

WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE MEETING
Wednesday, September 7, 2022 - 2:00pm – 3:30pm
Location: Virtual Meeting using Zoom (details below)

Members in Attendance:

Supervisor Brenda Stumbo (Ypsilanti Township); Christopher Jacobs (City of Ypsilanti, Community Development Manager); Supervisor Diane O'Connell (Ann Arbor Township); Councilmember Elizabeth Nelson (City of Ann Arbor); Clerk Heather Jarrell Roe (Ypsilanti Township); Councilmember Janet Dillon (City of Saline); Jessica West (Pittsfield Township, Director of Community Development); Trustee Linda Adams (Augusta Township); Trustee Sandie Schulze (Sylvan Township); Supervisor Will Hathaway (Scio Township).

Members Absent: Supervisor Charles Tellas (York Township); Supervisor Diane Ratkovich (Dexter Township); Supervisor Duane Luick (Lima Township); Supervisor Gary Whittaker (Salem Township); Supervisor Jim Marion (Saline Township); Supervisor John Kingsley (Webster Township); Supervisor Ken Schwartz (Superior Township); Supervisor Ken Dignan (Northfield Township); Supervisor Laurie Fromhart (Bridgewater Township); Supervisor Ronald Milkey (Manchester Township).

Facilitator: Commissioner Sue Shink

OCED Staff Present: Aaron Kraft; Karen Newman; Tara Cohen

Guests: Amy Krieg (Habitat for Humanity)

Meeting called to order: 2:04 PM

I. Welcome & Introductions / Roll Call

Pursuant to [MCL 15.263 Sec.3](#), Cohen took roll call during which each voting member stated their name and physical location (I.e. City or Township, Washtenaw County, State of Michigan).

Adams: Participating remotely from Augusta Township, Washtenaw County

Nelson: Participating remotely from City of Ann Arbor, Washtenaw County

Hathaway: Participating remotely from Scio Township, Washtenaw County

O'Connell: Participating remotely from Ann Arbor Township, Washtenaw County

West: Participating remotely from Pittsfield Township, Washtenaw County

Schulze: Participating remotely from Sylvan Township, Washtenaw County

Stumbo: Participating remotely from Ypsilanti Township, Washtenaw County

Jarrell Roe: Participating remotely from Ypsilanti Township, Washtenaw County

Jacobs: Participating remotely from City of Ypsilanti, Washtenaw County

Supervisor Stumbo stated that Clerk Jarrell Roe would be voting on behalf of Ypsilanti Township.

Subsequent to roll call, around 2:20pm, Janet Dillon joined the meeting.

Dillon: Participating remotely from City of Saline, Washtenaw County.

II. Public Comment - None

III. Announcements from Members and/or Staff

A. Member Announcements (All)

- Tara Cohen read aloud the written update from Public Health Officer Jimena Loveluck re: the new COVID bivalent booster approved.

As I had indicated in our previous communication, the new COVID-19 booster was indeed approved by the FDA and CDC. We anticipate that the Health Department will be able to start offer this booster through our clinic by the end of this week. We will keep our COVID vaccine page updated [here](#), but we will continue to provide online scheduling or people can call us directly at 734-544-6700 to schedule an appointment.

These new boosters are referred to as a bivalent vaccine, which uses the original COVID-19 vaccine with an additional mRNA component more specific to Omicron variants. The Pfizer booster is available for anyone 12 years of age and older and the Moderna booster is available for anyone 18 years of age and older. Both can be administered at least two months after the primary or booster vaccination. Here is a good summary from the FDA.

[Coronavirus \(COVID-19\) Update: FDA Authorizes Moderna, Pfizer-BioNTech Bivalent COVID-19 Vaccines for Use as a Booster Dose | FDA](#)

B. October meeting date change – reminder for Thursday, 10/6

- o Note: The 10/6/22 meeting was ultimately canceled, as noticed on the online County calendar and posted calendars.

IV. Minutes

A. 8-3-22 Meeting Minutes – Review & Approval (**ACTION**)

Moved by Jarrell Roe. Support by Jacobs.

ROLL CALL:

Adams: Yes

Nelson: Yes

Hathaway: Yes

O'Connell: Yes

Schulze: Yes

West: Yes

Jarrell Roe: Yes

Jacobs: Yes

Ayes – 8; Nays – 0; Motion carried.

V. General Administration

A. Overview of 2021 Consolidated Annual Performance & Evaluation Report (Tara Cohen, OCED)

Cohen shared her screen to present a [3-page summary of the 2021 CAPER](#) report, which outlines the Washtenaw Urban County's accomplishments for the previous fiscal year through the use of CDBG, HOME, and ESG funds received from HUD. She noted that the 30-day Public Comment period began August 30, 2022 and would close September 28, 2022. Cohen said she plans to submit the final report to HUD around September 30th (per deadline of 90 days after close of the reporting year).

B. Public Hearing: Draft 2021 Consolidated Annual Performance & Evaluation Report

At 2:19 PM, Commissioner Shink opened the public hearing for input on the Draft CAPER. No comments were received, and hearing was closed at 2:19 PM.

C. Presentation: New Weatherization Funding & Expanded Services (Aaron Kraft, OCED)

OCED's Housing Program Supervisor, Aaron Kraft, presented on the new funding coming into the Weatherization Program at OCED, and related staff increase for purpose of spending down the new BIL and ARPA funding. Kraft also shared information about the Housing Rehab Programs provided by OCED for eligible owner-occupied homes, noting that the Roof Replacement Program has a waitlist that opens once per year just after MLK, Jr. Day. He also mentioned that it has been challenging over past year to find contractors to install the accessible ramps on client's homes but he is currently working to recruit new contractors for this purpose, so that this service can be offered again. For more details, see pages 10-11 in the [updated agenda packet](#).

D. Update: Urban County CDBG Allocation & Donation Acknowledgment Letters (Tara Cohen, OCED)

Cohen explained that, with the upcoming execution of 2022 HUD grant agreements, she will be sending individual letters to each community to notify of their final 2022 CDBG allocations. Those who did not submit a CDBG project application will receive a letter that acknowledges their donation of CDBG funds to the Single Family Rehab Program (which serves the entire Urban County), in accordance with [policy](#).

E. Update: Assessment of Fair Housing Subcommittee members (Tara Cohen, OCED)

Cohen provided a brief update on individuals from the UCEC and Community Action Board who have volunteered to participate on this subcommittee to assist in the process to update the [2017 Assessment of Fair Housing Plan](#). She noted that a doodle poll would be going out soon to schedule their initial meeting. Cohen also thanked Trustee Adams, Clerk Jarrell Roe, Joe Meyers and Christopher Jacobs, as well as CAB members Cherisa Allen and Jason Towler for volunteering.

VI. General Updates - Member Announcements - None.

VII. Public Comment – See II. above for Zoom details. – None.

VIII. Adjournment

Motion to Adjourn - Moved by Hathaway. Support by O'Connell. Motion carried unanimously (voice vote).

Adjourned: 2:44 PM