

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
SOCIAL SERVICES BOARD MEETING
WASHTENAW COUNTY
May 09, 2023**

Board Members Present: Javon Jason, Faith Redwine-Otieno and Ruth Kraut

Staff Present: Renee Adorjan, Director; Nicole Berry, Secretary; Alice Seipelt, CRC/Contract Coordinator, Adelia Clark, Program Manager and Titicia Rosen, Program Manager

1. CALL TO ORDER/APPROVAL OF AGENDA

Javon Jason called the meeting to order at 1:09 pm. A motion was made by Faith Redwine-Otieno to approve the April 11, 2023, agenda. Motion supported by Javon Jason. Motion carried.

2. PUBLIC COMMENTS

None

3. APPROVAL OF February 14, MEETING MINUTES

The Board reviewed the minutes from April 11, 2023. A motion was made by Javon Jason to approve the meeting minutes, supported by Faith Redwine-Otieno. Motion carried.

4. FINANCIAL REPORTS

A. Social Welfare Fund

As of May 2, 2023, Volunteer Services had an expenditure for \$1,940.00 with a remaining account balance is \$36,208.00, Board account had an expenditure of \$350.00 with a remaining balance of \$15,611.00 and the Board Reserve account balance is \$11,430.26.

B. Child Care Fund

Updated CCF expenditures were reviewed, all funds are tracking within the proposed allocations.

6. UPDATES/COMMUNICATIONS

A. Director/Management Update

Director Update

- Director Adorjan shared that there are no new updates on the office redesign.
- Director Adorjan shared that MDHHS is continuing the onboarding of new staff members to assist in the PHE “unwind” which affects the Medicaid Redeterminations and Food Assistance program. The newest member assigned to assist in this process was from the UIA (Unemployment Insurance Agency) and that member started on May 8th. As a reminder the PHE “unwind” period is expected to be 12 months starting on June 1, 2023. Also, Director Adorjan shared some information regarding Michigan DHHS Newsletter that covered the COVID-19 Public Health Emergency (PHE) End Resource Videos.

Data Reports

- Assistance Payments Statistics – Program Manager, Titicia Rosen went over the statistics, and it was noted that there was a slight decrease in the number of

redeterminations for Medicaid due to the Medicaid Emergency change coming due, but staff continued to meet the 95% timely processing goal.

- Children's Services Statistics – Program Manager, Ms. Clark went over the statistics, and it was stated that statistics are going down and Washtenaw Co. is still lower in comparable counties.

Staffing Updates

- Program Manager, Ms. Clark stated that Services are currently fully staffed. Program Manager, Ms. Rosen stated there are currently 2 APW openings and we are currently in the process of setting up interviews. Also, Program Manager, Ms. Adelia Clark wanted to take a moment to Thank the Board Members for their help and assistance throughout the years and how much she appreciated them being a member of the Washtenaw Co Board. This will be Ms. Clarks last meeting because she will be retiring at the end of May.

Policy Updates

- Program Manager, Ms. Rosen went over the ESA 2023-21 NEMT Process change. This is regarding Non-Emergency Medical Transportation requests and payments that are now going through Bridges and will be completely electronic by September 30, 2023. Program Manager Ms. Clark had no new policy updates.

Community Involvement Updates

- CRC/Contract Coordinator, Alice Seipelt stated the 2 interns have wrapped up the shoe and coat drive inventory and have donated what was left to other community resources.

B. Board Member Items

No new items

7. NEXT MEETING

June 13, 2023,

1:00 pm

via Microsoft Teams

8. ADJOURNMENT

The meeting was adjourned at 2:07 pm.

Renee Adorjan

5/11/2023

Renee Adorjan, Director