



Washtenaw County Parks and Recreation Commission

NOTICE OF MEETING

Date: April 9, 2024

Time: 2:00 p.m.

Location: Independence Lake County Park, Beach Center, 3200 Jennings Rd., Whitmore Lake, MI 48189

AGENDA

- 1. Call to Order / Moment of Silence**
- 2. Pledge of Allegiance**
- 3. Approval of the Minutes**
 - A. March 12, 2024 Meeting (attached, pp. 1-5/action item)
- 4. Public Comment**
- 5. Communications, Projects & Activities** (attached, pp. 6-14/action item)
 - A. Net Impact – UM Student Team Report on Sustainability (presentation at meeting)
- 6. Financial & Recreation Reports – March 2024**
 - A. Claims Report (attached, p. 15/action item)
 - B. Fund Balance Reports (attached, pp. 16-17/action item)
 - C. Revenue Reports (attached, pp. 18-21/action item)
- 7. Old Business**
 - A. Director Comments and Project Updates
 - B. Other Old Business
- 8. New Business**
 - A. Maintenance and Beach Center Renovation Plan Overview (presentation at meeting)
 - B. Independence Lake Maintenance Facility Replacement (attached, pp. 22-23/action item)
 - C. NAPP – Randall Trust Conservation Easement (attached, pp. 24-26/action item)
 - D. NAPP – Ritchie Trust Conservation Easement (attached, pp. 27-30/action item)
 - E. Other New Business
- 9. Commissioners Comments**
- 10. Adjournment**

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Washtenaw County Parks and Recreation Commission

MINUTES OF MEETING

Date: March 12, 2024

Time: 2:00 p.m.

Location: Parks Administration Building, 2230 Platt Road, Ann Arbor, MI 48104

Members Present: Patricia Scribner, WCPARC President; Janis Bobrin WCPARC Vice President; Dan Ezekiel, WCPARC Secretary; Robert Joerg, Robert Marans, JoAnn McCollum, Brenda McKinney, Evan Pratt, Yousef Rabhi, and Katie Scott

Members Absent: None

Staff Present: Coy Vaughn, Director; Meghan Bonfiglio, Deputy Director; Ginny Leikam, Superintendent of Planning and NAPP; Jason Brooks, Manager of Finance and Administration; Peter Sanderson, Parks Project Manager; and Kira Macyda, Parks Planner.

Others Present: None.

1. Call to Order

Ms. Scribner called the meeting to order at 2:00 p.m.

2. Pledge of Allegiance

3. Approval of the Minutes

The minutes of the February 13, 2024 regular meeting were included with the packet materials.

Mr. Pratt mentioned that under item 9c, paragraph one of discussion, "Heller" should be changed to "Heydon." There were no objections to the proposed change.

It was moved by Mr. Ezekiel, seconded by Ms. McCollum, to approve the minutes of the February 13, 2024 regular meeting, as amended. All ayes, the motion was approved.

4. Public Comment

None.

5. Communications, Projects & Activities

Mr. Vaughn provided an overview of the communications for the month of February.

Mr. Marans asked how the ESL Event was promoted. Ms. Leikam reported that Ms. Severance, Parks Naturalist, worked with the Literacy Coalition. Mr. Marans recommended outreach with Jewish Family Services for next year to help with promotion.

It was moved by Mr. Rabhi, seconded by Ms. Scott, to receive and file the Communications, Projects & Activities for the month of February 2024, as submitted. All ayes, the motion was approved.

6. Financial Reports – February 2024

A. Claims Report

Mr. Brooks reported on the financials and stated that the total for the claims for the month of February 2024 was \$613,504.81. He highlighted the Phinney property purchase as an addition to the report and added that he was reaching out to the Treasurer's office to remedy the item.

It was moved by Mr. Marans, seconded by Ms. McKinney, to approve the claims for the month of February 2024 as submitted. Roll call vote, 10 ayes, 0 nays, 0 absent, the motion was approved.

B. Fund Balance Reports

Mr. Brooks provided an update on the fund balance reports through February and noted that these reports only contain a small amount of anticipated actual expenditure activity this early in the year. He added that the Phinney acquisition does show up twice in the NAPP Fund Balance Report and that it would likely be corrected through a Treasury entry for next month.

It was moved by Mr. Pratt, seconded by Ms. Bobrin, to receive and file the financial reports for February 2024 as submitted. All ayes, the motion was approved.

C. Revenue Reports

Mr. Brooks presented the Revenue Reports for the month of February 2024, highlighting year over year changes to revenue activity.

It was moved by Mr. Rabhi, seconded by Ms. McKinney, to receive and file the Revenue Reports for the month of February. All ayes, the motion was approved.

7. Old Business

A. Director's Comments

Millage Update

Mr. Vaughn distributed the millage history document and discussed the operating millage coming up for renewal in August 2024. He stated that the Board of Commissioners (BOC) Chair was entertaining the idea of putting the millage on in 2026. Mr. Rabhi stated that it was a surprise to see that recommendation made and that he and Ms. Scott are supportive of the millage being on the ballot in 2024. He added that he would recommend that WCPARC members reach out to their respective commissioner as formal action has not been taken by the BOC.

Mr. Joerg asked what has been done so far in the millage year. Mr. Vaughn reported that there is an active Friends of Washtenaw County Parks group that usually steps up to support the campaign and that work was getting underway.

Eastside Recreation/Community Center Update

Mr. Vaughn reported that the purchase offer has been sent to Ypsilanti Public Schools for the full 20-acre property for the planned site of the ERC and that negotiations on a final price continue. Mr.

Vaughn reported that County Facilities has awarded a demolition contract to take down the old school once ownership has been transferred.

Mr. Rabhi asked about the role Parks is playing. Mr. Vaughn reported that it is still being determined and that it is anticipated that Parks would be part of a steering committee on the project.

Ms. McCollum asked where information on the project could be found. Mr. Vaughn stated that due to lessons learned with prior attempts at similar projects, a more pragmatic approach is being taken and that staff is not making the details public until we secure the property, and it is certain that we are able to deliver on promises.

Ms. McKinney stated that people in the broader community are not supporting the project because they do not feel they are part of the project as it is not being marketed as an Eastern Washtenaw project. She recommended additional outreach to areas like Augusta Township to reach the broader audience.

Ms. Scott stated that much of this discussion is new information for the two County commissioners and she found that concerning. She added that she feels there needs to be a working group to decide on the use of this land. She added that it may be productive to have a discussion between Parks staff and the Parks Commission to decide what the Parks role looks like on this project.

Mr. Joerg stated that Meri Lou Murray runs a substantial deficit and added that the YMCA is substantially more expensive in their model to avoid such deficits. Mr. Marans asked if County Administration is aware of the work Parks has done with the YMCA. Mr. Vaughn responded that they are.

Mr. Rabhi asked what the plan is for the \$15M that came from the state and the \$3.5M committed by the Commission. Mr. Vaughn responded that the \$15M was to be used for building construction and that the initial plan was also for the \$3.5M to be used for construction but talks have occurred with the idea of scholarships or other long-term operational subsidies for the Parks contribution.

Mr. Rabhi stated that he does not think it is appropriate for the YMCA to be involved as this is public money and we are building a public facility. He stated that the BOC should fund the project and Parks should operate it. He added that he thinks there is a will of the BOC to put up an annual subsidy. Mr. Rabhi stated that a process needs to be set up to put taxpayers and their representatives at the table to make decisions.

Mr. Joerg stated that he appreciated the points made by Mr. Rabhi. He wondered if there should be an additional millage to cover the cost of subsidizing a facility like this one.

Ms. Bobrin stated that she respects the concern about the YMCA and added that prior discussions did not include Parks operating the facility. She added that getting a dedicated source of funding from the BOC in the future might be problematic in years in which budgets are tight. Ms. Scribner stated that the YMCA has large donors that have deep pockets that would donate to this project.

Mr. Pratt asked if the purchase offer is for Parks or the County to own the parcel. Mr. Vaughn stated that the County would own the parcel. Mr. Pratt stated that the other parts of the project can come up after the community center decisions are made.

Ms. Scott stated that involving the YMCA would require a lot of set criteria and monitoring and added that her top priority is providing opportunity that does not exist in the eastern part of the County. Mr. Joerg stated that it is an imbalance that we can offer competitive rates in a wealthy part of the County but not on the eastern side of the County.

Mr. Rabhi stated that he has concerns about the YMCA because he hears complaints from east side residents that there is not a presence in the County. He added that the County should hold itself to a different standard than outside organizations.

Master Plan Update

Ms. Bonfiglio provided an update on the Master Plan process and reported that meetings with community organizations are continuing. She added that a Parks program assessment is underway to collect and analyze the data regarding the specific services we deliver. She reported that updates will continue monthly.

Mr. Ezekiel stated that the discussion about the proposed Eastside Recreation Center should be coming into play with the consultants and that it would be great to hear about best practices.

B. Land and Water Conservation Fund (LWCF) Grant Resolution – Parker Mill County Park

Ms. Macyda and Mr. Sanderson provided details on the LWCF Grant Resolution.

Ms. Macyda reported that \$500,000 is being requested, stating that the project will cost over \$1M but that the grant covers 50% up to \$500,000. Ms. Macyda reported that parking lot improvements, accessibility in the park, stormwater improvements and a boardwalk are part of the project. Mr. Sanderson presented a proposed site plan.

It was moved by Mr. Rabhi, seconded by Ms. Scott to authorize staff to submit a Land and Water Conservation Fund (LWCF) Grant application in the amount of \$500,000. Roll call vote, 10 ayes, 0 nays, 0 absent, the motion was approved.

C. Other Old Business

None.

8. New Business

A. NAPP – DeForest Sales Contract

Ms. Leikam presented details on the DeForest conservation easement in Salem Township which includes purchasing a conservation easement on 114.5 acres. She reported that a USDA grant was received for 50% of the Agricultural Lands Preservation Committee (ALPAC) match. The City of Ann Arbor is a likely partner. A final budget will be brought back to the Commission once due diligence is complete and the City's contribution is confirmed.

It was moved by Ms. Bobrin, seconded by Mr. Ezekiel to authorize a sales contract for the purchase of a conservation easement on the DeForest property in the amount of \$856,000 contingent upon completion of all necessary due diligence investigation and final approval of the Washtenaw County Parks and Recreation Commission. Roll call vote, 10 ayes, 0 nays, 0 absent, the motion was approved.

B. NAPP – Weidmayer Sales Contract

Ms. Leikam reported on the details of the Weidmayer Sales Contract and added that this is a farmland conservation easement totaling 63.5 acres. State funding has been awarded in the amount of \$244,400 to cover a portion of the purchase price. Additional funds may be available from the state. Ms. Leikam presented maps included in the packet.

It was moved by Mr. Rabhi, seconded by Mr. Ezekiel to authorize a sales contract for the purchase of a conservation easement on the Keith Weidmayer property in the amount of \$596,000 contingent upon completion of all necessary due diligence investigation and final approval of the Washtenaw County

Parks and Recreation Commission. Roll call vote, 10 ayes, 0 nays, 0 absent, the motion was approved.

C. NAPP – Walsh Partnership

Ms. Leikam reported on the Walsh property in Webster Township, which was nominated in 2020. It is a conservation easement totaling about 41 acres. The acquisition is led by Webster Township.

Mr. Rabhi stated that he would be supporting the item this time and added that he does not prefer outside management of conservation easements when the Commission is contributing the bulk of the funding.

It was moved by Ms. McKinney, seconded by Ms. McCollum to partner with Webster Township for the purchase of a conservation easement on the Walsh property in Webster Township and to contribute \$131,400 (60%) of the purchase price of the conservation easement purchase, contingent upon attorney review of documents and execution of participation agreement and to contribute \$7,500 to the stewardship special revenue fund to cover potential future costs associated with monitoring and enforcement of the conservation easement. Roll call vote, 10 ayes, 0 nays, 0 absent, the motion was approved.

D. Other New Business

None.

9. Commissioners Comments

Ms. McKinney stated that she is the WCPARC member on the Michigan Folk School Advisory Committee. She added that there is a potential to host a blacksmithing annual event this year.

Mr. Joerg asked how we are coming on the membership fee evaluation. Mr. Vaughn stated that work will continue on that item prior to the June deadline but that the millage discussion was a major focus over the last month.

Mr. Marans reported that there was a press conference held by Huron Clinton Metroparks Authority (HCMA). He reported that HCMA has launched a \$2.5M fundraising campaign to expand swimming and science programs in underprivileged areas in the region. He stated that staff should be in contact with the Metroparks regarding this initiative and to possibly participate.

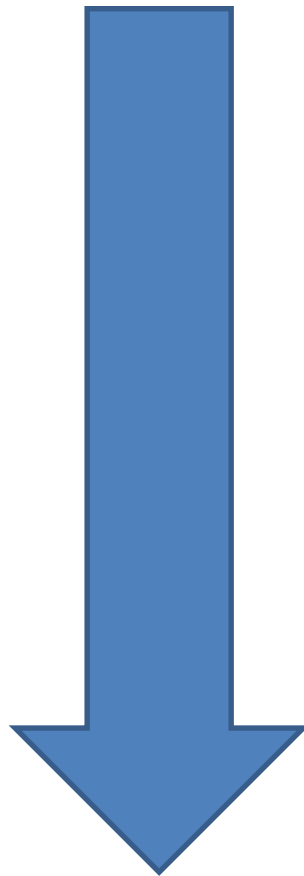
Ms. Scribner thanked the participants and staff for their contributions to the meeting.

11. Adjournment

It was moved by Mr. Marans, seconded by Ms. McKinney, to adjourn. All ayes, the motion was approved.

The meeting was adjourned at 3:59 p.m.

Communications, Projects & Activities



MARCH 2024 NEWS COVERAGE

The Michigan Daily – Washtenaw County Parks and Recreation seeks community input for new master plan, 3/8/2024 - <https://www.michigandaily.com/news/ann-arbor/washtenaw-county-parks-and-recreation-seeks-community-input-for-new-master-plan/>

mLive - What's that? Tree clearing marks start of long-awaited Ann Arbor trail expansion, 3/12/2024 - <https://www.mlive.com/news/ann-arbor/2024/03/whats-that-tree-clearing-marks-start-of-long-awaited-ann-arbor-trail-expansion.html>

The Sun Times News – It Takes a Village, 3/15/2024 - <https://thesuntimesnews.com/g/dexter-mi/n/243944/it-takes-village>

mLive - Nearly \$500K plan approved to make Frog Island Park more accessible, 3/25/2024 - <https://www.mlive.com/news/ann-arbor/2024/03/nearly-500k-plan-approved-to-make-frog-island-park-more-accessible.html>

The Sun Times News - MI Folk School is Keeping Tradition Alive in Washtenaw Co, 3/25/2024 - <https://thesuntimesnews.com/g/chelsea-mi/n/245220/mi-folk-school-keeping-tradition-alive-washtenaw-co>

The Sun Times News - Saline Youth Council Annual Report Highlights Community Impact and Future Initiatives, 3/27/2024 - <https://thesuntimesnews.com/g/saline-mi/n/246149/saline-youth-council-annual-report-highlights-community-impact-and-future>

mLive - The Border-to-Border Trail is growing in Washtenaw County in 2024. See where, 3/30/2024 - <https://www.mlive.com/news/ann-arbor/2024/03/the-border-to-border-trail-is-growing-in-washtenaw-county-in-2024-see-where.html>



Digital Report - March 2024

This monthly report will highlight our social media outreach, website analytics, newsletters, items in the news, and recent snapshots around the parks.

Monthly comparisons will be used to track data and improve our outreach.

Useful definitions for this report

Impressions

A Facebook metric related to the visibility of our posts is referred to as impressions. Impressions measure the number of times our posts were seen. That includes if one post was seen multiple times by a single user.

Engagement

Engagement measures the number of times someone took action on our posts. That could mean clicking a link, sharing our post, making a reaction or leaving a comment.



Digital Report - March 2024

SOCIAL MEDIA

Page	Followers	Net Follower Growth	Fans	Net Page Likes	Published Posts	Impressions
Reporting Period	38,776	156	35,439	130	30	68,411
Mar 1, 2024 – Mar 31, 2024	↗ 0.4%	↗ 77.3%	↗ 0.4%	↗ 145.3%	↘ 21.1%	↘ 35%
Compare to	38,620	88	35,314	53	38	105,177
Feb 1, 2024 – Feb 29, 2024						
Blue Heron Bay	2,261	2	2,162	1	0	479
Independence Lake Co...	3,325	38	3,040	32	17	13,825
Meri Lou Murray Recre...	1,766	1	1,574	0	2	5,464
Pierce Lake Golf Course	1,241	9	1,121	10	0	1,452
Rolling Hills County Park	23,397	2	21,956	-3	5	37,074
Washtenaw County Par...	6,786	104	5,586	90	6	10,117

Instagram

Rolling Hills

Total Followers

This Month	Last Month	Last Year
1,340	1,336	987

Top Post - N/A

How many people reacted to posts

This Month	Last Month	Last Year
N/A	44	31

Instagram

WCPARC

Total Followers

This Month	Last Month	Last Year
3,382	3,358	2,383

Top Post - BlackHistory Month

How many people reacted to posts

This Month	Last Month	Last Year
19	41	110



Digital Report - March 2024

Facebook/Instagram - Top Posts

Rolling Hills Post



f Rolling Hills County P...

Wed 3/27/2024 1:07 pm PDT

We are currently at 82% of our hiring goal. Please fill out the form below to apply....



Total Engagements 304

Reactions 26

Comments 11

Shares 33

Post Link Clicks 28

Other Post Clicks 206

Washtenaw County Parks Post



f Washtenaw County Pa...

Sat 3/2/2024 6:26 am PST

It's been a week since the Ice Carving Festival and we're still talking about how fun it was - Thank you to all...



Total Engagements 223

Reactions 45

Comments 1

Shares 2

Post Link Clicks —

Other Post Clicks 175



Digital Report - March 2024

Website, Newsletter, News

Website Statistics

washtenaw.org/parks

Total Page Visits	This Month	Last Month	. Last Year
	13,797	18,142	20,418

Meri Lou Murray Recreation Center Washtenaw County, MI https://www.washtenaw.org/497/Meri-Lou-Murray-Recreation-Center		5,379 19.6%	4,057 29.4%
Parks & Recreation Washtenaw County, MI https://www.washtenaw.org/288/Parks-Recreation		1,569 5.7%	1,234 8.9%
Get Involved with Washtenaw County Parks! Washtenaw County, MI https://www.washtenaw.org/660/Job-Volunteer-Opportunities		1,151 4.2%	617 4.5%
Rolling Hills Water Park Washtenaw County, MI https://www.washtenaw.org/638/Rolling-Hills-Water-Park		1,143 4.2%	970 7.0%
Swim Lessons Washtenaw County, MI https://www.washtenaw.org/2815/Swim-Lessons		940 3.4%	797 5.8%

Monthly Newsletter

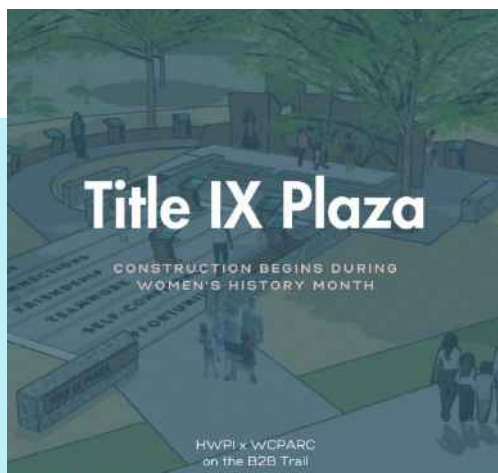
WCPARC 45.1 open rate

Newsletter via MailChimp

Sent to	Opened	Clicks
15,852	7,124	460

Newsletter non MailChimp

Sent to	Opened	Clicks
1,203	N/A	



❤️ 💬 📌
Liked by **b2btrail** and **32 others**
hwpathways Located along the Border to Border Trail (@b2btrail) in Dexter-Huron Metropark, the Title IX Plaza is a joint project between Huron Waterloo Pathways Initiative (HWPI) and Washtenaw County Parks & Recreation Commission. This project honors the impact of Title IX

Outreach Campaign for Title IX is beginning in late April.



Washtenaw County Parks and Recreation Commission

MEMORANDUM

TO: Washtenaw County Parks and Recreation Commission
FROM: Coy P. Vaughn, Director
DATE: April 9, 2024
RE: Project and Activities Update – March 2024

Park Facility Events and Projects

Independence Lake

- Twenty-seven people attended the last lantern lit trail night hike of the season on March 1.
- Eleven people participated in our Fireside Story time program. Stories about birds were read and then children participated in a wooden egg hunt and identification.
- The Red Hawk Disc Golf Course hosted the MOB disc golf club on March 10. One-hundred people played in the tournament in the snow.
- Twelve people volunteered for two workdays.
- Staff continue recruiting and hiring summer employees; the park is currently 80% staffed for the upcoming season. The success is due in part to schools being more receptive to distributing summer employment literature.
- Maintenance staff have been clearing invasives and maintaining pathways around the park. They also painted trash cans and are working to refurbish ash cans.
- The JFR consultant team has completed their services for developing Facility Condition Assessment reports for the Maintenance Facility as well as the Beach Center and surrounding area. They have also finalized Schematic Plans for improving and adding an addition to the Beach Center and renovating the Maintenance Facility. Presentation of their findings and proposed improvements will be shared at the April Commission meeting.

Meri Lou Murray Recreation Center

- Registration for Summer Day Camp began at noon on March 13. By 12:15 pm MLMRC's camp was 91% full.
- Demand for private/semi-private swim lessons is at an all-time high, 60 private lessons filled within 10 minutes of the start of registration. Staff are exploring options for increasing swim lesson capacity.
- The JFR consultant team continues to review and develop proposed plans for the replacement of the glass block wall and improving the mechanical systems in the Natatorium.

Rolling Hills Park

- Staff continue recruiting and hiring summer employees; the park is currently 82% staffed for the upcoming season.
- Summer Day Camp registration opened on March 13 and was 93% full within three minutes. By March 31, only 19 spots remain for the entire summer (out of 430).
- Disc golf tournaments were hosted on March 9 and 16.
- A lifeguard certification course was held March 28-30, resulting in six newly certified lifeguards.

- Permit drawings for the Shade Canopies and Pavilions are complete. Construction is expected to begin for a portion of the work by mid-April pending approval from the Washtenaw County Building Department.
- Construction has begun on the leak repair and water feature replacement in the main pool.

Staebler Farm Park

- Remaining punchlist items on Blackbird Lodge are being addressed by the Contractor. Staff is working with the Contractor on reseeding the turf and prairie areas and closing out the Project.
- Consultants from The Collaborative have submitted Construction Document plans for Owner Review for the Farmhouse Renovation project. Finish selections are being finalized as well as developing plans for the various permitting agencies.
- Michigan Folk School: 128 students attended 21 classes including leatherwork, woodworking, food, fiber, basketry, jewelry making, and blacksmithing.

Special Initiatives

Border to Border Trail (B2B)

- Title IX Plaza Project, adjacent to the B2B Trail in Dexter-Huron Metropark: Phoenix Construction has begun erecting the steel structural components of the plaza.
- Segment DAA3 (Zeeb Road to Delhi Metropark): Work is scheduled to resume in April, and the segment is anticipated to be open for use in the summer.
- Segment CS2 (Wylie Road to Parker Road in Lima Twp): Work will resume this spring and be completed in the summer.
- Segment CS3 (N. Territorial Road to Boyce Rd in Lyndon Twp): Installation of a concrete boardwalk continues. The remainder of path grading, aggregate placement, and paving is resuming in April. The project is anticipated to be completed this year.
- Segment DAA7 (Barton-Bandemer Tunnel and Trail, in partnership with the City of Ann Arbor):
 - o Construction of the segment of trail from Barton Dam, heading east across the Barton Nature Area, is underway. Work includes site grading, clearing, culvert installation, and aggregate placement. Project is anticipated to be completed this summer.
 - o The project team is awaiting the Amtrak's Letter of No Exception for the project, which is anticipated to be received soon.
- Engineering and permitting are in various stages for the following trail segments:
 - o Segment DAA4 (Delhi Metropark to Wagner Road): Permit review at Amtrak in process.
 - o Segment DAA6 (Barton Dam to Maple Road): Stantec continues to develop the preliminary engineering plans. A site visit was conducted with EGLE in March to solicit feedback on the permit requirements.

Comprehensive Master Plan

- Consultants and staff continue to hold additional public outreach sessions targeting underrepresented groups and wellness coalitions.
- "My Social PinPoint" custom planning website continues to provide an opportunity for general community input on the recreation plan.
- The Community Needs Assessment survey has concluded and consultants from ETC are in the process of analyzing the results. It is anticipated that the findings and recommendations will be presented to the Commission in the next two months.

Natural Areas Preservation Program (NAPP)

Stewardship

- Burns were conducted at Rolling Hills and Independence Lake county parks, and at River Raisin Preserve.

- USFWS has offered to extend the grassland planting into the northern fields at Northfield Woods Preserve. This effort increases the grassland restoration footprint to nearly 60 acres at the site.
- Trail clearing was completed at Sharon Mills County Park and Devine Preserve.
- Initial clearing for the boardwalk at the Highland Preserve in Superior Township has been completed by the contractor (LJ Construction). The project is anticipated to be completed this summer.

Interpretive and Volunteer Programming

- 188 patrons attended nature programs.
- Fifty-five people volunteered 134 hours throughout the system. Activities focused almost exclusively on stewardship activities at County Farm Park and Independence Lake Park. Staff also held an orientation for new Nest Box Monitoring volunteers.



Washtenaw County Parks and Recreation Commission

March 2024 - Claims Report

PARK / FACILITY / FUNCTION	UTILITIES	DIRECT PURCHASES	OTHER	TOTAL
Administration	\$ 927.49	\$ 3,593.80	\$ 76,982.13	\$ 81,503.42
Recreation Center	13,503.17	6,311.92	12,929.13	32,744.22
Park Maintenance	1,352.92	10,855.23	5,843.60	18,051.75
Pierce Lake Golf Course	1,754.25	6,551.96	407,133.81	415,440.02
Independence Lake	2,531.50	2,809.48	2,882.51	8,223.49
Rolling Hills	4,360.06	17,131.30	2,039.32	23,530.68
Parker Mill	143.96	-	165.00	308.96
Sharon Mills	139.49	-	2,582.32	2,721.81
Staebler Farm	404.28	5,069.25	9,237.55	14,711.08
Swift Run Dog Park	-	-	-	-
Capital Improvement	-	-	209,655.22	209,655.22
Committed Funding Partnerships	-	-	-	-
Commission	-	-	-	-
SUBTOTAL	\$ 25,117.12	\$ 52,322.94	\$ 729,450.59	\$ 806,890.65
 Road Millage Fund	 -	 -	 189,683.92	 189,683.92
SUBTOTAL	\$ -	\$ -	\$ 189,683.92	\$ 189,683.92
 Natural Areas Preservation Program				
Acquisition	\$ -	\$ -	\$ 4,407.00	\$ 4,407.00
Preserve Management	-	5,833.06	3,443.53	\$ 9,276.59
NATAC	-	-	-	\$ -
Acquisition	\$ -	\$ -	\$ 667.00	\$ 667.00
Annual Monitoring	-	-	-	\$ -
ALPAC	-	-	-	-
SUBTOTAL	\$ -	\$ 5,833.06	\$ 8,517.53	\$ 14,350.59
 TOTAL	 \$ 25,117.12	 \$ 58,156.00	 \$ 927,652.04	 \$ 1,010,925.16

It was moved by _____ and supported by _____
to approve payment of claims in the amount of.....

\$ 1,010,925.16

WASHTENAW COUNTY PARKS AND RECREATION COMMISSION
FUND BALANCE STATEMENT - MARCH 31, 2024

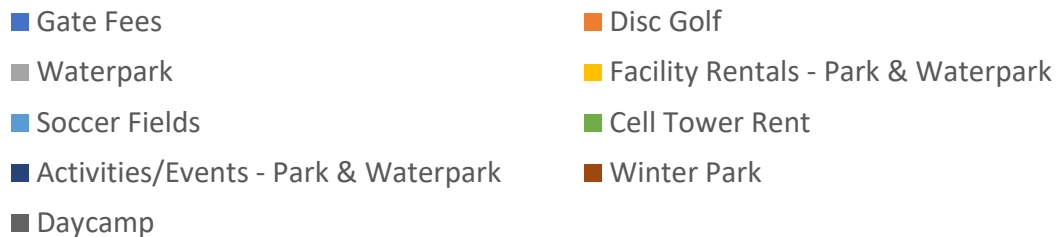
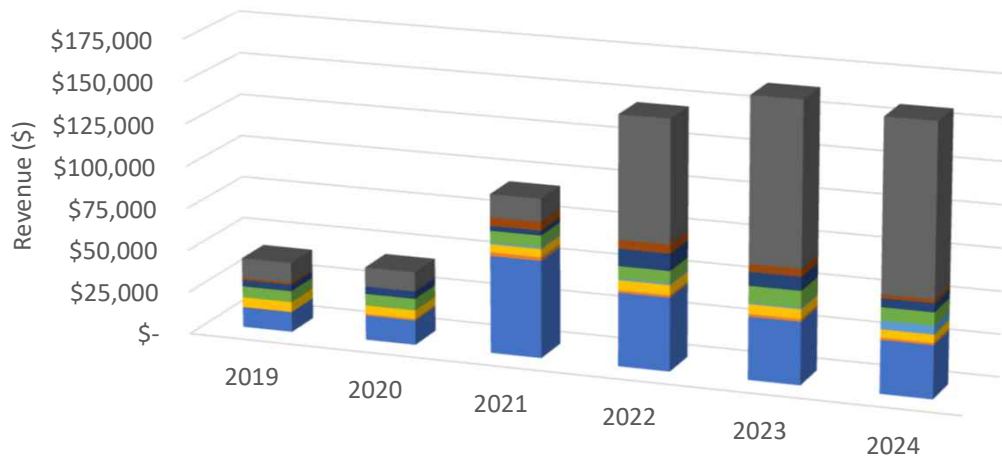
Beginning Fund Balance (1/1/24)	13,802,302 (unaudited)	25%	YTD % Budget	
Revenue (Budget)		Revenue (Actual)		Variance
Property Tax	9,798,849	9,088,685	93%	(710,164)
State Grant Funds	-	-		-
Fees & Services	4,365,000	628,890	14%	(3,736,110)
Interest Earnings	300,000	129,856	43%	(170,144)
Other Revenue & Reimb.	<u>30,000</u>	<u>3,861</u>	13%	<u>(26,139)</u>
Total Revenue	14,493,849	9,851,291	68%	(4,642,558)
Expense (Budget)		Expense (Actual)		Variance
Personnel Services	(7,558,812)	(1,433,432)	19%	6,125,380
Supplies & Other Services	(2,994,100)	(404,030)	13%	2,590,070
Internal Service Charges	(1,182,210)	(287,932)	24%	894,278
Capital				
Land Acquisition	-	-	-	-
CIP/Development	(3,100,000)	(56,480)	2%	3,043,520
Contingency	(400,000)	(11,596)	3%	388,404
Machinery & Equipment	<u>(138,900)</u>	<u>(518,230)</u>	373%	<u>(379,330)</u>
Capital Subtotal	(3,638,900)	(586,305)	16%	3,052,595
Transfers Out	(1,200,000)	-		
Total Expense	<u>(16,574,022)</u>	<u>(2,711,699)</u>	16%	12,662,323
Surplus/(Deficit)	(2,080,173)	7,139,592		
Operating Reserve	(9,798,849)	(9,798,849)		
2024 Funding Commitments (Partnerships)	<u>(4,780,000)</u>	<u>-</u>		
	(14,578,849)	(9,798,849)		
Projected Fund Balance (12/31/24)	<u>6,942,129</u>	<u>20,941,894</u>		

WASHTENAW COUNTY PARKS AND RECREATION COMMISSION
NATURAL AREAS PRESERVATION PROGRAM
FUND BALANCE STATEMENT - MARCH 31, 2024

Beginning Fund Balance (1/1/24)	9,421,113	unaudited	25%	YTD % Budget	
Revenue (Budget)					Variance
Property Tax	5,190,155			93%	(353,841)
Federal Revenue	-				-
Interest Earnings	100,000			87%	(12,710)
Other Revenue & Reimb.	<u>5,000</u>			0%	<u>(5,000)</u>
Total Revenue		5,295,155	4,923,604	93%	(371,551)
Expense (Budget)					Variance
Personnel Services	(815,111)			21%	644,260
Supplies & Other Services	(604,200)			6%	567,487
Internal Service Charges	(31,532)			16%	26,379
Capital					
Land Acquisition	(2,900,000)			9%	2,641,400
Land Development	-				-
Machinery & Equipment	<u>(50,000)</u>			0%	<u>50,000</u>
Capital Subtotal	(2,950,000)			9%	2,691,400
Total Expense		<u>(4,400,843)</u>	<u>(471,317)</u>	11%	3,929,526
Surplus/(Deficit)		894,312	4,452,287		
Projected Fund Balance (12/31/24)		<u>10,315,425</u>	<u>13,873,400</u>		

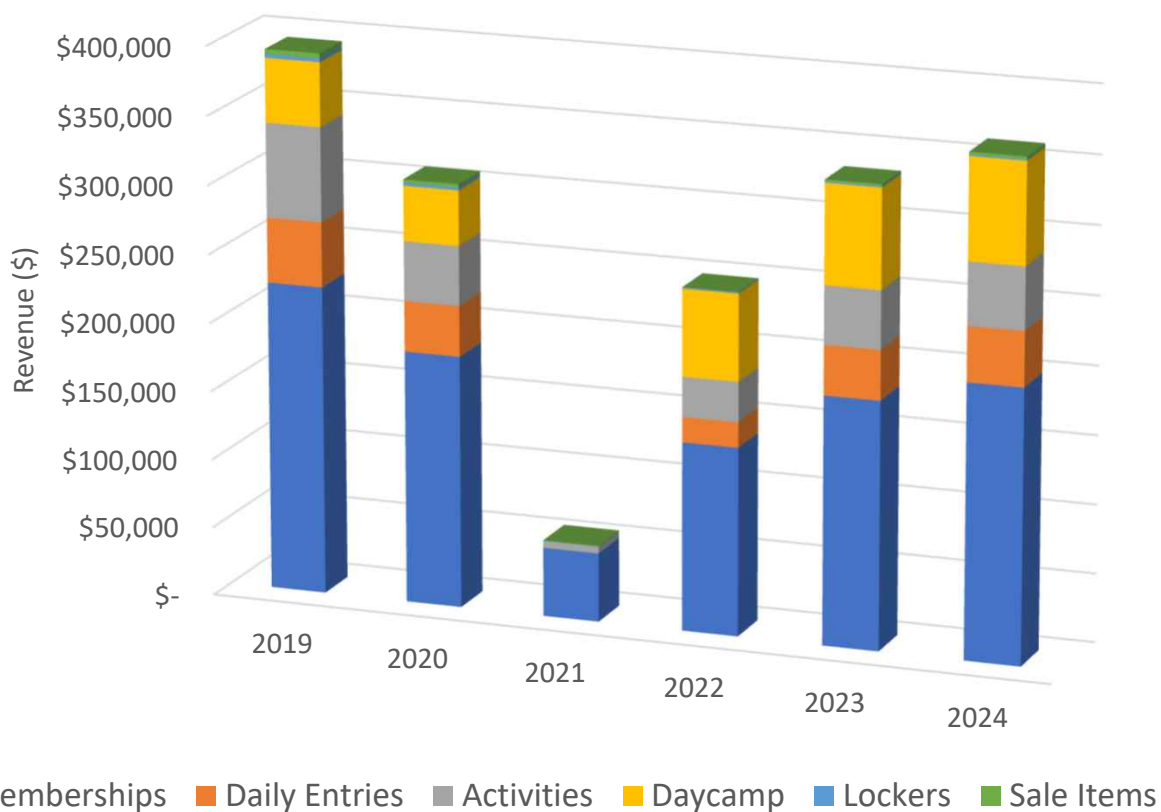
Rolling Hills County Park Revenue Report - March

	2019	2020	2021	2022	2023	2024
Gate Fees	\$ 11,834	\$ 14,538	\$ 57,384	\$ 43,295	\$ 36,932	\$ 31,202
Disc Golf	\$ 210	\$ 926	\$ 2,196	\$ 1,428	\$ 1,574	\$ 1,341
Waterpark	\$ -	\$ 20	\$ -	\$ -	\$ 44	\$ -
Facility Rentals - Park & Waterpark	\$ 5,825	\$ 5,060	\$ 4,775	\$ 5,960	\$ 5,695	\$ 4,805
Soccer Fields	\$ -	\$ 100	\$ 925	\$ 975	\$ 750	\$ 5,105
Cell Tower Rent	\$ 6,580	\$ 6,777	\$ 6,981	\$ 7,190	\$ 9,826	\$ 7,628
Activities/Events - Park & Waterpark	\$ 3,880	\$ 4,453	\$ 2,898	\$ 10,117	\$ 8,128	\$ 5,198
Winter Park	\$ 1,218	\$ -	\$ 5,088	\$ 5,245	\$ 4,600	\$ 2,180
Daycamp	\$ 11,859	\$ 11,370	\$ 13,505	\$ 72,573	\$ 96,710	\$ 101,114
Totals:	\$ 41,406	\$ 43,244	\$ 93,752	\$ 146,782	\$ 164,259	\$ 158,573



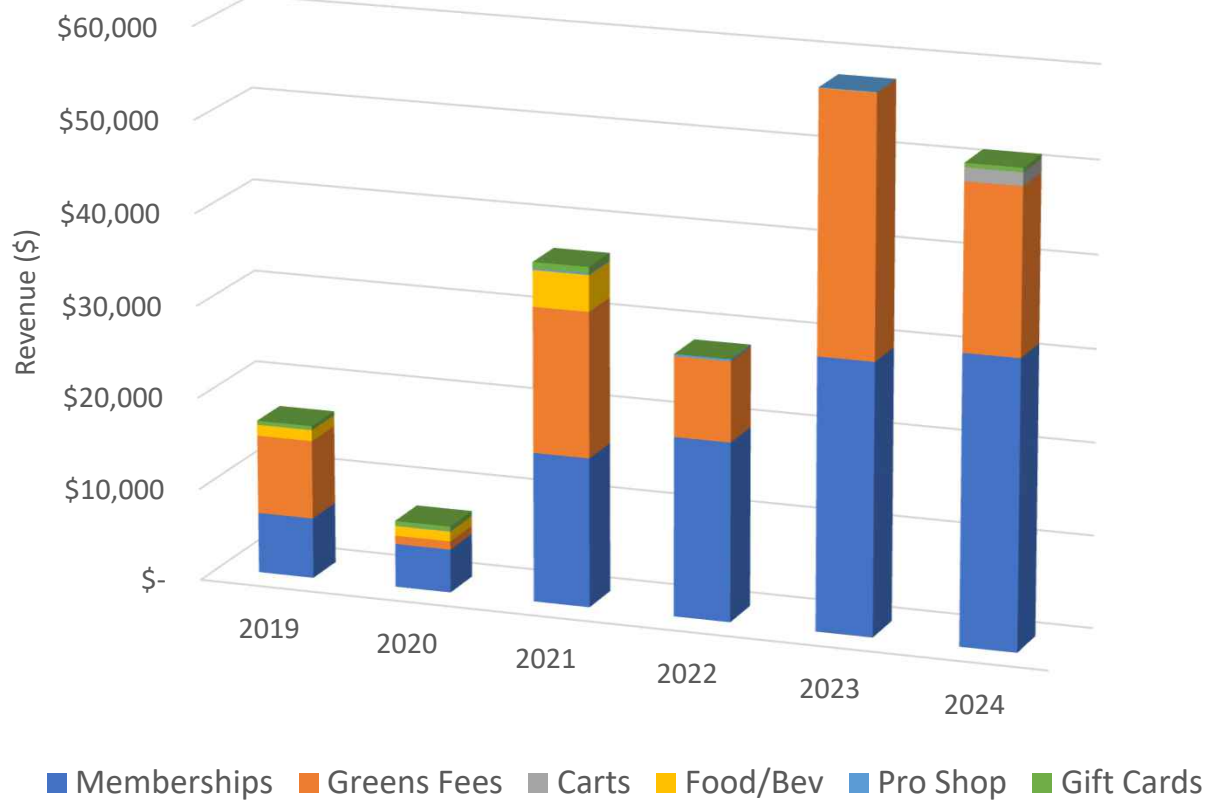
Meri Lou Murray Recreation Center Revenue Report - March

	2019	2020	2021	2022	2023	2024
Memberships	\$ 224,597	\$ 183,561	\$ 50,024	\$ 137,090	\$ 180,767	\$ 199,821
Daily Entries	\$ 47,264	\$ 36,825	\$ -	\$ 18,454	\$ 36,325	\$ 40,112
Activities	\$ 68,678	\$ 43,249	\$ 4,838	\$ 29,083	\$ 42,399	\$ 45,492
Daycamp	\$ 46,783	\$ 40,120	\$ -	\$ 63,220	\$ 72,513	\$ 74,018
Rentals	\$ 1,621	\$ 2,494	\$ -	\$ -	\$ -	\$ -
Lockers	\$ 2,830	\$ 2,267	\$ 370	\$ 910	\$ 1,083	\$ 1,086
Vending	\$ 268	\$ 558	\$ -	\$ -	\$ -	\$ -
Sale Items	\$ 3,429	\$ 2,220	\$ 333	\$ 28	\$ 1,219	\$ 1,896
Totals:	\$ 395,471	\$ 311,294	\$ 55,565	\$ 248,784	\$ 334,305	\$ 362,425



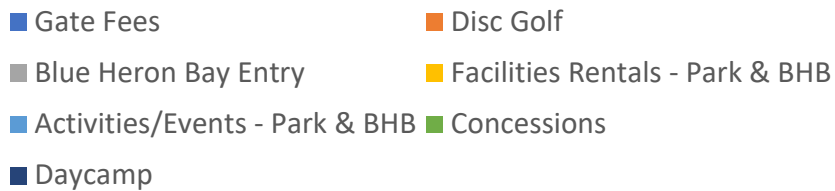
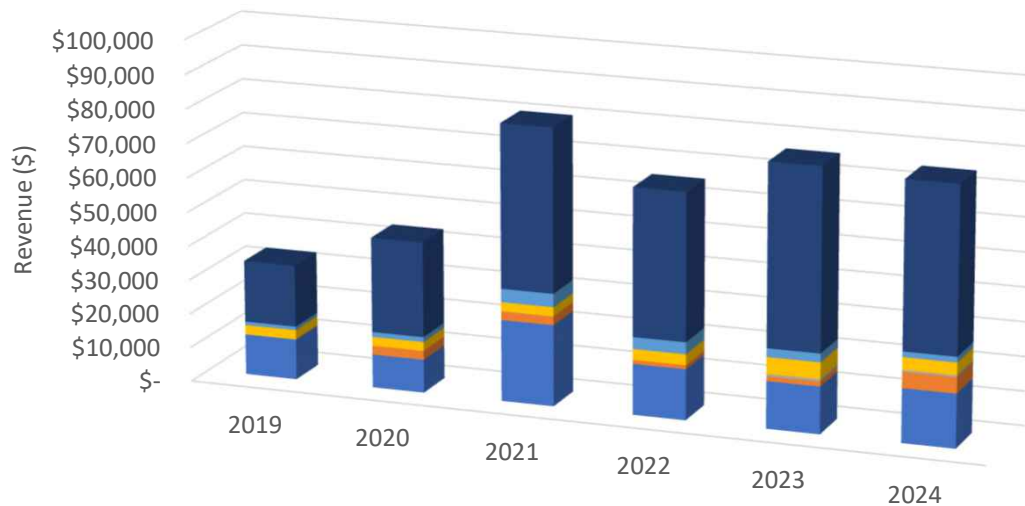
Pierce Lake Golf Course Revenue Report - March

	2019	2020	2021	2022	2023	2024
Memberships	\$ 6,550	\$ 4,700	\$ 16,200	\$ 19,425	\$ 29,525	\$ 31,359
Greens Fees	\$ 8,498	\$ 909	\$ 15,767	\$ 8,685	\$ 28,229	\$ 17,993
Carts	\$ -	\$ -	\$ 12	\$ -	\$ -	\$ 1,440
Food/Bev	\$ 1,207	\$ 1,066	\$ 3,946	\$ 10	\$ 29	\$ -
Pro Shop	\$ 15	\$ 52	\$ 178	\$ 218	\$ 66	\$ -
Gift Cards	\$ 423	\$ 499	\$ 679	\$ -	\$ (9)	\$ 475
Totals:	\$ 16,693	\$ 7,226	\$ 36,782	\$ 28,338	\$ 57,840	\$ 51,267



Independence Lake County Park Revenue Report - March

	2019	2020	2021	2022	2023	2024
Gate Fees	\$ 11,827	\$ 9,729	\$ 23,745	\$ 14,828	\$ 13,787	\$ 15,787
Disc Golf	\$ -	\$ 2,606	\$ 2,562	\$ 1,160	\$ 1,398	\$ 4,650
Blue Heron Bay Entry	\$ -	\$ -	\$ -	\$ (100)	\$ 700	\$ 560
Facilities Rentals - Park & BHB	\$ 2,790	\$ 2,620	\$ 2,680	\$ 3,180	\$ 4,870	\$ 3,650
Activities/Events - Park & BHB	\$ 1,033	\$ 1,425	\$ 3,895	\$ 3,470	\$ 2,530	\$ 1,620
Concessions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5
Daycamp	\$ 18,035	\$ 27,760	\$ 47,870	\$ 43,190	\$ 53,263	\$ 48,773
Totals:	\$ 33,685	\$ 44,140	\$ 80,752	\$ 65,728	\$ 76,548	\$ 75,045





Washtenaw County Parks and Recreation Commission

MEMORANDUM

To: Washtenaw County Parks and Recreation Commission
From: Coy P. Vaughn, Director
Date: April 9, 2024
Re: Award for Professional Services Contract for the Independence Lake Maintenance Facility Replacement

Background

Independence Lake County Park was acquired by the Washtenaw County Parks and Recreation Commission in 1977, and the property has been utilized for recreation since 1952. At 446 acres, it is the largest park in the County's system. The park's natural setting provides an opportunity for patrons to take advantage of high-quality natural areas while offering a broad range of year-round recreational activities.

The Park is centered around its most prominent feature, Independence Lake. WCPARC owns 140 acres of this 200-acre lake. In the summer, the sandy beach and swimming area are bustling with visitors. Adjacent to the swimming area, patrons can utilize the fishing pier or rent paddleboats and rowboats. A launch site for canoes, kayaks, and motorized boats is available near the park entrance.

The existing 3,000-square foot maintenance facility and yard is located near the park entrance at Jennings Road. The maintenance yard includes outdoor storage of equipment and is located near a designated wetland. The maintenance building was originally constructed in 1979 and was expanded in the early 2000's to create space for staff and storage of equipment. Since then, storage space has become a premium due to the expansion of the park's activities and programs, as well as the building itself needing major repairs. This maintenance facility and crew not only serve the needs of Independence Lake County Park but also covers the northern tier of the County, including Park Lyndon.

Discussion

Over the past six months, Park staff worked closely with consultants from JFR Architects in developing a Facility Condition Assessment (FCA) report for the Maintenance Facility. Through a series of meetings with key stakeholders and on-site investigations, the Consultant identified some major deficiencies and an array of concerns that affect the health, safety and welfare of staff. Based upon this report, it was determined that the best course of action is to construct a new prefab building and associated covered outdoor storage.

The Consultant developed schematic designs for a new maintenance facility and associated site plan. The schematic design reflected both current and anticipated staff needs and addressed the items identified in the FCA report.

Due to their intimate knowledge of the project, Staff requested that the JFR Team submit a letter proposal including fee for advancing the project to the next phase to develop complete Bid/Permit documents along with Construction Administration

WCPARC received a letter proposal from the JFR Consultant Team through the WCPARC's Professional Service Contract of prequalified firms for professional services. Their Professional Service Contract was awarded through a public bid RFP process administered through County Purchasing in 2022. The JFR Consultant Team submitted their proposal on March 15, 2024 in the amount of \$135,992. This fee adheres to their approved hourly rates and includes all scope of services required to complete Bid/Permit documents as well as Construction Administration for the replacement of the Maintenance Facility at Independence Lake.

Park's staff reviewed and evaluated their proposal based upon:

- Completeness
- Familiarity with staff and the program needs
- Experience
- Qualifications
- Fee

Recommendation

After conducting a careful investigation and review based upon the above criteria, it is my recommendation that Washtenaw County Parks and Recreation Commission award this Contract in the amount of \$135,992 to the JFR Architects Team that includes many Washtenaw County based firms for this project and include an additional 10% (\$13,600) of the Proposal fee for potential change orders.



Washtenaw County Parks and Recreation Commission

MEMORANDUM

To: Washtenaw County Parks and Recreation Commission
From: Coy P. Vaughn, Director
Date: April 9, 2024
Re: Randall Trust Conservation Easement – Sales Contract

Background

The 61-acre farm is currently owned by the Randall Trust. The property is in proximity to other farmland already protected by Legacy Land Conservancy. The farm is located in Bridgewater Township, an area where no ALPAC dollars have been spent to date but contains high quality farmland based on the GIS assessment previously completed.

Discussion

The Randall Trust farm was identified by ALPAC as a high priority in Round 22 and was slated for potential USDA - RCPP funding. Since the RCPP funding agreement has not yet been finalized an appraisal of the property was commissioned. The farm is currently in active agricultural production and contains 99% prime agricultural soils. Based on the ALPAC scoring system, the property scored 55 points, for the percentage of prime soils, adjacency to active farmland, historical features (Centennial Farm), and proximity to other protected land.

An appraisal was completed in December 2023. The appraised value for the conservation easement was determined to be \$429,000 (\$7,000/acre).

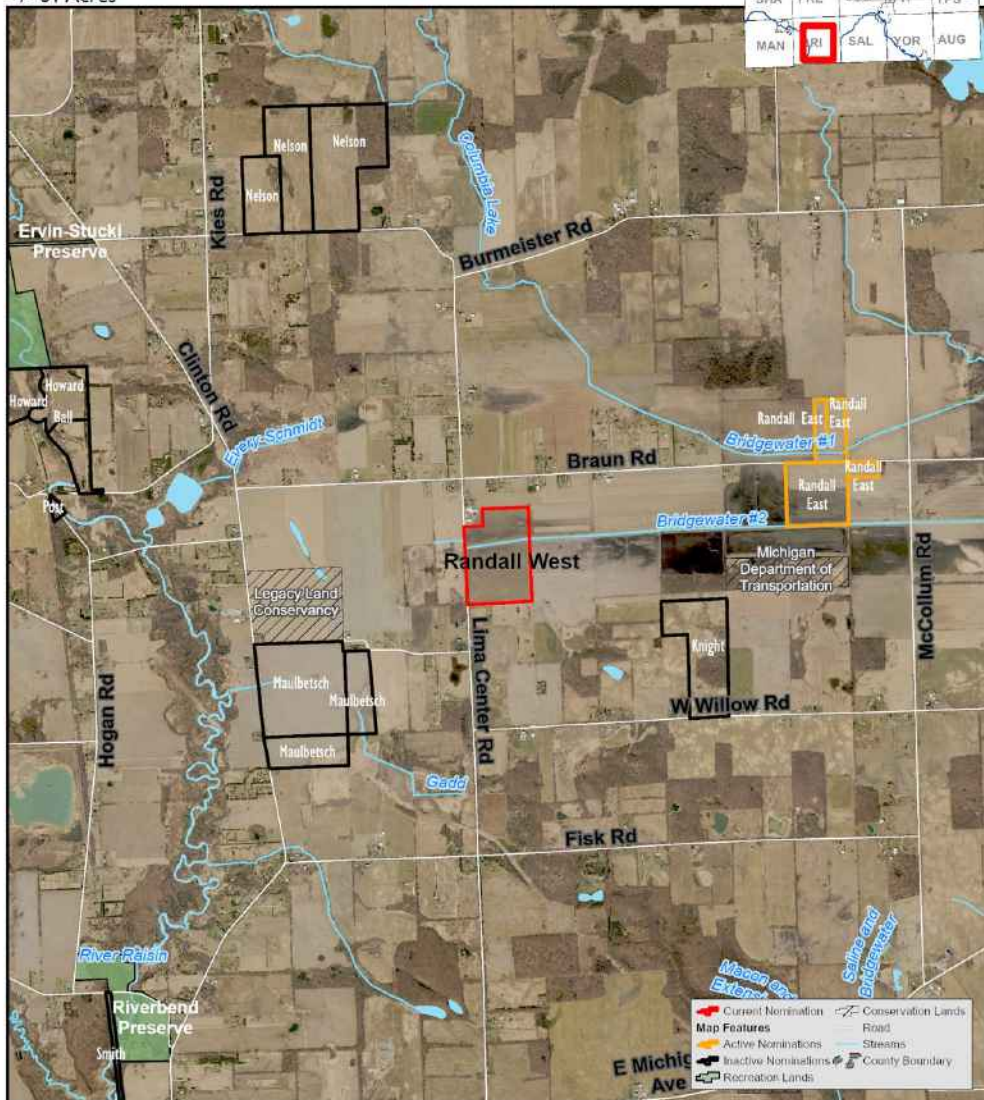
Recommendation

Based on the quality of the farmland, proximity to other protected land and ALAPC's prioritization, it is my recommendation that the Washtenaw County Parks and Recreation Commission authorize a sales contract for the purchase of a conservation easement on the Ritchie Trust property as identified in attached maps in the amount of \$429,000, or \$7,000 / acre contingent upon completion of all necessary due diligence investigation and final approval of the Washtenaw County Parks and Recreation Commission.

Randall West Property: Local Area Aerial

Natural Areas Preservation Program
 Nomination ID: A22.154
 Bridgewater Township
 +/- 61 Acres

Washtenaw County
 Locator Map



Randall West Property: Aerial & Soils

Natural Areas Preservation Program

Nomination ID: A22.154

Bridgewater Township

+/- 61 Acres

Washtenaw County
Locator Map





Washtenaw County Parks and Recreation Commission

MEMORANDUM

To: Washtenaw County Parks and Recreation Commission
From: Coy P. Vaughn, Director
Date: April 9, 2024
Re: James and Sarah Ritchie Trust Conservation Easement – Sales Contract

Background

The 79-acre farm is currently owned by the James and Sarah Ritchie Trust with Sally Lovell as the Trustee. The property is located along Trinkle Road, about a mile east of Trinkle Nature Preserve and in proximity to another farmland easement held by Scio Township.

Discussion

The farm was identified by ALPAC as a high priority in Round 23. The farm is currently in active agricultural production and the current landowners are looking to sell the farm to another farm family. The property contains 92% prime agricultural soils. Based on the ALPAC scoring system, the property scored 70 points, for the percentage of prime soils, adjacency to active farmland, and proximity to other protected land.

There is an approximate 6.5 acre building exclusion around the current home and farm buildings. An appraisal was completed in December 2023. The appraised value for the conservation easement was determined to be \$539,544 (\$7,490/acre) for 72 acres encumbered by the conservation easement.

Recommendation

Based on the quality of the farmland, proximity to other protected land and ALAPC's prioritization, it is my recommendation that the Washtenaw County Parks and Recreation Commission authorize a sales contract for the purchase of a conservation easement on the Ritchie Trust property as identified in attached maps in the amount of \$539,544, or \$7,490 / acre contingent upon completion of all necessary due diligence investigation and final approval of the Washtenaw County Parks and Recreation Commission.

Lovell Property Local Area Aerial

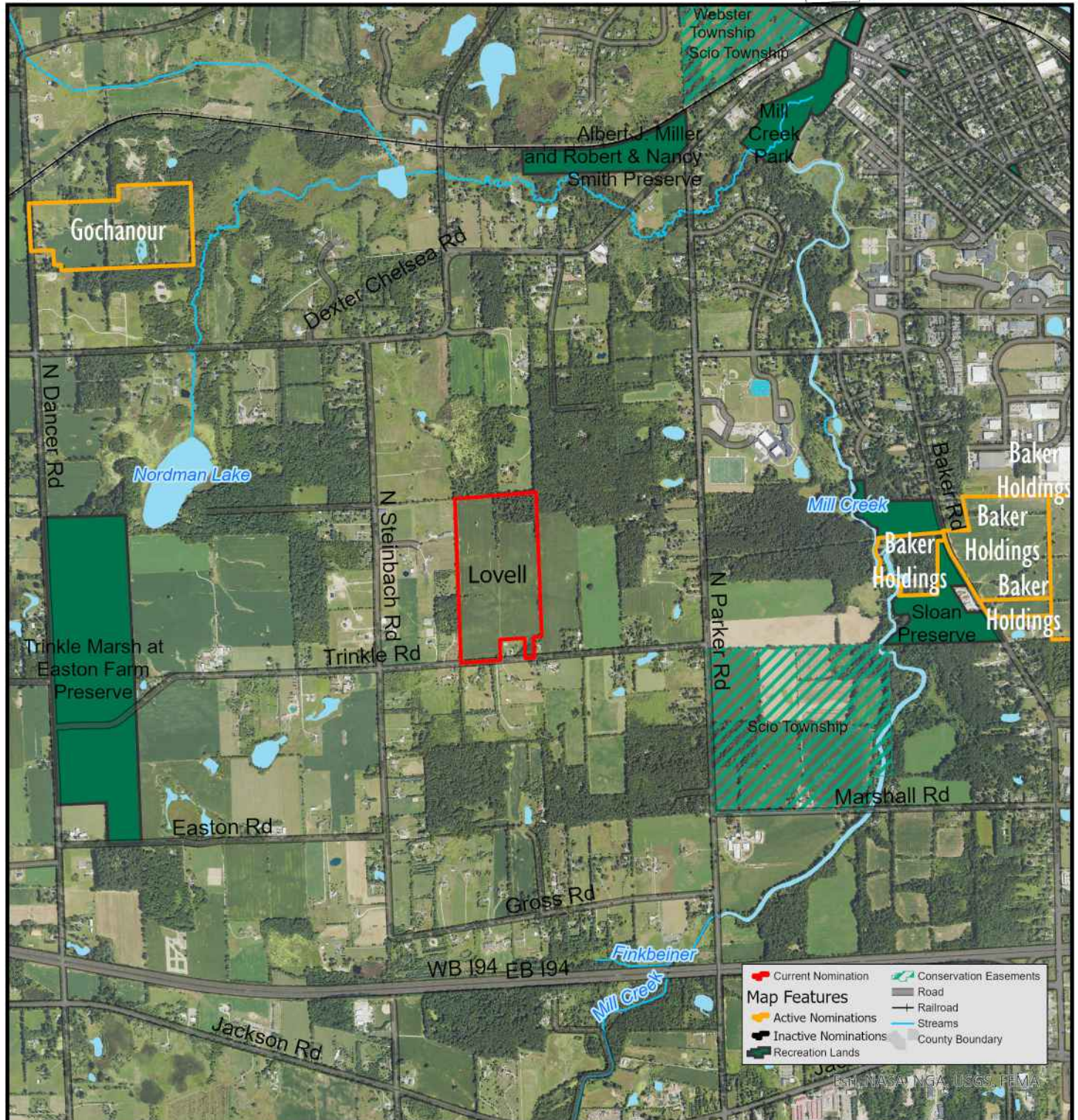
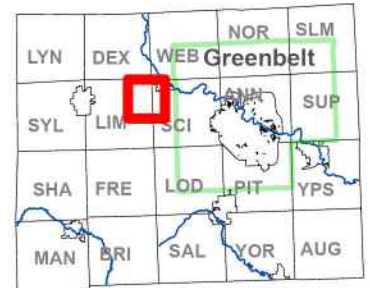
Natural Areas Preservation Program

Nomination ID: A23.162

Lima Township

+/- 79.00 acres Lima

Washtenaw County
Locator Map



Prepared by Washtenaw County Parks & Recreation Commission
WC GIS; 2022 NAIP Aerial Photo



Lovell Property 2022 Aerial

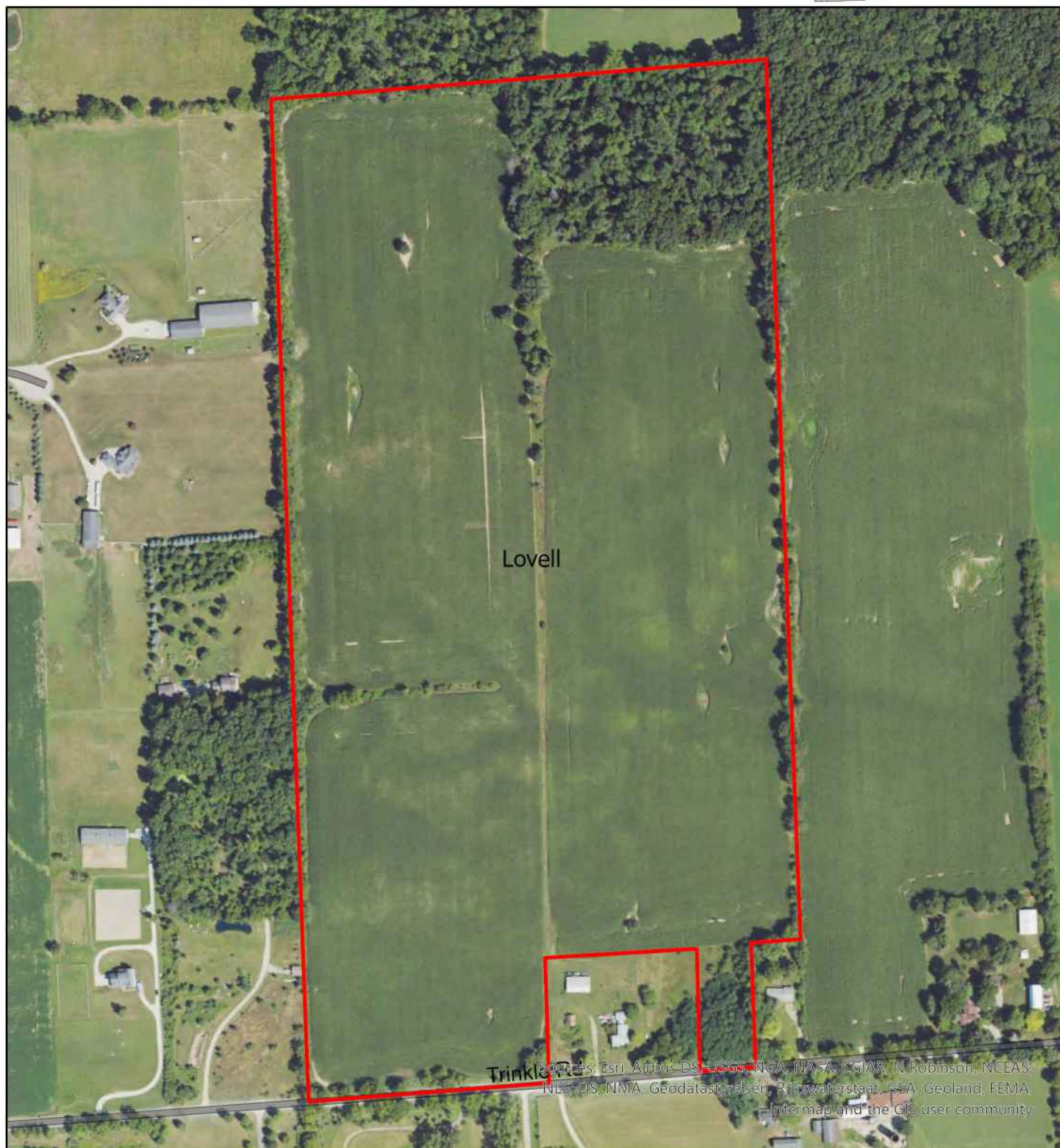
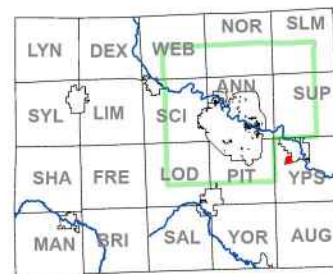
Natural Areas Preservation Program

Nomination ID: A23.162

Lima Township

+/- 79acres

Washtenaw County
Locator Map



Lovell Property: Assessment & Prioritization Mapping

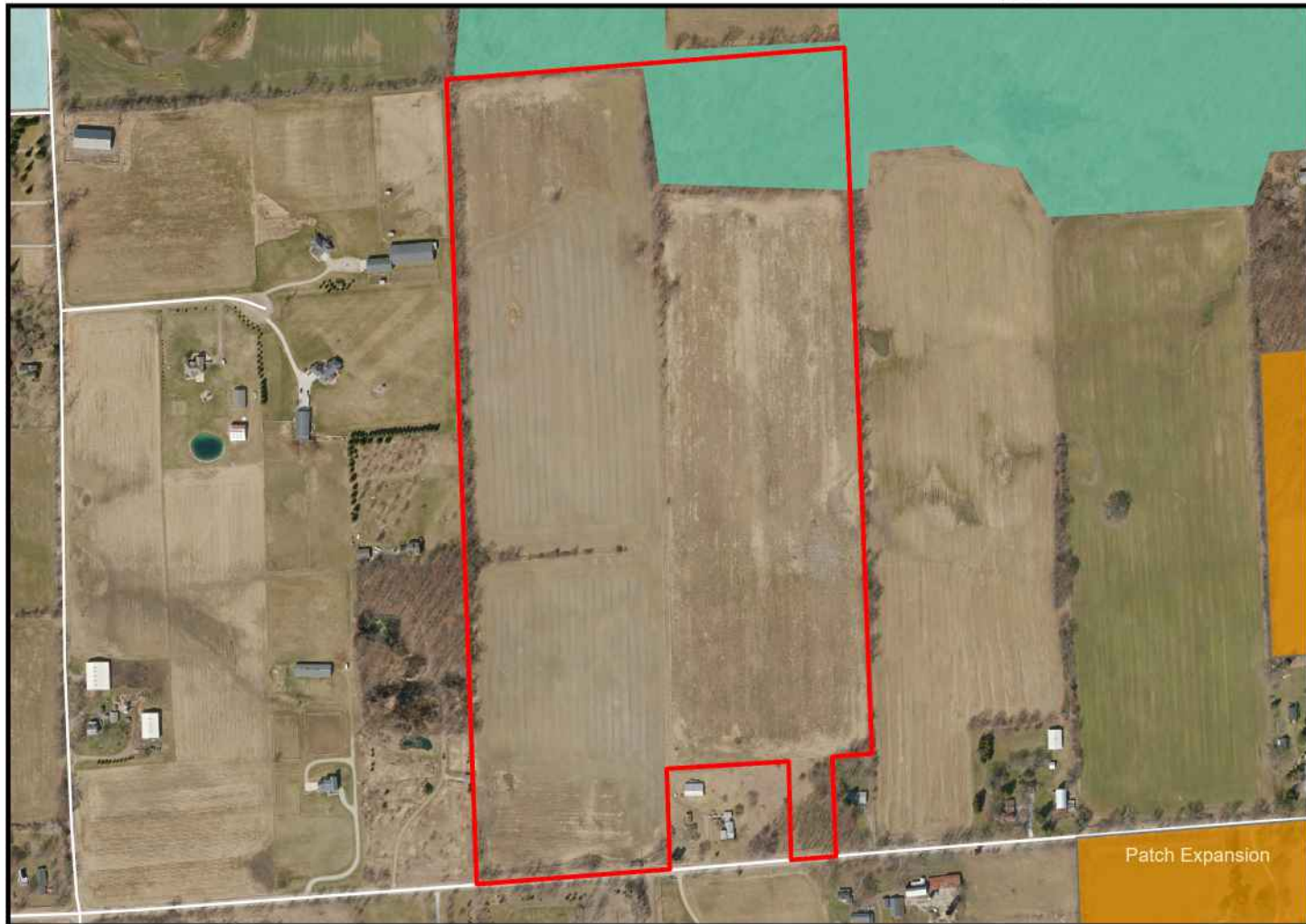
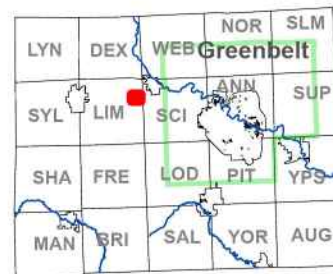
Natural Areas Preservation Program

Nomination ID: A23.162

Lima Township

+/- 79acres

Washtenaw County
Locator Map



 Current Nomination

Map Features

 Active Nominations

 Inactive Nominations

 Recreation Lands

 Conservation Lands

 Prioritized

Bioreserve Quality Ranking

 Low Quality

 Medium-Low Quality

 Medium-High Quality

 High Quality

At least one parcel or area on this property was prioritized based on:

Patch Expansion: This site is located in a dense area of higher quality land and protection thereof enlarges the footprint of existing protected land.

New Patch Establishment: This site is located in a dense area of higher quality land and protection thereof helps preserve land where none is currently preserved, in a manner that still offers "stepping stone" connectivity.

Corridor: Protection of this site protects land within an identified path of linear habitat connectivity.

Stream Protection: Protection of this site preserves or is ecologically connected to a site that preserves creek frontage.

Lake Plain Ecoregion: Protection of this site preserves land in the lake plain ecoregion, much of which has been developed and is significantly underrepresented in NAPP's portfolio.

➔ Not Prioritized

