family. In total, there will be 3 agricultural building envelopes, each no larger than 2 acres.

The Agricultural Lands Preservation Advisory Committee (ALPAC) and the Natural Areas Technical Advisory Committee (NATAC) were both made aware of this change and expressed no concerns. Staff consider the changes appropriate with minimal impact on the overall conservation purpose of the project.

ACEP grant	\$1,749,300	(49%)
Greenbelt	\$1,071,000	(30%)
WCPARC	\$749,700	(21%) (10% NATAC, 11% ALPAC)
FMV	\$3,570,000	(~\$9,514/acre)

Recommendation

Based upon the review by staff, the Agricultural Land Preservation Advisory Committee, and the Natural Areas Technical Advisory Committee, it is my recommendation that the Washtenaw County Parks and Recreation Commission continues to partner with the City of Ann Arbor Greenbelt for the purchase of a conservation easement on the Hamilton property in Salem Township, as identified in the attached maps.

Attachments

Ann Arbor Greenbelt

Five Mile Rd

Brookville Rd

Tower Rd

1

2

3

4

5

Legend

- Current Nomination
- Map Features
- Inactive Nominations
- Conservation Lands
- Streams
- Road
- Parcel Boundary

1

2

3

4

5

Five Mile Rd

Brookville Rd

Tower Rd

Ann Arbor Greenbelt

Building envelope

Current Nomination

Map Features

Inactive Nominations

Conservation Lands

Streams

Road

Parcel Boundary

Hamilton Property: Aerial & Soils

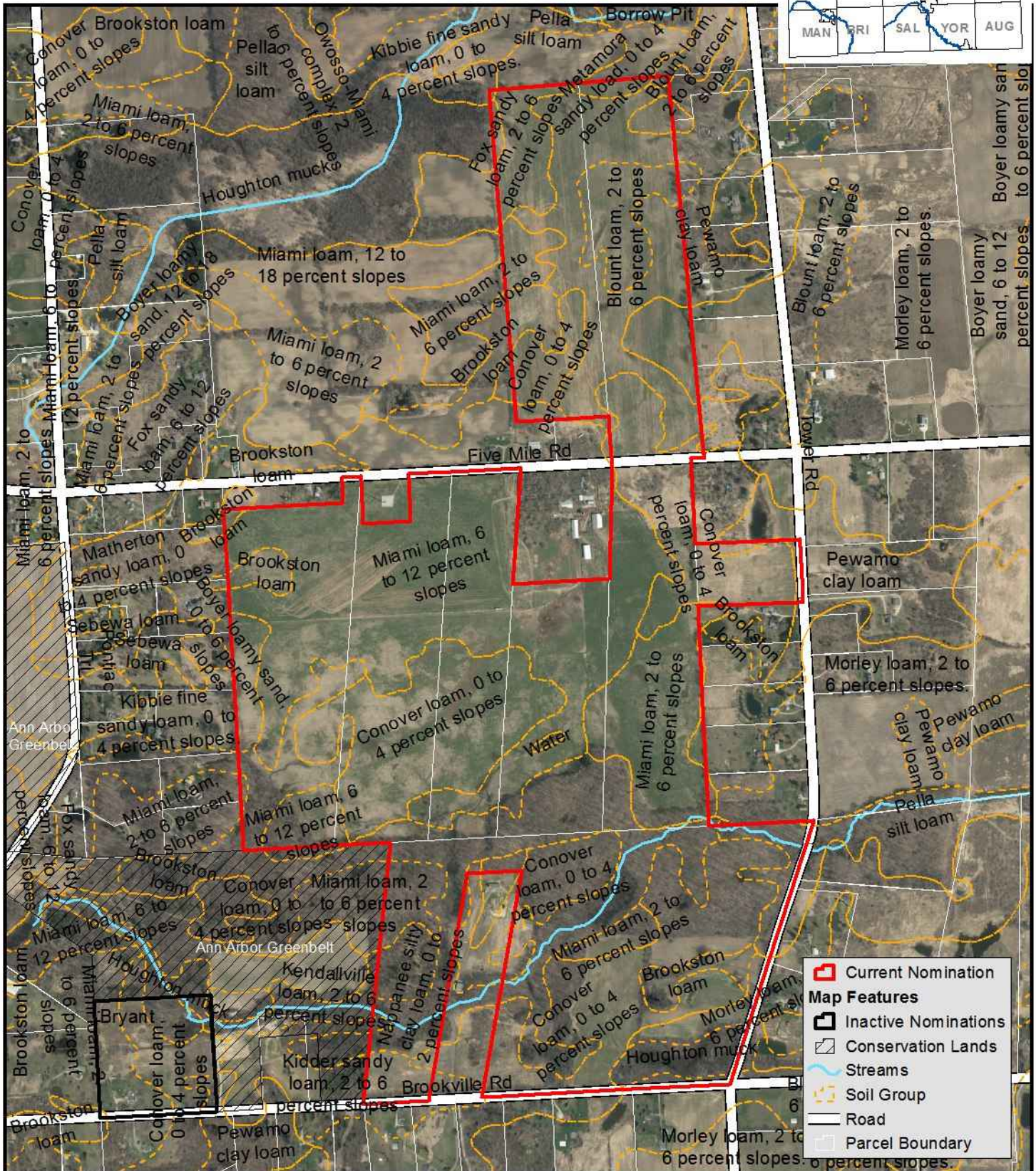
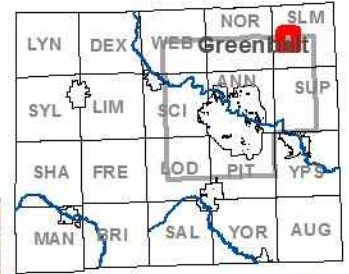
Natural Areas Preservation Program

Nomination ID: A19.124

Salem Township

+/-375 Acres

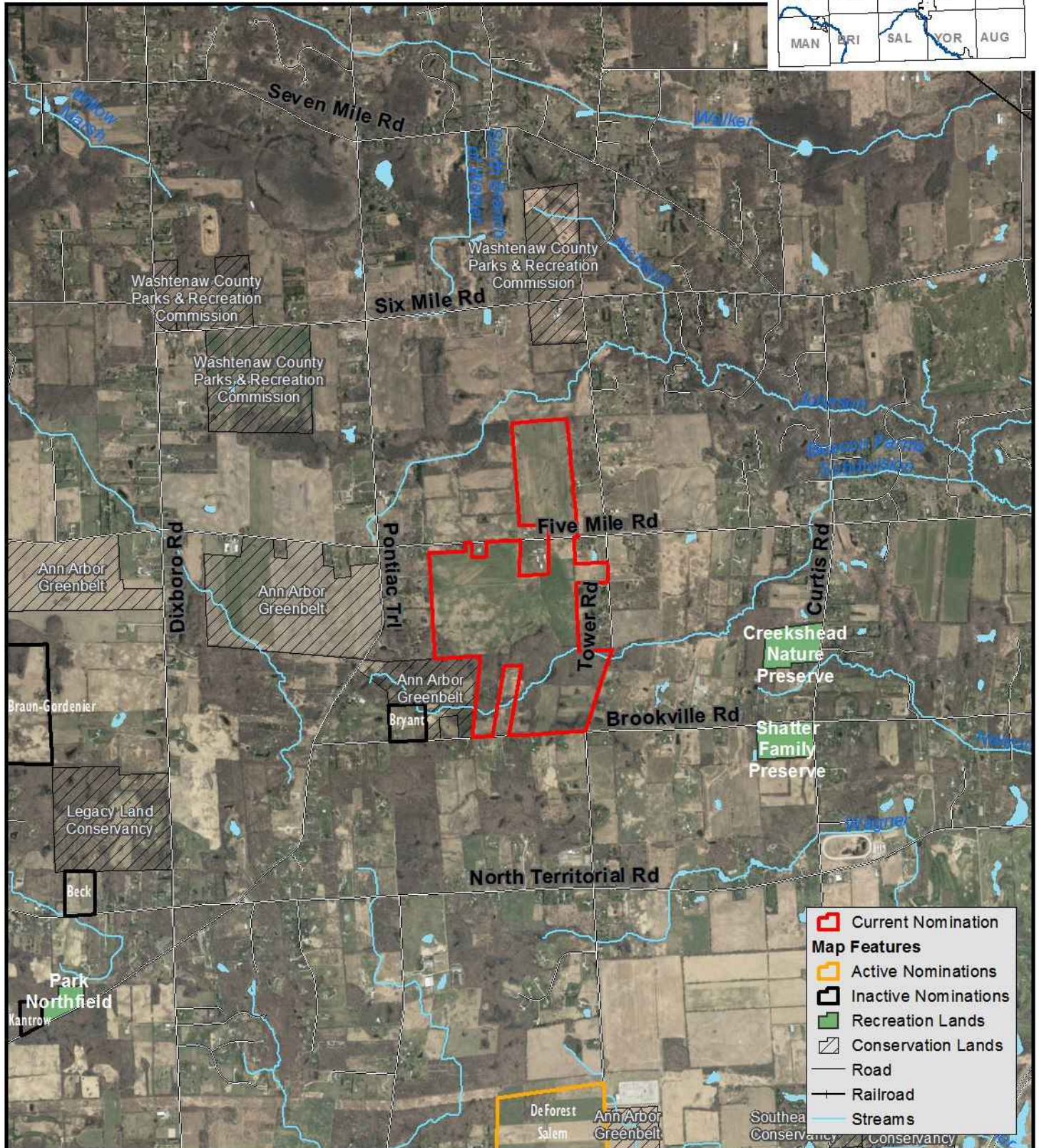
Washtenaw County
Locator Map



Hamilton Property: Local Area Aerial

Natural Areas Preservation Program
 Nomination ID: A19.124
 Salem Township
 +/-375 Acres

Washtenaw County
 Locator Map





Washtenaw County Parks and Recreation Commission

MEMORANDUM

To: Washtenaw County Parks and Recreation Commission
From: Coy P. Vaughn, Director
Date: June 8, 2021
Re: Janice Anschuetz Highland Preserve Trail and Boardwalk Project

Background

The 53-acre Janice Anschuetz Highland Preserve, located along Clark Road in Superior Township, was purchased through NAPP in 2017. A five-car parking lot and public entrance to the preserve will be constructed as part of a utility project on land managed by Superior Township along Clark Road. The public entrance is expected to be completed by winter 2021 or spring 2022.

Discussion

The Janice Anschuetz Highland Preserve contains rich woods, wetlands, and a stream. The location of the preserve provides a unique opportunity to expand the Superior Greenway into the Ypsilanti Community. NAPP is also currently working on the acquisition of a portion of the Highland Cemetery which will provide additional trail connectivity to the south. The first step in realizing that connection to the Superior Greenway will be developing a hiking trail from the public entrance on Clark Road. The trail will travel north from the parking area and will cross a county drain and a high-quality floodplain forest.

Staff worked with ROWE Engineering to develop construction drawings for the project. The design now includes a 1500' gravel pathway that connects to a 300' boardwalk. ROWE provided a cost opinion for construction that estimated at \$293,911. Staff is requesting the release of an RFP for the boardwalk construction. Once bids are received, the contract approval and final budget will be brought back to the Commission in the fall of this year.

The gravel pathway follows the historic driveway to a homestead that was removed in the 1980s. The pathway will be 8' wide to provide a welcoming and accessible trail experience. To the north a continually flowing creek, also a county drain, bisects the site. Where the gravel trail meets the creek, a raised boardwalk with rails will extend across the creek and floodplain. The raised boardwalk will allow for flow of water and debris along the creek floodplain. The boardwalk crossing is nearly 300' due to the elevation difference along the creek corridor. To the north of the boardwalk, a foot path trail will be constructed by staff.

The Janice Anschuetz Highland Preserve abuts land to the north that is planned for residential development but is currently undeveloped. Staff have been in contact with the landowner, who is supportive of trails as the site is developed. To the north of that land is a subdivision that already includes pedestrian greenways for trail access to the Geddes and Prospect intersection. Here the pathways connect to LeFurge Woods Preserve, owned by Southeast Michigan Land Conservancy. Staff have spoken with SMLC and they are open to connecting the trails in LeFurge to the Geddes/Prospect intersection with the future development.

Recommendation

It is my recommendation that WCPARC authorize staff to finalize design plans with ROWE Engineering and release an RFP for the construction of this path and boardwalk for final approval by the Parks Commission for award of contract and final project budget.

