

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH QUALITY-FINANCE COMMITTEE MEETING MINUTES
April 10, 2023
Learning Resource Center-Michigan Room (in person)
<https://zoom.us/j/9725434994> (virtual)
2:00-3:30 pm

ROLL CALL: S. Antonow attending virtually
B. Higman attending in person
N. Graebner-Sundling attending in person
M. Udow-Phillips attending in person

MEMBERS ABSENT: A. Dusbiber, H. Heaviland

STAFF PRESENT: R. Avedisian, M. Harding, T. Cortes, L. Gentz, S. Ray, M. Tasker, N. Phelps, M. Taylor. K. Snay, G. Dill, H. Linky, K. Hoener, K. Diebboll, T. Florence, T. Gavalier, B. Hagaman, A. DeLeeuw, L. Higle

OTHERS PRESENT: K. Walker, M. Creekmore, D. Leahy, K. Homan

N. Graebner-Sundling called the meeting to order at 2:00pm.

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- I. Introductions
 - None
- II. Audience Participation
 - None
- III. Committee Response to Audience Participation
 - K. Walker thanked D. Strong for his years of service on the WCCMH Quality-Finance Committee and a certificate of appreciation was presented.
- IV. Quality-Finance Committee Meeting Minutes and Actions from 2/13/23 (Attachment #1)
 - Quality-Finance Committee Meeting Minutes and Actions of 2/13/23 were reviewed.

MOTION BY M. UDOW-PHILLIPS SUPPORTED BY B. HIGMAN TO RECOMMEND APPROVAL OF THE MINUTES AND ACTIONS FROM FEBRUARY 13, 2023, QUALITY-FINANCE COMMITTEE MEETING AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	N/A
GRAEBNER-SUNDLING	Y	HIGMAN	Y
HEAVILAND	N/A	UDOW-PHILLIPS	Y

MOTION CARRIED

- V. Financial Status Report

- N. Phelps presented the Financial Status Report for the period ending February 28, 2023 (Attachment #2).

MOTION BY M. UDOW-PHILLIPS SUPPORTED BY B. HIGMAN TO RECOMMEND APPROVAL OF THE FINANCIAL STATUS REPORT ENDING FEBRUARY 28, 2023, AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	N/A
GRAEBNER-SUNDLING	Y	HIGMAN	Y
HEAVILAND	N/A	UDOW-PHILLIPS	Y

MOTION CARRIED

VI. Contracts and Leases

- M. Taylor presented the Contracts and Leases to the committee (Attachment #3).

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY B. HIGMAN TO RECOMMEND APPROVAL OF THE CONTRACTS AND LEASES TO THE COMMITTEE AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	N/A
GRAEBNER-SUNDLING	Y	HIGMAN	Y
HEAVILAND	N/A	UDOW-PHILLIPS	Y

MOTION CARRIED

VII. Executive Director Authorizations

- M. Taylor presented the Executive Director Authorizations to the committee (Attachment #4).

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY B. HIGMAN TO RECOMMEND APPROVAL OF THE EXECUTIVE DIRECTOR AUTHORIZATIONS AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	N/A
GRAEBNER-SUNDLING	Y	HIGMAN	Y
HEAVILAND	N/A	UDOW-PHILLIPS	Y

MOTION CARRIED

VIII. Regional Finance Update

- N. Phelps provided an update to the committee.

IX. Old Business

- CCBHC IDD Data Overview

- o M. Harding presented the Cares and CCBHC Data Overview.
- WCCMH Medicaid Enrollment Discussion
 - o M. Harding provided an update on the WCCMH Medicaid Enrollment.
- WCCMH Rights Annual Report (Attachment #6)
 - o K. Snay presented the WCCMH Rights Annual Report to the Committee.

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY B. HIGMAN TO RECOMMEND APPROVAL OF WCCMH RIGHTS ANNUAL REPORT AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	N/A
GRAEBNER-SUNDLING	Y	HIGMAN	Y
HEAVILAND	N/A	UDOW-PHILLIPS	Y

MOTION CARRIED

- X. New Business
 - Program Committee Dashboard - FY22, Quarter 4 (Attachment #6)
 - o L. Hige presented the Program Dashboard FY22 Quarter 4 for the Committee.

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY B. HIGMAN TO RECOMMEND APPROVAL OF PROGRAM DASHBOARD FY22 QUARTER 4 AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	N/A
GRAEBNER-SUNDLING	Y	HIGMAN	Y
HEAVILAND	N/A	UDOW-PHILLIPS	Y

MOTION CARRIED

- XI. Items for Future Discussions
 - Accounts Receivable
 - Cost Per Case Comparisons

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY B. HIGMAN, TO ADJOURN THE WCCMH QUALITY-FINANCE COMMITTEE MEETING.

- XII. Meeting adjourned at 2:52pm.