

**WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE MEETING**  
**Wednesday, May 3, 2023 - 2:00pm – 3:30pm (Remote)**

**Members in Attendance:**

Supervisor Diane O’Connell (Ann Arbor Township); Holli Andrews (City of Ypsilanti); Council Member Chris Watson (City of Ann Arbor); Trustee Sandie Schulze (Sylvan Township); Kayleigh Zupi (Clerk, York Township); Michelle Aniol (Community Development Manager, City of Dexter); Trustee Lisa Lewis (Superior Township) Heather Jarrell Roe (Clerk, Ypsilanti Township).

**Members Absent:** Brian Marl (City of Saline); Supervisor Brian Shelby (Augusta Township); Supervisor Duane Luick (Lima Township); Supervisor Laurie Fromhart (Bridgewater Township); Supervisor Diane Ratkovich (Dexter Township); Supervisor Gary Whittaker (Salem Township); Supervisor Jim Marion (Saline Township); Supervisor John Kingsley (Webster Township); Supervisor Ken Dignan (Northfield Township); Supervisor Ronald Milkey (Manchester Township); Supervisor Will Hathaway (Scio Township); Supervisor Mark Lloyd (Northfield Township); Supervisor Mandy Grewal (Pittsfield Township); .

**Facilitator:** Commissioner Justin Hodge

**OCED Staff Present:** Tara Cohen, Jasmyne Townsend, Karen Newman, Nathan Voght

**Members of Public Present:** Amy Krieg (Habitat for Humanity), Heather Seyfarth (Director of Housing & Economic Development, City of Ann Arbor) and Chen (Community member)

**I. Welcome & Introductions – Roll Call**

Pursuant to [MCL 15.263 Sec.3](#), Cohen took roll call during which each member stated their name and physical location (I.e. City or Township, Washtenaw County, State of Michigan).

O’Connell: Participating remotely from Ann Arbor Township, Washtenaw County  
Andrews: Participating remotely from City of Ypsilanti, Washtenaw County  
Schulze: Participating remotely from Sylvan Township, Washtenaw County  
Watson: Participating remotely from City of Ann Arbor, Washtenaw County  
Zupi: Participating remotely from York Township, Washtenaw County  
Aniol: Participating remotely from City of Dexter, Washtenaw County  
Lewis: Participating remotely from Superior Township, Washtenaw County

*Heather Jarrell Roe joined remotely from Ypsilanti Township at 2:36 pm.*

**II. Public Comment**

Zoom link:

<https://washtenawcounty.zoom.us/j/87514148686?pwd=QTFndWV6TkphL3g0R3hnV2FSVXpEdz09>

Passcode: 036269

Telephone: US: +1 470 381 2552 or +1 267 831 0333 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 875 1414 8686

**III. Announcements from Members and/or Staff**

**A. Member Announcements (All) – None**

**IV. Minutes**

**A. 04-05-23 Meeting Minutes – Review & Approval (ACTION)**

*Moved by O'Connell. Supported by Aniol.*

ROLL CALL:

O'Connell: Yes

Andrews: Yes

Watson: Yes

Schulze: Yes

Zupi: Yes

Aniol: Yes

Lewis: Yes

Ayes – 7; Nays – 0; **Motion carried.**

## **V. General Administration**

- A.** Presentation: Washtenaw County Brownfield Redevelopment Authority (Nathan Voght, OCED)  
Mr. Voght gave a presentation on the Washtenaw County Brownfield Redevelopment Authority (WCBRA). The presentation was followed with a Q & A.

### Q & A

*Council Member Watson asked for more information regarding the TIF Program discussed during the presentation. Nathan Voght explained more in-depth on the program and plans to follow-up with Council Member Watson with more information.*

*Commissioner Hodge asked if there is a map to show current members of the WCBRA. Nathan Voght plans to send information on current membership and provide a map of WCBRA's current membership.*

- B.** Adoption of 2023-27 Consolidated Plan & 2023-24 Annual Action Plan (**Action**) (Tara Cohen, OCED)

Ms. Cohen reminded the committee there was a public comment period opened from March 31<sup>st</sup> through April 30<sup>th</sup> to solicit input on the draft Five-Year Consolidated Plan and 2023 Annual Action Plan. During the comment period, there were three (3) public hearings that took place. The third and final public hearing occurred on April 19<sup>th</sup> in person and virtually at the Board of Commissioners meeting. Drafts of both plans were made available to view on the Urban County website and social media platforms; updates to these plans were posted every Friday. Ms. Cohen further explained the Consolidated Plan outlines specific objectives for addressing housing and community development needs in the Urban County with CDBG, HOME, and ESG funding during the period of July 1, 2023 – June 30, 2028. The Annual Action Plan identifies the specific projects and programs that the County intends to implement with these funds during the period July 1, 2023 – June 30, 2024.

Ms. Cohen provided the following updates presented at the April meeting for both versions of the draft plans:

- Inclusion of public comments received to date (letter from Habitat for Humanity of Huron Valley)
- Updates to data in Needs Assessment and Market Analysis – including a list of affordable rental properties currently being reviewed by County to confirm ongoing affordability status
- Insertion of Table of Contents and Appendices
- In the Affordable Housing section - added reentry/formerly incarcerated individuals to the list of special need populations that will be afforded additional points in the scoring of the annual Affordable Housing Request for Proposals submissions

- Geographic Priorities/Distribution of Resources were updated within both the Consolidated and Action Plan (sections SP-10 and AP-50) to outline the 2 instances in which the Urban County does utilize specific target areas:
  - All CDBG Program income is allocated to the Racially/Ethnically Concentrated Areas of Poverty (R/ECAPs)

*Council Member Watson did note there were Census changes for the City of Ann Arbor.*

*Motion: The Urban County Executive Committee approves the 2023-2027 Five-Year Consolidated Plan and 2023 Annual Action as presented – with the ability for staff to make final adjustments as needed – and recommends that the Washtenaw County Board of Commissioners follow suit in adopting the plan at their 7 PM meeting on May 3, 2023.*

*Moved by Aniol. Supported by Lewis.*

O'Connell: Yes

Andrews: Yes

Watson: Yes

Schulze: Yes

Zupi: Yes

Aniol: Yes

Lewis: Yes

Ayes – 7; Nays – 0; **Motion carried.**

**C. Update: 2022 AFFH Washtenaw County Housing & Neighborhood Survey (Jasmyne Townsend, OCED)**

Ms. Townsend gave a brief overview of the 2022 AFFH Washtenaw County Housing & Neighborhood Survey data. It was explained the 2022 AFFH Washtenaw County Housing & Neighborhood Survey is a component for the Five-year Consolidated Plan/ 2023 Annual Action Plan and the Assessment of Fair Housing (AFH) Plan. It is intended to have a comprehensive analysis included in the 2023 AFH Plan, which is under development. Ms. Townsend provided a few data highlights from each section of the survey to present to the committee. Surveys were distributed through a few local agencies and online marketing (mostly through the OCED Facebook Page and website). The survey was made available in 4 languages (English, Spanish, Arabic, and Somali).

**D. Designee Forms for Fiscal Year 2023-2024 (Jasmyne Townsend, OCED)**

Ms. Townsend reminded the committee a new fiscal year is approaching. Ms. Townsend requested that all elected officials either submit an updated designee form for FY 23-24 or send an email confirming the current designee/s on file will continue to be designee/s for FY23-24. Designee forms should be turned in via email by the June meeting.

**E. CDBG Project Updates (Tara Cohen, OCED)**

Ms. Cohen provided a brief update on current CDBG projects and their statuses. The City of Ann Arbor's Russell Street Project is on track for completion this summer. The Russell Street Project consisted of first-time street paving of a gravel road, along with stormwater improvements. This project is adjacent to Maple Meadows, an Ann Arbor Housing Commission property.

Ms. Cohen mentioned there are three (3) additional local CDBG projects starting construction this summer, which include:

- City of Ypsilanti ADA sidewalk ramps (various locations)
- City of Ypsilanti Parkridge Park Improvements (pavilion slab repairs and construction of new accessible path connection on the west side of park)

- Pittsfield Township Green Corridors project (rain garden installations in Low-mod area along Packard Rd)

**VI. General Updates - Member Announcements**

**A. Member Announcements**

- I. Clerk Jarrell Roe stated the Ypsilanti Township Board approved to use CDBG funding for the Apple Ridge Project.

**VII. Public Comment – See II. above for Zoom details. - None**

**VIII. Adjournment**

Motion to Adjourn – Moved by Jarrell Roe. Supported by Watson.

Adjourned at 2:46 PM

**Next Meeting: Wednesday, June 7, 2023, 2:00 – 3:30pm, Location: Remote (Zoom)**