

WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE MEETING
Wednesday, April 10, 2024 - 2:00pm – 3:30pm
Washtenaw County Learning Resource Center, Michigan Room

Members in Attendance: Council Member Chris Watson (City of Ann Arbor); City Council Member Bill Ruddock (City of Chelsea); Katie Jones (Economic Development & Equity Coordinator, City of Ypsilanti); Mayor Pro Tem Janet Dillon (City of Saline); Heather Jarrell Roe (Clerk, Ypsilanti Township); Michelle Aniol (Community Development Manager, City of Dexter); Christopher Cheng (Project Manager, Scio Township); Supervisor Ken Schwartz (Superior Township)

Members Absent: Supervisor Laurie Fromhart (Bridgewater Township); Supervisor Karen Sikkenga (Dexter Township); Supervisor Duane Luick (Lima Township); Supervisor Ronald Milkey (Manchester Township); Supervisor Ken Dignan (Northfield Township); Supervisor Gary Whittaker (Salem Township); Supervisor Jim Marion (Saline Township); Supervisor John Kingsley (Webster Township); Supervisor Chuck Tellas (York Township); Supervisor Diane O'Connell (Ann Arbor Township); Supervisor Brian Shelby (Augusta Township); Supervisor Mandy Grewal (Pittsfield Township); Supervisor Kathy Kennedy (Sylvan Township)

Facilitator: Commissioner Justin Hodge

OCED Staff Present: Toni Kayumi, Tara Cohen, and Jasmyne Townsend

Guests: Gregory Dill (Administrator, Washtenaw County)

Members of Public Present: Scott Parker (Avalon Housing), Wendy Carty-Saxon (Avalon Housing), and Amy Krieg (Habitat for Humanity of Huron Valley)

Welcome & Introductions – Roll Call

Commissioner Hodge called meeting to order at 2:05 pm.

Pursuant to [MCL 15.263 Sec.3](#), Ms. Townsend took roll call during which each member stated their name and their jurisdiction being represented (I.e. City or Township, Washtenaw County, State of Michigan).

Watson: Representing City of Ann Arbor, Washtenaw County

Ruddock: Representing City of Chelsea, Washtenaw County

Jones: Representing City of Ypsilanti, Washtenaw County

Dillon: Representing City of Saline, Washtenaw County

Jarrell Roe: Representing Ypsilanti Township, Washtenaw County

Aniol: Representing City of Dexter, Washtenaw County

Cheng: Representing Scio Township, Washtenaw County

Ken Schwartz arrived at 2:20 pm. Representing Superior Township, Washtenaw County.

I. Public Comment

Commissioner Hodge opened the meeting for public comment. No public comments.

II. Announcements from Members and/or Staff –

A. Winter Warming Centers & Weather Havens – see attached flyers

B. Warming Centers

I. Daytime warming shelter (Ann Arbor):

- a. Journey of Faith (Mon. – Fri.) 1900 Manchester Rd. Ann Arbor, March 4, 2024 – April 12, 2024
 - b. Delonis Center (**weekend only**) 312 W. Huron St., Ann Arbor, November 13, 2023 – April 30, 2024
- II. Overnight warming shelter – Overnight warming shelter will extend through April 30, 2024. Individuals can contact SAWC for further information at 734-662-2829 x 254
- C. Job Developers Alliance’s Apprenticeship Fair – Flyer included in the April meeting packet [here](#) on page 9
 - I. Join the Job Developers Alliance on May 1st, 2024 from 4 pm – 7 pm at Skyline High School for its Apprenticeship Fair.
- D. Human Services Program Administrator – Welcome to Pam Smith!
- E. Member Announcements (All) – None

III. Minutes

A. 03-13-2024 Meeting Minutes – Review & Approval (**ACTION**)

Moved by Jarrell Roe. Supported by Watson.

ROLL CALL:

Watson: Yes

Ruddock: Yes

Jones: Yes

Dillon: Yes

Jarrell Roe: Yes

Aniol: Yes

Cheng: Yes

Ayes – 7; Nays – 0; **Motion carried.**

IV. General Administration

A. Fair Housing Training (Pam Kisch, Fair Housing Center of Southeast and Mid-Michigan)

Pam Kisch, Executive Director of [The Fair Housing Center of Southeast & Michigan \(FHC\)](#), provided a training to the Urban County members which covered basic fair housing laws and the role of the Fair Housing Center. This training was followed with a short Q & A.

A fair housing training is offered by FHC annually as specified in one of the goals stated in the Washtenaw Urban County’s [Assessment of Fair Housing \(AFH\)](#) – *to provide ongoing education and advocacy around fair housing.*

B. Summary of FY 2024-25 Draft Annual Action Plan (Jasmyne Townsend, OCED)

Ms. Townsend provided a summary on the FY 2024-25 Draft Annual Action Plan and noted that HUD has yet to release information to Washtenaw County regarding the FY 2024-25 allocations. For this reason, the [Draft 2024 Action Plan](#) and [Draft Summary of Planned Activities Table](#) posted online reflect estimated allocations which are based on FY 2023 allocations. She gave an overview of the Public Hearing Schedule for the Draft 2024 Annual Action Plan.

Ms. Townsend also gave an in-depth breakdown of the goals table and provided a few updates on the HOME and ESG allocations. She reminded the committee that some of the projects and amounts within the summary table are subject to change due to needing further conversations with jurisdictions about their project goals. Furthermore, she noted since the March meeting the federal HOME appropriation was reduced by 18%, and the estimated HOME allocation identified

in the Draft Summary of Planned Activities Table reflects the assumption this reduction will be applied to the Urban County's allocation. This reduction should not affect project award amounts; however, the funding details might look a bit different from what was presented at the March meeting. Lastly, Townsend noted the ESG administration amount is subject to change within the 7.5% cap; the ESG allocation is awarded through the Continuum of Care (CoC) Funding Review Team (FRT).

C. Public Hearing on 2024 Draft Annual Action Plan (Jasmyne Townsend, OCED)

Ms. Townsend reviewed the opportunities for providing input on the draft Action Plan, in addition to the public hearing at this meeting (see below). She also clarified, at this public hearing the Urban County was not soliciting comment on the Substantial Amendments to the 2018, 2018, and 2020 Planned Action Plans, and that Tara Cohen would further discuss later in the meeting.

Thursday, April 11, 2024 at 6:30pm

City of Ann Arbor Housing and Human Services Advisory Board

In-Person and Zoom Option

In-Person: 200 N. Main St., Ann Arbor, MI 48104 (Lower Conference Room 0103)

Zoom: <https://zoom.us/join> or dial 1-470-250-9358, enter Meeting ID: 856 1300 2885

Passcode: 286046

Wednesday, May 1, 2024 at 7:00pm

Washtenaw County Board of Commissioners Meeting

In-Person and Zoom Option

In Person: 220 N. Main St., Ann Arbor, MI 48104 (Board of Commissioners Board Room)

Zoom: <https://zoom.us/join> or dial 1-470-381-2552, enter Meeting ID: 820 7250 8586

Passcode: 491940

Commissioner Hodge opened the public hearing at approximately 2:35pm. There was one (1) comment given during the Public Hearing.

We would like to express our appreciation of the Draft Annual Action Plan and incorporating the development projects that will be providing 63 units at 121 Catherine St. in Ann Arbor, and 22 units at 206/210 N. Washington in Ypsilanti, and assistance with our existing 12 units in Ann Arbor. The groundbreaking ceremony for 121 Catherine St. is on Sunday, April 14. Also, I would like to highlight that State Rep. Dingell along with the acting HUD Secretary recently visited our Hilltop property and was very pleased. So, thank you all again. – Wendy Carty-Saxon, Director of Real Estate at Avalon Housing

Commissioner Hodge closed the public hearing at approximately 2:37 pm

D. Timeline Overview for 2024 Annual Action Plan (Jasmyne Townsend, OCED)

Ms. Townsend gave a brief overview of the key dates for the 2024 Annual Action Plan. She noted the approval and submission dates are subject to change based on when HUD announces the 2024-25 Grant allocations. The latest possible date for Action Plan submission to HUD is typically August 15th.

- April-May 2024: 35-day public comment period/ Public hearings on Draft Plan
 - April 10, 2024 – Urban County Executive Committee
 - April 11, 2024 – Housing and Human Services Advisory Board
 - May 01, 2024 – Board of Commissioners
- May 2024: Approval of Final Plan
 - May 8, 2024 – Urban County Executive Committee
 - May 15, 2024 – Board of Commissioners

- May 17, 2024: Final Action Plan due to HUD

E. Summary of Draft Substantial Amendments to 2018/2019/2020 Action Plans (Tara Cohen, OCED)
Ms. Cohen provided a summary of the Draft Substantial Amendments to the 2018, 2019, and 2020 Actions Plans. There is a 35-day public comment period running concurrently with the comment period for the Draft 2024 Action Plan (March 29 – May 3, 2024).

Ms. Cohen noted the proposed amendments entail moving 20% or more of the annual HOME entitlement grant funds from one type of activity to another – **specifically from a Homeownership Program to Rehab and/or New Construction of Affordable Rental Housing**. The proposed reallocation breakdown and process/timeline can be found in the [April meeting packet](#) starting on page 9.

V. Public Comment – Commissioner Hodge opened the public comment at approximately 2:50 PM. There were no comments.

VI. Adjournment

Motion to Adjourn – Moved by Jarrell Roe. Supported by Watson.
Adjourned at 2:55 PM

**Next Meeting: Wednesday, May 8, 2024, 2:00 – 3:30pm,
Location: In Person – Learning Resource Center, Michigan Room (4135 Washtenaw Ave, Ann Arbor)**