

WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE MEETING
Wednesday, February 3, 2021 - 2:00pm – 3:30pm
Location: Virtual Meeting using Zoom (details below)

Pursuant to [MCL 15.263 Sec.3](#), this Committee will meet remotely, and the public participate by joining via: <https://washtenawcounty.zoom.us/j/95432757442?pwd=c0sxNFdSZDh5NnVlNlI0RnErL0pxUT09> or by calling 1.312.626.6799, using Webinar ID: 954 3275 7442. These Instructions are also posted on the OCED calendar [here](#).

A link to Urban County Executive Committee roster with members' contact information is available [here](#).

I. Public Comment

II. Announcements

- A.** Introductions – Each member state name and physical location (I.e. City or Township)¹

III. Minutes

- A.** 1-6-21 Meeting Minutes – Review & Approval (**ACTION**)

IV. General Administration

- A.** County Health Officer's COVID-19 Update (Jimena Loveluck, WCHD)
- B.** Presentation: Washtenaw County Brownfield Redevelopment Authority (Nathan Voght, OCED)
- C.** OCED Program Updates/Status of COVID-19 Response (Teresa Gillotti, OCED)
1) Eviction Diversion and Prevention Program and upcoming Rental Assistance Program
- D.** 2021 Action Plan Development: Summary of Citizen Participation to date (Tara Cohen, OCED)
- E.** Project Planning for Fiscal Year 2021-22 (Tara Cohen)
1) Reminder of Key Dates
 - o Non-Housing Community Needs Assessment Survey: Closes Feb. 5th at 5pm
 - o CDBG Project Application forms: Due **March 11th** by 5pm
 - o Affordable Housing proposals (RFP #8020): Due Feb. 18th by 3pm2) 2021 CDBG Project Applications & Pre-Application Guide
 - o Discussion: Allocation Banking2) Low-Moderate Income Maps
- F.** General Updates
1) Local Project Updates (Tara Cohen, OCED)
2) Housing & Infrastructure Updates (Sharde Crutchfield, OCED)
3) Community Announcements/updates (All)

V. Adjournment

Next Meeting: Wed., March 3, 2021, 2:00 – 3:30pm, Location: TBD

¹[MCL 15.263 Sec.3](#) requires: *For each member of the public body attending the meeting remotely, a public announcement at the outset of the meeting by that member, to be included in the meeting minutes, that the member is in fact attending the meeting remotely. If the member is attending the meeting remotely for a purpose other than for military duty, the member's announcement must further identify specifically the member's physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely.*

WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE MEETING
Wednesday, January 6, 2021 - 2:00pm – 3:30pm
Location: Virtual Meeting using Zoom

Members in Attendance:

Supervisor Chuck Tellas (York Township); Supervisor Diane O'Connell (Ann Arbor Township); Councilperson Elizabeth Nelson (City of Ann Arbor); Jessica West (Director of Community Development, Pittsfield Township); Supervisor Ken Dignan (Northfield Township); Supervisor Ken Schwartz (Superior Township); Trustee Linda Adams (Augusta Township); Mayor Lois Richardson (City of Ypsilanti); Michael Radzik (Office of Community Standards Director, Ypsilanti Township); Mike Greene (Assistant City Manager, City of Saline); Supervisor Will Hathaway (Scio Township).

Communities Absent: City of Dexter; Bridgewater Township; Dexter Township; Lima Township; Manchester Township; Salem Township; Saline Township; Sylvan Township; Webster Township.

Facilitator: Commissioner Jason Morgan

OCED Staff Present: Sharde Crutchfield; Tara Cohen; Teresa Gillotti

Guests: Angela Johnson (Washtenaw County resident/Disability Rights advocate); Chris Brown (Habitat for Humanity of Huron Valley); County Health Officer Jimena Loveluck (Washtenaw County Health Department); Councilwoman Linh Song (City of Ann Arbor); Marta Larsen (Northfield Human Services/People's Express board of trustees /Whitmore Lake community advocate); Commissioner Sue Shink (Washtenaw County Board of Commissioners); Wendy Carty-Saxon (Avalon Housing).

Meeting called to order: 2:05 PM

After roll call, Commissioner Jason Morgan introduced Commissioner Sue Shink, who will be taking over as Chair of UCEC at the February meeting.

I. Public Comment

- Chris Brown (Habitat for Humanity of Huron Valley) commented on the Affordable Housing RFP, noting that his organization depends on this funding as a large portion of their overall funding.
- Marta Larsen noted that she tried to download and print today's meeting packet, because it was difficult for her to read it otherwise due to formatting of the document. She also raised concerns and shared details about a specific individual she and others have been trying to help to navigate the homeless services system to obtain housing. Marta stated that she understands the system is extremely overwhelmed, but feels there needs to be a more robust approach. She is also interested in seeing data on who is vs. who is not currently being served.
- Ann Arbor Councilwoman Linh Song stated that she has a contact in Ann Arbor's Korean community who is interested and willing to translate the non-housing community needs survey. (Cohen replied that she will follow up with Song offline.)
- Angela Johnson introduced herself as a resident who also oversees a 501c3 and works as an independent contractor in the field of disability services. She would like to encourage the County to consider making small changes that can go a long way when hosting virtual events, noting that Zoom now offers captioning free of charge. Johnson asked the County to consider ASL interpretation for meetings as a regular practice, rather than requiring someone who is deaf to give 7 days notice that they are planning to attend a public meeting in order for accommodations to be made.

After public comments, Richardson asked if the Blueprint on Homelessness was still being used. Gillotti confirmed that this report is still being used. Gillotti also responded to Marta Larsen's concerns about the winter warming shelter, pointing out that the County has some extra capacity at this time with current sites including the Delonis Center, Learning Resource Center, rotating congregations, and hotel/motel rooms.

II. Announcements

- A.** Introductions – See above. Before Public Comment, pursuant to [MCL 15.263 Sec.3](#), Chair Morgan took roll call during which each member stated their name and physical location (i.e. City or Township, Washtenaw County, State of Michigan) during roll call at the start of the meeting.

III. Minutes

- A.** 11-10-20 Meeting Minutes – Review & Approval (**ACTION**)

Moved by Richardson. Support by Nelson.

Roll call vote:

Schwartz: Yes
Tellas: Yes
Adams: Yes
Hathaway: Yes
Nelson: Yes
O'Connell: Yes
West: Yes
Dignan: Yes
Radzik: Yes
Greene: Yes
Richardson: Yes

Motion carried unanimously.

IV. General Administration

- A.** Public Hearing: Needs Assessment for 2021 Action Plan

Cohen presented a brief presentation on the public input process and context for development of the 2021 Annual Action Plan. (See slides beginning on page 15 of the [meeting packet](#).)

Commissioner Morgan declared the Public Hearing open at 2:35pm. No comments were offered. Morgan declared the Public Hearing closed at 2:36pm.

- B.** Update: Status of COVID-19 & Response

1) Health Department update (Jimena Loveluck, Washtenaw County Health Department)

Jimena Loveluck presented an update on COVID 19 and vaccination plans in Washtenaw County; her presentation can be found in the [meeting packet](#) (see page 25 of the PDF.) A Q&A followed these updates; Committee members raised questions about specific groups and who is or is not being considered essential for the first group eligible for vaccines. Loveluck shared that clarification is still needed on how specific groups are being defined within the State of Michigan, and also explained that the Health Department will be working through umbrella organizations to the extent possible to effectively verify who falls within the eligible categories for vaccinations.

2) Eviction Diversion and Prevention Program and Winter Sheltering Update (Teresa Gillotti)

Gillotti explained that the CDC eviction moratorium is due to expire on 12/31/20, however the recent stimulus bill passed in Congress will expand the moratorium through 1/31/21. The County's Eviction Diversion and Prevention Program (EDP) is also being extended by MSHDA through 1/31/21. She reminded the group that this program provides free legal services as well as financial assistance for rent. To date, Gillotti shared, the County has assisted approximately 400 households with eviction diversion services. Cohen offered to email out the [program flyers](#) again after the meeting (available in English, Spanish, and Arabic).

Gillotti stated that the County's Warming Shelters have capacity for overnight shelter currently. A member asked whether there were any of these shelters located in Ypsilanti; Gillotti pointed out that the County's Learning Resource Center located at 4135 Washtenaw Avenue (in Pittsfield Township) is physically the closest of these shelters to Ypsilanti.

Gillotti directed everyone to call HAWC when trying to obtain overnight shelter, as HAWC needs to conduct a screening before an individual can be provided a shelter bed.

Adams asked about a specific resident who was facing potential eviction and had applied for assistance from HAWC. Gillotti suggested she make sure this person contacts legal services available through the Eviction Diversion and Prevention Program -- and to look for the flyers that Tara Cohen will be emailing out again shortly.

C. Project Planning for Fiscal Year 2021-22 (Discussion only)

- 1) CDBG Allocation Estimates, Low-Mod Income Maps, and Pre-Application Guide posted online: www.washtenaw.org/urbancounty (Click *Apply for Funding*)
- 2) CDBG Project Application forms: Due Feb. 12 by 5pm
- 3) Affordable Housing proposals (RFP #8020): Due Feb. 18 by 3pm
- 4) Key Dates

Cohen reminded the group of the key dates pertaining to Fiscal Year 2021 CDBG and HOME funding opportunities, and reminded of where they can locate their estimated CDBG allocation, CDBG project application, and the CDBG Pre-Application Guide on the [Urban County section of OCED's website](#). She encouraged everyone to review the Guide before completing a CDBG project application, and to reach out to her with any questions about potential projects or related policies.

D. General Updates (Discussion only)

- 1) Urban County Orientation Sessions Jan. 13 and 19 – For members and designees, and open to other elected officials/officers/staff
- 2) Minor updates to Planned Activity Tables (2017/18/19/20) -
For more details on these updates, see agenda summary on page 9 of the [meeting packet](#).
- 3) Local Project Updates
Cohen provided brief updates on progress of current CDBG-funded public infrastructure and facility improvement projects, and Crutchfield gave highlights of current affordable housing projects nearing completion.
- 4) Community Announcements/updates
Cohen thanked Commissioner Morgan for his excellent contributions as Chair of UCEC for the last 2 years. Morgan thanked the members and OCED staff for all their quality work.

V. Adjournment

Nelson moved to adjourn. Support from Richardson.

Motion carried unanimously.

Adjourned: 3:22 PM

Next Meeting: Wed., February 3, 2021, 2:00 – 3:30pm, Location: TBD

DRAFT

WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE (UCEC) MEETING
Wednesday, February 3, 2021 2:00pm- 3:30pm

AGENDA SUMMARY

County Health Officer's COVID-19 Update (Jimena Loveluck, Washtenaw County Health Department)

Washtenaw County's Health Officer, Jimena Loveluck, will provide a brief update on the state of COVID-19 in Washtenaw County. There will also be an opportunity for Q & A.

Presentation: Washtenaw County Brownfield Redevelopment Authority (Nathan Voght, OCED)

Nathan Voght, Washtenaw County Brownfield Redevelopment Coordinator and *ReImagine Washtenaw* Project Manager at OCED, will present on the County's Brownfield Redevelopment Authority. This brief presentation will include the BRA's history and purpose, as well as the details of its various grant programs for environmental assessment efforts. Presentation slides are included in the meeting packet. Mr. Voght last presented to the UCEC in September 2019, and moving forward, staff plans to bring him back annually.

OCED Program Updates / Status of COVID-19 Response (Teresa Gillotti, OCED)

OCED Director Teresa Gillotti will provide updates on the phasing out of the Eviction Diversion and Prevention Program and new Rental Assistance Program.

2021 Action Plan Development: Summary of Citizen Participation to Date (Tara Cohen, OCED)

UCEC Leadership Survey

In mid-December, a simple online form (via Survey Monkey) went out to the UCEC members to provide input on the types of non-housing needs that exist in their community. A total of 11 leaders from 10 cities and townships submitted responses by the extended Jan. 8th deadline, representing 50% of Urban County member communities. Thank you to the following participants: City of Ann Arbor, City of Saline, City of Ypsilanti, Augusta Township, Northfield Township, Pittsfield Township, Superior Township, Sylvan Township, Ypsilanti Township, York Township.

Members' perceived needs varied quite a bit. When asked to mark their top 3 types of public facilities their community most needs, those mentioned among the top 3 included Parks/Recreational facilities (7), Senior Centers (5), Neighborhood facilities (5), Youth Centers (4), Fire Stations/Equipment (3), Childcare Centers (2), Health facilities (2), Homeless facilities (1), Facilities for Special Needs Populations (1), and Other: YMCA facility (1). When asked to mark their community's top 3 needed public improvements, the majority of respondents noted Non-motorized paths/facilities (8), Street improvements (including pedestrian crosswalks) (7), and Sidewalks/Curb cuts (5). A more complete summary of these forms – including written comments - will be included in the Draft 2021 Action Plan this spring.

Public Comment Period & Public Hearing

No comments were received during the 30-day public comment period for the 2021-22 Action Plan Needs Assessment (Dec. 18, 2020 – Jan. 18, 2021), nor at the public hearing held at the Jan. 8th UCEC meeting.

Non-Housing Community Needs Assessment Survey

This public survey is now available in 3 languages: English, Spanish, and Korean. Per the email that went out on Jan. 25, the survey was extended an extra 2 weeks, through Friday January 5, 2021. This extension was made in large part to ensure access to the Korean version that went online most recently.

As of Jan 27th, a total of 352 people from a cross-section of all 20 Urban County jurisdictions have completed this survey. A noticeable spike in take-up occurred around Jan. 26th when Cohen sent out a request to UCEC and interested parties to circulate the survey links to their networks; thank you to everyone who helped with this boost in citizen input. The majority of the 352 respondents to date live in Ann Arbor, Ypsilanti, and Ypsilanti Township. Nearly all (335) took the English survey, with the remaining 17 respondents having taken the Spanish survey. A high-level analysis of these survey results will be available at the March UCEC meeting.

Project Planning for Fiscal Year 2021-22 (Tara Cohen, OCED)

As a reminder of key dates coming soon - including deadlines for accessing HUD entitlement funding in Fiscal Year 2021-22:

- February 5, 2021 (5pm): [Non-Housing Community Needs Assessment Survey](#) closes
- **February 18, 2021 (3pm):** [RFP #8020](#) Affordable Housing Proposals due
- March 3, 2021: OCED share RFP #8020 Affordable Housing/HOME funding recommendations
- **March 11, 2021 (5pm):** [CDBG Local Project Applications](#) due **(Changed from Feb. 12)**
- March 25, 2021: Draft 2020 Action Plan available for review
- March 25 – April 23, 2021: Public Comment Period on Draft Action Plan
- April 7, 2021: 1st Public Hearing (at UCEC meeting)
- April 8, 2021: 2nd Public Hearing (at HHSAB meeting)
- April 21, 2021: 3rd Public Hearing (at Board of Commissioners meeting)
- May 5, 2021: UCEC to approve Final 2021-22 Action Plan
- May 19, 2021: Board of Commissioners to approve 2021-22 Action Plan for submission to HUD
- June 15, 2021: Final Action Plan due to HUD

Please note the approval and submissions dates are subject to change, based on when HUD sends out the 2021-22 grant awards. Public hearing dates are also tentative for the time being. The latest possible date for Action Plan submission to HUD is typically August 15th.

2021 CDBG Project Applications, Pre-Application Guide, and Allocation Banking Discussion

An email was sent on December 16th to all UCEC members with links to the 2021 CDBG Local Project Application, *estimated* CDBG allocations, and the 2021 Pre-Application Packet. These can all be found at www.washtenaw.org/urbancounty (Click the dark red button **Apply for Funding**).

Please note the original application deadline of Feb. 12 is being extended to March 11, 2021. This extension is to allow time for this Committee to consider taking action to amend the current *Policy & Procedures for CDBG Allocations to Local Units* (see page 5 of your [Pre-Application Guide](#)), specifically to allow more flexibility for jurisdictions to “bank” their CDBG annual allocations for local projects. Current policy limits all jurisdictions to 2-3 years of “banking” annual allocations toward a specific project. In the past, before such a policy was formalized, some jurisdictions would bank CDBG funds for many years, which in some cases led to a substantial lag in OCED’s ability to keep CDBG funds moving. This lag in turn created challenges for OCED (and the Urban County) to comply with HUD CDBG Timeliness rules (i.e. we cannot exceed 1.5 times the Urban County’s current annual allocation in the bank.) With these considerations in mind, staff is allowing time today for discussion on how to create more flexibility for banking CDBG funds. **From today’s discussion and any subsequent feedback, staff hopes to bring an action item to the next UCEC meeting on March 3rd for members’ consideration, for potential revisions to the current policies.** By extending the project application deadline to March 11, staff hopes this will

allow time for any necessary adjustments based on any action taken by the Committee that may affect a project's scope or expected timeline.

Any local units who do not submit a CDBG local project application by the March 11 deadline will effectively donate (i.e. forfeit) their 2021 allocation to the fund for the OCED-administered Single Family Rehab Program, which serves low-income homeowners within the 20 Urban County communities. As noted in the 12.15.20 update to the *Policy & Procedures for CDBG Allocations to Local Units* found on page 5 of your [Pre-Application Guide](#), staff has added a footnote to #8 that staff can re-direct these forfeited CDBG project funds if deemed appropriate. For example, in 2020, in light of the ongoing pandemic, staff made an administrative decision to direct the un-programmed 2020 project funds to public services for COVID-19 response instead of to Single Family Rehab.

As noted previously, staff strongly recommends that everyone read the [Pre-Application Guide](#) carefully before submitting a project application, as it is likely to answer many of your questions and provide some ideas for local projects. If you have questions about potential projects, the application forms, or policies, please contact Tara Cohen at cohent@washtenaw.org or 734.544.3056. **Additionally, if you have concerns about obtaining project estimates/quotes due to COVID or otherwise for your CDBG project application, please contact Tara as soon as possible to discuss options.**

Low-Moderate Income Maps

The currently used Low-Moderate Income Maps for each of the 20 jurisdictions are available here www.washtenaw.org/urbancounty (click on **Urban County Maps** from left-hand menu **or** click the button **Apply for Funding** and scroll down the page.) The previously posted maps with census tract level data have been replaced with maps showing data at the block group level, intended to help member jurisdictions get a clearer picture of the percentage of Low-Moderate income individuals at a more granular level (i.e. by neighborhood).

Several members have inquired about the timing for new LMI maps to become available. Due to HUD's process, which utilizes income data at the block group level from 5 years of American Community Survey data, HUD only releases new LMI data (formatted and re-packaged by HUD to fit Urban County boundaries, et cetera) for updating maps every 5 years. Please note that HUD will not be releasing its next package of LMI data until 2024 (reflecting 2016-2020 data), at which point your jurisdictions' maps will be updated again by OCED staff.

Local Project Updates

Planning and environmental review work continue for numerous CDBG- and HOME- funded projects throughout the winter.

Public Infrastructure & Facility Improvement Projects

- Ypsilanti Township Community Center Flooring (2019 CDBG Priority Project): Construction is currently underway and expected to be wrap up late February.
- Recently completed:
 - City of Ypsilanti: ADA curb cuts (2019 CDBG); Parkridge Park Playground (CDBG Program Income)
 - Northfield Township: Northfield Township Community Center Overflow Parking Lot Construction (2019 CDBG Priority Project)
 - Pittsfield Township: Packard Road Midblock Crossing Installation (2016/17/18 CDBG)
 - Superior Township: Fireman's Park Playground Expansion (2017/19 CDBG)
 - Ypsilanti Township: Schooner Cove Bus Shelter/Sidewalk linkages (2019/20 CDBG); Washtenaw Ave Sidewalk Infill (2015/16/17 CDBG)



*Parkridge Park Playground Replacement
(City of Ypsilanti)*



*Packard Road Midblock Crossing Installation
(Pittsfield Township)*

Additional Information

If you have any questions on any of the information included in this summary, or would like additional information, please contact Tara Cohen at (734) 544-3056 or cohent@washtenaw.org.



OFFICE OF COMMUNITY &
ECONOMIC DEVELOPMENT

Washtenaw County Brownfield Redevelopment Authority

Washtenaw Urban County
February 3, 2021

Background

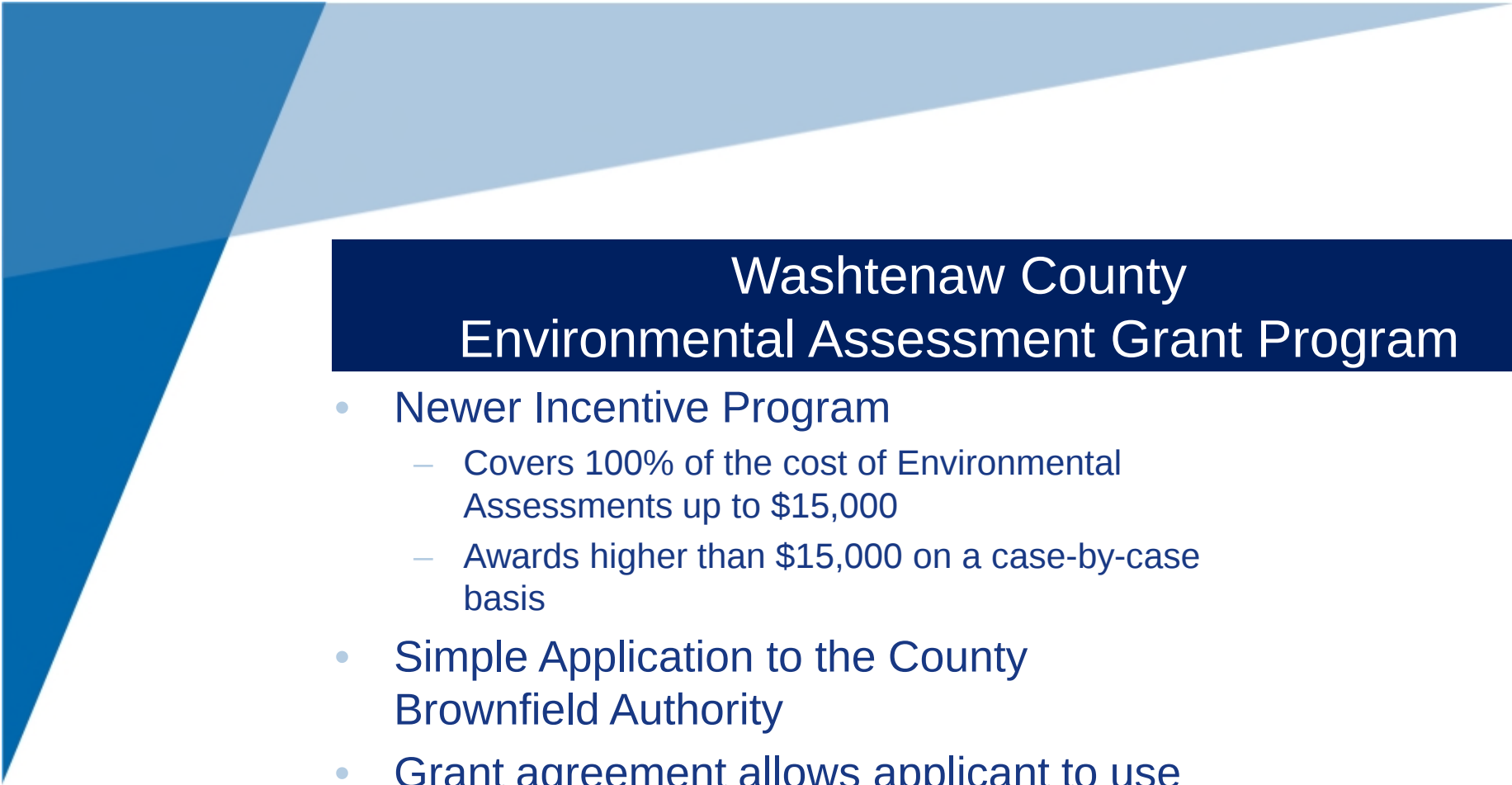
- County Board of Commissioners formed the Brownfield Authority in 1999 under Act 381, Brownfield Redevelopment Financing Act
- 23 Local Units of Government participate in County (regional) Authority
 - Salem and Augusta Townships are only Urban County Members not already participating in Brownfield Authority
 - Simple resolution required to join County Brownfield Authority to access brownfield support incentives



County Brownfield Incentives-Summary

1. Grants for Environmental Assessments/Due Diligence
 - Phase I Environmental Site Assessments (ESA) (records search)
 - Phase II ESA (Soil/vapor/groundwater testing)
 - Baseline Environmental Assessments (BEAs)
 - Public or non-profit-owned sites
 - Private sites
2. Grants/Loans for Environmental Clean-Up Activities
3. Tax Increment Financing to fund clean-up activities through a “Brownfield Plan”





Washtenaw County Environmental Assessment Grant Program

- Newer Incentive Program
 - Covers 100% of the cost of Environmental Assessments up to \$15,000
 - Awards higher than \$15,000 on a case-by-case basis
- Simple Application to the County Brownfield Authority
- Grant agreement allows applicant to use their own environmental consultant, provided customary competitive bidding process was followed



Downriver Community Conference Environmental Assessment Grant Program

- County is member of DCC
 - Public Sites: Covers 100% of the cost of Environmental Assessments up to \$20,000
 - Private Sites: Covers 50% of the cost up to \$10,000 maximum grant
- Simple Application sponsored by the County Brownfield Authority, to the DCC
- Assessment work must be done by any one of four pre-qualified DCC environmental consultants



Downriver Community Conference EPA Revolving Loan Fund

- County is member of DCC
- EPA Grants and Loans, administered by the DCC, to assist with environmental activities
- EPA pre-qualification required (no viable liable parties)
- \$400,000 currently available



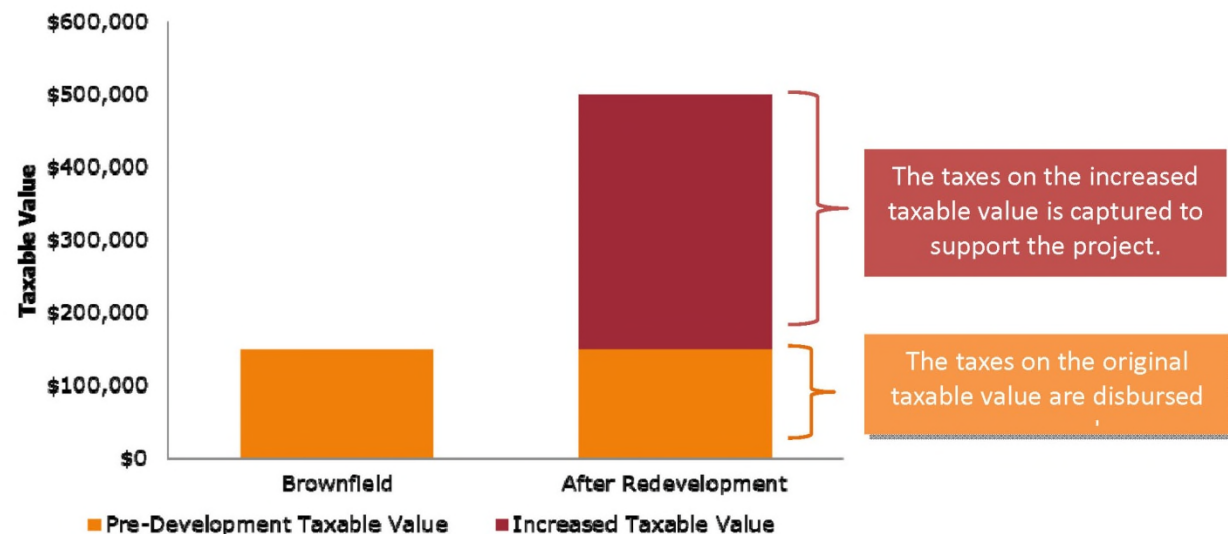
Washtenaw County Local Brownfield Revolving Fund (LBRF)

- Newer Incentive Program
- Local Brownfield Revolving Fund (LBRF) created from additional TIF capture from Brownfield projects around the County
 - Grants or Loans for public or non-profit sites, up to \$1 million
 - Loans for private sites, up to \$1 million
- LBRF can fund any eligible brownfield activities allowed under Act 381
- Tax Increment Financing NOT required to utilize LBRF funding.
- LBRF adopted policy includes criteria for projects that advance affordable housing goals stated in the 2014 Housing Affordability and Economic Equity Analysis



Washtenaw County Tax Increment Financing with a Brownfield Plan

- Primary purpose of Act 381 is to level the playing field between “greenfield” and “brownfield” sites. The primary tool is a “Brownfield Plan” that finance brownfield costs using Tax Increment Financing (TIF) from the increase (incremental) in taxes paid on the improved property.



1150 Midway, Skate Park – Ypsilanti Twp



Assessment Funding

Non-Motorized Path - Ypsilanti



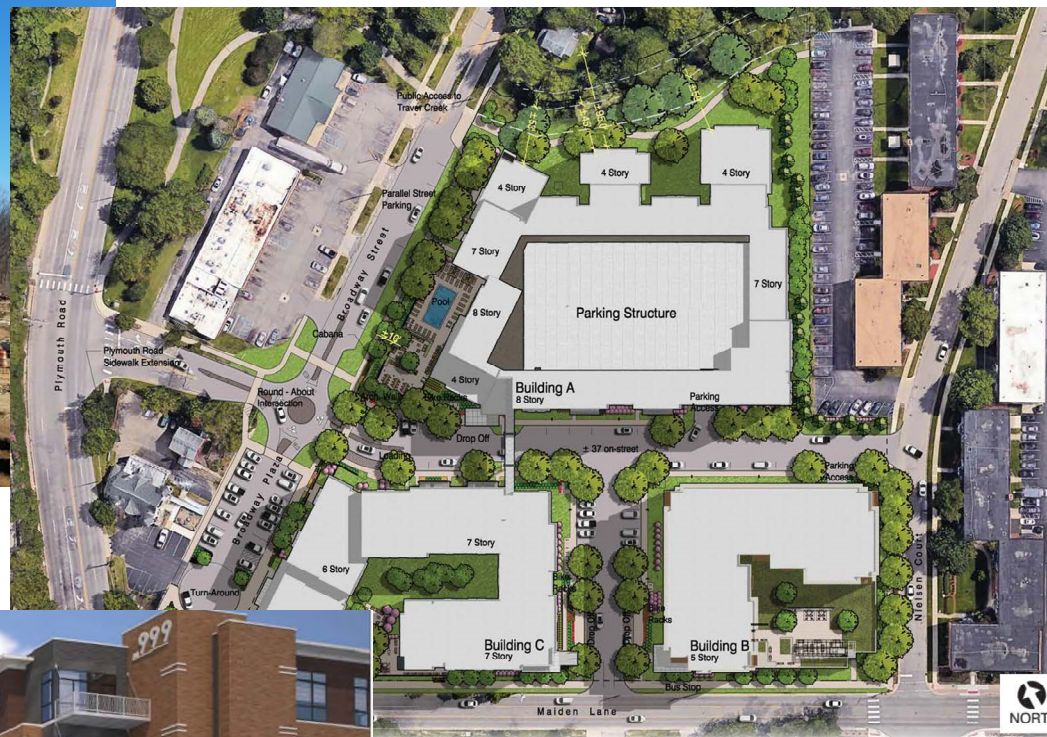
LBRF Funding

Federal Screw Works – Chelsea



DCC RLF Funding

1140 Broadway – Ann Arbor



TIF Funding

544 Detroit St. – Ann Arbor



TIF Funding



Jiffy Warehouse - Chelsea



TIF Funding



Schoolpictures.com - Ypsilanti



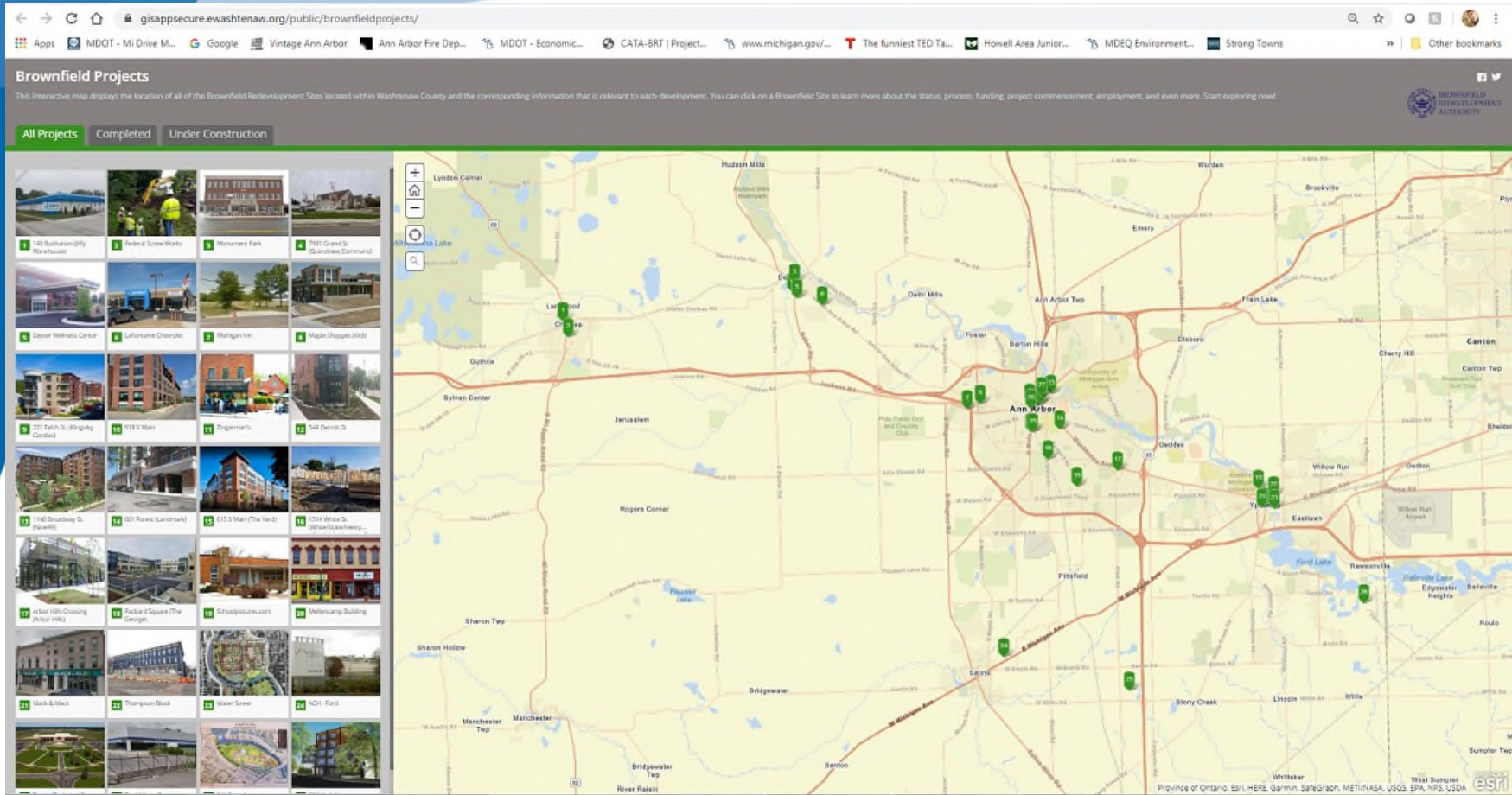
TIF Funding

Arbor Hills – Ann Arbor



TIF Funding

Project Location GIS Map



Go to: <https://www.washtenaw.org/brownfields> and click on "Brownfield Project Locations"

Program Dashboard

	No. of Projects	Project Investment	Jobs (Direct)	Acres
Completed	17	\$ 510 M	1,971	1005
Active	5*	\$ 333 M**	-	54
Inactive	6	\$ 252 M	661	24
Totals	28	\$ 1.1 B	2,632	1083

* 1140 Broadway, Kingsley Condos, 309 N Ashley, Thompson Block, Grandview Commons under construction as of June 2020

** Expected Private Investment once complete, for projects under construction in 2020

	No. of Projects	Project Investment
Brownfield Authority Environmental Assessment Grants	32	\$ 360,000
Brownfield Authority LBRF Grants	3	\$ 1,378,000





Nathan Voght
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Office of Community and Economic Development
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**WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE: POLICY & PROCEDURES
FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ALLOCATIONS TO LOCAL UNITS**

APPROVED BY URBAN COUNTY EXECUTIVE COMMITTEE, JANUARY 8, 2020

EFFECTIVE JULY 1, 2020

- 1) A Local Unit's allocation must be specifically programmed in the Annual Action Plan for the local unit to receive/utilize CDBG funds;
- 2) Local Units program their annual allocations by completing the CDBG project application form and submitting the completed form to OCED CDBG Management Analyst. Project application must include, at minimum: valid cost estimates, program/project budget, preliminary plans, and a realistic timeline with a target completion date; application must be reviewed and approved by OCED staff;
- 3) Banking of CDBG allocations is not permitted – with the exception of allocating multiple years of funding toward a specific project (project timeline and target completion date would be required up front- See #2 above);
- 4) CDBG allocations would expire after two (2) years; from the date of environmental clearance from HUD (communicated by OCED), the local unit has 2 years by which they must reach substantial completion on their specified project;
- 5) When applying for CDBG projects, the Local unit can request implementation for Year 1 **and/or** Year 2; subrecipient agreement contracts will be issued for 1-year contract terms based on project timeline and target completion date;
- 6) Local Units that utilize CDBG for planning/engineering/design activities will have 1 year to complete planning/engineering/design activities, and 2 years from the date of environmental clearance from HUD (communicated by OCED) to achieve substantial completion on the construction project resulting from the CDBG-assisted planning/engineering/design activities. If the planning grant does not result in a construction project, the local unit will be required to pay back the planning grant to OCED.
- 7) Balances on local allocations also expire after two (2) years; e.g. \$80,000 is allocated to a City's Project X for 2020 and the City receives notice from OCED of environmental clearance on September 20, 2020. At completion of the project, the City only requests reimbursement for eligible CDBG costs of \$75,000; the City would then have until September 20, 2022 to utilize their \$5,000 balance from their 2020 CDBG allocation.
- 8) During the annual Action Planning process, any Local Units that do not submit an application for an eligible project will effectively "donate" that year's allocation to the Single Family Rehab Program¹.
- 9) Local units with prior year CDBG balances as of June 30, 2020 will have until June 30, 2023 to program those funds for eligible CDBG projects.

Requests for exceptions to these policies and procedures necessitated by extenuating circumstances must be submitted in writing to OCED staff. Staff will make every effort to review and respond to requests within two (2) weeks.

¹*Exceptions can be made. For example, in 2020 OCED staff made an administrative decision that "donated" allocations would go toward public services for COVID-19 response efforts.*

COVID-19 Updates Washtenaw County

Washtenaw County Health Department
February 3, 2021



COVID-19 Vaccines

- Stopping a pandemic will take ALL our tools: handwashing, masks, social distancing, and vaccines
- COVID-19 vaccines are safe and effective
- There will be no cost to individuals for the COVID-19 vaccine
- COVID-19 vaccines require 2 doses (Pfizer – 2nd dose after 21 days, Moderna – 2nd dose after 28 days)
- Mild side effects are normal – they're a sign your body is building immunity

WCHD COVID-19 Vaccine Distribution

- MDHHS has set an initial operational goal of vaccinating 70% of people age 16 years of age and older for COVID-19 by the end of 2021
- We have a limited supply of COVID-19 vaccines – should pick up after a few months of distribution
- As the local health department, we are supporting emergency vaccine distribution

Initial Vaccine Distributors

National Pharmacies

- Federal partnership with CVS, Walgreen's
- Long-term care facilities

Health Systems & Large Providers

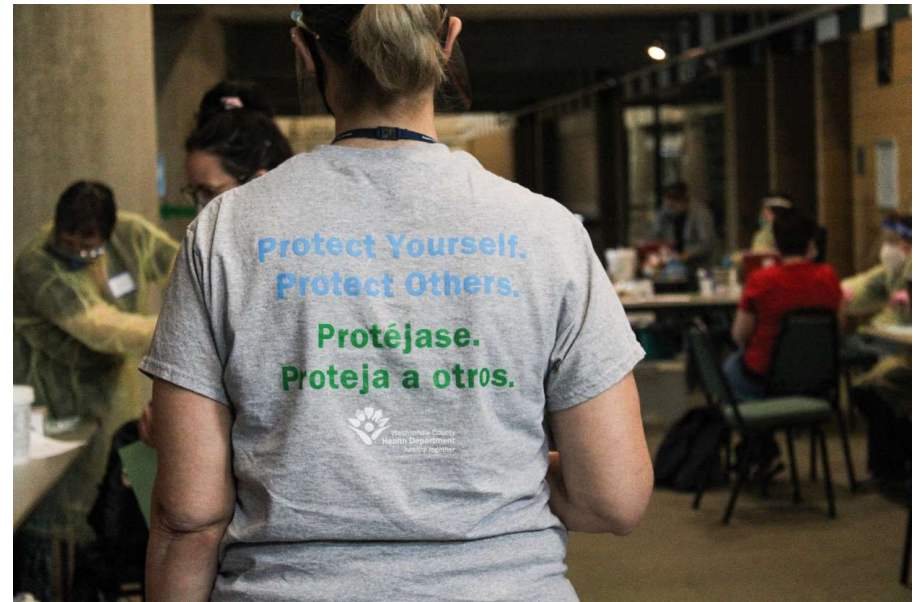
- Their frontline health care workers
- Now supporting next phase (their patients 65+)
- Ongoing coordination

Health Department

- Health workers not affiliated
- Adults 65+ without a supplied provider
- Essential workers
- Vulnerable settings not covered

WCHD Vaccination Plans

- Mass vaccination
 - Central, accessible locations (2)
 - Each side of county
- Mobile team “Nurse on the Run”
 - Vulnerable, less mobile settings or individuals
- POD sites with National Guard support
- Pop-up community vaccination clinics



WCHD COVID-19 Vaccine Distribution Status

as of 2/1/21 | www.washtenaw.org/covid19vaccine

7,480

1st doses given

2,120

2nd doses given

2,022

approx. # of appointments
scheduled this week
(1/31-2/6)

Who can request a vaccine appointment from WCHD right now?



Not sure if you're eligible? Find out: <http://bit.ly/wchdvaxsignup>



www.washtenaw.org/health | 734-544-6700 | *healthy together*



Preliminary vaccination timeline

(**EXPECTED TO CHANGE BASED ON VACCINE AVAILABILITY**)

■ Core vaccine administration period ■ Vaccines continue to be available for anyone not yet vaccinated

		Estimated schedule for first doses administered												
Phase	People covered	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
1A	Healthcare workers													
	Long term care residents and staff													
1B	75 years and over not covered in Phase 1a													
	Frontline State/Federal responders													
	School and child care staff													
	Corrections staff													
	Other essential frontline workers													
1C	65-74 years old													
	18-64 with COVID-19 risk factors/pre-existing conditions													
	All remaining essential workers													
2	16 to 64 years not covered above													

Where To Find COVID-19 Vaccine Updates

- www.washtenaw.org/covid19vaccine
- Facebook, Twitter, Instagram, NextDoor (@wcpublichealth)
- **NEW:** COVID-19 update email list
 - Sign up here: www.bit.ly/WCHD555

Additional COVID-19 Vaccine Resources

- [Michigan COVID-19 Vaccination Interim Prioritization Guidance](#)
- [Michigan COVID-19 Vaccines Frequently Asked Questions](#)
- [Michigan COVID-19 Vaccine Dashboard](#)
- [Michigan COVID-19 Vaccine Website](#)

COVID Information & Messaging

Responding to thousands of
calls, emails, inquires or
complaints

Rapid Response Initiative
outreach & engagement on
vaccine questions

Daily updates on website,
social media platforms
Print & translated materials
Email lists

Ongoing traditional media
interviews
News releases, as needed

Partner meetings & shared
updates (schools, health
care partners, boards, staff,
etc.)

Working with community
groups & partners on
events, signage, translations
& coordination



NEWS RELEASE

STATE EMERGENCY OPERATIONS CENTER

**MDHHS identifies first Michigan case of new COVID-19 variant,
B.1.1.7. in Washtenaw County**

Joint News Release

**Washtenaw County Health
Department Recommends all local
University of Michigan students
stay in place, avoid gatherings**

Recommendation follows identification of 14
cases of COVID-19 B117 variant



MASK CHECKLIST

- ✓ Fits snugly against the **side of the face**
- ✓ Can be **secured with ties or ear loops**
- ✓ Includes **2 or more layers of fabric**
- ✓ Allows for **breathing without restriction**
- ✓ Is machine **washable without damage or change to shape**



NO-COST COVID-19 TESTING

No vaccination

Saturday, February 6 from 12:00 - 4:00 pm

Pioneer High School (enter from Main Street)
601 W. Stadium Blvd
Ann Arbor, MI

DRIVE-THRU

Pre-registration preferred but not required:
<http://honumg.info/PioneerHS>

Please do not line up early!
Positive tests will be sequenced for the B117 variant.
A limited supply of free masks will be available for people being tested.

Supported by: the Michigan Department of Health and Human Services, HONU
Management Group, Ann Arbor Public Schools, & Washtenaw County Health Department





COVID-19

FEB. 1: GATHERING GUIDELINES



Open



**Two-household gathering
(high precautions)***



**Small outdoor gatherings
(25 people)**



Retail



**Preschool through 12th
grade (local district choice)**



Childcare



**Manufacturing, construction,
other work that is impossible
to do remotely, including
technical education**



Public transit



**Hair salons, barber shops,
other personal services**



**Gyms, pools, roller and
ice rinks**



Restaurants and bars*



Professional sports**



**Parks and outdoor
recreation**



**Funerals
(25 people)**



Health care



**Theaters, movie theaters,
stadiums, arenas**



Bowling centers



**Bingo halls, casinos,
arcades**



Non-contact sports



Indoor group fitness classes

Not open



**Workplaces, when work can
be done from home**



Night clubs



**Contact sports, except
professional sports**



Water parks

*See DHHS guidance for safety practices.
**Includes a limited number of NCAA sports.

**For more information about the order, visit [Michigan.gov/Coronavirus](https://michigan.gov/Coronavirus).
Questions or concerns can be emailed to COVID19@michigan.gov.**

MDHHS
Michigan Department of Health & Human Services



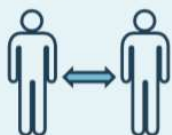
FEB. 1: INDOOR DINING GUIDELINES



Required



Tables of six people
or less



Six feet between tables

25%

Limit to 25% capacity and no
more than 100 people



Code of Conduct
posted



Seated service only



Wear mask except when
eating or drinking



Tents with four sides allowed
if these rules are followed



10 p.m. curfew



Collect names and numbers
for exposure notification

Even with these requirements,
indoor dining remains high-risk.
Consider reducing your risk:



Choose takeout, delivery, or
outdoor dining



Dine only with members of
your household



Look for the logo:
MI COVID-19 Safer Dining certified
bars and restaurants have taken
extra steps to make dining safer. Go
to Michigan.gov/COVIDSaferDining
for a list.

For more information about indoor dining, visit Michigan.gov/Coronavirus.
Questions or concerns can be emailed to COVID19@michigan.gov.

Future Communication

- Future meetings or updates
- Contact L-wchdcontact@washtenaw.org or 734-544-6700
- Refer to washtenaw.org/health or washtenaw.org/covid19

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