

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
SOCIAL SERVICES BOARD MEETING
WASHTENAW COUNTY
September 12, 2023**

Board Members Present: Javon Jason and Ruth Kraut

Staff Present: Renee Adorjan, Director; Nicole Berry, Secretary; Alice Seipelt, CRC/Contract Coordinator, Mark McBride, PATH Coordinator, and Trisha Lurette, Service Program Manager

1. CALL TO ORDER/APPROVAL OF AGENDA

Javon Jason called the meeting to order at 1:05 PM. A motion was made by Javon Jason to approve the September 12, 2023, agenda. Motion supported by Ruth Kraut. Motion carried.

2. PUBLIC COMMENTS

None

3. APPROVAL OF AUGUST 8th, MEETING MINUTES

The Board reviewed the minutes from August 8, 2023. A motion was made by Javon Jason to approve the meeting minutes, supported by Javon Jason. Ruth Kraut second it but abstain due to her not attending the August 8th meeting. Motion carried.

4. FINANCIAL REPORTS

A. Social Welfare Fund

As of September 6, 2023, Volunteer Services had an expenditure for \$12,010.00 with the remaining account balance of \$20,299.05. Board account had an expenditure of \$100.00 with a remaining balance of \$15,436.00 and the Board Reserve account balance is \$11,430.26.

B. Child Care Fund

Updated CCF expenditures were reviewed, all funds are tracking within the proposed allocations. Director, Renee Adorjan stated the Fiscal Year ends September 30, 2023, and payments are being processed and finalized.

5. Contracts

CRC/Contract Coordinator, Alice Seipelt stated that the former Parent Partner contract with Judson Center was amended to now include Peer Recovery Coaches. Parent Partners/Peer Recovery Coaches are an adjunct service available to families with child welfare involvement due to abuse or neglect and an ongoing case.

6. UPDATES/COMMUNICATIONS

A. Director/Management Update

Director Update

- Director Adorjan shared that there wasn't much to report about the office redesign, only that the start date is looking more towards Spring 2024.

Data Reports

- Assistance Payments Statistics – PATH Coordinator, Mark McBride went over the statistics, and there is a slight decrease in SER (State Emergency) applications. Mark McBride mentioned that the registration process is still at 96%.

- Children's Services Statistics – Service Program Manager, Trisha Lerette went over the statistics and showed a slight increase in the CPS referrals but a decrease in assigned investigations from the previous month.

Staffing Updates

- Director Renee Adorjan shared that Washtenaw County has 1 opening in Child Welfare, 1 in Foster Care Licensing, 2 Assistant Payment Workers, 2 General Office Assistant workers and 1 LTA AP PHE Supervisor. Director Adorjan stated that all these positions are in the process of being filled or being scheduled for interviews. Director Adorjan also mentioned that 4 new Assistant Payment workers started on September 5th.

Policy Updates

- No new policy updates but our Service Program Manager, Trisha Lerette wanted to mention that the Critical Case Review Process went statewide on August 21, 2023. This process is to better assess high risk investigations and provide critical support staff for our Children's Protective Services (CPS) cases.

Community Involvement Updates

- CRC/Contract Coordinator, Alice Seipelt mentions the International Student that currently attends U of M and who works in the Welfare System in Oslo, Norway has now started his internship this month with Washtenaw DHHHS. The intern will be observing our Child Welfare staff in their investigations, meetings, court hearings, START conferences, visitations and observing our lobby and general Assistance Payments interviews.

B. Board Member Items

Child Abuse & Neglect: Prevention, Assessment & Treatment Conference-October 16-17, 2023

- Service Program Manager, Trisha Lerette mentioned that 22 of our Child Welfare staff will be attending this conference. This conference will address a range of topics in the field of child abuse prevention, assessment, and treatment.

7. NEXT MEETING

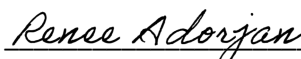
October 10, 2023,

1:00 pm

via Microsoft Teams

8. ADJOURNMENT

The meeting was adjourned at 2:17PM.



Renee Adorjan, Director