Mission: To promote hope, recovery, resilience and advance health equity in Washtenaw County by providing, high quality, integrated behavioral health services to adults and youth with intellectual/development disabilities, mental health and/or substance use needs.

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH (WCCMH)
QUALITY-FINANCE COMMITTEE MEETING
AGENDA

*****In-Person at the Learning Resource Center-Michigan Room**
4135 Washtenaw Ave, Ann Arbor
OR
You may attend virtually at
https://zoom.us/j/93386434196
December 9, 2024
2:00-3:30 pm

I. Roll Call (1 minute)

II. Introductions (1 minute)

III. Audience Participation (see guidelines below) (5 minutes)

IV. Budget-Finance Committee Meeting Minutes (3 minutes) **ACTION**
- Quality-Finance Committee Meeting Minutes and Actions from 10/7/24 (Attachment #1)

V. Financial Status Report (10 minutes)
- Financial Status Report (Attachment #2) **N. Phelps ACTION**

VI. Contracts and Leases (5 minutes)
- None

VII. Executive Director Authorizations (5 minutes)
- None

VIII. Regional Finance Update (5 minutes)
- PIHP ISF Analysis **T. Cortes**

IX. Old Business (5 minutes)
- None

X. New Business (45 minutes)
- 3rd Quarter Dashboard (Attachment #3) – **L. Higle, T. Florence**
- Millage RFP Update (Attachment #4) – **M. Taylor, L. Gentz**
- Office of Recipient Rights Audit Results **– K. Snay**
- FY25 Budget Amendment (Attachment #5) – **N. Phelps ACTION**

Audience Participation Guidelines:
- Three (3) minutes are allowed per speaker
- Speakers are asked to bring a copy of their concerns/comments in writing
- Resolutions on issues will be brought to the appropriate committee as necessary

Mission: To promote hope, recovery, resilience and advance health equity in Washtenaw County by providing, high quality, integrated behavioral health services to adults and youth with intellectual/development disabilities, mental health and/or substance use needs.

XI. Items for Future Discussions (5 minutes)
- Accounts Receivable
- Cost Per Case Comparisons

XII. Adjournment of Public Meeting (Next Quality-Finance Committee Meeting: February 10, 2025)

VIRTUAL MEETING LINK IS:

Join from a PC, Mac, iPad, iPhone or Android device:
Please click this URL to join. https://zoom.us/j/93386434196

Or One tap mobile:
+12678310333 ,93386434196# US (Philadelphia)
+13126266799, 93386434196# US (Chicago)

Or join by phone:
Dial(for higher quality, dial a number based on your current location):
US: +1 267 831 0333 or +1 312 626 6799 or +1 646 518 9805
or +1 929 205 6099

Webinar ID: 933 8643 4196

International numbers available: https://zoom.us/u/asMozy5nj

Audience Participation Guidelines:
- Three (3) minutes are allowed per speaker
- Speakers are asked to bring a copy of their concerns/comments in writing
- Resolutions on issues will be brought to the appropriate committee as necessary

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH QUALITY-FINANCE COMMITTEE MEETING MINUTES
DRAFT
October 7, 2024
Learning Resource Center-Michigan Room (in person)
https://zoom.us/j/94950001475 (virtual)
2:00-3:30 pm

ROLL CALL: H. Heaviland attending in person
B. Higman attending in person
M. Udow-Phillips attending

MEMBERS ABSENT: A. Dusbiber, S. Petty, K. Walker

STAFF PRESENT: R. Avedisian, N. Phelps, M. Harding, T. Cortes, L. Gentz, M. Taylor, K. Snay, S. Ray, T. Florence, M. Taylor, E. Montgomery, B. Hagaman

OTHERS PRESENT: M. Tolstyka, K. Columbus, L. Lutomski, T. Gavalier, M. Creekmore, B. Griggs, M. Radzik

NO QUORUM

M. Udow-Phillips called the meeting to order at 2:04 pm.

I. Introductions
- M. Radzik introduced herself to the Committee

II. Audience Participation
- M. Creekmore gave a funding announcement to Committee

III. Committee Response to Audience Participation
- None

IV. Quality-Finance Committee Meeting Minutes and Actions from 8/12/24 (Attachment #1)
- Quality-Finance Committee Meeting Minutes and Actions of 8/12/24 were reviewed and recommended for approval to the WCCMH Board on 10/25/24

V. Financial Status Report
- N. Phelps presented the Financial Status Report for the period ending September 30, 2024 (Attachment #2)
- The Financial Status Report for the period ending September 30, 2024, was reviewed, and recommended for approval to the WCCMH Board on 10/25/24

VI. Contracts and Leases
- None

VII. Executive Director Authorizations
- None

VIII. Regional Finance Update
- T. Cortes provided the regional finance update to the Committee

IX. Old Business
- None

X. New Business
- Semi-Annual Recipient Rights Report
  - K. Snay provided an update on the Semi-Annual Recipient Rights Report to the Committee moved to 10/25/24 full board agenda for approval.

XI. Items for Future Discussions
- Accounts Receivable
- Cost Per Case Comparisons

MOTION BY H. HEAVILAND, SUPPORTED BY B. HIGMAN, TO ADJOURN THE WCCMH QUALITY-FINANCE COMMITTEE MEETING.

XII. Meeting adjourned at 3:05 pm.

Washtenaw County Community Mental Health
PRELIMINARY Budget to Actuals
For One Month Ending October 31, 2024

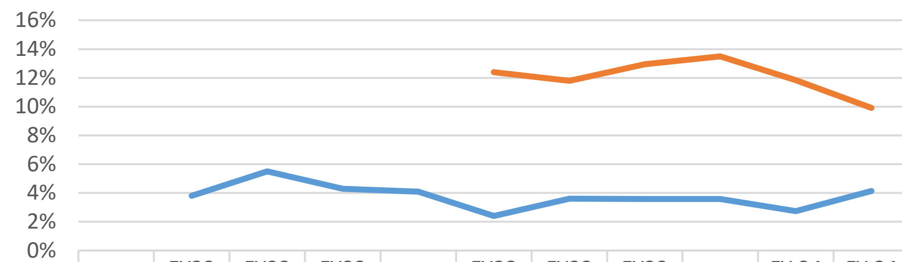
	Current Fiscal Year				
	FY 2025 Amended Budget	FY 2025 Amended Budget YTD	FY 2025 YTD Actuals	YTD Actuals Over/(Under) YTD Budget	% O(U)
Operating Revenue					
PIHP Revenue					
Medicaid Capitation:					
Medicaid (b) & 1115i	$ 54,524,586	$ 4,543,716	$ 4,550,069	$ 6,354	0.14%
HSW	31,656,289	2,638,024	2,697,096	59,072	2.24%
Children & SED Waivers	1,335,478	111,290	102,320	(8,970)	-8.06%
Healthy Michigan Capitation	7,874,111	656,176	656,176	0	0.00%
Autism Capitation	7,980,152	665,013	665,013	0	0.00%
CCBHC Medicaid/HMP	9,137,500	761,458	761,458	(0)	0.00%
CCBHC Supplementary	12,936,000	1,078,000	1,701,710	623,710	57.86%
Behavioral Health Home	572,073	47,673	54,908	7,235	0.00%
TOTAL PIHP Revenue	$ 126,016,189	$ 10,501,349	$ 11,188,750	$ 687,401	6.55%
MDHHS Revenue					
State General Funds	$ 4,461,704	$ 371,809	$ 383,139	$ 11,330	3.05%
Grants & Earned Contracts	2,392,867	199,406	222,650	23,244	11.66%
All Other Revenue					
County Appropriation	$ 1,751,761	$ 145,980	$ 71,465	$ (74,515)	-51.04%
Project Revenue	939,998	78,333	38,293	(40,040)	-51.12%
All Other	1,917,652	159,804	301,467	141,663	88.65%
TOTAL Operating Revenue	**$ 137,480,171**	**$ 11,456,681**	**$ 12,205,764**	**$ 749,083**	6.54%
Operating Expenses					
Administrative Expenses					
General Administration	$ 8,329,146	$ 694,096	$ 747,355	$ 53,260	7.67%
Program Administration	4,608,587	384,049	474,124	90,075	23.45%
Residential Services					
Community Living Supports	$ 34,000,000	$ 2,833,333	$ 2,651,425	$ (181,908)	-6.42%
Licensed Residential	22,000,000	1,833,333	1,860,009	26,676	1.46%
Outpatient Services					
Autism Services	$ 12,000,000	$ 1,000,000	$ 1,097,578	$ 97,578	9.76%
Case Management	6,340,214	528,351	670,202	141,851	26.85%
Supports Coordination	3,576,188	298,016	343,065	45,049	15.12%
Skill Building	4,905,514	408,793	370,733	(38,060)	-9.31%
Supported Employment	2,174,459	181,205	170,403	(10,802)	-5.96%
Psychiatry	5,063,666	421,972	434,062	12,090	2.87%
Nursing Services	2,892,534	241,045	314,332	73,288	30.40%
Therapy Services	3,157,108	263,092	311,319	48,227	18.33%
All Other	14,583,888	1,215,324	828,380	(386,944)	-31.84%
Other Expenses					
Community Inpatient	$ 10,476,000	$ 873,000	$ 1,590,000	$ 717,000	82.13%
Local Matches & Shelter	980,000	81,667	5,197	(76,470)	-93.64%
Grants & Earned Contracts	2,392,867	199,406	220,371	20,965	10.51%
TOTAL Operating Expenses	**$ 137,480,171**	**$ 11,456,681**	**$ 12,088,555**	**$ 631,874**	5.52%
Revenue Over/(Under) Expenses	-	-	117,209	117,209	

Program and Quality Board Committee
Dashboard Data FY 2024 (Apr - June)

3rd quarter Human Resources
Turnover Rate:
4.13%
15 staff with 363 active positions

Vacancy Rate:
9.91%
36 vacancies with 363 active positions

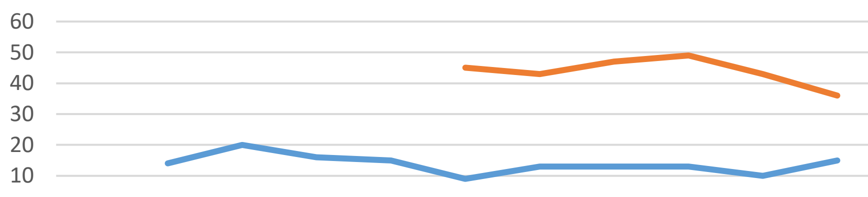
Turnover and Vacancy Rate



	FY22 1st Qtr	FY22 2nd Qtr	FY22 3rd Qtr	FY22 4th Qtr	FY23 1st Qtr	FY23 2nd Qtr	FY23 3rd Qtr	FY23 4th Qtr	FY 24 1st Qtr	FY 24 2nd Qtr	FY 24 3rd Qtr
Turnover Rate		3.8%	5.5%	4.3%	4.1%	2.4%	3.6%	3.6%	3.6%	2.7%	4.13%
Vacancy Rate						12.40%	11.80%	12.95%	13.49%	11.84%	9.91%

Turnover Rate   Vacancy Rate

# of Terminations
# of Vacancies



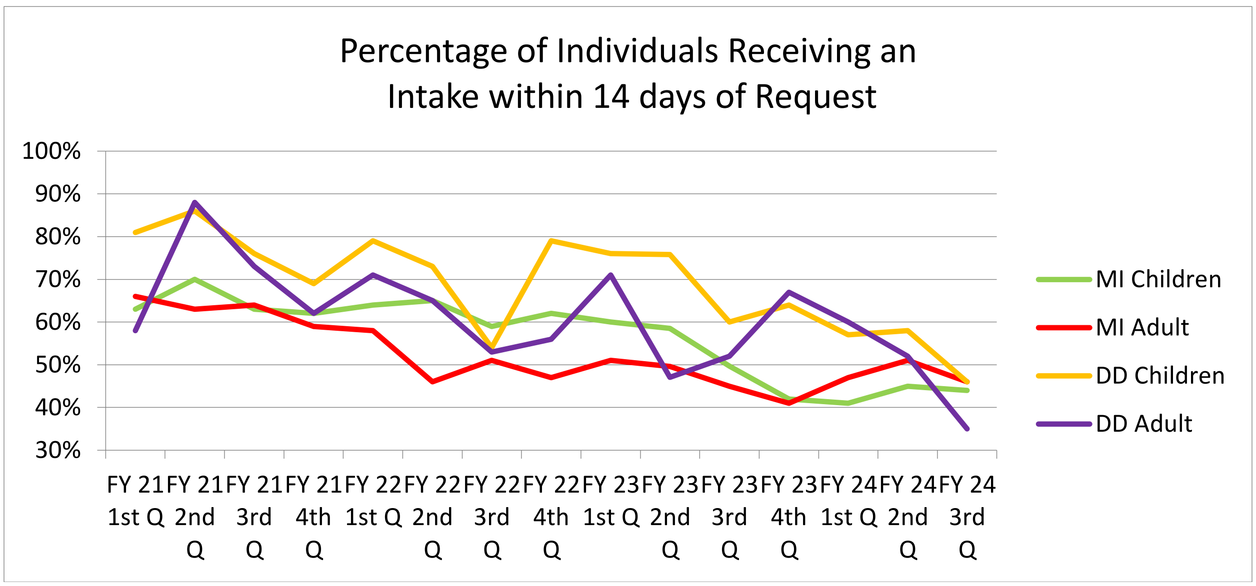
	FY22 1st Qtr	FY22 2nd Qtr	FY22 3rd Qtr	FY22 4th Qtr	FY23 1st Qtr	FY23 2nd Qtr	FY23 3rd Qtr	FY23 4th Qtr	FY 24 1st Qtr	FY 24 2nd Qtr	FY 24 3rd Qtr
# of Departures		14	20	16	15	9	13	13	13	10	15
# of Vacancies						45	43	47	49	43	36

# of Departures   # of Vacancies

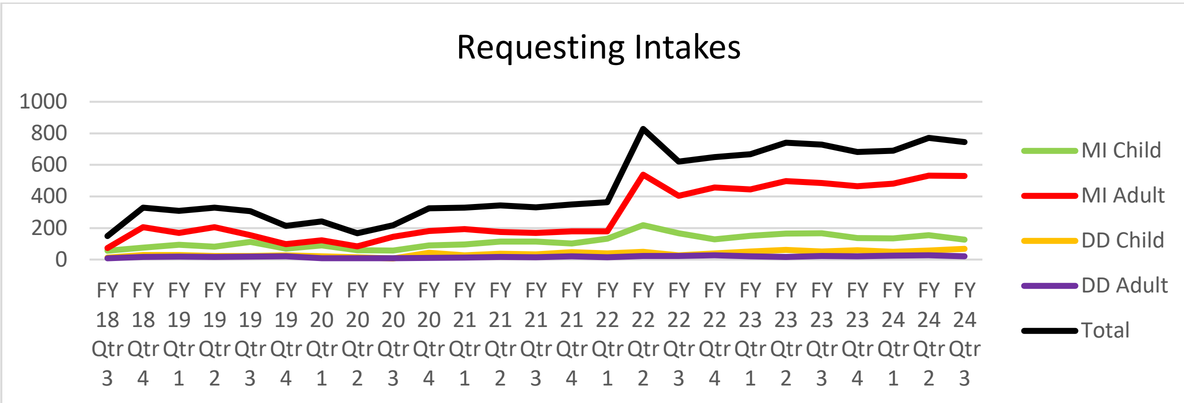
<u>Michigan Department of Health and Human Services (MDHHS) Performance Indicators:</u>
As of April 1, 2020, MDHHS changed the operational definitions for calculating Indicators #2 (14 days to Intake) and #3 (14 days to Ongoing Service) and removed the 95% historical expected goal.

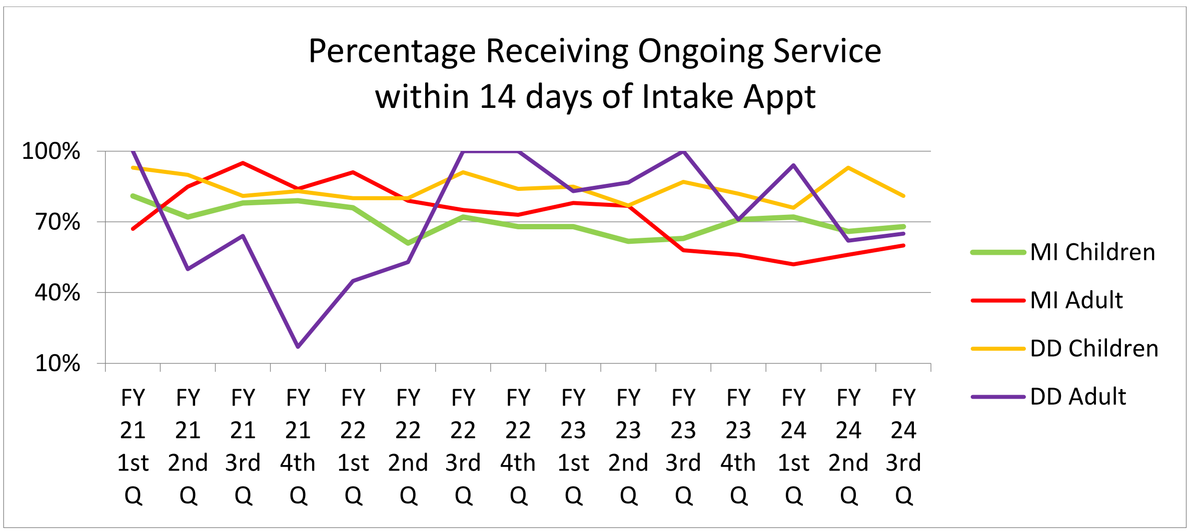
The major change in the operational definition did not allow accounting for consumer choice. Consumer choice is indicated by requesting an appointment outside of the 14-day window, rescheduling, canceling or not attending an appointment. If an individual requests a service, is found eligible but declines our services or even passes away, this is still considered "out of compliance".

For fiscal year 2024, MDHHS expects each PIHP to move to either the statewide 50th or 75th percentile from FY 22 Regional (PIHP) baseline. For indicator 2 and 3, the PIHP baseline was 61.3% and 74.5% respectively which set an expectation of achieving the 75th percentile for both indicators. The 75th percentile for the indicators are 62% and 83.8% respectively.



FY 24 3rd Qtr Intake Appt within 14 days Detail						
Population	Total # of new persons requesting service	Number receiving appt. within 14 days of request	State defined as Out of Compliance	Consumer Preference (No Show, cancelled or Requested >14 days)- was formerly removed from the denominator	Percent Compliant by new State definition	Percent Compliant in previous definition
MI Child	127	56	71	64	44%	89%
MI Adult	529	241	288	275	46%	95%
DD Child	68	31	37	33	46%	89%
DD Adult	20	7	13	11	35%	78%



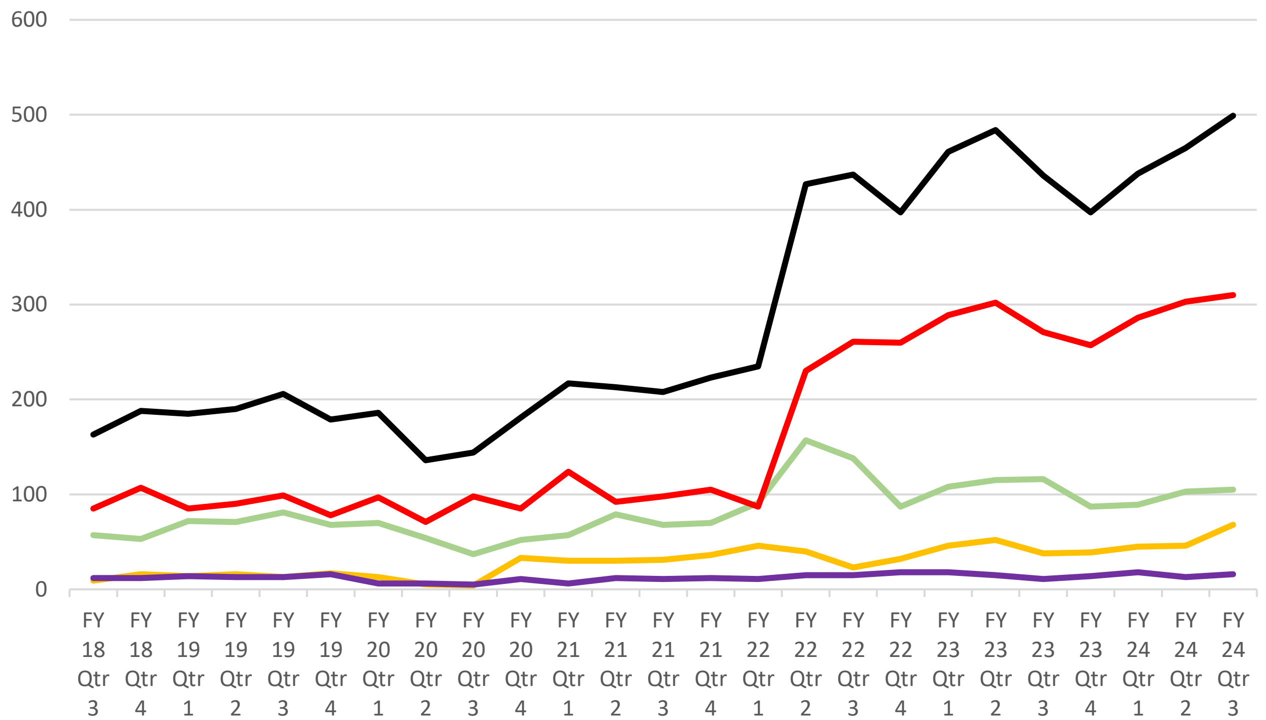


FY 24 3rd Qtr Detail Ongoing Service						
Population	# of New Persons Eligible for Service	# of New Persons who started a new service within 14 days of eligibility	State Defined as Out of Compliance	Consumer Preference (No Show, cancelled, Requested >14 days or chose to go elsewhere)- used to be removed from the denominator	Percent Compliant under new definition	Percent Compliant under previous definition
MI Child	105	71	34	29*	68%	93%
MI Adult	310	186	124	119*	60%	97%
DD Child	68	52	16	16	76%	100%
DD Adult	16	13	3	0	81%	81%

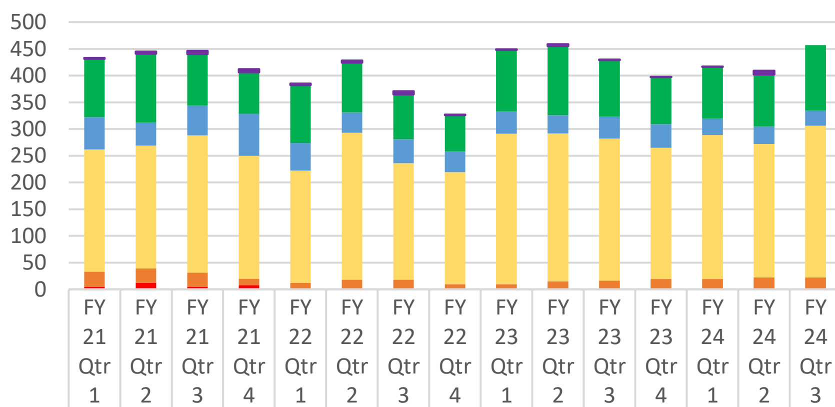
*We have found some individuals who attend their BPS appointment and are found eligible, do not wish to pursue our services. We share other resources with them. These cases still count as out of compliance. The breakdown of these numbers are listed below.

MI Child – 3/29
MI Adult – 32/119

Number Eligible for Service

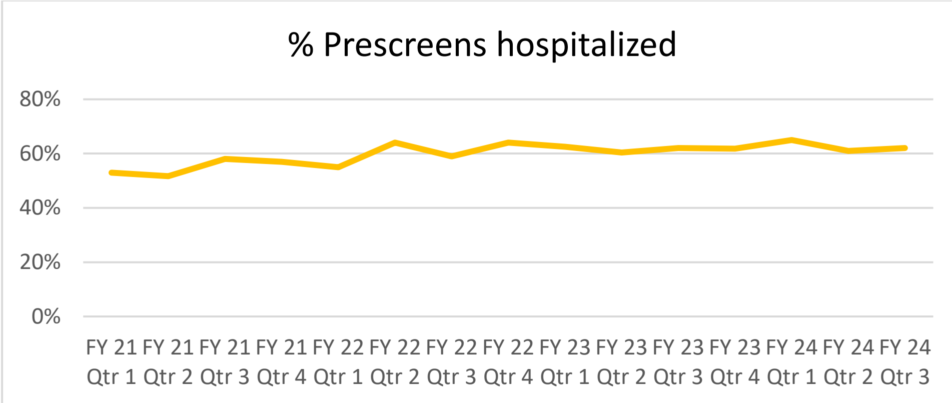


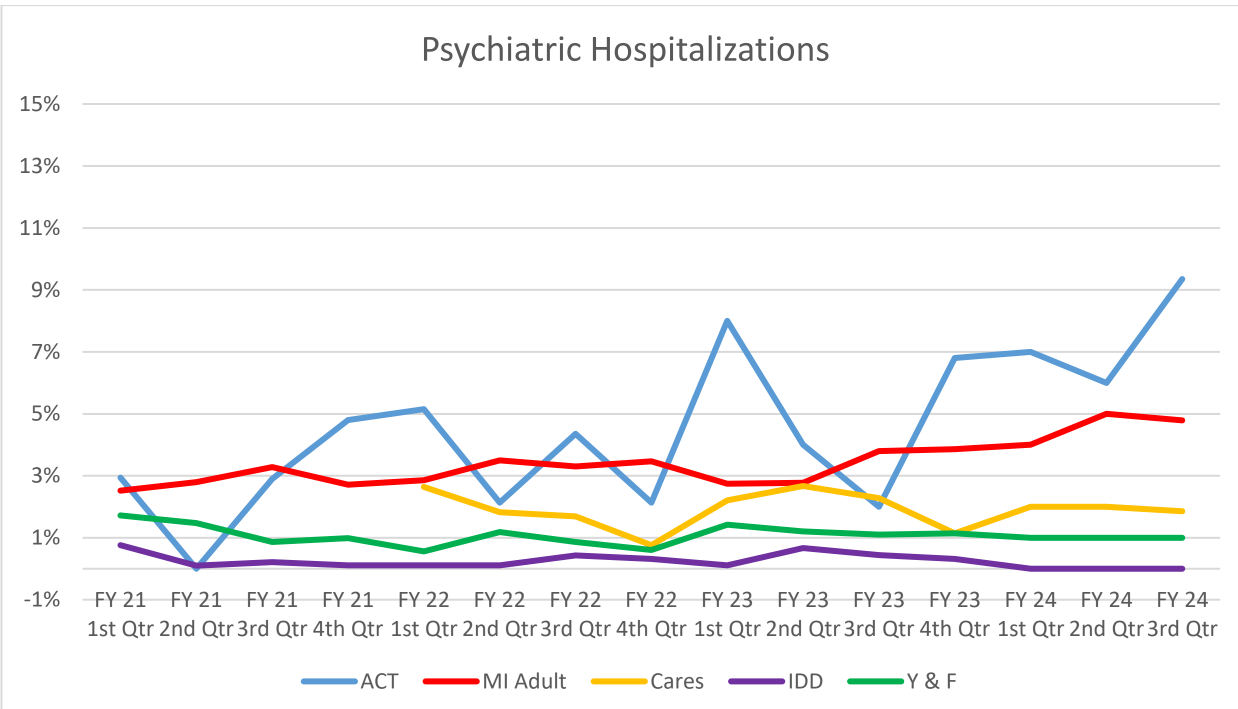
Prescreen Dispositions



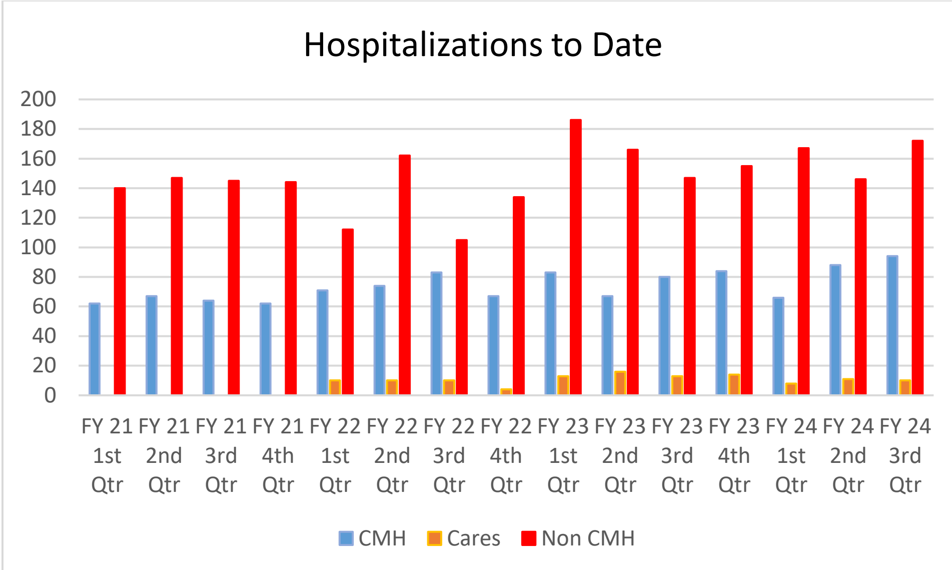
	FY 21 Qtr 1	FY 21 Qtr 2	FY 21 Qtr 3	FY 21 Qtr 4	FY 22 Qtr 1	FY 22 Qtr 2	FY 22 Qtr 3	FY 22 Qtr 4	FY 23 Qtr 1	FY 23 Qtr 2	FY 23 Qtr 3	FY 23 Qtr 4	FY 24 Qtr 1	FY 24 Qtr 2	FY 24 Qtr 3
Blank	2	4	6	6	3	4	6	1	1	4	1	1	1	7	0
Partial Hospitalization	109	129	96	78	108	93	84	68	115	129	106	88	97	97	123
Outpatient/ Support Services	60	43	56	78	52	38	45	39	42	34	41	44	30	33	28
Inpatient Admission	229	230	257	230	210	275	218	209	281	277	266	246	270	250	284
Crisis Residential	28	27	26	12	11	17	17	9	10	15	16	19	19	22	22
Crisis Outreach	5	12	5	8	1	1	1	1	0	0	0	0	0	0	0

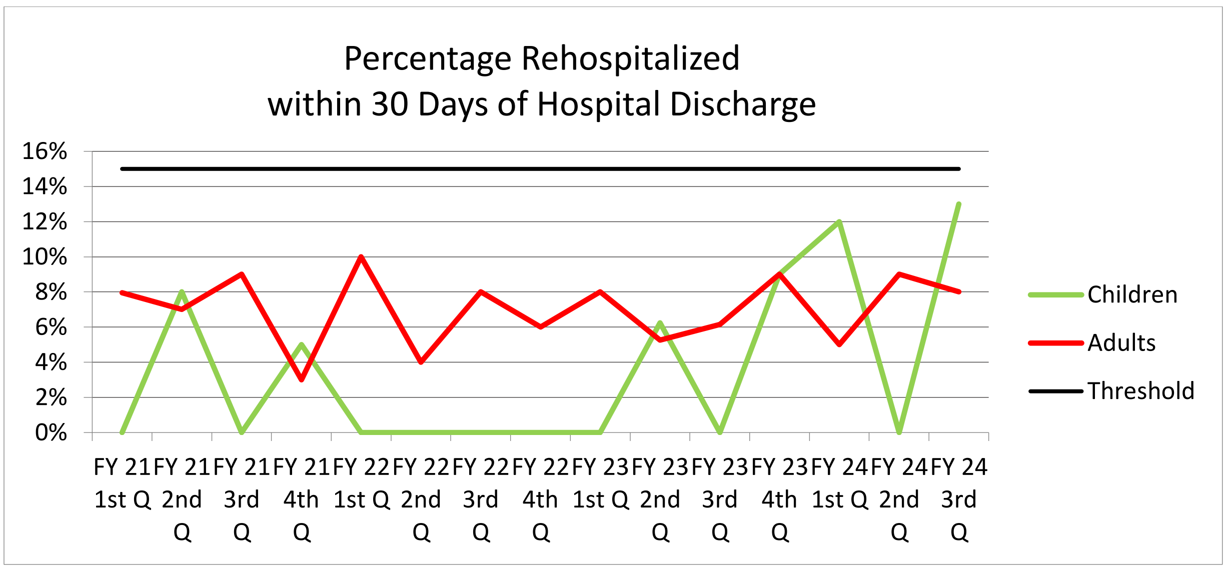
Crisis Outreach　Crisis Residential　Inpatient Admission
Outpatient/ Support Services　Partial Hospitalization　Blank



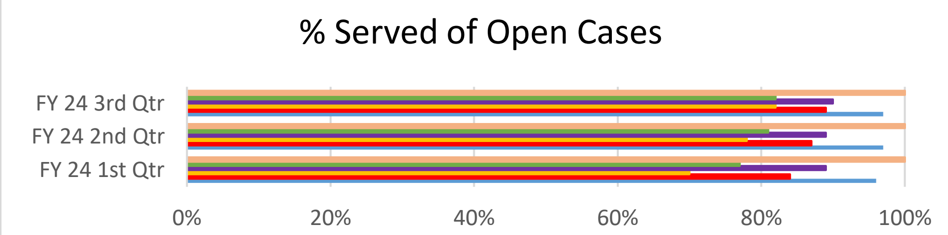


FY 24 3rd Qtr Detail Hospitalizations			
Program	Number Served	Number Hospitalized (Multiple Admits)	% Consumers Hospitalized
ACT	107	11 (1)	9%
MI Adult	1503	83 (11)	5%
Cares	541	8 (0)	2%
IDD	943	5 (0)	0%
Y & F	953	8 (1)	1%





FY 24 3rd Qtr Detail Readmit within 30 days of Discharge			
Population	# Discharged and Core Team Assignment	# Readmitted within 30 days of Discharge	% Readmit
Child	15	2	13%
Adult	155	12	8%



	FY 24 1st Qtr	FY 24 2nd Qtr	FY 24 3rd Qtr
Home Based	100%	100%	100%
Children's	77%	81%	82%
IDD	89%	89%	90%
Cares	70%	78%	82%
MI Adult	84%	87%	89%
ACT	96%	97%	97%

Home Based Children's IDD Cares MI Adult ACT

Critical Event Data Reported Thru Qtr 3 FY 2024

Critical Events are population and category driven with definitions mandated by MDHHS. Besides reporting deaths, events are typically reflective of ER treatment or hospital admissions due to injury or medication error and involve Waiver or Residential clients. Arrests are only reported when the individual is either a recipient of a Waiver or is in a Specialized AFC setting.

Time period	**Team at Event**	**Type**	**Total**
Qtr 1	Cares	Non Suicide Death	4
	IDD	Non Suicide Death	2
	MI Adult	Non Suicide Death	6
		ER due to Injury	1
Qtr 1 Total			13
Qtr 2	ACT	Non Suicide Death	1
	Children’s	Non Suicide Death	1
	IDD	Non Suicide Death	7
	CARES	Non-Suicide Death	1
	MI Adult	Non Suicide Death	8
Qtr 2 Total			18
Qtr 3	IDD	Non Suicide Death	4
		ER due to Injury	1
	MI Adult	Non Suicide Death	3
		Arrest	1
		Hospitalization due to Med Error	1
Qtr 3 Total			10

Mortality Data Thru Qtr 3 FY 2024

Cause of Death	Number of Deaths FY 21	Number of Deaths FY 22	Number of Deaths FY 23	Number of Deaths FY 24
Aspiration Pneumonia	2	3	4	1
Cancer	10	3	8	2
Cardiovascular	6	12	10	17
Dehydration				
Diabetes	1			
Drug Abuse	2	6	10	3
Endocrine System (Diabetes)				
Environmental Hypothermia				
Fluid Electrolyte Disturbance			1	
Gastrointestinal	1		3	2
Hip Fracture Complications				
Homicide			3	
Hyponatremia		2		
Inanition				
Infection	5 (4 - COVID 19)	4 (3 - COVID 19)		1
Kidney Disease			1	1
Liver Disease	3	1	1	1
Metabolic				
Natural/Other				
Neurological	7	3	3	3
Respiratory	4	5	5	5
Suicide	2	2	6	1
Trauma	2	3	2	1
Unknown	15	10	8	1
Grand Total	**60**	**54**	**65**	**39**

Sentinel Events: There were no sentinel events in the third quarter.

REQUEST: To approve recommendations to the WCCMH Board re: RFP #8677 Millage Funded Expansion of Behavioral Health Services.

Background:
The purpose of publishing this RFP was to seek innovative proposals for new programming and/or expansion of services to address the need for behavioral health care here in Washtenaw County, but also to address some of the largest barriers to accessing treatment. The awards and allocations of funding for the RFP were determined based on average scores of the scoring team, ensuring each category addressed target populations and identified community needs, and discussions with the scoring team on how to expand as many services/programs with the millage funds budgeted for this RFP.

Process:
Bid was posted on September 8, 2024
Bidder's Conference was held on September 26, 2024
Bid submission deadline was October 15, 2024
Scoring Process October 16th through November 8th
Award and denial notices will be sent to bidders by December 13th, 2024.

Scoring Committee:
Lisa Gentz
Heather Linky
Ebony Montgomery
Alfreda Rooks
Marianne Udow-Phillips-Behavioral Health Service Expansion Category Only
Amanda Carlisle- Housing/Homelessness Expansion of Services Category Only
Reiley Curran- Education/Communications Expansion of Services Category Only
Annie Sommerville- BOC & MAC Chair Representative

Total bid applicant agencies: 33
Total proposals submitted: 39

Total agencies being awarded: 20
Total proposals being awarded: 22

Total anticipated funding availability per year for each category is $4 million:

- Expansion of Behavioral Health Services –$2.2 million
- Housing/Homelessness Expansion of Services –$1.3 million
- Education/Communications Expansion of Services – $500,000

Total requested in proposals/budgets for Year 1 is $10,206,093

- Expansion of Behavioral Health Services –$6,759,857
- Housing/Homelessness Expansion of Services –$2,243,112
- Education/Communications Expansion of Services – $1,203,124

Total being awarded for Year 1 is $5,115,549

- Expansion of Behavioral Health Services (10 agencies) –$3,076,130
- Housing/Homelessness Expansion of Services (4 agencies) –$1,273,189
- Education/Communications Expansion of Services (7 agencies) – $766,230

Total being awarded for Year 2 is $4,668,137

- Expansion of Behavioral Health Services (9 agencies) –$2,546,216
- Housing/Homelessness Expansion of Services (4 agencies) –$1,363,156
- Education/Communications Expansion of Services (7 agencies) – $758,765

Total being awarded for Year 3 is $4,199,882

- Expansion of Behavioral Health Services (8 agencies) –$2,375,018
- Housing/Homelessness Expansion of Services (4 agencies) –$1,063,911
- Education/Communications Expansion of Services (7 agencies) – $760,953

Washtenaw County Community Mental Health
Fiscal Year 2025 Budget Amendment

	Current Fiscal Year			
	FY 2025 Original Budget	FY 2025 Amended Budget	Amended Budget Over/(Under) Original Budget	%
Operating Revenue				
PIHP Revenue				
Medicaid Capitation:				
Medicaid (b) & 1115i	$ 52,224,587	$ 54,524,586	$ 2,299,999	4.40%
HSW	32,051,826	31,786,139	(265,687)	-0.83%
Children & SED Waivers	1,335,478	1,205,628	(129,850)	-9.72%
Healthy Michigan Capitation	6,155,256	7,874,111	1,718,855	27.92%
Autism Capitation	7,423,397	7,980,152	556,755	7.50%
CCBHC Medicaid/HMP	8,500,000	9,137,500	637,500	7.50%
CCBHC Supplementary	11,800,970	12,936,000	1,135,030	9.62%
Behavioral Health Home	508,521	572,073	63,552	12.50%
TOTAL PIHP Revenue	$ 120,000,035	$ 126,016,189	$ 6,016,154	5.01%
MDHHS Revenue				
State General Funds	$ 4,597,669	$ 4,461,704	$ (135,965)	-2.96%
Grants & Earned Contracts	2,392,867	2,392,867	-	0.00%
All Other Revenue				
County Appropriation	$ 1,751,761	$ 1,751,761	$ -	0.00%
Project Revenue	939,998	939,998	-	0.00%
All Other	1,917,652	1,917,652	-	0.00%
TOTAL Operating Revenue	**$ 131,599,982**	**$ 137,480,171**	**$ 5,880,189**	4.47%
Operating Expenses				
Administrative Expenses				
General Administration	$ 8,329,146	$ 8,329,146	$ -	0.00%
Program Administration	4,608,587	4,608,587	-	0.00%
Residential Services				
Community Living Supports	$ 32,032,000	$ 34,000,000	1,968,000	6.14%
Licensed Residential	19,355,000	22,000,000	2,645,000	13.67%
Outpatient Services				
Autism Services	$ 12,000,000	$ 12,000,000	$ -	0.00%
Case Management	6,340,214	6,340,214	-	0.00%
Supports Coordination	3,576,188	3,576,188	-	0.00%
Skill Building	4,905,514	4,905,514	-	0.00%
Supported Employment	2,174,459	2,174,459	-	0.00%
Psychiatry	5,063,666	5,063,666	-	0.00%
Nursing Services	2,892,534	2,892,534	-	0.00%
Therapy Services	3,157,108	3,157,108	-	0.00%
All Other	13,316,699	14,583,888	1,267,189	9.52%
Other Expenses				
Community Inpatient	$ 10,476,000	$ 10,476,000	$ -	0.00%
Local Matches & Shelter	980,000	980,000	-	0.00%
Grants & Earned Contracts	2,392,867	2,392,867	-	0.00%
TOTAL Operating Expenses	**$ 131,599,982**	**$ 137,480,171**	**$ 5,880,189**	4.47%
Revenue Over/(Under) Expenses	-	-	-	