

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH QUALITY-FINANCE COMMITTEE MEETING MINUTES

June 13, 2022

Learning Resource Center-Michigan Room (in person)

<https://zoom.us/s/92935426749> (virtual)

2:00 pm

ROLL CALL: S. Antonow attending remotely from Washtenaw County
N. Graebner-Sundling attending in person
D. Strong attending remotely from Ann Arbor, MI
B. Higman remotely from Scio Township

MEMBERS ABSENT: A. Dusbiber, M. Udow-Phillips

STAFF PRESENT: M. Harding, L. Gentz, R. Dornbos, R. Avedisian, N. Phelps, K. Diebboll, L. Higle, M. Taylor,
H. Linky, K. Snay, T. Florence, K. DeWeese, S. Amos-O'Neal, S. Ray

OTHERS PRESENT: L. Lutomski, R. Jefferson, T. Gavalier, B. King, M. Creekmore,

N. Graebner-Sundling called the meeting to order at 2:02 pm.

- I. Introductions
 - None
- II. Audience Participation
 - None
- III. Committee Response to Audience Participation
 - None
- IV. Quality-Finance Committee Meeting Minutes and Actions from 2/14/22 (Attachment #1A) and Quality-Finance Committee Meeting Minutes and Actions from 4/11/22 (Attachment #1B)
 - Quality-Finance Committee Meeting Minutes and Actions of 2/14/22 and 4/11/22 were reviewed.

MOTION BY D. STRONG, SUPPORTED BY B. HIGMAN TO RECOMMEND APPROVAL OF THE MINUTES AND ACTIONS FROM THE FEBRUARY 14, 2022 AND APRIL 11, 2021 QUALITY-FINANCE COMMITTEE MEETINGS AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	N/A
GRAEBNER-SUNDLING	Y	HIGMAN	Y
STRONG	Y	UDOW-PHILLIPS	N/A

MOTION CARRIED

- V. Financial Status Report

- N. Phelps presented the Financial Status Report for the period ending April 30, 2022 (Attachment #2).

MOTION BY D. STRONG, SUPPORTED BY B. HIGMAN TO RECOMMEND APPROVAL OF THE FINANCIAL STATUS REPORT ENDING APRIL 30, 2022 AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	N/A
GRAEBNER-SUNDLING	Y	HIGMAN	Y
STRONG	Y	UDOW-PHILLIPS	N/A

MOTION CARRIED

VI. Contracts and Leases

- M. Taylor presented the Contracts and Leases to the committee (Attachment #3)

MOTION BY D. STRONG, SUPPORTED BY B. HIGMAN TO RECOMMEND APPROVAL OF THE CONTRACTS AND LEASES AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	N/A
GRAEBNER-SUNDLING	Y	HIGMAN	Y
STRONG	Y	UDOW-PHILLIPS	N/A

MOTION CARRIED

VII. Executive Director Authorizations

- M. Taylor presented the Executive Director Authorizations to the committee (Attachment #4)

MOTION BY D. STRONG, SUPPORTED BY S. ANTONOW TO RECOMMEND APPROVAL OF THE EXECUTIVE DIRECTOR AUTHORIZATIONS AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	N/A
GRAEBNER-SUNDLING	Y	HIGMAN	Y
STRONG	Y	UDOW-PHILLIPS	N/A

MOTION CARRIED

VIII. Regional Finance Update

- N. Phelps presented the Regional Finance Update to the committee.
- Region is focused on provider stability and there will be another retro-rate adjustment payment out to residential providers for Quarter 2 of FY 2022.

- Planning FY23 Budget to begin soon and hopeful that rate will be available in July.
- IX. Old Business
- None
- X. New Business
- Annual Performance Improvement Year End Report (Attachment #5)
 - o L. Hagle presented the Annual Performance Improvement Year End Report for the term of 10/1/20-9/30/21.

MOTION BY D. STRONG, SUPPORTED BY S. ANTONOW TO ACCEPT THE ANNUAL PERFORMANCE IMPROVEMENT YEAR END REPORT AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	N/A
GRAEBNER-SUNDLING	Y	HIGMAN	Y
STRONG	Y	UDOW-PHILLIPS	N/A

MOTION CARRIED

- Program Committee Dashboard FY22, Quarter 1 (Attachment #6)
 - o L. Hagle provided the update on the Program Committee Dashboard FY22, Quarter 1
 - o There were no sentinel events during this period.

MOTION BY D. STRONG, SUPPORTED BY S. ANTONOW TO ACCEPT THE PROGRAM COMMITTEE DASHBOARD FOR THE FIRST QUARTER OF FY 2022 AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	N/A
GRAEBNER-SUNDLING	Y	HIGMAN	Y
STRONG	Y	UDOW-PHILLIPS	N/A

MOTION CARRIED

- Program Education Presentation – I/DD Overview (Attachment #7)
 - o K. DeWeese presented Program Education - I/DD Overview to the committee.
- XI. Items for Future Discussions
- Accounts Receivable
 - Cost Per Case Comparisons
 - Looking at call data and how it affects CARES Team
 - CCBHC Performance Measures
 - Single point of entry for Substance Abuse Disorder

MOTION BY D. STRONG, SUPPORTED BY B. HIGMAN, TO ADJOURN THE WCCH QUALITY-FINANCE COMMITTEE MEETING.

XII. Meeting adjourned at 3:11 pm.