

**WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE MEETING**  
**Wednesday, July 12, 2023 - 2:00pm – 3:30pm (Remote)**

This meeting is being held remotely in compliance with *the Michigan Open Meetings Act* and *Washtenaw County Board of Commissioners Resolution 22-007*. A link to Urban County Executive Committee roster with members' contact information is available [here](#).

**I. Welcome & Introductions**

- Roll Call – members shall state their physical location from which they are attending the meeting remotely.

**II. Public Comment**

Zoom link:

<https://washtenawcounty.zoom.us/j/87514148686?pwd=QTFndWV6TkphL3g0R3hnV2FSVXpEdz09>

Passcode: 036269

Telephone: US: +1 470 381 2552 or +1 267 831 0333 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 875 1414 8686

**III. Announcements from Members and/or Staff**

- A.** Member Announcements (All)

**IV. Minutes**

- A.** 05-03-2022 Meeting Minutes – Review & Approval (**ACTION**)

**V. General Administration**

- A.** Fair Housing Training (Pam Kisch, FHC of Southeast and Mid-Michigan)  
**B.** Public Hearing – Substantial Amendment to the HOME-ARP Allocation Plan (Tara Cohen, OCED)  
**C.** Fiscal Year 2023-24 Roster & Designee Forms (Jasmyne Townsend, OCED)

**VI. General Updates - Member Announcements**

**VII. Public Comment** – See II. above for Zoom details.

**VIII. Adjournment**

**Next Meeting: Wednesday, September 6, 2023, 2:00 – 3:30pm, Location: Remote (Zoom)**

**WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE MEETING**  
**Wednesday, May 3, 2023 - 2:00pm – 3:30pm (Remote)**

**Members in Attendance:**

Supervisor Diane O’Connell (Ann Arbor Township); Holli Andrews (City of Ypsilanti); Council Member Chris Watson (City of Ann Arbor); Trustee Sandie Schulze (Sylvan Township); Kayleigh Zupi (Clerk, York Township); Michelle Aniol (Community Development Manager, City of Dexter); Trustee Lisa Lewis (Superior Township); Heather Jarrell Roe (Clerk, Ypsilanti Township).

**Members Absent:** Brian Marl (City of Saline); Supervisor Brian Shelby (Augusta Township); Supervisor Duane Luick (Lima Township); Supervisor Laurie Fromhart (Bridgewater Township); Supervisor Diane Ratkovich (Dexter Township); Supervisor Gary Whittaker (Salem Township); Supervisor Jim Marion (Saline Township); Supervisor John Kingsley (Webster Township); Supervisor Ken Dignan (Northfield Township); Supervisor Ronald Milkey (Manchester Township); Supervisor Will Hathaway (Scio Township); Supervisor Mark Lloyd (Northfield Township); Supervisor Mandy Grewal (Pittsfield Township).

**Facilitator:** Commissioner Justin Hodge

**OCED Staff Present:** Tara Cohen, Jasmyne Townsend, Karen Newman, Nathan Voght

**Members of Public Present:** Amy Krieg (Habitat for Humanity), Heather Seyfarth (Director of Housing & Economic Development, City of Ann Arbor) and Chen (Community member – full name was not provided)

**I. Welcome & Introductions – Roll Call**

Pursuant to [MCL 15.263 Sec.3](#), Cohen took roll call during which each member stated their name and physical location (I.e. City or Township, Washtenaw County, State of Michigan).

O’Connell: Participating remotely from Ann Arbor Township, Washtenaw County

Andrews: Participating remotely from City of Ypsilanti, Washtenaw County

Schulze: Participating remotely from Sylvan Township, Washtenaw County

Watson: Participating remotely from City of Ann Arbor, Washtenaw County

Zupi: Participating remotely from York Township, Washtenaw County

Aniol: Participating remotely from City of Dexter, Washtenaw County

Lewis: Participating remotely from Superior Township, Washtenaw County

*Heather Jarrell Roe joined remotely from Ypsilanti Township at 2:36 pm.*

**II. Public Comment**

Zoom link:

<https://washtenawcounty.zoom.us/j/87514148686?pwd=QTFndWV6TkphL3g0R3hnV2FSVXpEdz09>

Passcode: 036269

Telephone: US: +1 470 381 2552 or +1 267 831 0333 or +1 301 715 8592 or +1 312 626 6799

Webinar ID: 875 1414 8686

**III. Announcements from Members and/or Staff**

**A. Member Announcements (All) – None**

#### IV. Minutes

##### A. 04-05-23 Meeting Minutes – Review & Approval (**ACTION**)

*Moved by O'Connell. Supported by Aniol.*

ROLL CALL:

O'Connell: Yes

Andrews: Yes

Watson: Yes

Schulze: Yes

Zupi: Yes

Aniol: Yes

Lewis: Yes

Ayes – 7; Nays – 0; **Motion carried.**

#### V. General Administration

- A. Presentation: Washtenaw County Brownfield Redevelopment Authority (Nathan Voght, OCED)  
Mr. Voght gave a presentation on the Washtenaw County Brownfield Redevelopment Authority (WCBRA). The presentation was followed with a Q & A.

##### Q & A

*Council Member Watson asked for more information regarding the TIF Program discussed during the presentation. Nathan Voght explained more in-depth on the program and plans to follow-up with Council Member Watson with more information.*

*Commissioner Hodge asked if there is a map to show current members of the WCBRA. Nathan Voght plans to send information on current membership and provide a map of WCBRA's current membership.*

- B. Adoption of 2023-27 Consolidated Plan & 2023-24 Annual Action Plan (**Action**) (Tara Cohen, OCED)

Ms. Cohen reminded the committee there was a public comment period opened from March 31<sup>st</sup> through April 30<sup>th</sup> to solicit input on the draft Five-Year Consolidated Plan and 2023 Annual Action Plan. During the comment period, there were three (3) public hearings that took place. The third and final public hearing occurred on April 19<sup>th</sup> in person and virtually at the Board of Commissioners meeting. Drafts of both plans were made available to view on the Urban County website and social media platforms. Ms. Cohen further explained the Consolidated Plan outlines specific objectives for addressing housing and community development needs in the Urban County with CDBG, HOME, and ESG funding during the period of July 1, 2023 – June 30, 2028. The Annual Action Plan identifies the specific projects and programs that the County intends to implement with these funds during the period July 1, 2023 – June 30, 2024.

Ms. Cohen provided the following updates for both versions of the draft plans:

- Inclusion of public comments received to date (letter from Habitat for Humanity of Huron Valley)
- Updates to data in Needs Assessment and Market Analysis – including a list of affordable rental properties currently being reviewed by County to confirm ongoing affordability status
- Insertion of Table of Contents and Appendices

- In the Affordable Housing section - added reentry/formerly incarcerated individuals to the list of special need populations that will be afforded additional points in the scoring of the annual Affordable Housing Request for Proposals submissions
- Geographic Priorities/Distribution of Resources were updated within both the Consolidated and Action Plan (sections SP-10 and AP-50) to outline the 2 instances in which the Urban County does utilize specific target areas:
  - All CDBG Program income is allocated to the Racially/Ethnically Concentrated Areas of Poverty (R/ECAPs)

*Council Member Watson did note there were Census changes for the City of Ann Arbor.*

*Motion: The Urban County Executive Committee approves the 2023-2027 Five-Year Consolidated Plan and 2023 Annual Action as presented – with the ability for staff to make final adjustments as needed – and recommends that the Washtenaw County Board of Commissioners follow suit in adopting the plan at their 7 PM meeting on May 3, 2023.*

*Moved by Aniol. Supported by Lewis.*

O'Connell: Yes  
 Andrews: Yes  
 Watson: Yes  
 Schulze: Yes  
 Zupi: Yes  
 Aniol: Yes  
 Lewis: Yes

**Ayes – 7; Nays – 0; Motion carried.**

- C. Update: 2022 AFFH Washtenaw County Housing & Neighborhood Survey (Jasmyne Townsend, OCED)**  
 Ms. Townsend gave a brief overview of the 2022 AFFH Washtenaw County Housing & Neighborhood Survey data. It was explained the 2022 AFFH Washtenaw County Housing & Neighborhood Survey is a component for the Five-year Consolidated Plan/ 2023 Annual Action Plan and the Assessment of Fair Housing (AFH) Plan. It is intended to have a comprehensive analysis included in the 2023 AFH Plan, which is under development. Ms. Townsend provided a few data highlights from each section of the survey to present to the committee. Surveys were distributed through a few local agencies and online marketing (mostly through the OCED Facebook Page and website). The survey was made available in 4 languages (English, Spanish, Arabic, and Somali).
- D. Designee Forms for Fiscal Year 2023-2024 (Jasmyne Townsend, OCED)**  
 Ms. Townsend reminded the committee a new fiscal year is approaching. Ms. Townsend requested that all elected officials either submit an updated designee form for FY 23-24 or send an email confirming the current designee/s on file will continue to be designee/s for FY23-24. Designee forms should be turned in via email by the June meeting.
- E. CDBG Project Updates (Tara Cohen, OCED)**  
 Ms. Cohen provided a brief update on current CDBG projects and their statuses. The City of Ann Arbor's Russell Street Project is on track for completion this summer. The Russel Street Project consisted of first-time street paving of a gravel road, along with stormwater improvements. This project is adjacent to Maple Meadows, an Ann Arbor Housing Commission property.

Ms. Cohen mentioned there are three (3) additional local CDBG projects starting construction this summer, which include:

- City of Ypsilanti ADA sidewalk ramps (various locations)
- City of Ypsilanti Parkridge Park Improvements (pavilion slab repairs and construction of new accessible path connection on the west side of park)
- Pittsfield Township Green Corridors project (rain garden installations in Low-mod area along Packard Rd)

**VI. General Updates - Member Announcements**

**A. Member Announcements**

- I. Clerk Jarrell Roe stated the Ypsilanti Township Board approved to use CDBG funding to contract Spicer Group for professional services for the Apple Ridge Park Project.

**VII. Public Comment – See II. above for Zoom details. - None**

**VIII. Adjournment**

Motion to Adjourn – Moved by Jarrell Roe. Supported by Watson.  
Adjourned at 2:46 PM

**Next Meeting: Wednesday, June 7, 2023, 2:00 – 3:30pm, Location: Remote (Zoom)**

**WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE (UCEC) MEETING**  
**Wednesday, July 12, 2023, 2:00pm- 3:30pm**

**AGENDA SUMMARY**

**Fair Housing Training (Pam Kisch, Fair Housing Center of Southeast and Mid-Michigan)**

Pam Kisch, Executive Director of [The Fair Housing Center of Southeast & Mid Michigan](#) (FHC), will provide a training to Urban County members covering basic fair housing law and the role of The Fair Housing Center, followed by time for Q & A. Fair housing training is offered by FHC annually as specified in one of the goals stated in the Washtenaw Urban County's [Assessment of Fair Housing \(AFH\)](#) – *to provide ongoing education and advocacy around fair housing.*

**Public Hearing: Substantial Amendment to the HOME-ARP Allocation Plan (Tara Cohen, OCED)**

To address the need for homelessness assistance and supportive services, Congress appropriated \$5 billion in American Rescue Plan funds to be administered through the HOME Program to perform four (4) activities that must primarily benefit qualifying individuals and families who are homeless, at risk of homelessness, or in other vulnerable populations. Eligible activities under the HOME-ARP Program include:

- (1) development of affordable rental housing;
- (2) tenant-based rental assistance (TBRA);
- (3) provision of supportive services; and
- (4) acquisition and development of non-congregate shelter units.

Washtenaw Urban County's total HOME-ARP allocation is \$4,562,230, with a spend-down deadline of September 30, 2030. To date, HUD has released 5% of the grant to OCED for purposes of planning and administration.

At our meeting held in March, members of the UCEC voted to submit the HOME-ARP Allocation Plan and corresponding grant application and requisite certifications to HUD as a Substantial Amendment to the Urban County's 2021 Annual Action Plan, by the HUD deadline of March 31, 2023, with the understanding that the Plan will undergo an amendment process after being approved by HUD. The County is proposing a Substantial Amendment that would change the previous HOME-ARP budget (which allocated the majority of funds to the development of affordable rental housing) to the budget shown below, which targets supportive services and direct assistance to address ongoing local needs.

|                                                                                                                                                         | Funding Amount      | % of Grant  | Statutory Limit |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------|-----------------|
| <b>Supportive Services</b>                                                                                                                              |                     |             |                 |
| Rapid Rehousing                                                                                                                                         | \$1,500,000         | 33%         | --              |
| Transitional Housing                                                                                                                                    | \$449,784           | 10%         | --              |
| Eviction Prevention/Rental Assistance                                                                                                                   | \$1,500,000         | 33%         | --              |
| Move-in Costs                                                                                                                                           | \$100,000           | 2%          | --              |
| Income stabilization Services (e.g. life skills training, child care, transportation, food, employment assistance and job training, education services) | \$100,000           | 2%          | --              |
| <b>Non-Profit Operating</b>                                                                                                                             | \$ 228,112          | 5%          | 5%              |
| <b>Administration and Planning</b>                                                                                                                      | \$ 684,334          | 15%         | 15%             |
| Acquisition and Development of Non-Congregate Shelters                                                                                                  |                     |             | --              |
| Tenant Based Rental Assistance (TBRA)                                                                                                                   |                     |             | --              |
| Development of Affordable Rental Housing                                                                                                                |                     |             | --              |
| Non-Profit Capacity Building                                                                                                                            |                     |             | 5%              |
| <b>Total HOME ARP Allocation</b>                                                                                                                        | <b>\$ 4,562,230</b> | <b>100%</b> |                 |

In accordance with U.S. Department of Housing & Urban Development (HUD) regulations and Washtenaw Urban County's Citizen Participation Plan, the County is holding a 30-day public comment period and four (4) public hearings to solicit citizen input on a substantial amendment to the Washtenaw Urban County's HOME-ARP Allocation Plan.

The public comment period on the Draft Substantial Amendment to the HOME-ARP Allocation Plan began July 5, 2023, and will continue through August 4, 2023. Today's public hearing invites participation and/or written comments from any persons interested, or their duly appointed representative, in the 21 jurisdictions in the Washtenaw Urban County. Below is a schedule of the remaining public hearings for this 30-day comment period.

#### **Schedule of Additional Public Hearings**

##### **Thursday, July 13, 2023 at 6:30 PM**

City of Ann Arbor Housing & Human Services Advisory Body Meeting

Location: <https://zoom.us/join> or dial 1-470-381-2552, enter Meeting ID: 837 8496 2121

Passcode: 758842

##### **Wednesday, July 19, 2023 at 3:00 PM**

Continuum of Care Board Meeting

Location: <https://zoom.us/join> or 1-470-250-9358, enter Meeting ID: 834 6342 5465

Passcode: 255167

##### **Wednesday, August 2, 2023 at 7:00 PM**

Washtenaw County Board of Commissioners Meeting

Location: Zoom and In-Person Options

<https://zoom.us/join> or 1-470-250-9358, enter Meeting ID: 820 7250 8586, Passcode: 491940

OR Attend in Person: Washtenaw County Administration Building

Board of Commissioners Board Room

220 N. Main

Ann Arbor, MI 48104

#### **Fiscal Year 2023-24 Roster & Designee Forms (Jasmyne Townsend, OCED)**

Thank you to those who submitted your Fiscal Year (FY) 2023-24 UCEC Designee Form by the June 6 deadline. Within your meeting packet is the most updated FY 2023-24 roster. Staff ask that if there has been a change to your elected official or designee, you notify Jasmyne Townsend by email at [townsendj@washtenaw.org](mailto:townsendj@washtenaw.org) by July 20, 2023. If no communication is received from your community by the extended deadline, staff will assume your designee(s) will remain the same as 2022.

#### **Additional Information**

If you have any questions on any of the information included in this summary, please contact Jasmyne Townsend at 734-544-3056 or [townsendj@washtenaw.org](mailto:townsendj@washtenaw.org).

**NOTICE OF PUBLIC COMMENT PERIOD AND PUBLIC HEARINGS**  
**For Substantial Amendment to the Washtenaw Urban County Home Investment Partnerships**  
**American Rescue Plan (HOME-ARP) Allocation Plan**

Pursuant to U.S. Department of Housing & Urban Development (HUD) regulations, this notice is hereby given by the Washtenaw County Office of Community and Economic Development (OCED) that a 30-day public comment period and four (4) public hearings will be held to solicit citizen input on a substantial amendment to the Washtenaw Urban County's HOME-ARP Allocation Plan. In accordance with [HUD Notice CPD-21-10](#), Washtenaw County OCED must follow its adopted requirements for "reasonable notice and an opportunity to comment" for plan amendments in its current citizen participation plan.

To address the need for homelessness assistance and supportive services, Congress appropriated \$5 billion in ARP funds to be administered through HOME to perform four (4) activities that must primarily benefit qualifying individuals and families who are homeless, at risk of homelessness, or in other vulnerable populations. These activities include:

- (1) development of affordable rental housing;
- (2) tenant-based rental assistance (TBRA);
- (3) provision of supportive services; and
- (4) acquisition and development of non-congregate shelter units.

This program is called the HOME-American Rescue Plan Program or the HOME-ARP Program.

Washtenaw Urban County's total HOME-ARP allocation is \$4,562,230, with a spend-down deadline of September 30, 2030. To date HUD has released 5% of the grant to OCED for purposes of planning and administration. To access the remaining funds and issue awards, the Urban County submitted a HOME-ARP Allocation Plan by the deadline of March 31, 2023. HUD formally approved this Plan. The County is proposing a Substantial Amendment that would change the previous HOME-ARP budget (which allocated the majority of funds to the development of affordable rental housing) to the budget shown below, which targets supportive services and direct assistance.

**Proposed Use of HOME-ARP Funding:**

|                                                                                                                                                         | <b>Funding Amount</b> | <b>% of Grant</b> | <b>Statutory Limit</b> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-------------------|------------------------|
| <b>Supportive Services</b>                                                                                                                              |                       |                   |                        |
| Rapid Rehousing                                                                                                                                         | \$1,500,000           | 33%               | --                     |
| Transitional Housing                                                                                                                                    | \$449,784             | 10%               | --                     |
| Eviction Prevention/Rental Assistance                                                                                                                   | \$1,500,000           | 33%               | --                     |
| Move-in Costs                                                                                                                                           | \$100,000             | 2%                | --                     |
| Income stabilization Services (e.g. life skills training, child care, transportation, food, employment assistance and job training, education services) | \$100,000             | 2%                | --                     |
| <b>Non-Profit Operating</b>                                                                                                                             | \$ 228,112            | 5%                | 5%                     |
| <b>Administration and Planning</b>                                                                                                                      | \$ 684,334            | 15%               | 15%                    |
| Acquisition and Development of Non-Congregate Shelters                                                                                                  |                       |                   | --                     |
| Tenant Based Rental Assistance (TBRA)                                                                                                                   |                       |                   | --                     |
| Development of Affordable Rental Housing                                                                                                                |                       |                   | --                     |
| Non-Profit Capacity Building                                                                                                                            |                       |                   | 5%                     |
| <b>Total HOME ARP Allocation</b>                                                                                                                        | <b>\$ 4,562,230</b>   | <b>100%</b>       |                        |

These hearings invite participation and/or written comments from any person having an interest, or their duly appointed representative, in the following Washtenaw County jurisdictions: City of Ann Arbor, City of Chelsea, City of Dexter, City of Saline, City of Ypsilanti, Ann Arbor Township, August Township, Bridgewater Township, Dexter Township, Lima Township, Manchester Township, Northfield Township, Pittsfield Township, Salem Township, Saline Township, Scio Township, Superior Township, Sylvan Township, Webster Township, York Township, Ypsilanti Township.

### **Schedule of Public Hearings**

#### **Wednesday, July 12, 2023 at 2:00 PM**

Urban County Executive Committee Meeting

Location: <https://zoom.us/join> or dial 1-470-381-2552, enter Meeting ID: 875 1414 8686

Passcode: 036269

#### **Thursday, July 13, 2023 at 6:30 PM**

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Location: <https://zoom.us/join> or dial 1-470-381-2552, enter Meeting ID: 837 8496 2121

Passcode: 758842

#### **Wednesday, July 19, 2023 at 3:00 PM**

Continuum of Care Board Meeting

Location: <https://zoom.us/join> or 1-470-250-9358, enter Meeting ID: 834 6342 5465

Passcode: 255167

#### **Wednesday, August 2, 2023 at 7:00 PM**

Washtenaw County Board of Commissioners Meeting

Location: Zoom and In-Person Options

<https://zoom.us/join> or 1-470-250-9358, enter Meeting ID: 820 7250 8586, Passcode: 491940

OR Attend in Person: Washtenaw County Administration Building

Board of Commissioners Board Room

220 N. Main

Ann Arbor, MI 48104

The 30-day Public Comment Period on the Draft Substantial Amendment to the HOME-ARP Allocation Plan will run July 5 – August 4, 2023. Beginning on July 5, 2023, residents and interested parties can obtain the draft plan by contacting Tara Cohen at (734) 544-3039 or [cohent@washtenaw.org](mailto:cohent@washtenaw.org) or by downloading the plans from [www.washtenaw.org/urbancounty](http://www.washtenaw.org/urbancounty) (from the left-hand menu, click on HOME-ARP Funding Allocation Plan). If you would like to submit comments or request additional information, contact Tara Cohen at (734) 544-3039 or [cohent@washtenaw.org](mailto:cohent@washtenaw.org).

Tara Cohen, Housing & Infrastructure Manager

Office of Community and Economic Development (OCED)

Closed captions will be enabled in Zoom. The County of Washtenaw will provide the necessary auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seven (7) days' notice to the County of Washtenaw. Individuals with disabilities requiring auxiliary aids or services should contact the County of Washtenaw by writing or calling the following: 734-222-6850, TDD 734-994-1733

# **Substantial Amendment to the HOME-American Rescue Plan (HOME-ARP) Allocation Plan**

## **Overview of Proposed Changes & Public Participation Process**

July 2023

# What is HOME-American Rescue Plan Funding?

- Part of President Biden's American Rescue Plan (ARP) signed into law on March 11, 2021 to address ongoing impact of COVID-19 pandemic
  - Over \$1.9 trillion in relief funds
- \$5 billion in ARP funds appropriated by Congress to be administered through U.S. Department of Housing & Urban Development's (HUD) HOME Program to perform 4 types of activities:
  - (1) development of affordable rental housing;
  - (2) tenant-based rental assistance (TBRA);
  - (3) provision of supportive services; and
  - (4) acquisition and development of non-congregate shelter units.
- Funds must be spent down by September 30, 2030.
- More details available in [HUD Notice CPD-21-10](#)

# Washtenaw Urban County's HOME-ARP Allocation: Steps Taken To Date

- \$4,562,230 allocated in HOME-ARP funds to Washtenaw Urban County
- Five percent (\$228,111.50) of the total grant was previously released to OCED for administration and planning purposes
- To access the other 95% of the grant, Washtenaw Urban County was required to submit a document to HUD called a HOME-ARP Allocation Plan by March 31, 2023, to explain how we propose to use the funds. HUD provided a standard template for submitting the Plan.
- After completing a public participation process (15-day comment period and public hearing), OCED on behalf of the Washtenaw Urban County (the grantee) submitted the HOME-ARP Allocation Plan to HUD by March 31, 2023. HUD approved the Plan a few weeks later.
- Due to a tight timeframe for submitting the Allocation Plan, and to accommodate existing meeting calendars, the Plan went before the Board of Commissioners (BOC) for approval *before* going to Urban County Executive Committee (the order for approvals is normally the reverse)

- **On March 15, 2023 the BOC:**

- Authorized the Board Chair to sign the HUD-required grant application and certifications for OCED to be able to submit the HOME ARP Allocation Plan successfully by March 31<sup>st</sup> deadline
- The same BOC resolution also stated:

*The Washtenaw County Board of Commissioners directs the County Administrator and the Washtenaw County Office of Community and Economic Development to:*

*(1) Jointly develop a recommendation to leverage HOME-ARP funds for the most critical housing needs in the community;*

*(2) Bring these recommendations back to the Washtenaw County Board of Commissioners for approval at the earliest possible meeting, no later than September 6, 2023;*

*(3) Not award or spend HOME-ARP funds (with exception of administration and planning) until an updated Allocation Plan is approved by the Washtenaw County Board of Commissioners.*

- **On March 22, 2023 the Urban County Executive Committee:** Approved the HOME-ARP Allocation Plan and corresponding grant application/certifications to HUD with the understanding that the Plan would undergo an amendment process after receiving HUD approval.
- County administration subsequently extended the timeline for the current amendment process, allowing an amended Allocation Plan to be presented in October 2023 (instead of September as stated in the BOC resolution noted above).

# Amendment Process & Public Participation

- Process is based on the Urban County's local [Citizen Participation Plan](#) and in compliance with HUD guidance
- Proposed Amendments to HOME-ARP Allocation Plan were made available on OCED website by July 5<sup>th</sup>
- Public notices were printed in the June 29th Ann Arbor News and online in mlive legal ads, and on OCED website and social media
- 30-day Public Comment Period: July 5 – August 4, 2023
  - Comments can be directed to [cohent@washtenaw.org](mailto:cohent@washtenaw.org) or (734)544-3039
- Four public hearings scheduled within the 30 days (see next slide)
- All comments received within 30-day period will be considered by the County and included in the Substantial Amendment that gets submitted to HUD
- At conclusion of comment period, OCED and County Administration will review all public comment and determine any needed changes to the final Substantial Amendment
- August 30, 2023: OCED will post the finalized Amended HOME-ARP Plan on OCED website
- Sept 6, 2023: Urban County Executive Committee (UCEC) will vote to approve the finalized Amended Plan and recommend BOC approval
- October 4, 2023: BOC will do a 1<sup>st</sup> reading to consider approval of the finalized Amended Plan and authorization of spending the HOME-ARP funds
- October 18, 2023: BOC will do a 2<sup>nd</sup> and final reading to consider approval of the finalized Amended Plan and authorization of spending the HOME-ARP funds
- Once approved by UCEC and BOC → OCED will submit the final Amended Plan to HUD for approval. If Plan is not approved, must undergo another amendment process.

# Amendment Process & Public Participation: Schedule of Public Hearings

## **Wednesday, July 12, 2023 at 2:00 PM**

Urban County Executive Committee Meeting

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Passcode: 036269

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Continuum of Care Board Meeting

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Passcode: 255167

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Washtenaw County Board of Commissioners Meeting

Location: Zoom and In-Person Options

<https://zoom.us/join> or [1-470-250-9358](https://zoom.us/join), enter Meeting ID: 820 7250 8586, Passcode: 491940

OR Attend in Person: Washtenaw County Administration Building

Board of Commissioners Board Room

220 N. Main

Ann Arbor, MI 48104

# HOME-ARP Allocation for Washtenaw County

- Based on the County's housing inventory compared to the Level of Need, we see the following gaps:

## Homeless Population

- Shelter -- Families: Need additional 44 units (178 beds)
- Permanent Housing -- Families: Need additional 70 units (266 beds)
- Shelter -- Individuals: Need additional 43 units (43 beds)
- Permanent Housing – Individuals: Need additional 150 units (150 beds)

## Non-Homeless Population

- Need at least 4,805 additional affordable rental units for renters at or below 50% Area Median Income

# Data Used for the Draft HOME-ARP Allocation Plan

- OCED utilized the following data within the Plan:
  - Point-In—Time Counts from 2019-2022
  - Housing Inventory Charts from 2019-2022
  - Washtenaw County Homeless Management Information System (HMIS)
  - Washtenaw County By-Name-List Data, 2018-2022
  - 2022 Washtenaw County Gaps Analysis (CSH System Modeling Report)
  - Washtenaw County McKinney Vento Data
  - Stella P Data (System modeling provided by HUD)

# Use of HOME-ARP Funds: What is changing?

- Shift in strategy to fund supportive services (homelessness prevention and direct support) instead of affordable housing development
- Increase to the maximum allowable for administrative/planning line item to ensure sufficient resources for County implementation/oversight

| Original Use of HOME-ARP Funds (included in Allocation Plan submitted to HUD in March 2023)                                                             |                                                                  |             |                 | Proposed Use of HOME-ARP Funds (in Draft Substantial Amendment)                                                                                         |                     |             |                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|-------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------|-----------------|
|                                                                                                                                                         | Funding Amount                                                   | % of Grant  | Statutory Limit |                                                                                                                                                         | Funding Amount      | % of Grant  | Statutory Limit |
| <b>Supportive Services</b>                                                                                                                              | \$514,762                                                        | 11%         |                 | <b>Supportive Services</b>                                                                                                                              | <b>(80% total)</b>  |             |                 |
| Rapid Rehousing                                                                                                                                         | <i>specific types of<br/>supportive services<br/>not defined</i> |             | --              | Rapid Rehousing                                                                                                                                         | \$1,500,000         | 33%         | --              |
| Transitional Housing                                                                                                                                    |                                                                  |             | --              | Transitional Housing                                                                                                                                    | \$449,784           | 10%         | --              |
| Eviction Prevention/Rental Assistance                                                                                                                   |                                                                  |             | --              | Eviction Prevention/Rental Assistance                                                                                                                   | \$1,500,000         | 33%         | --              |
| Move-in Costs                                                                                                                                           |                                                                  |             | --              | Move-in Costs                                                                                                                                           | \$100,000           | 2%          | --              |
| Income stabilization Services (e.g. life skills training, child care, transportation, food, employment assistance and job training, education services) |                                                                  |             | --              | Income stabilization Services (e.g. life skills training, child care, transportation, food, employment assistance and job training, education services) | \$100,000           | 2%          | --              |
| <b>Non-Profit Operating</b>                                                                                                                             | \$ 228,112                                                       | 5%          | 5%              | <b>Non-Profit Operating</b>                                                                                                                             | \$ 228,112          | 5%          | 5%              |
| <b>Administration and Planning</b>                                                                                                                      | \$319,356                                                        | 7%          | 15%             | <b>Administration and Planning</b>                                                                                                                      | \$ 684,334          | 15%         | 15%             |
| Acquisition and Development of Non-Congregate Shelters                                                                                                  |                                                                  |             | --              | Acquisition and Development of Non-Congregate Shelters                                                                                                  |                     |             | --              |
| Tenant Based Rental Assistance (TBRA)                                                                                                                   |                                                                  |             | --              | Tenant Based Rental Assistance (TBRA)                                                                                                                   |                     |             | --              |
| <b>Development of Affordable Rental Housing</b>                                                                                                         | \$3,500,000                                                      | 77%         | --              | Development of Affordable Rental Housing                                                                                                                |                     |             | --              |
| Non-Profit Capacity Building                                                                                                                            |                                                                  |             | 5%              | Non-Profit Capacity Building                                                                                                                            |                     |             | 5%              |
| <b>Total HOME ARP Allocation</b>                                                                                                                        | <b>\$ 4,562,230</b>                                              | <b>100%</b> |                 | <b>Total HOME ARP Allocation</b>                                                                                                                        | <b>\$ 4,562,230</b> | <b>100%</b> |                 |

We now open the public hearing for any comments and/or questions.

Those on Zoom, please raise your Zoom hand to be unmuted and called on.

Before giving your comment, please state your name and your organization (if applicable).

Note: Questions will not be answered during the public hearing itself, but responses will be made available following the meeting.

# Thank you!

To learn more about the Washtenaw County Office of Community & Economic Development, visit us at [washtenaw.org/oced](https://washtenaw.org/oced)

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OFFICE OF COMMUNITY &  
ECONOMIC DEVELOPMENT  
*Collaborative solutions for a promising future*

**WASHTENAW URBAN COUNTY: 2023-24 MEMBERSHIP ROSTER**

*Updated 06/28/2023*

| Name               | Email                                                                                    | Jurisdiction         | Member or Designee/Title                 |
|--------------------|------------------------------------------------------------------------------------------|----------------------|------------------------------------------|
| Diane O'Connell    | <a href="mailto:supervisor@aatwp.org">supervisor@aatwp.org</a>                           | Ann Arbor Township   | Township Supervisor                      |
| Mike Moran         | <a href="mailto:moran@aatwp.org">moran@aatwp.org</a>                                     | Ann Arbor Township   | Designee (Township Trustee)              |
| Brian Shelby       | <a href="mailto:Supervisor@augustatownship.org">Supervisor@augustatownship.org</a>       | Augusta Township     | Township Supervisor                      |
| Linda Adams        | <a href="mailto:ladams@augustatownship.org">ladams@augustatownship.org</a>               | Augusta Township     | Designee (Township Trustee)              |
| Laurie Fromhart    | <a href="mailto:bridgewaterwpsupervisor@yahoo.com">bridgewaterwpsupervisor@yahoo.com</a> | Bridgewater Township | Township Supervisor                      |
| Christopher Taylor | <a href="mailto:CTaylor@a2gov.org">CTaylor@a2gov.org</a>                                 | City of Ann Arbor    | Mayor                                    |
| Chris Watson       | <a href="mailto:cwatson@a2gov.org">cwatson@a2gov.org</a>                                 | City of Ann Arbor    | Designee (City Council member)           |
| Ayesha Ghazi Edwin | <a href="mailto:aghaziedwin@a2gov.org">aghaziedwin@a2gov.org</a>                         | City of Ann Arbor    | Alternate Designee (City Council member) |
| Shawn Keough       | <a href="mailto:skeough@dexterMI.gov">skeough@dexterMI.gov</a>                           | City of Dexter       | Mayor                                    |
| Michelle Aniol     | <a href="mailto:maniol@dextermi.gov">maniol@dextermi.gov</a>                             | City of Dexter       | Designee (Community Development Manager) |
| Jane Pacheco       | <a href="mailto:jpacheco@city-chelsea.org">jpacheco@city-chelsea.org</a>                 | City of Chelsea      | Mayor                                    |
| Bill Ruddock       | <a href="mailto:bruddock@city-chelsea.org">bruddock@city-chelsea.org</a>                 | City of Chelsea      | Designee (City Council member)           |
| Brian Marl         | <a href="mailto:bmarl@cityofsaline.org">bmarl@cityofsaline.org</a>                       | City of Saline       | Mayor                                    |
| Janet Dillon       | <a href="mailto:jdillon@cityofsaline.org">jdillon@cityofsaline.org</a>                   | City of Saline       | Designee (Mayor Pro-Tem)                 |
| Nicole Brown       | <a href="mailto:nbrown@cityofypsilanti.com">nbrown@cityofypsilanti.com</a>               | City of Ypsilanti    | Mayor                                    |
| Holli Andrews      | <a href="mailto:HAndrews@cityofypsilanti.com">HAndrews@cityofypsilanti.com</a>           | City of Ypsilanti    | Designee (City Planner)                  |
| Christopher Jacobs | <a href="mailto:cjacobs@cityofypsilanti.com">cjacobs@cityofypsilanti.com</a>             | City of Ypsilanti    | Designee (Community Development Manager) |
| Diane Ratkovich    | <a href="mailto:supervisor@dextertownship.org">supervisor@dextertownship.org</a>         | Dexter Township      | Township Supervisor                      |
| Duane Luick        | <a href="mailto:dluick@twp-lima.org">dluick@twp-lima.org</a>                             | Lima Township        | Township Supervisor                      |
| Ronald Milkey      | <a href="mailto:mtwp_supervisor@sbcglobal.net">mtwp_supervisor@sbcglobal.net</a>         | Manchester Township  | Township Supervisor                      |
| Kenneth Dignan     | <a href="mailto:dignank@northfieldmi.gov">dignank@northfieldmi.gov</a>                   | Northfield Township  | Township Supervisor                      |
| Mark Lloyd         | <a href="mailto:lloydm@northfieldmi.gov">lloydm@northfieldmi.gov</a>                     | Northfield Township  | Designee (Township Manager)              |

**WASHTENAW URBAN COUNTY: 2023-24 MEMBERSHIP ROSTER**

*Updated 06/28/2023*

| Name                                                               | Email                                                                                                                                                                 | Jurisdiction                          | Member or Designee/Title                     |
|--------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|----------------------------------------------|
| Mandy Grewal                                                       | <a href="mailto:grewalm@pittsfieldtwp.org">grewalm@pittsfieldtwp.org</a> (alternate: <a href="mailto:supervisor@pittsfield-mi.gov">supervisor@pittsfield-mi.gov</a> ) | Pittsfield Township                   | Township Supervisor                          |
| Jessica West                                                       | <a href="mailto:westj@pittsfield-mi.gov">westj@pittsfield-mi.gov</a>                                                                                                  | Pittsfield Township                   | Designee (Director of Community Development) |
| Gary Whittaker                                                     | <a href="mailto:gary@saalem-mi.org">gary@saalem-mi.org</a>                                                                                                            | Salem Township                        | Township Supervisor                          |
| Jim Marion                                                         | <a href="mailto:salinetownship@gmail.com">salinetownship@gmail.com</a>                                                                                                | Saline Township                       | Township Supervisor                          |
| Will Hathaway                                                      | <a href="mailto:hathaway.will@gmail.com">hathaway.will@gmail.com</a>                                                                                                  | Scio Township                         | Township Supervisor                          |
| Vacant                                                             |                                                                                                                                                                       | Scio Township                         | Designee                                     |
| Ken Schwartz                                                       | <a href="mailto:kenschwartz@superior-twp.org">kenschwartz@superior-twp.org</a>                                                                                        | Superior Township                     | Township Supervisor                          |
| Lisa Lewis                                                         | <a href="mailto:llewis@superior-twp.org">llewis@superior-twp.org</a>                                                                                                  | Superior Township                     | Designee (Township Treasurer)                |
| Kathy Kennedy                                                      | <a href="mailto:supervisor@sylvan-township.org">supervisor@sylvan-township.org</a>                                                                                    | Sylvan Township                       | Township Supervisor                          |
| Sandie Schulze                                                     | <a href="mailto:trustee2@sylvan-township.org">trustee2@sylvan-township.org</a>                                                                                        | Sylvan Township                       | Designee (Trustee)                           |
| John Kingsley                                                      | <a href="mailto:jkingsley@twp.webster.mi.us">jkingsley@twp.webster.mi.us</a>                                                                                          | Webster Township                      | Township Supervisor                          |
| Charles (Chuck) Tellas                                             | <a href="mailto:ctellas@twp-york.org">ctellas@twp-york.org</a>                                                                                                        | York Township                         | Township Supervisor                          |
| Kayleigh Zupi                                                      | <a href="mailto:kzupi@twp-york.org">kzupi@twp-york.org</a>                                                                                                            | York Township                         | Designee (Township Clerk)                    |
| Brenda Stumbo                                                      | <a href="mailto:bstumbo@ytown.org">bstumbo@ytown.org</a>                                                                                                              | Ypsilanti Township                    | Township Supervisor                          |
| Heather Jarrell Roe                                                | <a href="mailto:hjarrellroe@ytown.org">hjarrellroe@ytown.org</a>                                                                                                      | Ypsilanti Township                    | Designee (Township Clerk)                    |
| Justin Hodge                                                       | <a href="mailto:hodgej@washtenaw.org">hodgej@washtenaw.org</a>                                                                                                        | Washtenaw County BOC (Chair of Board) | Committee Chair (non-voting)                 |
| <b>Office of Community &amp; Economic Development Staff (OCED)</b> |                                                                                                                                                                       |                                       |                                              |
| Name                                                               | Email                                                                                                                                                                 | Title                                 | Affiliation                                  |
| Jasmyne Townsend                                                   | <a href="mailto:townsendj@washtenaw.org">townsendj@washtenaw.org</a>                                                                                                  | CDBG Management Analyst               | Washtenaw County/OCED                        |
| Tara Cohen                                                         | <a href="mailto:cohent@washtenaw.org">cohent@washtenaw.org</a>                                                                                                        | Housing & Infrastructure Manager      | Washtenaw County/OCED                        |
| Morghen Williams Boydston                                          | <a href="mailto:williamsm@washtenaw.org">williamsm@washtenaw.org</a>                                                                                                  | Human Services Manager                | Washtenaw County/OCED                        |
| Vacant                                                             |                                                                                                                                                                       | Director                              | Washtenaw County/OCED                        |