



Washtenaw County Parks and Recreation Commission

NOTICE OF MEETING

Date: May 14, 2024

Time: 2:00 p.m.

Location: Meri Lou Murray Recreation Center, Fitness Studio, 2960 Washtenaw Ave., Ann Arbor, MI 48104

AGENDA

- 1. Call to Order / Moment of Silence**
- 2. Pledge of Allegiance**
- 3. Approval of the Minutes**
 - A. April 9, 2024 Meeting (attached, pp. 1-6/action item)
- 4. Public Comment**
- 5. Communications, Projects & Activities** (attached, pp. 7-15/action item)
- 6. Financial & Recreation Reports – April 2024**
 - A. Claims Report (attached, p. 16/action item)
 - B. Fund Balance Reports (attached, pp. 17-18/action item)
 - C. Revenue Reports (attached, pp. 19-22/action item)
- 7. Old Business**
 - A. Director Comments and Project Updates
 - B. HCMA Ancillary Trail Features Agreement (attached, pp. 23-33/action item)
 - C. Meri Lou Murray Digital Sign Approval (attached, pp. 34.37/action item)
 - D. Other Old Business
- 8. New Business**
 - A. Other New Business
- 9. Commissioners Comments**
- 10. Adjournment**

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Washtenaw County Parks and Recreation Commission

MINUTES OF MEETING

Date: April 9, 2024

Time: 2:00 p.m.

Location: Independence Lake County Park, Whitmore Lake, MI 48188

Members Present: Patricia Scribner, WCPARC President; Janis Bobrin WCPARC Vice President; Dan Ezekiel, WCPARC Secretary; Robert Joerg, Robert Marans, Brenda McKinney, Evan Pratt, Yousef Rabhi, and Katie Scott

Members Absent: JoAnn McCollum

Staff Present: Coy Vaughn, Director; Meghan Bonfiglio, Deputy Director; Ginny Leikam, Superintendent of Planning and NAPP; Jason Brooks, Manager of Finance and Administration; Karen Harris, Parks Administration Analyst; Julie Sigda, Independence Lake Superintendent; Scott Linn, Park & Aquatic Facility Supervisor; Julie Shoner, Park & Facility Manager; Ashley Wilson, Park & Facility Supervisor; David Ries, Project Manager; Ann Ziolkowski, Communications Manager; and Kyle Jasper, Communications Specialist.

Others Present: Tyler Sprague, James Renaud, Robert Yang and Max Gillington

1. Call to Order

Ms. Scribner called the meeting to order at 2:04 p.m.

2. Pledge of Allegiance

3. Approval of the Minutes

The minutes of the March 12, 2024 regular meeting were included with the packet materials.

It was moved by Mr. Pratt, seconded by Ms. Scott, to approve the minutes of the March 12, 2024 regular meeting. All ayes, the motion was approved.

4. Public Comment

None.

5. Communications, Projects & Activities

Mr. Vaughn turned the floor over to Ms. Sigda to introduce staff at Independence Lake County Park. Ms. Sigda thanked Ms. Shoner and Ms. Wilson for their hard work in recruiting seasonal staff for the upcoming season.

Mr. Vaughn provided an overview of the communications for the month of March.

Ms. Ziolkowski gave an update on communications and marketing followed by introducing Mr. Jasper as the new Communications Specialist for WCPARC. She reported that a few initiatives for Mr. Jasper will include e-newsletters, marketing projects and working with central County staff on behalf of County Parks for the upcoming website update.

Ms. Ziolkowski noted that invites had been sent out for the Title IX Opening which is coming up in June. She also briefed the Commission on press inquiries, stressing that instead of an on the spot response, a deadline for a statement can be requested to ensure that the best information is being shared. She also provided an update on a summer visibility campaign which coincides with the timing of the August election.

Mr. Joerg requested the start date for the upcoming campaign. Ms. Ziolkowski replied that it would likely kick off around May 1st. Mr. Marans asked if the Friends group would be utilized again this year. Mr. Vaughn indicated that it would.

Ms. McKinney asked about using the summer programs to share information with communities. Ms. Ziolkowski confirmed that discussions are taking place on providing particulars to camp families. Mr. Pratt expressed that community newsletters could be a good source to share the visibility campaign along with farmers markets.

Mr. Vaughn introduced Robert Yang and Max Gillington of the Ross School of Business to present on plan they put together which would be in alignment with the Resilient Washtenaw Plan adopted by the Washtenaw County Board of Commissioners.

Mr. Yang and Mr. Gillington reported that after discussions with WCPARC staff, recommendations include:

1. Develop and Maintain energy efficient infrastructure
2. Reduce and divert current waste output
3. Introduce water cognizant management practices
4. Explore clean energy solutions
5. Measure progress via analytics and metrics
6. Promote sustainable values in our community

Ms. Bobrin asked about the estimated cost to achieve the recommendations provided in this report. Mr. Yang that cost estimates were not calculated. Mr. Marans wanted to preview the goals and wanted to switch the order of recommendations order #5 & 6. Mr. Ezekiel thanked them for work already done or in progress which includes planting trees and work on the Border-to-Border Trail. Mr. Joerg asked which facility should be prioritized in this report to maximize impact. Mr. Yang replied to start with Rolling Hills or the Meri Lou Murray Recreation Center HVAC system. Mr. Rabhi mentioned that it would be nice to do a carbon analysis on the areas we already have and fields that we're restoring. Mr. Yang offered to share his contact information along for any updates, or suggestions.

It was moved by Mr. Joerg , seconded by Ms. Scribner, to receive and file the Communications, Projects & Activities for the month of March 2024, as submitted. All ayes, the motion was approved.

6. Financial Reports – March 2024

A. Claims Report

Mr. Brooks reported that the total for the claims for the month of March 2024 was \$1,010,925.16.

It was moved by Ms. Scribner, seconded by Mr. Joerg, to approve the claims for the month of March 2024 as submitted. Roll call vote, 9 ayes, 0 nays, 1 absent, the motion was approved.

B. Fund Balance Reports

Mr. Brooks provided an update on the fund balance reports through March. He reported that the duplicated Phinney expenditure that showed up after the Treasurer wired funds had been corrected by that office.

It was moved by Mr. Joerg, seconded by Ms. Rabhi, to receive and file the fund balance reports for March 2024 as submitted. All ayes, the motion was approved.

C. Revenue Reports

Mr. Joerg commented about the day camp revenue increase and suggested that it may be due to daycare costs. He asked if consideration had been given to scaling up capacity for the facilities offering day camps. Ms. Bonfiglio mentioned that it is in the works as some facilities have extended the number of weeks being offered.

Mr. Marans pointed out that it may be beneficial to determine the origin of non-residents to build on those numbers.

It was moved by Ms. McKinney, seconded by Mr. Ezekiel, to receive and file the Revenue Reports for the month of March. All ayes, the motion was approved.

7. Old Business

A. Director's Comments

Mr. Vaughn commented on the Barton-Bandemer tunnel project and the status of reviews from MDOT and Amtrak. He announced the good news that we received the letter of no exception from Amtrak and that it will allow us to put the project out to bid.

Mr. Vaughn reported that there have been difficulties in recruiting at the Sheriff's Office (WCSO) and that the PSO's that typically patrol for WCPARC during peak season have been scaled back. He stated that this summer we will be working with a private security company to supplement the PSO program. We plan to have the private security focus more on the Rolling Hills waterpark and the beach at Independence Lake.

Mr. Vaughn stated that the Fees Subcommittee is scheduled to meet on April 17th and that he anticipates reporting back to the full Commission next month.

Mr. Vaughn reported that he does not have much of an update on the proposed Eastside Recreation Center at this time but that he is meeting with Mr. Dill on the topic next week.

Mr. Rabhi asked about membership fee increases at Pierce Lake Golf Course (PLGC). Mr. Vaughn confirmed that the fees were increased to more closely align with the number of rounds that were being played. He added that while the fees are higher, patrons are still getting a significant discount by purchasing a membership instead of paying for individual rounds.

Mr. Rabhi stated that he is concerned that WCSO cannot support Parks in this summer at the same level as previous years. Ms. McKinney asked for details on how a private security firm would operate as it relates to law enforcement. Ms. Bonfiglio said that Rolling Hills and Independence Lake require the most time from WCSO and that a security company would primarily be utilized on weekends and would ideally collaborate with WCSO. She added that staff is working to find the best services we can in the short timeframe we were given. Mr. Joerg asked if commissioners could review the private security proposal and approve the terms of the contract language. Mr. Vaughn responded that the contract is

within limits for discretionary spending and does not require Commission approval. However, Commissioners are welcome to review the contract if they wish.

Mr. Pratt asked if Ypsilanti Community Schools had accepted an offer on the proposed site for the Eastside Recreation Center. Mr. Vaughn responded that an offer had been accepted.

Ms. Bonfiglio provided an update on the Master Plan process and added that there would be a comprehensive session on the plan in June which may have a working session prior to the regular June meeting.

B. Other Old Business

None.

8. New Business

A. Maintenance and Beach Center Renovation Plan Overview

Mr. Ries introduced Tyler Sprague and James Renaud as the design team for the proposed renovations. He explained that the consultant team analyzed the existing conditions of both project areas and provided schematic designs and opinion of cost.

Mr. Renaud provided an overview of the schematic designs and explained how the proposed improvements and repairs were prioritized. Mr. Joerg asked if the carports would be used year-round and if they could be fully enclosed? Ms. McKinney asked if the proposed building will be able to contain the equipment we have stored outside now. Mr. Renaud answered that the carports will be used year-round and that they will be designed to store all existing equipment. We can provide an alternative design with a fully enclosed structure.

Mr. James and Mr. Sprague presented the plans for the Beach Center. Generally, the Beach Center is not in a bad condition compared to the maintenance building but could use additional program space, storage, and offices. We would also like to expand the concessions service area.

Mr. Pratt commented on the potential to take advantage of the lake views with more windows and the need for window treatments and shading of the window areas. Mr. Rabhi commented on the massing of the proposed roof and thought it would be more aesthetically pleasing if the roof line was broken up. Ms. Scott mentioned integrating green design and considering solar and geothermal for all new projects.

B. Independence Lake Maintenance Facility Replacement

Mr. Ries described the existing 3,000-square foot maintenance facility and yard that is located near the park entrance at Jennings Road. The maintenance yard includes outdoor storage of equipment and is located near a designated wetland. The maintenance building was originally constructed in 1979 and was expanded in the early 2000's to create space for staff and storage of equipment. Since then, storage space has become a premium due to the expansion of the park's activities and programs, as well as the building itself needing major repairs. This maintenance facility and crew not only serve the needs of Independence Lake County Park but also covers the northern tier of the County, including Park Lyndon.

Mr. Ries explained that staff has worked closely with consultants from JFR Architects in developing a Facility Condition Assessment (FCA) report for the building and have developed schematic designs for a new maintenance facility and associated site plan. The schematic design reflected both current and anticipated staff needs and addressed the items identified in the FCA report.

Due to their intimate knowledge of the project, Staff requested that the JFR Team submit a letter proposal including fee for advancing the project to the next phase to develop complete Bid/Permit documents along with Construction Administration. The team submitted their proposal on March 15, 2024 in the amount of \$135,992. This fee adheres to their approved hourly rates and includes all scope of services required to complete Bid/Permit documents as well as Construction Administration for the replacement of the Maintenance Facility at Independence Lake.

It was moved by Ms. Bobrin, seconded by Mr. Joerg to award a contract in the amount of \$135,992 to the JFR Architects to develop complete bid/permit documents along with conduct contract administration for the replacement of the Independence Lake Maintenance Facility, and include an additional 10% (\$13,600) of the Proposal fee for potential change orders. Roll call vote, 9 ayes, 0 nays, 1 absent (McCollum), the motion was approved.

C. NAPP – Randall Trust Conservation Easement

Ms. Leikam reported that ALPAC funds have not been used in Bridgewater Township in the past and stated that this was an exciting opportunity. The 61-acre farm is in proximity to other farmland already protected by Legacy Land Conservancy and contains high quality farmland based on the GIS assessment previously completed.

The Randall Trust farm was identified by ALPAC as a high priority in Round 22 and was slated for potential USDA - RCPP funding. Since the RCPP funding agreement has not yet been finalized an appraisal of the property was commissioned. The farm is currently in active agricultural production and contains 99% prime agricultural soils. Based on the ALPAC scoring system, the property scored 55 points, for the percentage of prime soils, adjacency to active farmland, historical features (Centennial Farm), and proximity to other protected land.

An appraisal was completed in December 2023. The appraised value for the conservation easement was determined to be \$429,000 (\$7,000/acre).

It was moved by Mr. Rabhi, seconded by Ms. Scott that the Washtenaw County Parks and Recreation Commission authorize a sales contract for the purchase of a conservation easement on the Randall Trust property as identified in the amount of \$429,000, or \$7,000 / acre contingent upon completion of all necessary due diligence investigation and final approval of the Washtenaw County Parks and Recreation Commission. Roll call vote, 9 ayes, 0 nays, 1 absent (McCollum), the motion was approved.

D. NAPP – Ritchie Trust Conservation Easement

Ms. Leikam reported the subject property is in Lima Township about a mile east of Trinkle Nature Preserve. The 79-acre farm is in proximity to another farmland easement held by Scio Township.

The farm was identified by ALPAC as a high priority in Round 23. The farm is currently in active agricultural production and the current landowners are looking to sell the farm to another farm family. The property contains 92% prime agricultural soils. Based on the ALPAC scoring system, the property scored 70 points, for the percentage of prime soils, adjacency to active farmland, and proximity to other protected land.

Ms. Leikam explained that there is an approximate 6.5 acre building exclusion around the current home and farm buildings. An appraisal was completed in December 2023. The appraised value for the conservation easement was determined to be \$539,544 (\$7,490/acre) for 72 acres encumbered by the conservation easement.

It was moved by Mr. Ezekiel, seconded by Mr. Pratt, that the Washtenaw County Parks and Recreation Commission authorize a sales contract for the purchase of a conservation easement on the Ritchie Trust property in the amount of \$539,544, or \$7,490 / acre contingent upon completion of all

necessary due diligence investigation and final approval of the Washtenaw County Parks and Recreation Commission. Roll call vote, 9 ayes, 0 nays, 1 absent (McCollum), the motion was approved.

E. Other New Business

None.

9. Commissioners Comments

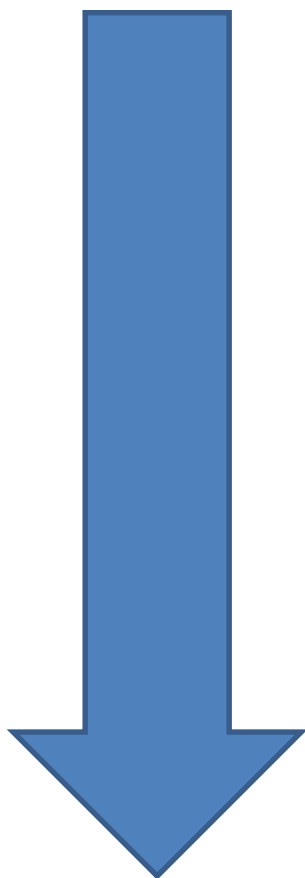
None.

10. Adjournment

It was moved by Ms. Scott, seconded by Mr. Rabhi, to adjourn. All ayes, the motion was approved.

The meeting adjourned at 4:36 p.m.

Communications, Projects & Activities



APRIL 2024 NEWS COVERAGE

mLive - Voters will see these 5 tax renewals on their ballots in Washtenaw County in 2024, 4/4/2024 - <https://www.mlive.com/news/ann-arbor/2024/04/voters-will-see-these-5-tax-renewals-on-their-ballots-in-washtenaw-county-in-2024.html>

Concentrate – Farms are growing in Washtenaw County even as they decline nationwide. Here's why, 4/10/2024 - <https://www.secondwavemedia.com/concentrate/features/farmgrowth0721.aspx>

The Manchester Mirror – Help plant trees at Sharon Mills Park, 4/22/2024 - <https://themanchestermirror.com/2024/04/22/help-plant-trees-at-sharon-mills-park1/>

The Sun Times - The Story Behind the Astounding DTE Foundation Trail, 4/23/24 - <https://thesuntimesnews.com/the-story-behind-the-astounding-dte-foundation-trail/>

The Sun Times - “Fix the Dang Gravel Roads” Event Coming to Lyndon Twp, 4/24/24 - <https://thesuntimesnews.com/fix-the-dang-gravel-roads-event-coming-to-lyndon-twp/>

mLive - Road construction season ramping up in Washtenaw County; here is what to expect, 4/30/24 - <https://www.mlive.com/news/ann-arbor/2024/04/road-construction-season-ramping-up-in-washtenaw-county-here-is-what-to-expect.html>



Digital Report - April 2024

This monthly report will highlight our social media outreach, website analytics, newsletters, items in the news, and recent snapshots around the parks.

Monthly comparisons will be used to track data and improve our outreach.

Useful definitions for this report

Impressions

A Facebook metric related to the visibility of our posts is referred to as impressions. Impressions measure the number of times our posts were seen. That includes if one post was seen multiple times by a single user.

Engagement

Engagement measures the number of times someone took action on our posts. That could mean clicking a link, sharing our post, making a reaction or leaving a comment.



Digital Report - April 2024

SOCIAL MEDIA

Profile	Audience	Net Audience Growth	Published Posts	Impressions	Engagements
Reporting Period	3,418	-38,754	31	89,013	4,120
Apr 1, 2024 – Apr 30, 2024	↘ 91.9%	↘ 21,994.9%	↘ 3.1%	↗ 27.7%	↗ 198.3%
Compare to	42,174	177	32	69,714	1,381
Mar 1, 2024 – Mar 31, 2024					
Blue Heron Bay	1	-2,260	0	537	0
Independence Lake Co...	1	-3,324	11	11,333	253
Meri Lou Murray Recre...	0	-1,766	1	2,025	6
Pierce Lake Golf Course	0	-1,241	0	4,913	0
Rolling Hills County Park	1	-23,396	5	59,364	3,390
Washtenaw County Par...	5	-6,781	10	8,599	294
washtenawcountyparks	3,410	14	4	2,242	177

Instagram

Rolling Hills

Total Followers

This Month	Last Month	Last Year
1,356	1,340	

Top Post - Tot Time

How many people reacted to posts

This Month	Last Month	Last Year
35	44	31

Instagram

WCPARC

Total Followers

This Month	Last Month	Last Year
3,410	3,382	2,383

Top Post - Earth Day

How many people reacted to posts

This Month	Last Month	Last Year
22	19	



Digital Report - April 2024

Facebook/Instagram - Top Posts

Rolling Hills Post



 Rolling Hills County P...
Fri 4/26/2024 12:28 pm PDT

New for this summer to make sure the littles get their own time on the Spraygrounds!



TOT TIME

From 1-2pm and 4-5pm daily, the Spraygrounds will only be open for

Total Engagements	3,135
Reactions	541
Comments	63
Shares	145
Post Link Clicks	1

Independence Lake Post



 Independence Lake C...
Sun 4/28/2024 7:00 am PDT

Mark your calendars Opening day is May 25th! Annual Passes for Blue Heron Bay will be on sale!



**BLUE HERON BAY
SPLASH PAD**

OPENING DAY
SATURDAY,
MAY 25, 2024

Total Engagements	137
Reactions	40
Comments	0
Shares	10
Post Link Clicks	—
Other Post Clicks	87



Digital Report - April 2024

Website, Newsletter, News

Website Statistics

washtenaw.org/parks

Total Page Visits	This Month	Last Month	. Last Year
	17,737	13,797	20,418

Title	URL		Page views % of total	Visits % of total
Rolling Hills Water Park Washtenaw County, MI	https://www.washtenaw.org/638/Rolling-Hills-Water-Park		181,088 21.7%	139,698 37.9%
Online Tickets Washtenaw County, MI	https://www.washtenaw.org/2851/Online-Tickets		84,879 10.2%	71,712 19.4%
Meri Lou Murray Recreation Center Washtenaw County, MI	https://www.washtenaw.org/497/Meri-Lou-Murray-Recreation-Center		58,301 7.0%	45,444 12.3%
Park Rates Washtenaw County, MI	https://www.washtenaw.org/2254/Park-Rates		42,147 5.1%	37,124 10.1%
Blue Heron Bay Spray Park Washtenaw County, MI	https://www.washtenaw.org/425/Blue-Heron-Bay		29,180 3.5%	21,564 5.8%

Monthly Newsletter

WCPARC 46.1 open rate

Newsletter via MailChimp

Sent to	Opened	Clicks
31,068	14,352	1,312

Newsletter non MailChimp

Sent to	Opened	Clicks
1,203	N/A	



Photo Ambassador Highlights

Halle Barkume

*Mushrooms
at County Farm Park*



Washtenaw County Parks and Recreation Commission

MEMORANDUM

TO: Washtenaw County Parks and Recreation Commission
FROM: Coy P. Vaughn, Director
DATE: May 14, 2024
RE: Project and Activities Update – April 2024

Park Facility Events and Projects

Independence Lake Park

- “Frog Calling” program was held on April 12. Despite winding and cold weather, patrons still heard frogs and spring peepers.
- Seventeen patrons participated in the “Kayaking Birding” program on April 27, and saw 15 different bird species.
- Maintenance staff has been busy preparing for opening day, with mowing, setting out picnic tables, mulching, and more.
- Seasonal hiring is almost complete with only a few more positions needing to be filled.
- Parks staff along with the JFR consultant team began working on developing design development documents for a new maintenance building. The team will be conducting multiple site visits to garner further information from staff regarding operational needs as well understanding better the existing infrastructure.

Meri Lou Murray Recreation Center

- Staff attended a strategy session hosted by WCC on April 15 to discuss the creation of a Washtenaw County Youth Service Center. The Center is being planned to house resources for the prevention of juvenile delinquency. The discussion is ongoing.
- MLMRC hosted a Big Brothers/Big Sisters “matching” and recreation night on April 14. More than 60 “Bigs” and “Littles” enjoyed the gaga pit, pickleball, badminton, basketball, and swimming.
- Spring II registration opened on April 15. Private and group swimming lessons and water aerobics filled in five minutes. A long waitlist for Parent/Tot swim classes prompted the facility to offer additional weekend classes.
- MLMRC hosted the Parks staff meeting on April 10, which included Fire Extinguisher Training at the Field Operations Building followed by lunch and a team Heptathlon at the facility.
- Staff continue to work with the JFR consultant team on plans for improvements to the Natatorium, including replacing the existing glass block wall, adding family/universal+ changing rooms and saunas, and upgrading the electrical and mechanical infrastructure.

Rolling Hills Park

- Staff continue recruiting and hiring summer employees; the park is currently 95% staffed for the upcoming season.
- Maintenance staff began Water Park start-up activities.
- Staff have partnered with several local businesses to collect gift cards for Seasonal Employee Excellence Awards throughout the summer.
- The facility hosted a two-day disc golf tournament on April 13-14.

- Rolling Hills Parks began a partnership with Soccer Shot of Ann Arbor to host soccer camps for kids during the summer.
- The Plunge Peak slide restoration project is underway.
- Construction has begun on the leak repair and water feature replacement in the main pool. Multiple additional leaks were found and repaired, but the project is still progressing.
- Construction began on two new pavilions outside the Water Park and is anticipated to be complete before Memorial Day weekend.
- The RFP for the Lazy River Mechanical and Electrical Improvements has been advertised. Bids are due on May 28.

Staebler Farm Park

- Remaining punchlist items on Blackbird Lodge are being addressed by the Contractor. Staff is working with the Contractor on reseeding the turf and prairie areas and closing out the Project.
- Solar powered window shades have been installed at Blackbird Lodge.
- Consultants from The Collaborative have submitted Construction Document plans for Owner Review for the Farmhouse Renovation project. Finish selections are being finalized as well as developing plans for the various permitting agencies.
- Michigan Folk School: 128 students attended 21 classes including leatherwork, woodworking, food, fiber, basketry, jewelry making, and blacksmithing.

Special Initiatives

Border to Border Trail (B2B)

- Title IX Plaza Project, adjacent to the B2B Trail in Dexter-Huron Metropark: Phoenix Construction has erected the main steel structural and artwork components of the plaza. Delivery and installation of stone and other items continues.
- Segment DAA3 (Zeeb Road to Delhi Metropark): Pile driving has occurred as part of bridge abutment construction and a portion of the trail has been paved with the base course. Bridge setting, final paving, and restoration is anticipated in the coming months and the segment is anticipated to be open for use this summer.
- Segment CS2 (Wylie Road to Parker Road in Lima Twp): Bridge abutment installation is in progress, and then the segment will be open to traffic (early summer completion).
- Segment CS3 (N. Territorial Road to Boyce Rd in Lyndon Twp):
 - o Installation of a concrete boardwalk continues. Concrete pouring, tree planting, and other work has been completed for the remainder of the 1.6-mile segment, which will be open for use this summer.
 - o Repair work is underway for two segments of trail that experienced pavement failure and settling due to a large rain event last year.
- Segment DAA7 (Barton-Bandemer Tunnel and Trail, in partnership with the City of Ann Arbor):
 - o Construction of the segment of trail from Barton Dam, heading east across the Barton Nature Area, is underway. Site grading is complete, and the contractor is installing the aggregate pavement base material. Project is anticipated to be completed this summer.
 - o The project team has received Amtrak's Letter of No Exception for the tunnel project. Construction bids have been released by the City of Ann Arbor.
- Engineering and permitting are in various stages for the following trail segments:
 - o Segment DAA4 (Delhi Metropark to Wagner Road): Permit review at Amtrak in process.
 - o Segment DAA6 (Barton Dam to Maple Road): Stantec continues to develop the preliminary engineering plans.

Comprehensive Master Plan (CMP)

- Consultants and staff concluded public outreach sessions and have begun analyzing input.

- “My Social PinPoint” custom planning website continues to provide an opportunity for general community input on the recreation plan. The site will be open for comment through May.
- Consultants and staff have prepared a draft recreation inventory for integration into the CMP.
- The consultants continue to work with Director Vaughn and Deputy Director Bonfiglio in developing the strategic plan portion of the CMP.
- Consultants from ETC have prepared a draft report that analyzes the results from the Community Needs Assessment survey. The findings and recommendations will be presented to the Commission in June.

Natural Areas Preservation Program (NAPP)

Stewardship

- Staff secured a \$3,000 grant for stewardship work at the Park Lyndon fen to support further success with Mitchel Satyr Butterfly habitat.
- Burns were conducted at Rolling Hills and County Farm parks and Watkins Lake, Trinkle Marsh, Baker Woods, and Northfield Woods preserves.
- To maintain compliance with Ann Arbor Township’s conservation easement, a new farmer has leased agricultural land at Arbor Woods Preserve.
- LJ Construction has begun construction of the accessible trail and boardwalk at Highland Preserve in Superior Township.

Interpretive and Volunteer Programming

- 425 patrons attended nature programs.
- 146 people volunteered 389 hours (a 96% increase over April 2023). Activities included horticulture (Big Mulching Days, independent gardening), stewardship (Neighborhood Nature at County Farm Park, and Wildflower Rangers | Eat the Weeds! At various locations), and an orientation for the Vernal Pools program.



Washtenaw County Parks and Recreation Commission

April 2024 - Claims Report

PARK / FACILITY / FUNCTION	UTILITIES	DIRECT PURCHASES	OTHER	TOTAL
Administration	\$ 893.00	\$ 2,214.69	\$ 59,089.80	\$ 62,197.49
Recreation Center	13,699.71	4,144.46	12,468.87	30,313.04
Park Maintenance	1,170.85	7,854.95	13,811.45	22,837.25
Pierce Lake Golf Course	1,127.62	10,925.31	76,999.11	89,052.04
Independence Lake	2,428.11	4,674.10	10,047.72	17,149.93
Rolling Hills	4,038.93	8,478.43	9,699.86	22,217.22
Parker Mill	24.03	-	1,017.33	1,041.36
Sharon Mills	176.58	-	2,265.65	2,442.23
Staebler Farm	1,324.15	8,326.03	10,704.30	20,354.48
Swift Run Dog Park	-	-	-	-
Capital Improvement	-	-	40,310.70	40,310.70
Committed Funding Partnerships	-	-	-	-
Commission	-	-	-	-
SUBTOTAL	\$ 24,882.98	\$ 46,617.97	\$ 236,414.79	\$ 307,915.74
 Road Millage Fund	 -	 -	 268,352.29	 268,352.29
SUBTOTAL	\$ -	\$ -	\$ 268,352.29	\$ 268,352.29
 Natural Areas Preservation Program				
Acquisition	\$ -	\$ -	\$ 120,198.74	\$ 120,198.74
Preserve Management	-	5,974.44	4,178.02	\$ 10,152.46
NATAC	-	-	-	\$ -
Acquisition	\$ -	\$ -	\$ 3,150.00	\$ 3,150.00
Annual Monitoring	-	-	-	\$ -
ALPAC	-	-	-	-
SUBTOTAL	\$ -	\$ 5,974.44	\$ 127,526.76	\$ 133,501.20
 TOTAL	\$ 24,882.98	\$ 52,592.41	\$ 632,293.84	\$ 709,769.23

It was moved by _____ and supported by _____
to approve payment of claims in the amount of.....

\$ 709,769.23

WASHTENAW COUNTY PARKS AND RECREATION COMMISSION
FUND BALANCE STATEMENT - APRIL 30, 2024

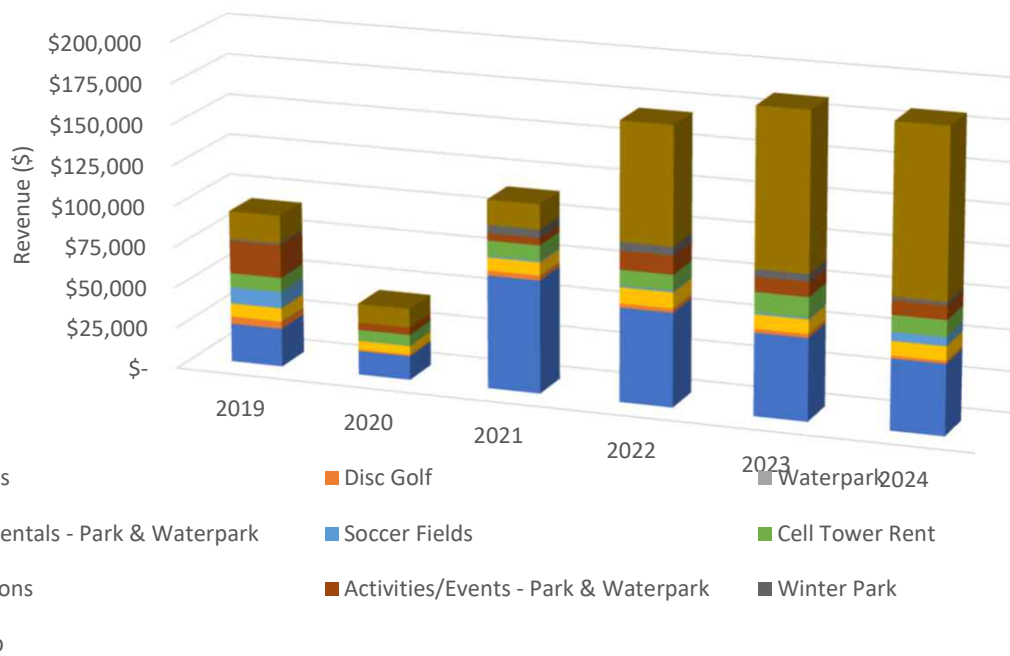
Beginning Fund Balance (1/1/24)	13,802,302 (unaudited)	33%	YTD % Budget	
Revenue (Budget)		Revenue (Actual)		Variance
Property Tax	9,798,849	9,380,834	96%	(418,015)
State Grant Funds	-	-		-
Fees & Services	4,365,000	945,588	22%	(3,419,412)
Interest Earnings	300,000	231,996	77%	(68,004)
Other Revenue & Reimb.	<u>30,000</u>	<u>3,861</u>	13%	<u>(26,139)</u>
Total Revenue	14,493,849	10,562,279	73%	(3,931,570)
Expense (Budget)		Expense (Actual)		Variance
Personnel Services	(7,558,812)	(1,944,976)	26%	5,613,836
Supplies & Other Services	(2,994,100)	(697,858)	23%	2,296,242
Internal Service Charges	(1,182,210)	(401,771)	34%	780,439
Capital				
Land Acquisition	-	-	-	-
CIP/Development	(3,100,000)	(139,653)	5%	2,960,347
Contingency	(400,000)	(11,596)	3%	388,404
Machinery & Equipment	<u>(138,900)</u>	<u>(535,493)</u>	386%	<u>(396,593)</u>
Capital Subtotal	(3,638,900)	(686,742)	19%	2,952,158
Transfers Out	(1,200,000)	-		
Total Expense	<u>(16,574,022)</u>	<u>(3,731,347)</u>	23%	11,642,675
Surplus/(Deficit)	(2,080,173)	6,830,932		
Operating Reserve	(9,798,849)	(9,798,849)		
2024 Funding Commitments (Partnerships)	<u>(4,780,000)</u>	<u>-</u>		
	(14,578,849)	(9,798,849)		
Projected Fund Balance (12/31/24)	<u>6,942,129</u>	<u>20,633,234</u>		

WASHTENAW COUNTY PARKS AND RECREATION COMMISSION
NATURAL AREAS PRESERVATION PROGRAM
FUND BALANCE STATEMENT - APRIL 30, 2024

Beginning Fund Balance (1/1/24)	9,421,113	unaudited	33%	YTD % Budget	
Revenue (Budget)					Variance
Property Tax	5,190,155			96%	(198,305)
Federal Revenue	-				-
Interest Earnings	100,000			154%	53,948
Other Revenue & Reimb.	<u>5,000</u>			0%	<u>(5,000)</u>
Total Revenue		5,295,155	5,145,798	97%	(149,357)
Expense (Budget)					Variance
Personnel Services	(815,111)			27%	593,176
Supplies & Other Services	(604,200)			9%	550,163
Internal Service Charges	(31,532)			54%	14,377
Capital					
Land Acquisition	(2,900,000)			13%	2,527,089
Land Development	-				-
Machinery & Equipment	<u>(50,000)</u>			3%	<u>48,295</u>
Capital Subtotal	(2,950,000)			13%	2,575,385
Total Expense		<u>(4,400,843)</u>	<u>(667,744)</u>	15%	3,733,099
Surplus/(Deficit)		894,312	4,478,055		
Projected Fund Balance (12/31/24)		<u>10,315,425</u>	<u>13,899,168</u>		

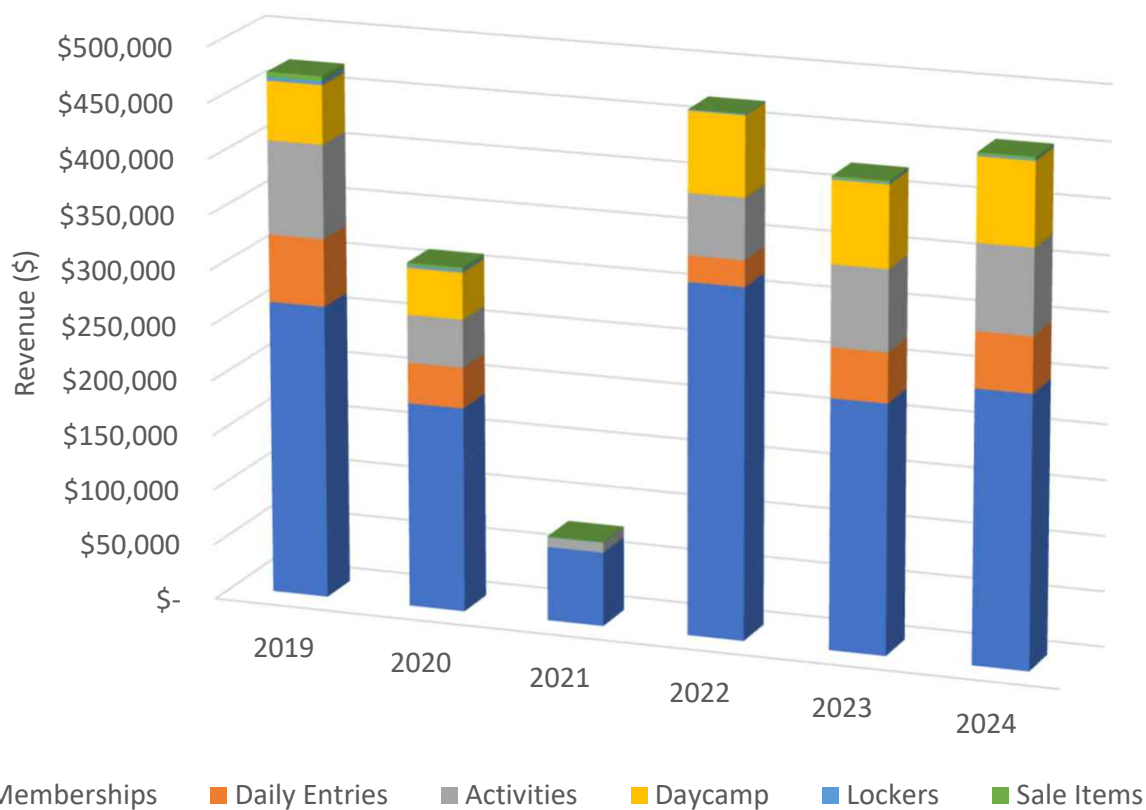
Rolling Hills County Park Revenue Report - April

	2019	2020	2021	2022	2023	2024
Gate Fees	\$ 23,283	\$ 14,538	\$ 68,958	\$ 57,404	\$ 50,371	\$ 43,215
Disc Golf	\$ 4,500	\$ 926	\$ 2,968	\$ 2,518	\$ 2,340	\$ 1,751
Waterpark	\$ (30)	\$ 20	\$ -	\$ 11	\$ -	\$ -
Facility Rentals - Park & Waterpark	\$ 8,265	\$ 5,310	\$ 8,085	\$ 9,790	\$ 8,745	\$ 8,720
Soccer Fields	\$ 9,965	\$ 100	\$ 925	\$ 1,000	\$ 1,025	\$ 5,305
Cell Tower Rent	\$ 8,795	\$ 6,777	\$ 9,330	\$ 9,610	\$ 12,319	\$ 10,195
Concessions	\$ -	\$ -	\$ -	\$ 19	\$ 6	\$ 2
Activities/Events - Park & Waterpark	\$ 19,988	\$ 4,453	\$ 4,398	\$ 11,482	\$ 9,158	\$ 8,568
Winter Park	\$ 1,218	\$ -	\$ 5,088	\$ 5,245	\$ 4,600	\$ 2,180
Daycamp	\$ 17,131	\$ 11,495	\$ 15,305	\$ 72,636	\$ 96,912	\$ 103,214
Totals:	\$ 93,115	\$ 43,619	\$ 115,057	\$ 169,715	\$ 185,476	\$ 183,150



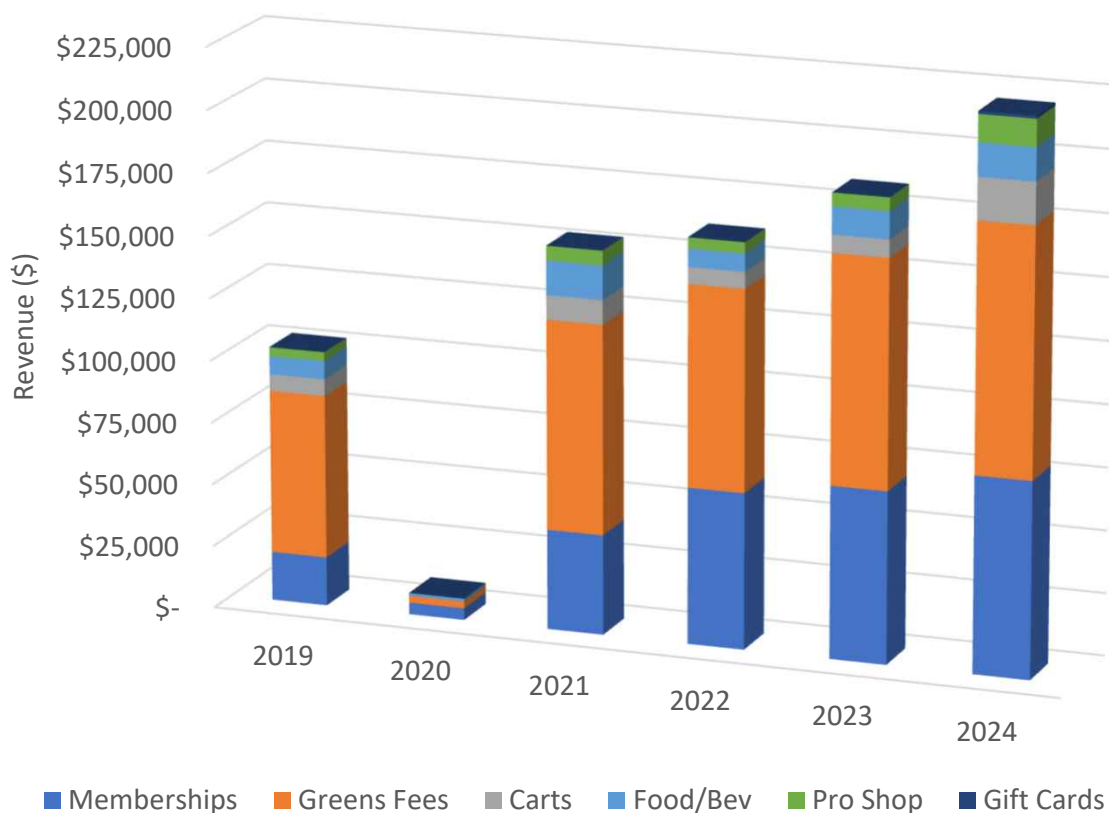
Meri Lou Murray Recreation Center Revenue Report - April

	2019	2020	2021	2022	2023	2024
Memberships	\$ 265,083	\$ 184,992	\$ 66,843	\$ 317,467	\$ 226,091	\$ 246,952
Daily Entries	\$ 60,919	\$ 36,825	\$ -	\$ 23,712	\$ 45,360	\$ 50,501
Activities	\$ 84,909	\$ 43,249	\$ 8,618	\$ 55,257	\$ 73,313	\$ 77,464
Daycamp	\$ 53,329	\$ 42,370	\$ -	\$ 72,418	\$ 74,440	\$ 75,451
Rentals	\$ 4,142	\$ 2,494	\$ 300	\$ -	\$ -	\$ -
Lockers	\$ 3,429	\$ 2,267	\$ 370	\$ 1,020	\$ 1,353	\$ 1,386
Vending	\$ 268	\$ 558	\$ -	\$ -	\$ -	\$ -
Sale Items	\$ 4,548	\$ 2,220	\$ 603	\$ 36	\$ 1,619	\$ 1,906
Totals:	\$ 476,628	\$ 314,974	\$ 76,734	\$ 469,910	\$ 422,176	\$ 453,660



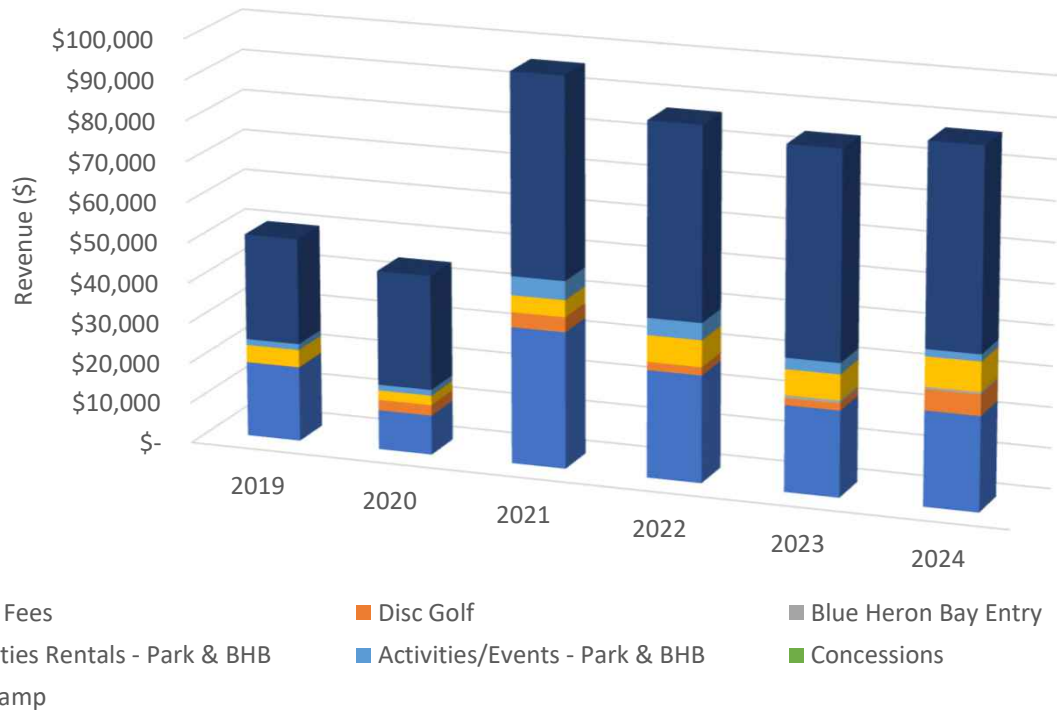
Pierce Lake Golf Course Revenue Report - April

	2019	2020	2021	2022	2023	2024
Memberships	\$ 19,550	\$ 4,700	\$ 40,051	\$ 62,625	\$ 69,025	\$ 78,700
Greens Fees	\$ 65,487	\$ 2,781	\$ 84,082	\$ 80,791	\$ 91,616	\$ 99,594
Carts	\$ 6,670	\$ -	\$ 9,701	\$ 6,665	\$ 7,141	\$ 16,843
Food/Bev	\$ 7,399	\$ 1,068	\$ 13,733	\$ 7,253	\$ 10,995	\$ 13,250
Pro Shop	\$ 3,561	\$ 52	\$ 5,875	\$ 4,419	\$ 5,429	\$ 10,939
Gift Cards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,160
Totals:	\$ 102,667	\$ 8,601	\$ 153,442	\$ 161,753	\$ 184,206	\$ 220,486



Independence Lake County Park Revenue Report - April

	2019	2020	2021	2022	2023	2024
Gate Fees	\$ 18,383	\$ 9,729	\$ 33,727	\$ 26,460	\$ 21,294	\$ 23,415
Disc Golf	\$ 94	\$ 2,606	\$ 3,700	\$ 2,028	\$ 1,726	\$ 5,168
Blue Heron Bay Entry	\$ -	\$ -	\$ -	\$ (100)	\$ 700	\$ 560
Facilities Rentals - Park & BHB	\$ 4,270	\$ 2,370	\$ 4,180	\$ 6,570	\$ 6,360	\$ 7,380
Activities/Events - Park & BHB	\$ 1,475	\$ 1,425	\$ 4,675	\$ 4,205	\$ 2,750	\$ 1,725
Concessions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5
Daycamp	\$ 26,141	\$ 28,235	\$ 49,860	\$ 47,863	\$ 51,484	\$ 49,763
Totals:	\$ 50,363	\$ 44,365	\$ 96,142	\$ 87,026	\$ 84,314	\$ 88,016





Washtenaw County Parks and Recreation Commission

MEMORANDUM

To: Washtenaw County Parks and Recreation Commission
From: Coy P. Vaughn, Director
Date: May 14, 2024
Re: Agreement with HCMA for Ancillary Trail Features along the Border to Border Trail

Background

Staff have been collaborating with the Huron Clinton Metropolitan Authority (HCMA) for decades to construct segments of the Border to Border Trail (B2B Trail) that connect their park facilities to cities, neighborhoods, and other destinations throughout Washtenaw County. This year, completion of the latest B2B Trail segment (DAA3), which runs from Zeeb Road to Delhi Metropark, will complete the link between all three Metroparks within Washtenaw County. Each of these projects has resulted in an intergovernmental agreement between the Commission and HCMA to govern ownership, maintenance, replacement, and other responsibilities for the trail itself.

Discussion

As the trail expanded and new partnerships were forged (with Huron Waterloo Pathways Initiative, for example), elements that are ancillary and adjacent to the trail are desired to be installed at all three Metroparks within the county. To date, examples of such structures include the Title IX Plaza project and wayfinding kiosks. Staff of the two agencies have collaborated on these projects and desire to formalize an agreement that outlines a process and responsibilities for items that are not the B2B Trail but are related to it. Exhibit A of the agreement is designed to be amended from time to time if new projects are approved for development.

Recommendation

Based on review by staff and legal counsel, it is my recommendation that the Commission authorize the execution of the Border to Border Trail Ancillary Features Development, Repair, Maintenance, and Use Agreement with the Huron Clinton Metroparks.

Attachment: HCMA/WCPARC Ancillary Trail Features Agreement

**WASHTENAW COUNTY PARKS AND RECREATION COMMISSION
HURON CLINTON METROPOLITAN AUTHORITY
BORDER-TO-BORDER TRAIL
ANCILLARY TRAIL FEATURES
DEVELOPMENT, REPAIR, MAINTENANCE
AND USE AGREEMENT**

AGREEMENT between **WASHTENAW COUNTY**, a municipal corporation, by and through the **WASHTENAW COUNTY PARKS AND RECREATION COMMISSION**, whose address is 2230 Platt Road, Ann Arbor, MI 48104 (known as the "**WCPARC**"), and the **HURON-CLINTON METROPOLITAN AUTHORITY**, a Michigan public body corporate organized and operating under the provisions of Act 147, Public Acts of Michigan 1939, whose address is 13000 High Ridge Drive, Brighton, MI 48114 (known as the "**HCMA**"), to confirm certain rights and obligations relating to the installation, operation, repair and maintenance of "**ANCILLARY TRAIL FEATURES**", associated with the hike-bike trail known as the "**BORDER-TO-BORDER TRAIL**" ("**The Trail**"), which are described in the attached Exhibit "A".

RECITATIONS:

WHEREAS, the HCMA and WCPARC have collaborated to design, fund, construct, and maintain various segments of The Trail as described in separate agreements; and

WHEREAS, the HCMA and WCPARC desire to collaborate for the mutual benefit of residents of the WCPARC service area and visitors of the Metroparks found throughout southeastern Michigan, to design, fund, construct, and maintain Ancillary Trail Features to provide for enhanced public recreational use, interpretation of natural and cultural features, wayfinding, recognition of significant private donations, and enjoyment along The Trail; and

WHEREAS, the WCPARC desires to provide and secure substantial funding for the design, construction, and maintenance of said Ancillary Trail Features; and

WHEREAS, the parties envision "Exhibit A" of this agreement to be amended from time to time as new projects are proposed and considered; and

WHEREAS, the HCMA is the current owner of the real properties associated with Hudson Mills Metropark, Dexter-Huron Metropark and Delhi Metropark and is committed to preserving the conservation and recreational values of said property; and

WHEREAS, the HCMA desires to permit temporary construction access and long-term occupancy of and through Hudson Mills Metropark, Dexter-Huron Metropark or Delhi Metropark on a per-project basis; and

WHEREAS, the WCPARC has requested that the HCMA assist by providing in-kind assistance towards certain operation, repair and maintenance services for the Ancillary Trail Features, and the HCMA is adequately staffed and equipped to provide such services.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Occupancy of Property. HCMA has clear title to the portions of the parks that will contain the proposed ANCILLARY TRAIL FEATURES and will use its best efforts to issue the construction access permit to the WCPARC in form and substance sufficient to allow the ANCILLARY TRAIL FEATURES to be accomplished as anticipated by this Agreement. HCMA and WCPARC concur that this agreement shall constitute a long-term occupancy permit for the ANCILARY TRAIL FEATURES. Further, upon coming to consensus of the installation of ANCILARY TRAIL FEATURES, both parties agree to amend 'Exhibit A' accordingly.

2. Survey. The WCPARC shall provide planning and engineering services for determining preliminary alignment, topographic survey, and final design of the ANCILLARY TRAIL FEATURES. The WCPARC shall prepare legal descriptions in form and substance satisfactory to the HCMA for the temporary construction permit.

3. Design, Engineering, and Construction. The design and construction of the ANCILLARY TRAIL FEATURES shall be managed by WCPARC and its consultants. WCPARC shall coordinate design, engineering, and construction services with HCMA. The ANCILLARY TRAIL FEATURES will comply with all applicable standards including ADA, HCMA, and other agencies having jurisdiction.

4. Funding. Through local millage funds, private donations, and grant funding, the WCPARC will secure funds to ensure the total project cost of design and construction of the ANCILLARY TRAIL FEATURES. WCPARC represents that the secured funds will be sufficient to complete the project, that it has taken all necessary and appropriate steps to legally obligate the funds for the project, and that no action has been taken or is contemplated which would result in deobligation of the secured funds. WCPARC shall be responsible for cost overruns, and shall also benefit from any potential savings, due to necessary field changes during construction.

5. Site Control. The HCMA shall issue the temporary construction permit to the WCPARC, which shall terminate upon completion of construction of the ANCILLARY TRAIL FEATURES. The WCPARC shall allow the HCMA to continue using the ANCILLARY TRAIL FEATURES for the following reasons:

- A. For purposes of efficiency and economy of staff and resources, the HCMA shall patrol the ANCILLARY TRAIL FEATURES within the Metroparks for public safety. This arrangement does not exclude the right of the WCPARC to provide similar or supplemental public safety services.
- B. As authorized by the WCPARC, for purposes of efficiency and economy of staff and resources, the HCMA shall provide routine maintenance of the ANCILLARY TRAIL FEATURES.
- C. As authorized by the WCPARC, for purposes of efficiency and economy of staff and resources, the HCMA shall provide minor repairs of pavements, grounds and structures on or related to the ANCILLARY TRAIL FEATURES.

6. Routine Maintenance. The HCMA shall provide routine maintenance services, which shall include, grass cutting, vegetation control, minor erosion control, cleaning and sweeping, of the ANCILLARY TRAIL FEATURES and shall exclude snow removal. The maintenance services provided by the HCMA shall be based upon the standards applied throughout Metroparks. If the HCMA desires to fund, develop and construct, at its sole cost and expense, future

improvements related to, connected with, abutting or in the vicinity of the ANCILLARY TRAIL FEATURES the Metroparks shall comply with all ordinances and other building and zoning regulations of the local jurisdiction. Cost of operation and maintenance shall be shared equally; and, shall be in accordance with the terms of a separate Annual Maintenance and Repair Contract as agreed to by the parties. Any sponsorship or recognition elements installed as a component of private fundraising for the construction of the trail segment shall be included in routine maintenance.

7. Minor Repairs. The HCMA shall provide minor repairs of pavements, grounds and structures on or related to the ANCILLARY TRAIL FEATURES. Minor repairs include those activities necessary to clear obstacles or blockages or establish any practice which is intended to survey, monitor, identify, report, correct, modify, change or improve any condition of the ANCILLARY TRAIL FEATURES with respect to its safety and use by the general public. Any repair services provided by the HCMA shall be based upon the standards applied throughout the Metroparks and shall comply with all ordinances and other building and zoning regulations of the local jurisdiction.

8. Major Improvements. The WCPARC shall consult with the HCMA regarding any major improvements, repairs, alterations or reconstruction projects relating to the ANCILLARY TRAIL FEATURES (within the boundaries of a Metropark), as may be required in the future due to compliance issues such as safety, accessibility, environmental regulations, requirements of other agencies having jurisdiction, normal wear and tear, erosion, flooding, fire, overloading or other actions. Consultation between the parties is intended to promote uniform construction practices, coordinate any restrictions of use due to repair and alteration, and address any public safety issues which may arise therefrom. Upon mutual agreement of the parties, the HCMA may perform major improvements on behalf of the WCPARC.

9. Maintenance Cost Participation. It is agreed that the WCPARC and HCMA will share equally in the cost of routine maintenance for ANCILLARY TRAIL FEATURES lying within HCMA property. The WCPARC shall be solely responsible for the cost of said activities for those portions of the ANCILLARY TRAIL FEATURES lying outside the park boundaries. The WCPARC shall be solely responsible for the cost of minor and major repairs of any ANCILLARY TRAIL FEATURE. Funding of major improvements, repairs, alterations or reconstruction projects as may be required in the future due to compliance issues such as safety, accessibility, environmental regulations, requirements of other agencies having jurisdiction, or due to normal wear and tear, erosion, flooding, fire, overloading or other actions, shall be equally allocated between the HCMA and the WCPARC.

10. Remedy for Dispute. Future projects, which are required due to damage, deterioration or due to regulatory compliance issues, may be initiated, developed and constructed as mutually agreed upon between the HCMA and the WCPARC. If no agreement as to the need for such projects can be reached, HCMA and the WCPARC agree to submit the dispute to mediation or other mutually agreeable third party for resolution.

11. Ancillary Trails/Pathways and Improvements. If the WCPARC desires to fund, develop and construct, at its sole cost and expense, future improvements related to, connected with, abutting or in the vicinity of the ANCILLARY TRAIL FEATURES, the WCPARC shall consult with the HCMA. In the event such improvements do not impair the use or operation

of HCMA land, park or recreational property, then the HCMA shall approve the necessary easements or permits for the improvements to the ANCILLARY TRAIL FEATURES. The HCMA shall consult with the WCPARC regarding improvements or substantial alterations within the boundaries of the Recreational Trail easement or permit, provided that those improvements are not strictly due to compliance issues, damage or deterioration. In the event such improvements do not impair the use or operation of the Recreational Easement, long-term occupancy permit, or the ANCILLARY TRAIL FEATURES, then the WCPARC shall approve such improvements.

12. Public Use Restrictions. The ANCILLARY TRAIL FEATURES shall be available for use and enjoyment by the general public, on a non-discriminatory basis. Unless otherwise posted, the ANCILLARY TRAIL FEATURES shall be open during the regular Metropark hours as published by the HCMA. Use of the ANCILLARY TRAIL FEATURES shall be restricted to hiking-biking and other non-motorized recreational activities. Posts or bollards at the ANCILLARY TRAIL FEATURES intersections and entrances may be necessary to keep motorized vehicles from entering. Such posts/bollards shall be visible to bicyclists and others and shall have reflective materials and appropriate markings.

13. Rules and Regulations. The HCMA Rules and Regulations (the "HCMA Rules"), as amended from time to time by the HCMA, shall apply to the use of the ANCILLARY TRAIL FEATURES by the public. In the event of a conflict between the terms of this Agreement and the terms of the HCMA Rules, the terms of this Agreement shall control. In addition, conflicting local, state and federal ordinances, codes and regulations shall preempt the HCMA Rules.

14. Permits and Approvals. The WCPARC shall obtain, directly or through an appropriate sponsor, all necessary local, state and federal permits and approvals for the design, construction, and development of the ANCILLARY TRAIL FEATURES.

15. Indemnification. To the extent permitted by law, the WCPARC shall be responsible for and shall indemnify, defend and hold harmless the HCMA, their agents, officers, officials and employees from and against any and all claims, suits, damages and losses in any way sustained or alleged to have been sustained, indirectly or by reason of or in connection with the WCPARC's exclusive rights to the Recreational Easement or from any other acts or omissions of the WCPARC, its employees, agents, contractors and consultants. The foregoing shall not be construed to be an agreement by the WCPARC to indemnify the HCMA against liability resulting from any acts or omissions of the HCMA or its agents, officers, officials or employees, in regard to, among other things, the HCMA's patrol, maintenance, repair, improvement, alteration or reconstruction of the ANCILLARY TRAIL FEATURES which are the responsibility of the HCMA, as set forth herein.

16. Insurance. The WCPARC and the HCMA agree to maintain the necessary insurance coverages to satisfy the indemnification and hold harmless provisions of this Agreement. The respective insurance policies shall be procured at each party's own expense, and shall include Comprehensive General Liability Insurance coverage, including personal injury liability and property damage liability coverage, together with Broad Form Contractual Insurance coverage sufficient to protect the WCPARC and the HCMA, its commissioners, officials, officers, agents and employees from any claims for damage to property and for personal injuries which may arise in connection with this Agreement. Certificates of Insurance describing the coverages required

hereunder shall be furnished to either party upon request, and each party must name the other as an "Additional Insured" on said policies. The insurance policies shall contain an endorsement providing for thirty (30) days' written notice prior to any material change, termination or cancellation of said insurance policies.

17. Failure to Proceed. Unless otherwise mutually agreed in writing, in the event the WCPARC fails to receive adequate funding for the installation and development of the ANCILLARY TRAIL FEATURES, or in the event the WCPARC fails to proceed with the project within two (2) years from the date of execution of this Agreement, then this Agreement shall be null and void.

18. Termination. If the WCPARC fails to perform or satisfy the terms of this Agreement, the HCMA may issue written notice to the WCPARC indicating that the deficiency shall be cured within thirty (30) days following receipt by the WCPARC. The notice shall also set forth a date, time and place of a hearing before the HCMA, or any other board, body or designated official, for the purposes of allowing the WCPARC to be heard as to any objections to the HCMA's determination of an obligation that has not been undertaken. If following the hearing, the HCMA, or any other board, body or designated official, determines that the WCPARC has not performed adequately, the HCMA shall thereupon have the power and authority to cause its agents or the WCPARC to perform such obligations as reasonably found by the HCMA be appropriate. This Section does not prohibit the HCMA from initiating any other appropriate legal action.

19. Successors and Assigns. This Agreement shall be binding on, and shall inure to the benefit of the parties and their respective successors and assigns.

20. Amendment. This Agreement may not be modified, replaced, amended or terminated without the prior written consent of the parties to this Agreement.

21. Severability. The various parts, sections and clauses of this Agreement are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby.

22. Controlling Law. This Agreement shall be interpreted and construed in accordance with the laws of the State of Michigan and shall be subject to enforcement only in Michigan courts.

23. Run with the Land. The terms, provisions and conditions of this Agreement are and shall be deemed to be of benefit to the Recreational Easement and shall run with and bind said Easement and shall bind and inure to the benefit of the successors and assigns of the parties to this Agreement.

24. This Contract shall become effective upon execution by the duly authorized agents of the parties, and shall remain in effect from __, __, 2024 through __, __, 2034 unless and until thirty (30) days after either party shall notify the other party in writing of its election to terminate. This agreement will renew every year, unless otherwise acted upon after the 10-year period.

Witnessed

**Washtenaw County Parks and
Recreation Commission**

By:

Name, Title

And:

Name, Title

Date:

ACKNOWLEDGEMENT

STATE OF MICHIGAN)

§

)
COUNTY OF WASHTENAW)

On this _____ day of _____; 2024, before me appeared _____
and _____, to me personally known, who, being by me duly sworn, did

said that they are, respectively, the _____ of the
WASHTENAW COUNTY PARKS AND RECREATION COMMISSION, and that said
instrument was signed and sealed on behalf of said WCPARC, by the authority of its Board
of Commissioners, and they acknowledge said instrument to be the free act and deed of said
WCPARC.

, Notary Public

County, Michigan

My Commission Expires:

Acting in the County of: _____

THIS AGREEMENT was executed by the respective parties on the dates specified with the notarization and shall take effect upon execution.

WITNESSES:

**HURON-CLINTON
METROPOLITAN AUTHORITY,**
public body corporate organized and operating under
the provisions of Act 147, Public Acts of Michigan
1939, as amended

By:

Name, Title

And:

Name, Title

Date:

ACKNOWLEDGEMENT

STATE OF MICHIGAN)

§

COUNTY OF WASHTENAW)

On this _____ day of _____, 2024, before me appeared _____
and _____, to me personally known, who, being by me duly sworn, did
said that they are, respectively, the _____ of the
Huron-Clinton Metropolitan Authority (HCMA), and that said instrument was signed and
sealed on behalf of said HCMA, by the authority of its Board of Commissioners, and they
acknowledge said instrument to be the free act and deed of said HCMA.

_____, Notary Public

County, Michigan

My Commission Expires:

Acting in the County of: _____

**WASHTENAW COUNTY PARKS AND RECREATION COMMISSION HURON
CLINTON METROPOLITAN AUTHORITY
BORDER-TO-BORDER TRAIL
ANCILLARY TRAIL FEATURES
DEVELOPMENT, REPAIR, MAINTENANCE AND USE AGREEMENT**

Exhibit 'A'

Project: Title IX Interpretive Plaza – 2024 – Dexter-Huron Metropark – Approx. 2,500 SF



**Project: Wayfinding Kiosks – 2024 – Dexter-Huron Metropark and Hudson Mills Metropark –
Approx. 120 SF Each**



Project: Wayfinding Kiosks – 2024 – Delhi – Approx. 120 SF





Washtenaw County Parks and Recreation Commission

MEMORANDUM

To: Washtenaw County Parks and Recreation Commission
From: Coy P. Vaughn, Director
Date: May 14, 2024
Re: Meri Lou Murray Signage – Contract Approval

Background

At the March 2023 Commission meeting, staff presented a marketing plan for the Meri Lou Murray Recreation Center (MLM). We discussed strategies to elevate the visibility of MLM with a goal of increasing memberships to pre-pandemic numbers. One item discussed was a need for new and improved outdoor signage, including an electronic message center (EMC) on the Washtenaw Avenue road frontage. Other initiatives included increased programming, e-mail marketing, membership outreach, and enhanced interior messaging.

The ability for the public to identify the Meri Lou Murray Recreation Center quickly and easily while nearby in a car, bus, on foot, or bike is an issue that needs remedy. Located on the corner of Washtenaw Ave. and Platt Rd, but with the entrance actually being off of Platt, staff and Commissioners have been repeatedly told that it is difficult to identify the building from the outside.

Over the past six months, staff coordinated internally with the recreation center and within the communications team to determine their needs. It was decided that a modified version of our new park standard sign should be placed on the corner of Washtenaw and Platt and that it should contain an EMC component and an internally illuminated cabinet (see attached). This will draw attention to the facility, clearly stating the name of the building, and providing space to advertise Recreation Center information, programs, and other county parks needs. In addition to the sign with an EMC on the corner, a new sign that uses the Commission's standard design (no EMC or internal illumination) will be installed on Platt at the driveway into the facility. These two signs, in combination with the existing signs for the Field Operations Building and Nelson Meade County Farm Park will create a consistent branded look for all County Park facilities along Platt Road.

Discussion

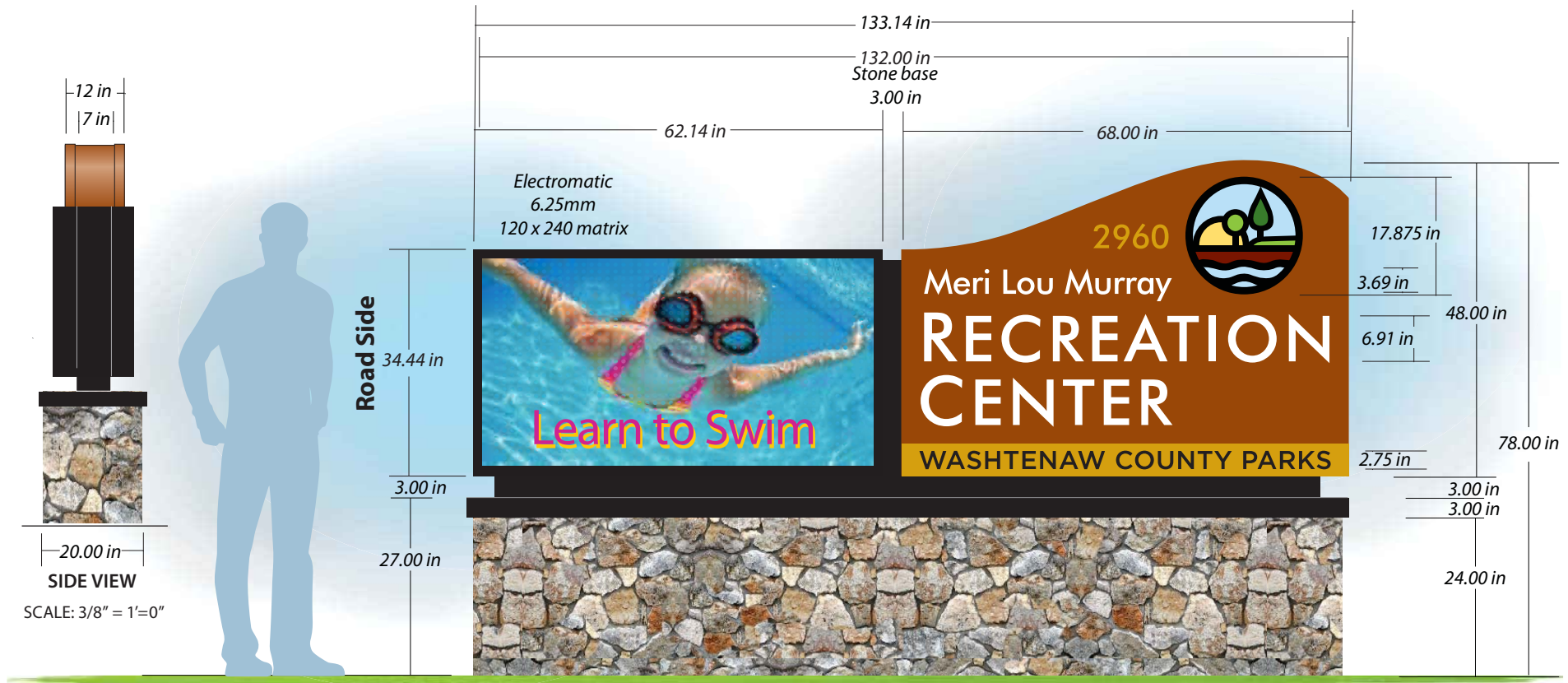
Valley City Sign (Comstock, MI) has produced park entrance signs for WCPARC for the past decade, installing signs at County Farm Park, Rolling Hills, Independence Lake, and Parker Mill. Valley City Sign was originally selected through a competitive bidding process and has continued to provide competitive pricing and outstanding service through several sign installations over the past few years. To maintain consistency in branding across County Park facilities through materials, color, style, and construction (i.e. maintenance needs), staff recommends continuing to work with Valley City Sign for these unique, custom signs for the Meri Lou Murray Recreation Center. For brand identity purposes, it is important that we have a consistent look at all our park facilities. Initiation of this work by a different vendor would require payment for that vendor to recreate the work already completed by Valley City Sign, essentially requiring us to pay for customization twice.

The County Purchasing Division has approved a sole source bid for Valley City Sign. On April 5, 2024, a bid was submitted for \$68,177 to fabricate and install both signs. Staff recommends a 10% contingency for this project.

Recommendation

After review by staff and coordination with Washtenaw County Purchasing Division, I recommend authorizing the contract with Valley City Signs to fabricate and install signs for the Meri Lou Murray Recreation Center in the amount of \$74,994.

Attachments: Valley City Sign–Concept Design



Side B



CONCEPT

DRAWING #178,578E-1

SCALE: 1/2" = 1'-0"

ONE (1) INTERNALLY-ILLUMINATED DOUBLE-SIDED MONUMENT
WITH EMC AND MASONRY BASE

PROJECT: **Washtenaw County**

PHOTOSCAN (S): **Yes**

DESIGNER: **SV**

DATE: **3.22.24**

REVISIONS: **SV3), JV, JB**

HOURS: **1.5+1.5+.25+.5+2+.25**

SALES: **42(MC)**



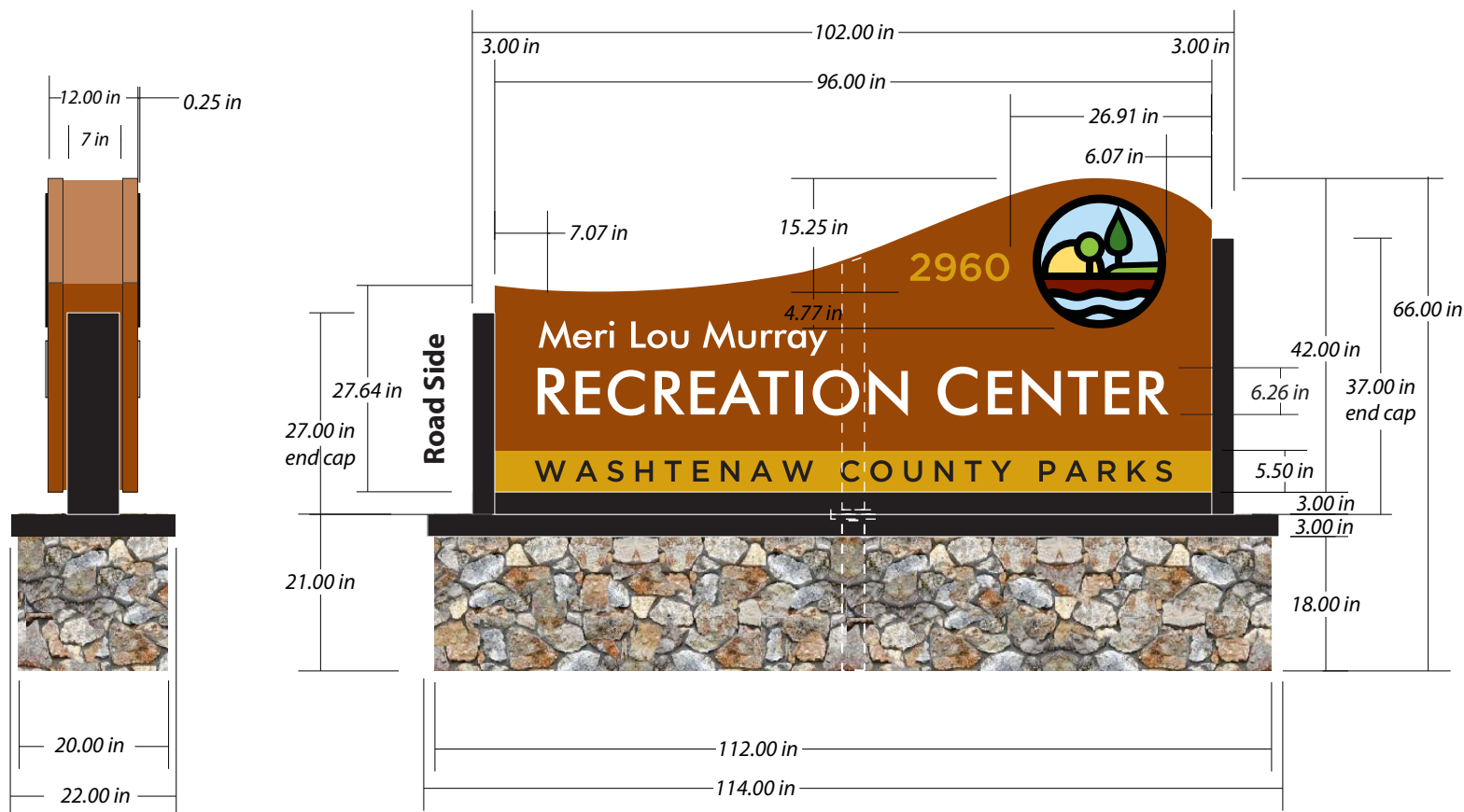
5009 West River Drive | Comstock Park, MI 49321 | Ph 616.784.5711 | Fx 616.784.8280 | www.valleycitysign.com

CUSTOMER SIGNATURE: _____

DATE: _____

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PROPERTY OF VALLEY CITY SIGN



Side B



5009 West River Drive | Comstock Park, MI 49321 | Ph 616.784.5711 | Fx 616.784.8280 | www.valleycitysign.com

MAP White	MAP Scotchal #7725-12	Harvest Gold Scotchal #7725-105	MAP to match PMS1685C	Chardonay Dressed Fieldstone	MAP Black	Digital Print
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DRAWING #180,418B

SCALE: 1/2" = 1'-0"

ONE (1) NON-ILLUMINATED D/F SIGN REQUIRED

PROJECT: **Washtenaw County**

PHOTOSCAN (S): **No** DESIGNER: **SV**

DATE: **02.21.24** REVISIONS: **JB(2)**

HOURS: **.75 + .25** SALES: **MC(MZ)**

CUSTOMER SIGNATURE: _____ **DATE:** _____

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