

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
SOCIAL SERVICES BOARD MEETING
WASHTENAW COUNTY
August 8, 2023**

Board Members Present: Javon Jason and Faith Redwine-Otieno

Staff Present: Renee Adorjan, Director; Nicole Berry, Secretary; Alice Seipelt, CRC/Contract Coordinator, Titicia Rosen, Program Manager, and Trisha Lerette, Service Program Manager

1. CALL TO ORDER/APPROVAL OF AGENDA

Javon Jason called the meeting to order at 1:06 pm. A motion was made by Javon Jason to approve the August 8, 2023, agenda. Motion supported by Faith Redwine-Otieno. Motion carried.

2. PUBLIC COMMENTS

None

3. APPROVAL OF JUNE 13, MEETING MINUTES

The Board reviewed the minutes from July 11, 2023. A motion was made by Javon Jason to approve the meeting minutes, supported by Faith Redwine-Otieno. Motion carried.

4. FINANCIAL REPORTS

A. Social Welfare Fund

As of August 4, 2023, Volunteer Services had an expenditure for \$2,928.95 with the remaining account balance of \$33,279.05. Board account had an expenditure of \$100.00 with a remaining balance of \$15,436.00 and the Board Reserve account balance is \$11,430.26.

B. Child Care Fund

Updated CCF expenditures were reviewed, all funds are tracking within the proposed allocations.

5. Contracts

CRC/Contract Coordinator, Alice Seipelt stated that our Foster Care Placement Agencies contracts are up for renewal, and we also have a new contract with a Foster Care Transitional Placement Home. This new agency is very important because it provides a transitional home in a family-like placement option as an alternative to a shelter facility.

6. UPDATES/COMMUNICATIONS

A. Director/Management Update

Director Update

- Director Adorjan shared that there wasn't much to report about the office redesign, only that the start date is looking more towards Spring 2024. Director Adorjan also shared that Washtenaw Co DHHS will be downsizing in our faxing/copier equipment due to our redesign.

Data Reports

- Assistance Payments Statistics – Program Manager, Titicia Rosen went over the statistics, and there was a slight increase in the number of Medicaid Applications from May to June, and the staff continues to meet the 95% timely processing goal. Program Manager Titicia Rosen mentioned that there was a slight decrease in the SER (State of Emergency) application for last month.
- Children's Services Statistics – CRC/Contract Coordinator, Alice Seipelt stated that the reports were not available at this time.

Staffing Updates

- Director Renee Adorjan shared that Washtenaw County has 2 openings in Child Welfare, 1 in Licensing, 1 Foster Care Supervisor, 3 Assistant Payment Workers, and 3 General Office Assistant workers. Director Adorjan stated that all these positions are in the process of being filled or being scheduled for interviews.

Policy Updates

- Program Manager, Titicia Rosen mentioned that the COVID 19 food allowance ends on Oct 1. Program Manager, Titicia Rosen stated that the clothing allowance that was given in the month of August had been distributed.
- Director Renee Adorjan stated that Foster Care and Child Protective Service workers are finishing up their required training for Maltreatment.

Community Involvement Updates

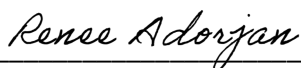
- CRC/Contract Coordinator, Alice Seipelt stated that she is looking forward to starting up the Backpack Days for kids and preparing for the Joe Dulin Day on August 26. Alice Seipelt did mention that she will be working with an International Student that currently attends U of M and who works in the Welfare System in Oslo, Norway.
- Director Renee Adorjan mentioned that our Child Welfare staff will start meeting up with our local law enforcement groups on a regular basis and their first meeting is August 15th.

B. Board Member Items

Director Adorjan reminded everyone that the MCSSA is hosting their Annual Training Conference and Business Meeting on September 11-13 called "From Baby Stage to Golden Age". Throughout the conference, they will explore various stages of human development, from infancy to older adulthood, and delve into strategies to support individuals across these age ranges. Currently our Program Manager, Titicia Rosen will be attending. Board Member, Javon Jason motioned for a \$50 donation to be made by the board and Board Member Faith Redwine-Otieno second the motion. Board Member Javon Jason motion to help assist in travel expenses for Program Manager, Titicia Rosen if needed. Board Member Faith Redwine-Otieno Second that motion.

7. NEXT MEETING**September 12, 2023,****1:00 pm****via Microsoft Teams****8. ADJOURNMENT**

The meeting was adjourned at 2:31 pm.



Renee Adorjan, Director