

**WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE MEETING**  
**Wednesday, November 3, 2021 - 2:00pm – 3:30pm**  
**Location: Virtual Meeting using Zoom (details below)**

*Approved by UCEC 12/1/2021*

**Members in Attendance:**

Supervisor Brenda Stumbo (Ypsilanti Township); Supervisor Diane O’Connell (Ann Arbor Township); Councilmember Elizabeth Nelson (City of Ann Arbor); Jessica West (Director of Community Development, Pittsfield Township); Joe Meyers (City of Ypsilanti, Director of Economic Development); Supervisor Ken Schwartz (Superior Township); Michelle Aniol (Community Development Manager, City of Dexter); Mike Greene (Assistant City Manager, City of Saline).

**Members Absent:** Supervisor Charles Tellas (York Township); Supervisor Diane Ratkovich (Dexter Township); Supervisor Duane Luick (Lima Township); Supervisor Laurie Fromhart (Bridgewater Township); Trustee Linda Adams (Augusta Township); Supervisor Gary Whittaker (Salem Township); Supervisor Jim Marion (Saline Township); Supervisor John Kingsley (Webster Township); Supervisor Ken Dignan (Northfield Township); Supervisor Ronald Milkey (Manchester Township); Trustee Sandie Schulze (Sylvan Township); Supervisor Will Hathaway (Scio Township).

**Facilitator:** Tara Cohen (filling in for Commissioner Shink)

**OCED Staff Present:** Tara Cohen; Teresa Gillotti.

**Guests:** Brandyn Walker (Avalon Housing); Jimena Loveluck (Washtenaw County Health Department).

Meeting called to order: 2:14 PM

**I. Roll Call**

Pursuant to [MCL 15.263 Sec.3](#), Cohen took roll call during which each member stated their name and physical location (I.e. City or Township, Washtenaw County, State of Michigan).

Aniol: Participating remotely from City of Dexter, Washtenaw County

Greene: Participating remotely from City of Saline, Washtenaw County

Stumbo: Participating remotely from Ypsilanti Township, Washtenaw County

Nelson: Participating remotely from City of Ann Arbor, Washtenaw County

West: Participating remotely from Pittsfield Township, Washtenaw County

O’Connell: Participating remotely from Ann Arbor Township, Washtenaw County

Schwartz: Participating remotely from Superior Township, Washtenaw County

One additional member joined the meeting after the initial roll call (approx.. 2:22pm)

Joe Meyers: Participating remotely from City of Ypsilanti, Washtenaw County

**II. Public Comment**

- Brandyn Walker introduced herself from Avalon Housing, noting she has been with Avalon a year now and is present on Wendy (Carty-Saxon)’s behalf. She shared that they hosted a successful open house recently for Hickory Way I, which is now fully leased up, and that they received their temporary certificates of occupancy for Hickory Way II. Additionally, construction of Hilltop View Apartments in Dexter is anticipated to be complete in the first quarter of 2022, and at their 108/110 Glendale property, a household is moving in today to the 110 unit. Walker thanked this group for its support of Avalon’s work.

## I. Announcements from Members and/or Staff

- A. Warming Centers - OCED Director Teresa Gillotti provided a brief update on the following:
- Daytime warming shelter: at Ypsilanti Freighthouse, 100 Market Place, Nov. 1 – March 31 Monday through Thurs (8am-6pm)
  - Separate daytime warming shelter in Ann Arbor – Info coming soon.
  - Winter overnight shelter for individuals: Delonis Center and partnering Congregations, Nov. 8 – March 31
- B. CERA update – Tara Cohen provided the following updates on the COVID Emergency Rental Assistance program in Washtenaw County:
- 3,131 Applications received to date
  - 1046 Applications approved to date
  - \$7.2m disbursed to date (of \$16m available for direct assistance)
  - Seeking Volunteer Navigators for CERA pop-ups (see flyer)
- C. Meeting format in 2022 – Gillotti noted that as of now, the Open Meetings Act will require that all boards go back to in-person format as of January 1, 2022. However, the County is still determining capacity and guidelines for remote participation for the public. Cohen noted she will keep this group up to date as they know more.

## II. Minutes

- A. 9-1-21 Meeting Minutes – Review & Approval (ACTION)

*Moved by West. Support by Stumbo.*

ROLL CALL:

Aniol: Yes

Greene: Yes

Stumbo: Yes

West: Yest

Nelson: Yes

Meyers: Yes

O'Connell: Yes

Schwartz: Yes

Ayes – 8; Nays – 0; **Motion carried.**

## III. General Administration

- A. County Health Officer's COVID-19 Update (Jimena Loveluck, WCHD) - Health Officer Loveluck provided a presentation that can be found in the [agenda packet](#) starting on page 14. In addition to COVID related updates, she reminded the group of the importance of flu shots, and she also mentioned the [lead exceedance finding in Manchester](#). She noted that Public Health has responded to this issue with their mobile testing unit offering free lead testing to children and pregnant women, and she added that the Village office is offering water filters to residents who cannot afford them. A brief Q & A followed the presentation.
- B. HOME Rental Policies – Discussion only (Teresa Gillotti, OCED)
- Gillotti explained the background for creating draft rental policies for all HOME recipients in the County. She noted that these policies are very detailed, and she is still in the process of going through all of the sections, but Cohen will alert UCEC members once a complete set of draft policies are uploaded to the OneDrive folder. She mentioned that members will be expected to review thoroughly these drafts prior to the December 1<sup>st</sup> meeting, at which time staff intends to recommend adoption of the policies.

- C. Update: Urban County Needs Assessment – Discussion only (Tara Cohen, OCED)  
Cohen gave a brief recap of the meeting held on October 6<sup>th</sup>, and then proposed that the annual resident survey be discontinued but utilized only for the development of future Five Year Consolidated Plan. Stumbo agreed it is a good idea to pause the survey for the time being. She then asked about Opportunity Zones and if there is a relationship to the HUD maps or how HUD allocates any of its grants; Gillotti explained the Opportunity Zones are a separate classification and do not factor in specifically to HUD formulas. Stumbo then asked if the Urban County will be receiving any ARPA funds; Cohen and Gillotti explained that we've been awarded \$4.5 million in HOME-ARP funds which are funds to be focused on maintaining or adding affordable housing, as well as providing support for people experiencing or at risk of homelessness. Gillotti explained that the County will have 10 years to spend these funds, so there is not a rush to utilize immediately, and Cohen explained that the Continuum of Care will have to develop a detailed Allocation Plan for HUD prior to these funds being released. Cohen noted that at this time only admin funds have been released for planning purposes. More information will be shared regarding HOME-ARPA in the future.
- D. UCEC 2022 Meeting Calendar – Discussion with Possible Action (Tara Cohen, OCED)  
Cohen reviewed the proposed 2022 UCEC calendar, noting that meetings will return to in-person as of January 2022. She also reiterated that the County is still in the process of determining how to offer remote participation to the public for public meetings such as UCEC. Cohen invited a motion to approve the calendar if the group was ready to do so.

*Moved by Stumbo. Support by Aniol.*

ROLL CALL:

Aniol: Yes

Nelson: Yes

Stumbo: Yes

Greene: Yes

West: Yes

O'Connell: Yes

Meyers: Yes

Schwartz: Yes

Ayes – 8; Nays – 0; **Motion carried.**

- E. General Updates  
1) Member Announcements

#### IV. Public Comment

#### V. Adjournment

*Aniol moved to adjourn. Support from Stumbo.*

**Motion carried unanimously.**

Adjourned: 3:06 PM

**Next Meeting: Wed., December 1, 2021, 2:00 – 3:30pm, Location: Remote via Zoom**