Mission: To promote hope, recovery, resilience, quality of life and wellness in Washtenaw County by providing high quality, integrated services to eligible individuals.

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH (WCCMH)
BOARD MEETING AGENDA
This meeting will be held by video conference due to the recent State of Michigan lesislature allowing public board and commissions to meet virtually.
https://zoom.us/j/91000624051
February 19, 2021
9:30AM-11:30AM

I. Roll Call (5 minutes)

II. Audience Participation (see guidelines below) (5 minutes)

III. Board Response to Audience Participation (5 minutes)

IV. Consent Agenda (Attachment #1) (5 minutes) **ACTION**
- A. WCCMH Board Meeting Minutes and Actions-1/15/21 (Attachment #1A)
- B. WCCMH Board Meeting Minutes and Actions-1/15/21 CLOSED SESSION (Attachment #1B)**
- C. WCCMH Budget-Finance Committee Meeting Minutes and Actions-1/11/21 (Attachment #1C)
- D. WCCMH Millage Advisory Committee Meeting Minutes and Actions-1/11/21 (Attachment #1D)
- E. WCCMH Consumer Advisory Council Minutes and Actions-1/13/21 (Attachment #1E)
- F. WCCMH Executive Director Authorizations (Attachment #1F)
- G. WCCMH Balance Sheet Review Follow-Up Presentation (Attachment #1G)
- H. CCBHC Update Presentation (Attachment #1H)
- I. WISD Mental Health Trauma Proposal (Attachment #1I)

V. Treasurer's Report **ACTION** (15 minutes)
- Financial Status Report (Attachment #2) **N. Phelps ACTION**
- Millage Financial Status Report (Attachment #2A) **N. Phelps ACTION**

VI. Executive Director Report-**T. Cortes** (15 minutes)

VII. Millage/CARES Report-**L. Gentz/M. Tasker** (10 minutes)
- Millage Report (Attachment #3) **L. Gentz**
- CARES Report not available for this month

VIII. Discussion Items
- None

IX. CMHPSM Regional Update (10 minutes)
- January 13, 2021 CMHPSM Meeting Minutes and Actions (Attachment #4)
- February 10, 2021 CMHPSM Board Meeting Update

X. New Business (15 minutes)
- Millage Communication Plan (Attachment #5) **E. Spainer ACTION**

XI. Old Business (25 minutes)
- CCBHC Update T. Cortes
- Review "Putting it All Together" proposal (Attachment #6) T. Cortes **ACTION**

XII. Items for Future Discussions (5 minutes)
- Development of Reserve Capital
- Diversion Council Update
- COVID-19 Related Priorities Discussion
- Employee Engagement Survey

XIII. Adjournment of Public Meeting

Audience Participation Guidelines:
- Three (3) minutes are allowed per speaker
- Speakers are asked to bring a copy of their concerns/comments in writing
- Resolutions on issues will be brought to the appropriate committee as necessary

Mission: To promote hope, recovery, resilience, quality of life and wellness in Washtenaw County by providing high quality, integrated services to eligible individuals.

**Attachment #1B will be distributed to WCCMH Board members only

Instructions to join this meeting below:

Join from a PC, Mac, iPad, iPhone or Android device:
Please click this URL to join. https://zoom.us/j/91000624051

Or join by phone:
Dial(for higher quality, dial a number based on your current location):
US: +1 312 626 6799 or +1 646 518 9805 or +1 929 205 6099 or +1 267 831 0333

Webinar ID: 910 0062 4051

International numbers available: https://zoom.us/u/aiA3ZojZT

Audience Participation Guidelines:

- Three (3) minutes are allowed per speaker
- Speakers are asked to bring a copy of their concerns/comments in writing
- Resolutions on issues will be brought to the appropriate committee as necessary

ATTACHMENT #1
FEBRUARY 2021

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH (WCCMH) BOARD

FEBRUARY 19, 2021

CONSENT AGENDA

A. WCCMH Board Meeting Minutes and Actions-1/15/21
B. WCCMH Board Meeting Minutes and Actions-1/15/21 CLOSED SESSION **
C. WCCMH Budget-Finance Committee Meeting Minutes and Actions-1/11/21
D. WCCMH Millage Advisory Committee Meeting Minutes and Actions-1/11/21
E. WCCMH Consumer Advisory Council Minutes and Actions-1/13/21
F. WCCMH Executive Director Authorizations
G. WCCMH Balance Sheet Review Follow-Up Presentation
H. CCBHC Update Presentation
I. WISD Mental health Trauma Proposal

**Attachment #1B will be distributed to WCCMH Board members only

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH BOARD MEETING MINUTES *DRAFT*

Due to the recent State of Michigan legislature allowing public board and commissions to meet virtually this meeting was held remotely.

https://zoom.us/j/99693437062

January 15, 2021 9:30am

K. Walker called the meeting to order at 9:32 am.

ROLL CALL:	S. Antonow attending remotely from Ann Arbor, Washtenaw County, MI A. Dusbiber attending remotely from Ann Arbor, Washtenaw County, MI N. Graebner attending remotely from Ann Arbor, Washtenaw County, MI B. Higman attending remotely from Ann Arbor, Washtenaw County, MI R. Jefferson attending remotely from Ypsilanti Township, Washtenaw County, MI B. King attending remotely Ann Arbor, Washtenaw County, MI A. LaBarre attending remotely from Ann Arbor, Washtenaw County, MI C. Richardson attending remotely from Ann Arbor, Washtenaw County, MI D. Strong attending remotely from Scio Township, Washtenaw County, MI K. Walker attending remotely from Pittsfield, Washtenaw County, MI
MEMBERS ABSENT:	J. Martin, K. Scott
STAFF PRESENT:	T. Cortes, R. Dornbos, M. Harding, N. Phelps, M. Hershberger, S. Ray, H. Linky, S. Lefferts, L. Higle, M. Taylor, S. Amos O'Neal, K. Diebboll
OTHERS PRESENT:	K. Belknap, J. Osborn, L. Lutomski, M. Creekmore, N. Heine

I. Introductions
- T. Cortes introduced A. LaBarre who was appointed by the Washtenaw County Board of Commissioners (BOC) to fill the recent BOC Representative vacancy from F. Brabec. His term will expire on March 31, 2022.

C. Richardson joined the meeting at 9:38am.

II. Audience Participation
- None

III. Board response to audience participation
- None

IV. Consent Agenda Actions
- WCCMH Board Meeting Minutes and Actions-12/18/20
- WCCMH Budget-Finance and Program-Quality Combined Committee Meeting Minutes and Actions-12/14/20
- WCCMH Executive Committee Meeting Minutes and Actions-12/14/20
- WCCMH Millage Advisory Committee Meeting Minutes and Actions-12/14/20
- WCCMH Annual Recipient Rights Report
- Winter 2020 CMH Quarterly Staff Newsletter
- WCCMH Consumer Advisory Council Meeting Minutes and Actions-12/9/20
- WCCMH Consumer Advisory Council Fall 2020 Newsletter
- WCCMH Millage Communications Plan
- Juvenile Justice Diversion Update Presentation

B. Higman left the meeting at 9:39am due to technical difficulties.

MOTION BY B. KING SUPPORTED BY A. DUSBIBER TO APPROVE THE JANUARY 15, 20212 WCCMH BOARD CONSENT AGENDA AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	**Y**	**DUSBIBER**	**Y**
GRAEBNER	**Y**	**HIGMAN**	**Not present at time of vote due to technical difficulties**
JEFFERSON	**Y**	**KING**	**Y**
LABARRE	**Y**	**MARTIN**	**N/A**
RICHARDSON	**Y**	**SCOTT**	**N/A**
STRONG	**Y**	**WALKER**	**Y**

MOTION CARRIED

B. Higman joined the meeting at 9:41am.

V. Treasurer's Report

- N. Phelps reviewed the financial status report for the month ending November 30, 2020.
- Medicaid enrollees were 35,657 in November 2020. This is 1,485 more than this time last year.
- Healthy Michigan enrollees were 20,506 in November 2020. This is 3,846 more than this time last year.
- Medicaid consumers served through November 2020 are 2,727. This is 60 more consumers served than the same period last year.
- ABA waiver consumers served through November 2020 are 125. This is 12 less consumers served than the same period last year.
- Healthy Michigan consumers served through November 2020 are 436. This is 53 less consumers served than the same period last year.
- General Fund consumers served through November 2020 were 218. This is 228 less consumers than the same period last year.
- CLS service costs to date are $4.8 Million. This is $350,000 over budget. The temporary $2 per hour direct care worker increase is reflected in the FY21 Actuals. The temporary increase has been extended until December 2020.
- Community Inpatient costs to date are $983,000. This is $87,000 under budget.
- Licensed Residential costs to date are $2.1 Million. This is $111,000 over budget. The temporary $2 per hour direct care worker increase is reflected in the FY21 Actuals. The temporary increase has been extended until December 2020.
- Applied Behavior Analysis/Autism services costs to date are $812,000. This is $29,000 over budget.
- Internal staffing expenses continue to trend on budget.
- A significant amount of General Fund is used to supplement Medicaid deductibles for our consumers on a spend-down. The amount spent through November 2020 is $23,000.
- Financial performance by funding source:
    - o Medicaid is showing a surplus of $1.7 Million through November 2020.
    - o Healthy Michigan is showing a surplus of $52,000 through November 2020.
    - o Combined, the PIHP surplus is $1.7 Million through November 2020.
    - o State General Funds is showing a surplus of $35,000.
    - o Local Funds is showing a surplus of $18,000 through November 2020.
- WCCMH has no fund balance available for fiscal year 2021.

MOTION BY B. KING SUPPORTED BY A. LABARRE TO ACCEPT THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH TREASURERS REPORT FOR THE PERIOD ENDING NOVEMBER 30, 2020.

ROLL CALL VOTE:

ANTONOW	**Y**	**DUSBIBER**	**Y**
GRAEBNER	**Y**	**HIGMAN**	**Y**
JEFFERSON	**Y**	**KING**	**Y**
LABARRE	**Y**	**MARTIN**	**N/A**
RICHARDSON	**Y**	**SCOTT**	**N/A**
STRONG	**Y**	**WALKER**	**Y**

MOTION CARRIED

VI. Millage and CCBHC Financial Status Report

- N. Phelps presented the Millage and CCBHC Financial Status Report to the board for the period ending November 30, 2021.
- This report is for 11 months of data.
- The Millage budget is trending well, and we are not anticipating any issues meeting the commitments made thus far.
- A request was made to note the Millage Fund Balance on the report.
- There was discussion at the PIHP regarding the continuation of the Direct Care Worker wage increase. There was a suggestion that WCCMH should look at contingency plans if this increase does not continue. This is being discussed at the Regional Finance Committee meetings.

MOTION BY A. DUSBIBER, SUPPORTED BY S. ANTONOW TO ACCEPT THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH MILLAGE AND CCBHC FINANCIAL STATUS REPORT DATED NOVEMBER 30, 2020.

ROLL CALL VOTE:

ANTONOW	**Y**	**DUSBIBER**	**Y**
GRAEBNER	**Y**	**HIGMAN**	**Y**
JEFFERSON	**Y**	**KING**	**Y**
LABARRE	**Y**	**MARTIN**	**N/A**
RICHARDSON	**Y**	**SCOTT**	**N/A**
STRONG	**Y**	**WALKER**	**Y**

MOTION CARRIED

VII. WCCMH FY2021 Budget Amendment

- N. Phelps presented the WCCMH FY2021 Budget Amendment to the Board.
- This amendment is showing the direct care worker funding pass-through amounts in the PIHP revenue for October-December 2020. In the future, there could be another amendment to reflect the January-February 2021 amounts.

MOTION BY D. STRONG, SUPPORTED BY C. RICHARDSON TO APPROVE THE WCCMH BUDGET AMENDMENT AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	**Y**	**DUSBIBER**	**Y**
GRAEBNER	**Y**	**HIGMAN**	**Y**
JEFFERSON	**Y**	**KING**	**Y**
LABARRE	**Y**	**MARTIN**	**N/A**
RICHARDSON	**Y**	**SCOTT**	**N/A**
STRONG	**Y**	**WALKER**	**Y**

MOTION CARRIED

VIII. Executive Director report

- T. Cortes presented the Executive Director report to the WCCMH Board.
- State level
  - MDHHS Leadership met yesterday. There have been ongoing discussions regarding the $2 Direct Care Worker supplemental to be extended for the remainder of the 2021 fiscal year and possibly a permanent change. F. Brabec who was previously on the CMH Board and is now a State Legislature Representative is working on this bill.
  - The State did deliver N95 masks to all CMH's for AFC workers. The State recognized the effective job that CMH has done for PPE deployment, so they requested that WCCMH distribute these to all AFC sites in Washtenaw County. T. Cortes thanked H. Linky and S. Dominique for distributing them and S. Amos O'Neal and B. Hagaman for picking up the supplies.
  - T. Cortes worked with Public Health to get all the CMH staff and consumers vaccinated. Washtenaw County included the CLS sites and workers on the vaccination list due to the wide-spread exposures. WCCMH staff were given access to the vaccine this week through St. Joseph Health System.
  - There was a Facebook Live event to talk about youth depression, anxiety and suicide prevention on Monday, January 11th which also promoted the CARES Team. Various community members were on this panel. There were over 500 views for this event as of January 14th.
  - T. Cortes stated that staff were getting vaccinated as soon as they signed up and that Leadership is looking at how many staff chose not to get vaccinated and what impact that will have on future operations in the department.

IX. Millage report

- Due to the amount of time left in the meeting, the Millage report (Attachment #3) will not be presented verbally but it is included in the meeting materials for reference.

X. CARES Program Update/Dashboard

- Due to the amount of time left in the meeting, the CARES report (Attachment #4) will not be presented verbally but it is included in the meeting materials for reference.

XI. Discussion Items

- There were no discussion items this month.

XII. CMHPSM Regional Update

- The minutes from December 9, 2020 were reviewed.
- B. King and C. Richardson provided an update from the January 13, 2021 Regional Board meeting.
- There was discussion regarding the surplus in the PIHP budget and the negotiations with the State around prior year cost settlements.
- Some of the PIHP deficit from previous years will be reimbursed by the State.
- PIHP is looking to continue the SUD Grant program with a different program due to the funding being cut drastically.

XIII. New Business

- WCCMH Consumer Advisory Council Quarterly Update
  - M. Hershberger provided the WCCMH Consumer Advisory Council Quarterly Update to the board.
  - The quarantine has been affecting a lot of our consumers, but the consensus is that most are feeling hopeful for life to continue with in-person interactions knowing that the vaccine is starting to be distributed.
  - The Walk A Mile event was held virtually this year and the hope is that this can be an in-person event in the future.
  - T. Cortes acknowledged M. Hershberger's hard work and dedication. She stated that he worked on his own to deliver food during the stay home order to about 50 homes in need.

- Putting It All Together Presentation
  - T. Cortes and M. Harding presented the Putting It All Together Presentation to the Board.

- K. Walker congratulated T. Cortes and her team on all their hard work over the last 5 years.
- Suggestion for subsidiary visuals that get into greater detail. Take a broader view and identify barriers to see what needs to be addressed to better understand what the barriers are and to prioritize for future work and investments.
- Suggestion to continue to highlight the I/DD population and to continue to communicate the success with the millage funds.
- There is a need for community communication and to educate the Board of Commissioners.
- T. Cortes stated that the Millage Advisory Committee did approve a communication strategy plan, and this will be presented to the WCCMH Board in February.
- Suggestion to add pediatric mental health care and look at the gaps/issues with CLS.

XIV. Old Business

- CCBHC Update
  - T. Cortes stated there have not been any communications from the State at this time regarding CCBHC.

MOTION BY B. HIGMAN, SUPPORTED BY A. LABARRE TO MOVE THE WCCMH BOARD INTO CLOSED SESSION TO DISCUSS THE WCCMH EXECUTIVE DIRECTOR EVALUATION.

MOTION CARRIED

WCCMH Board moved to closed session at 11:16am.

WCCMH Board public meeting resumed at 11:39am.

Due to technical difficulties the WCCMH Board Public meeting was closed at 11:40am.

XV. Items for future discussion

- Development of Reserve Capital
- Diversion Council Update
- COVID-19 Related Priorities Discussion
- Employee Engagement Survey
- Communications Plan

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)

WCCMH BUDGET-FINANCE COMMITTEE MEETING MINUTES *DRAFT*

Due to the recent State of Michigan legislature allowing public meetings and commissions to meet virtually, this meeting was held remotely

https://zoom.us/j/92139462329

January 11, 2021
2:00 pm

ROLL CALL: A. Dusbiber attending remotely from Ann Arbor, Washtenaw County, MI
N. Graebner attending remotely from Chelsea, Washtenaw County, MI
R. Jefferson attending remotely from Ypsilanti Twp, Washtenaw County MI
B. King attending remotely from Ann Arbor, Washtenaw County, MI
K. Scott attending remotely from Pittsfield Twp, Washtenaw County, MI
D. Strong attending remotely from Scio Twp, Washtenaw County, MI

MEMBERS ABSENT: None

STAFF PRESENT: T. Cortes, N. Phelps, R. Dornbos, S. Lefferts, K. Diebboll, M. Harding, S. Amos O'Neal, L. Higle, M. Taylor. L. Gentz, S. Ray, H. Linky, M. Tasker,

OTHERS PRESENT: L. Lutomski, K. Belknap, J. Martin, B. Higman, G. Nelson

N. Graebner called the meeting to order at 2:03 pm

I. Introductions
- None

II. Audience Participation
- None

III. Board Response to Audience Participation
- None

IV. Budget-Finance and Program-Quality Combined Committee Meeting Minutes and Actions from 12/14/20

MOTION BY D. STRONG, SUPPORTED BY A. DUSBIBER TO APPROVE THE MINUTES AND ACTIONS FROM THE DECEMBER 14, 2020 BUDGET-FINANCE AND PROGRAM-QUALITY COMBINED COMMITTEE MEETING.

ROLL CALL VOTE:

DUSBIBER	**Y**	**GRAEBNER**	**Y**
JEFFERSON	**Y**	**KING**	**Y**
SCOTT	**Y**	**STRONG**	**Y**

MOTION CARRIED

V. Finance Status Reports
- N. Phelps reviewed the Financial Status Report for the month ending November 30, 2020.

- Medicaid enrollees were 35,657 in November 2020. This is 1,485 more than this time last year.
- Healthy Michigan enrollees were 20,506 in November 2020. This is 3,846 more than this time last year.
- Medicaid consumers served through November 2020 are 2,727. This is 60 more consumers served than the same period last year.
- ABA waiver consumers served through November 2020 are 125. This is 12 less consumers served than the same period last year.
- Healthy Michigan consumers served through November 2020 are 436. This is 53 less consumers served than the same period last year.
- General Fund consumers served through November 2020 were 218. This is 228 less consumers than the same period last year.
- CLS service costs to date are $4.8 Million. This is $350,000 over budget. The temporary $2 per hour direct care worker increase is reflected in the FY21 Actuals for the month of November. The temporary increase has been extended until December 2020.
- Community Inpatient costs to date are $983,000. This is $87,000 under budget.
- Licensed Residential costs to date are $2.1 Million. This is $111,000 over budget. The temporary $2 per hour direct care worker increase is reflected in the FY21 Actuals for the month of November. The temporary increase has been extended until December 2020.
- Applied Behavior Analysis/Autism services costs to date are $812,000. This is $29,000 over budget.
- Internal staffing expenses continue to trend on budget.
- A significant amount of General Fund is used to supplement Medicaid deductibles for our consumers on a spend-down. The amount spent through November 2020 is $23,000.
- Financial performance by funding source:
    - Medicaid is showing a surplus of $1.7 Million through November 2020.
    - Healthy Michigan is showing a surplus of $52,000 through November 2020.
    - Combined, the PIHP surplus is $1.7 Million through November 2020.
    - State General Funds is showing a surplus of $35,000.
    - Local Funds is showing a surplus of $18,000 through November 2020.
- WCCMH has no fund balance available for fiscal year 2021.
- CLS code changes implemented State-wide have affected the ability to process claims in a timely manner both at the provider and CMH levels.
- A request was made for a new table that shows budget-actuals for the year.

A. Dusbiber left the meeting at 2:12pm due to technical difficulties.
A. Dusbiber re-joined the meeting at 2:13pm.

MOTION BY B. KING, SUPPORTED BY STRONG TO APPROVE THE FINANCIAL STATUS REPORT THROUGH NOVEMBER 30, 2020 AS PRESENTED.

ROLL CALL VOTE:

DUSBIBER	**Y**	**GRAEBNER**	**Y**
JEFFERSON	**Y**	**KING**	**Y**
SCOTT	**Y**	**STRONG**	**Y**

MOTION CARRIED

VI. Contracts and Leases

- There were no contracts and leases for this month.

VII. Executive Director Authorizations
- There were no Executive Director Authorizations for this month.

VIII. Regional Finance Update
- N. Phelps presented the Regional Finance Update to the committee.
- The region is still working on the Direct Care Worker pass-through payments.

IX. Old Business
- None

X. New Business
- WCCMH Balance Sheet Review
  - o N. Phelps shared a balance sheet review document to the committee.
  - o This document will be sent by email to the board.
  - o D. Strong requested that staff put together various scenarios of how prior year cost settlement funds could be recognized by WCCMH and County.

- WCCMH FY2021 Budget Amendment
  - o N. Phelps presented the WCCMH Budget Amendment to the committee.
  - o This amendment shows the Direct Care Worker funding pass-through amounts in the PIHP revenue for October-December 2020.
  - o In the future, there could be another amendment to reflect the January-February 2021 Direct Care Worker funding pass-through amounts.

MOTION BY D. STRONG, SUPPORTED BY A. DUSBIBER TO APPROVE THE WCCMH BUDGET AMENDMENT AS PRESENTED.

ROLL CALL VOTE:

DUSBIBER	**Y**	**GRAEBNER**	**Y**
JEFFERSON	**Y**	**KING**	**Y**
SCOTT	**Y**	**STRONG**	**Y**

MOTION CARRIED

XI. Items for Future Discussions
- Staffing and Provider Discussion-special Budget-Finance and Program-Quality Combined Committee Meeting in February

MOTION BY A. DUSBIBER, SUPPORTED BY K. SCOTT TO ADJOURN THE BUDGET-FINANCE COMMITTEE MEETING.

XII. Meeting adjourned at 2:50 pm.

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)

WCCMH MILLAGE ADVISORY COMMITTEE MEETING MINUTES *DRAFT*

This meeting was held by video conference due to the recent State of Michigan legislature allowing public boards and commissions to meet virtually.

https://zoom.us/j/97676517841

January 11, 2021
4:00pm

N. Graebner started the meeting at 4:03 pm.

ROLL CALL:

A. Carlisle attending remotely from Ann Arbor, Washtenaw County, MI
A. Dusbiber attending remotely from Ann Arbor, Washtenaw County, MI
N. Graebner attending remotely from Chelsea, Washtenaw County, MI
H. Heaviland attending remotely from Ann Arbor, Washtenaw County, MI
D. Jackson attending remotely from Ypsilanti Township, Washtenaw County, MI
B. King attending remotely from Ann Arbor, Washtenaw County, MI
J. Martin attending remotely from Scio Township, Washtenaw County, MI
R. Rion attending remotely from Ann Arbor, Washtenaw County, MI
G. Waddles attending remotely from Ypsilanti, Washtenaw County, MI
K. Walker attending remotely from Pittsfield Township, Washtenaw County, MI

MEMBERS ABSENT: K. Scott

STAFF PRESENT: T. Cortes, M. Harding, L. Gentz, S. Lefferts, N. Phelps, R. Dornbos, T. Florence, M. Tasker

OTHERS PRESENT: E. Spanier, G. Powers, B. Higman, G. Nelson, J. Gardner, R. Jefferson

I. Introductions
- None

II. Audience Participation
- None

III. Committee Response to Audience Participation
- None

IV. Millage Advisory Committee Minutes and Actions from 12/14/20
- Millage Advisory Committee Minutes and Actions of 12/14/20 were reviewed.

MOTION BY G. WADDLES, SUPPORTED BY A. DUSBIBER TO APPROVE THE MINUTES AND ACTIONS FROM THE DECEMBER 14, 2020 MILLAGE ADVISORY COMMITTEE MEETING AS PRESENTED.

ROLL CALL VOTE:

CARLISLE	**Y**	**DUSBIBER**	**Y**
GRAEBNER	**Y**	**HEAVILAND**	**Y**
JACKSON	**Y**	**KING**	**Y**
MARTIN	**Y**	**RION**	**Y**
SCOTT	**N/A**	**WADDLES**	**Y**

WALKER	**Y**		

MOTION CARRIED

V. Discussion Items

- Millage Process, Investments and Process Update
  - L. Gentz reviewed the Millage Process, Investments and Progress Update document with the committee.

- CARES Program Update
  - M. Tasker presented the CARES Program update and dashboard to the committee through December 2020.
  - December 2020 had 294 active cases with 28 admissions and 48 discharges.
  - 46 new referrals for December 2020.
  - Emergency contact notes for the month were 103.
  - Typical length of stay continues to be a little over 3 months.
  - 25-29 age bracket continues to be the highest age group served.
  - 48198 and 48197 zip codes make up most of the open CARES cases.
  - The phone system is underway and fully implemented. This will help to track more data and there should be more information to present in the March report.
  - Data is showing that hospitalization cases have dropped due to the CARES program.
  - A request was made to include the Latino/Mexican population in future dashboard reports.

VI. Financial Budget Update

- N. Phelps presented the Financial Budget update to the committee.
- The Millage and CCBHC Grants budget to actuals are presented through the month of November 2020, this represents 11 months of the millage fiscal year of 2020.
- The millage budget is trending well, and we are not anticipating any issues meeting the commitments thus far.
- WCCMH was awarded a no-cost extension for the CCBHC year-1 grant that will be applied to CCBHC year-3.

VII. Old Business

- Washtenaw County Sheriff's Office (WCSO) Millage Update
  - D. Jackson presented the WCSO Update to the committee.
  - Approximately 12% of the WCSO side of the millage funding is going towards the upgrades for the Dispatch Center at the Zeeb Road location.
  - The Dispatch Center currently covers over 90% of Washtenaw County.
  - Estimated move in date for the Dispatch Center is this summer.

- Communications Plan
  - L. Gentz from WCCMH, E. Spanier and G. Powers from CHRT discussed the communications plan presentation.
  - 2020 costs for millage communications were:
    - .25 FTE
    - Advertising and external costs=~$5,000
    - Total expenses=~$38,000
  - 3 scenarios were presented for future 2021 and beyond communications plan.

- Scenario A
    a. Increase staff allocation to 1.25 FTE
    b. Advertising and external costs=$144,903
    c. Total expenses=$282,888
- Scenario B
    a. Increase staff allocation to .75 FTE
    b. Advertising and external costs=$104,324
    c. Total expenses= $200,958
- Scenario C
    a. Increase staff allocation to .5 FTE
    b. Advertising and external costs =$62,227
    c. Total expenses =$123,817

MOTION BY B. KING, SUPPORTED BY D. JACKSON, TO MOVE FORWARD WITH THE PROPOSED MILLAGE COMMUNICATIONS PLAN SCENARIO A.

ROLL CALL VOTE:

CARLISLE	**Y**	**DUSBIBER**	**Y**
GRAEBNER	**Y**	**HEAVILAND**	**Y**
JACKSON	**Y**	**KING**	**Y**
MARTIN	**Y**	**RION**	**Y**
SCOTT	**N/A**	**WADDLES**	**Y**
WALKER	**Y**		

MOTION CARRIED

VIII. New Business
- Juvenile Justice Diversion Update
    o L. Gentz presented the Juvenile Justice Diversion presentation to the committee.

IX. Items for Future Discussion
- Youth Assessment Center
- Millage Investment Plan

MOTION BY A. DUSBIBER, SUPPORTED BY A. CARLISLE TO ADJOURN THE MILLAGE ADVISORY COMMITTEE MEETING.

X. Meeting adjourned at 5:07 pm.

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH CONSUMER ADVISORY COUNCIL MEETING MINUTES

January 13, 2021

MEMBERS: Pam Rathbun (chair), Jason Zurawski (secretary), Barb Higman, Melissa Vaden.
STAFF LIAISON: Merton Hershberger.
MEMBERS ABSENT: Ed Howlett, Alayna Manzanares, Lisa Porzondek.

I. Meeting called to order at 12:36.

II. Consent Agenda.

MOTION BY _ Melissa_ - SUPPORTED BY _Barb_: APPROVE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH (WCCMH) CONSUMER ADVISORY COUNCIL (CAC) CONSENT AGENDA. MOTION CARRIED

III. **Legislators**: No officials joined us for the meeting, but questions were prepared at Barb's suggestion:
   a. What do you consider the most pressing issues related to mental health?
   b. Do you consider yourself a mental health advocate?
   c. How will you work to restore food benefits for those who have a Bridge Card for those who have had them reduced for budgetary constraints and work? Please explain how the fluctuations are justified. Cost of living is increasing faster than benefits it seems.
   d. How can you rectify the way public health insurances & other benefits penalizes marriage?
   e. What will you do for those who struggle surviving on social security and struggle even if we get a part time job?
   f. What mental health policies are you advocating for and pursuing?
      1. Felicia Brabec – State representative - $2 raise for minimum wage for direct care workers. Who is impacted/benefitting? Hazard Pay for mental health & Direct care workers?

IV. **Millage issues**: Barb acknowledged the good work being done through CARES. PES use is declining as people access CARES resources. Juvenile justice is making progress. Mert and Barb explained a little about what CARES is and does and how it has expanded. March – Melisa Tasker to report?

V. **Newsletter** for the Spring. People liked what Melissa and Barb had put together for the NEW YEAR Newsletter. April: Barb: Next installment in WC Mental Health Services. Melissa – Maybe. July 21, October 21. January 22.

VI. **Fresh Start** update: Yesterday they talked to Fountain House out of NYC. Decision is still pending. All members and staff would make the decision. Still in a contract with CMH.

VII. **Walk-A-Mile** updates. September 29, 2021 – Mark Your Calendar!! (Virtual again. The CAC sounded out that they much preferred in person walks and were hoping the vaccine would be widely distributed enough to permit in person.

VIII. News for **RCAC** next month – February 10. Barb, Melissa, Alayna, Pam will be the February representatives. Others welcome to visit. Jason will be the alternate.

IX. **NEW BUSINESS**? None mentioned.

X. General **personal check in:** Pam mentioned 4 things that are vital to healthy relationships: Sharing, caring, respect, teamwork.

Meeting **adjourned** at 1:38pm. The next meeting will be via Zoom on February 10, 2021 at 12:30pm. The RCAC will take place that morning at 10am via Zoom. Mert will relay the Zoom links to participants.

Executive Director Contract Authorizations
February 2021 Finance Committee Meeting

ACTION REQUESTED: Acceptance of the Executive Director's signature on contracts with a value of less that $25,000

Contracts

Contractor	Amount	Term	Purpose	Approval Date
Thryve, LLC	$4,000	11/1/2020-12/31/2020	Healing the Wounds of Racial Trauma Trainings	11/20/2020
Washtenaw Office for Community and Economic Development (OCED)	$15,000	1/1/2021-9/30/2021	Homeless Diversion Funds (Millage)	

Recommendation: Acceptance

WCCMH Follow-Up From 1/11/21 Balance Sheet Presentation

Finance Committee

February 8, 2021

Total Regional Deficit

Medicaid Cost- Settlement for FY 2018 & FY 2019

TOTAL Regional Medicaid Deficit for FY 2018 & FY 2019
$25,825,218

Total Due from MDHHS (shared risk)	
$11,051,373	
FY 18	$7,517,412
FY 19	$3,533,961

Remaining Total Due (not shared risk)	
$14,773,845	
FY 18	$443,818
FY 19	$14,330,027

Due To Washtenaw

Medicaid Cost- Settlement for FY 2018 & FY 2019

TOTAL Due To Washtenaw FY 2018 & FY 2019
$15,147,346

Total Due from MDHHS (shared risk)	
$6,437,779	
FY 18	$4,382,157
FY 19	$2,055,622

Remaining Total Due (not shared risk)	
$8,709,568	
FY 18	$321,076
FY 19	$8,388,491

How does this all add up?

Total due to Washtenaw from MDHHS/PHIP: $15.1M

Amount reflected on the Balance Sheets: $12.4M

Difference is the use of WCCMH Fund Balance (local dollars)

to cover Medicaid deficit at the close of FY 2018: $2.7M

How does this all add up?

At the closeout of FY 2018, the County and CMH had to deal with a Medicaid deficit of nearly $6.8M. This was after all available PIHP resources were recognized which brought the deficit down from $7.5M.

After the WCCMH Fund Balance was applied, the County then contributed over $3.5M in their general funds to cover the Medicaid deficit. A small deficit remained in the CMH Fund which the County appropriated general funds to cover in FY 2019.

CMH Fund Audited Balance Sheet as of 9/30/2018

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH FUND

Balance Sheet
September 30, 2018

Assets	
Cash and investments	$ 4,376,411
Receivables, net	1,237,326
Due from other governments:	
Community Mental Health Partnership of Southeast Michigan	5,299,282
Michigan Department of Health and Human Services	290,634
Total assets	$ 11,203,653
Liabilities	
Accounts payable	$ 5,382,143
Accrued payroll	1,723,990
Due to other governments:	
Community Mental Health Partnership of Southeast Michigan	35,963
Michigan Department of Health and Human Services	136,484
Unearned revenue	4,309,868
Total liabilities	11,588,448
Fund balance	
Unassigned (deficit)	(384,795)
Total liabilities and fund balance	$ 11,203,653

How does this all add up?

At the closeout of FY 2019, the County and CMH had to deal with a Medicaid deficit of $8M. This was after all available PIHP resources were recognized which brought the deficit down from $10.4M.

The County submitted a deficit elimination plan to the Department of Treasury and the deficit remains reflected in the CMH Fund.

The plan includes a contribution from the County of $2M each year from the for the next 4 years.

CMH Fund Audited Balance Sheet as of 9/30/2019

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH FUND

Balance Sheet
September 30, 2019

Assets	
Receivables, net	$ 1,648,126
Due from other governments:	
Community Mental Health Partnership of Southeast Michigan	14,503,589
Michigan Department of Health and Human Services	223,962
Total assets	$ 16,375,677
Liabilities	
Negative equity in cash and pooled investments	$ 4,203,575
Accounts payable	5,260,959
Accrued payroll	2,152,644
Due to other governments:	
Community Mental Health Partnership of Southeast Michigan	144,668
Michigan Department of Health and Human Services	224,869
Unearned revenue	12,443,030
Total liabilities	24,429,745
Fund balance	
Unassigned (deficit)	(8,054,068)
Total liabilities and fund balance	$ 16,375,677

County Expectations

FY 2018 Cost Settlment

A Medicaid deficit of $6.8M existed at CMH during the closeout of FY 2018.

After the CMH Fund Balance of $2.7M was applied to this deficit, there was a remaining $4.1M that the County allocated their General Funds to cover.

Resolution 19-065 dated April 17, 2019 allocated $3,696,365 to the deficit.

Resolution 19-109 dated June 5, 2019 allocated the remaining $384,795.

Both resolutions include the following:

WHEREAS, the General Fund will be reimbursed for the mental health expenditures if the State reimburses any portion of the Mental Health Shared Risk corridor expenses for 2018 and beyond; and

Due To Washtenaw

Medicaid Cost- Settlement for FY 2018 & FY 2019

TOTAL Due To Washtenaw FY 2018 & FY 2019
$15,147,346

Total Due from MDHHS (shared risk)
$6,437,779

Remaining Total Due (not shared risk)
$8,709,568

FY 18	$4,382,157
FY 19	$2,055,622

FY 18	$321,076
FY 19	$8,388,491

***** When this $4.3M is collected, the expectation of the County is that these funds will be returned to them per the previous slide.**

County Expectations

FY 2018 Cost Settlment

The collection of the FY 2018 shared risk portion of the cost settlement will reduce the amount Due from MDHHS on the Balance Sheet, but it will not impact the overall negative Fund Balance that exists in the CMH Fund.

Once MDHHS sends the PIHP the FY 2018 cost settlement, the PIHP will send WCCMH $4.3M and WCCMH will in-turn send $4.1M of that to the County for repayment of the amounts identified in the Resolutions 19-065 & 19-109.

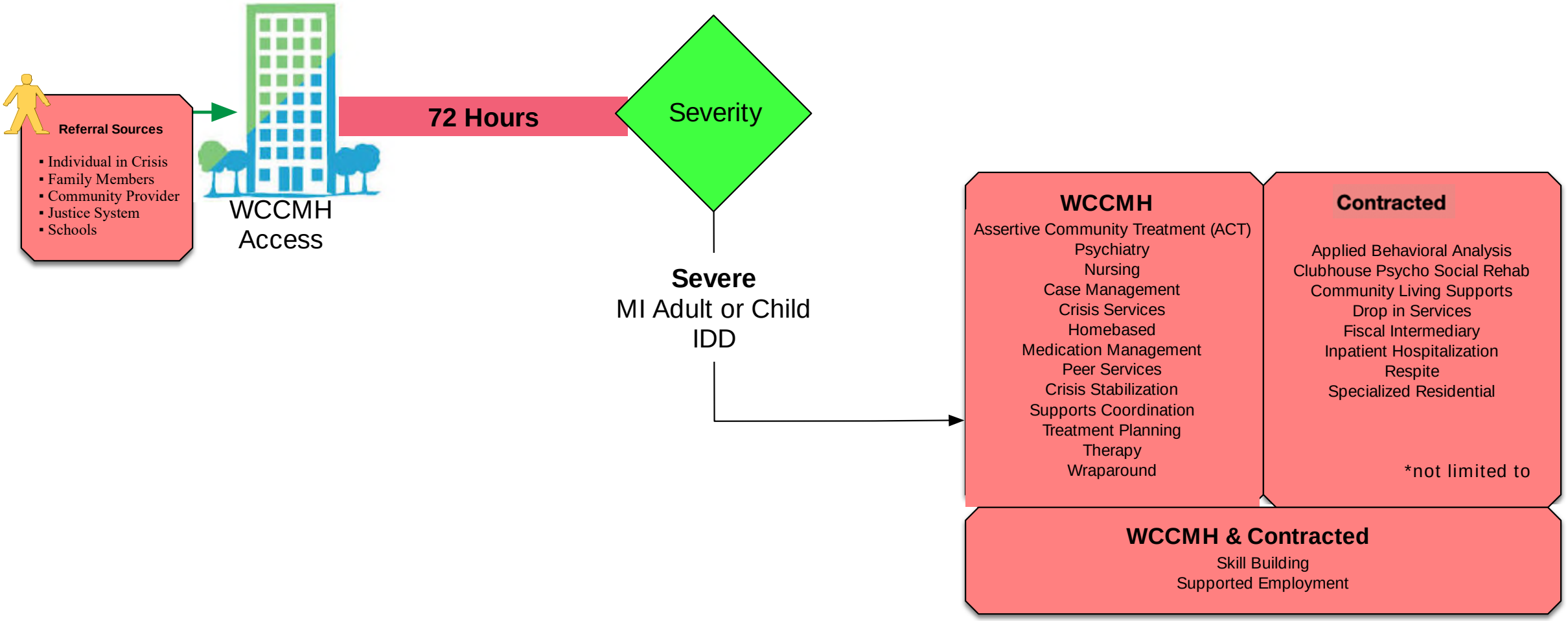
When this happens, WCCMH will then be “clear” of any FY 2018 obligations to the County.

WCCMH Fund Balance

CMH Fund Balance at 9/30/2019	**$ (8,054,068)**
County deficit elimination plan payment 2020	**$ 2,013,517**
Current CMH Fund Balance FY 2020	**$ (6,040,551)**
Potential FY 2020 Medicaid surplus can be recognized in FY 2020 and reduce fund deficit	**$ +**

***** The County's expectation is that any available funds to reduce the amount of deficit in the CMH Fund be used for that purpose** (not including $4.1M FY18 shared risk)**. If Medicaid surplus funds are used for this purpose, the County's obligation to the deficit elimination plan can reduced.**

2016 CMH Service Delivery



2020 WCCMH Service Delivery

CARES

Ongoing:
- Case Management
- Psychiatry
- Medication Management
- Nursing Services
- Psychotherapy
- Peers

Coordination

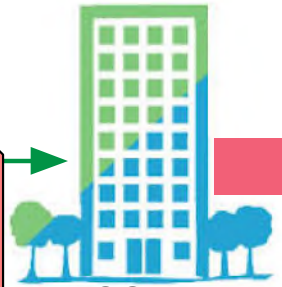
Community Partners*

- Packard
- Corner Health
- St. Joseph Chelsea
- Ypsilanti Family Practice
- Law Enforcement
- HVA
- Shelter Association
- Ozone House
- Avalon
- Juvenile Justice System
- WISD/ School Districts

*not limited to

Mild to Moderate
MI Adult or Child

Referral Sources
- Individual in Crisis
- Family Members
- Community Provider
- Justice System
- Schools



WCCMH Access

72 Hours

23.5 Hour Observation
- Case Management
- Psychiatry
- Medication Management
- Nursing Services
- Psychotherapy
- Peers

Severity

Stabilization

Severe
MI Adult or Child
IDD

WCCMH
- Assertive Community Treatment (ACT)
- Psychiatry
- Nursing
- Case Management
- Crisis Services
- Homebased
- Medication Management
- Peer Services
- Crisis Stabilization
- Supports Coordination
- Treatment Planning
- Therapy
- Wraparound

Contracted *
- Applied Behavioral Analysis
- Clubhouse Psycho Social Rehab
- Community Living Supports
- Drop in Services
- Fiscal Intermediary
- Inpatient Hospitalization
- Respite
- Specialized Residential

*not limited to

WCCMH & Contracted
- Skill Building
- Supported Employment

Funding Color Key

- CMH Proper
- CCBHC
- Millage
- Millage & CCBHC

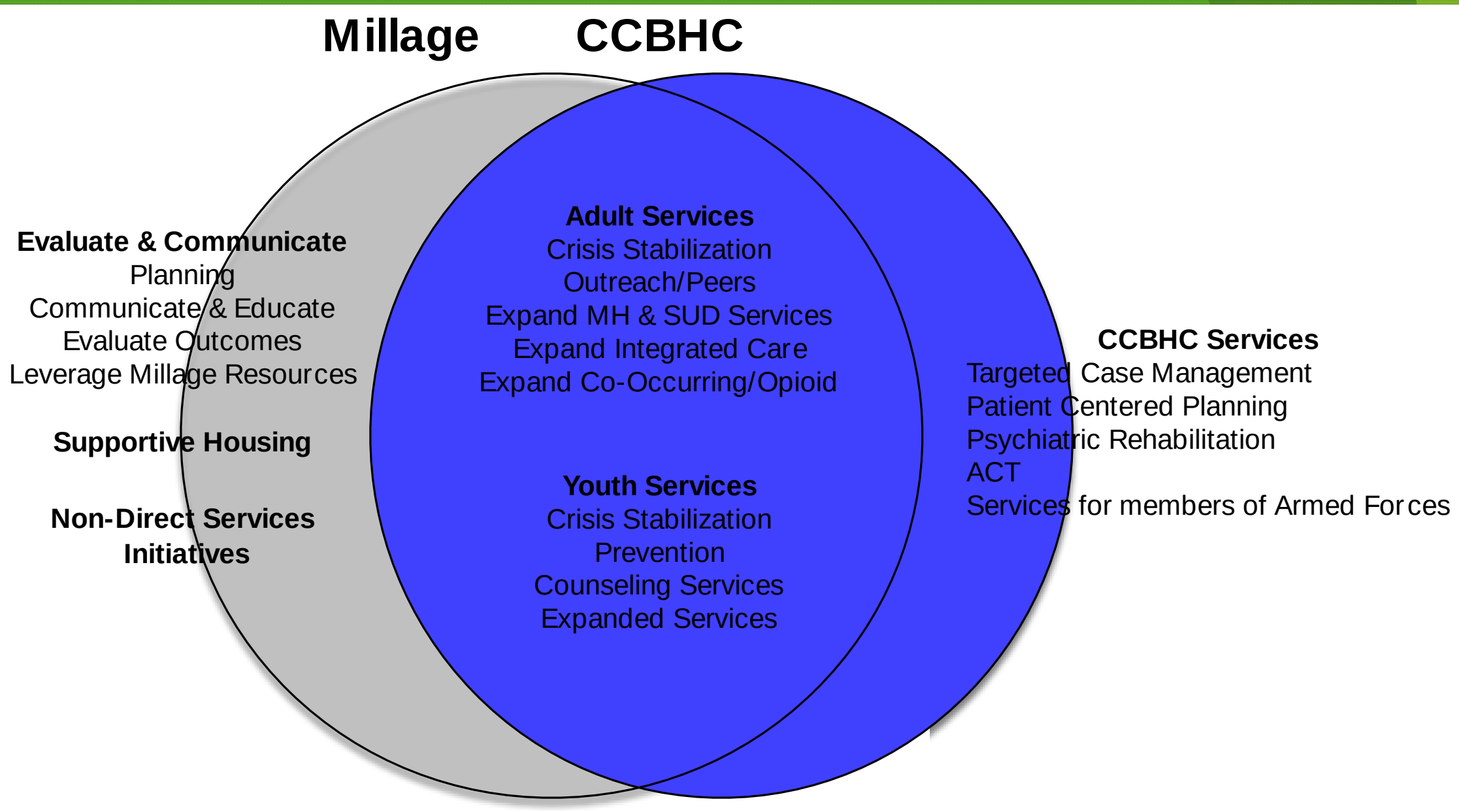
Millage

Adult Services
Crisis Stabilization
Outreach/Peers
Expand MH & SUD Services
Expand Integrated Care
Expand Co-Occurring/Opioid
Supportive Housing

Youth Services
Prevention
Counseling Services
Expand Services

CCBHC

Adult and Youth Services
24 Hour Crisis
Emergency Crisis Intervention
Crisis Stabilization
Screening, Assessment & Diagnosis
Patient Centered Planning
Risk Assessment
Crisis Planning
Outpatient Mental Health & Substance Use Disorder
Primary Care Screening and Monitoring of Key Health
Targeted Case Management
Psychiatric Rehabilitation
PEER Support
ACT
Services for members of Armed Forces


Millage
CCBHC
Evaluate & Communicate
Planning
Communicate & Educate
Evaluate Outcomes
Leverage Millage Resources
Supportive Housing
Non-Direct Services
Initiatives
Adult Services
Crisis Stabilization
Outreach/Peers
Expand MH & SUD Services
Expand Integrated Care
Expand Co-Occurring/Opioid
Youth Services
Crisis Stabilization
Prevention
Counseling Services
Expanded Services
CCBHC Services
Targeted Case Management
Patient Centered Planning
Psychiatric Rehabilitation
ACT
Services for members of Armed Forces

Washtenaw County Trauma Proposal
January 8, 2021

The Washtenaw Intermediate School District (WISD) is pleased to submit a request to support continued mental health work with young people across the county. Using funds available through the State of Michigan, WISD has begun to engage in the following work under the premise of developing a Training of Trainers (ToT) model to include the following clinically related strategies to support youth mental health;

Handle With Care
TRAILS
Youth Mental Health First Aid (YMHFA)

In order to effectively implement these strategies, available state funds were used to provide coordination of training logistics, including recruitment or district personnel to participate in training, vendor contract negotiation and logistics, training logistics including registration management, material dissemination, monitor training completion, and provide ongoing facilitative support. To accomplish all of this work, WISD redeployed a current employee- with funding for the work supported by these state funds- to implement these programs. This individual worked tirelessly to cultivate relationships and manage the logistics on training. Throughout the pandemic, she provided much needed coordination of district crisis team leadership to identify ways in which to support districts and public school academies (PSAs) with mental health related concerns. This resulted in the curation, organization, and accessibility of appropriate materials to staff and parents across the county.

Funding available to support this employee's efforts will conclude June 30, 2021, yet the WISD is positioned to bring to scale YMHFA, continue to coordinate the implementation of the TRAILS trainings, particularly scaling TRAILS to include upper elementary staff, and continuing the critical work of managing Handle With Care. WISD would like to request multi-year funding to support the Program Manager position to continue to implement the aforementioned evidence-based practices in Washtenaw County schools and coordinate support and identify ongoing needs through continued leadership with the crisis team leads. This request is to bring the position to a 1.0FTE to support these efforts.

In addition to these mental health initiatives, WISD has been working closely with Starr Commonwealth to implement Trauma-Informed Resilient Schools training in partnership with Ypsilanti Community Schools and with the WISD Progress Park program. In order to bring this program to scale on a countywide basis, WISD is proposing a request to fund a .5FTE coordinator to support the coordination of training logistics, including monitoring of training requirement completion and certifications, develop and coordinate the implementation strategy, and create cohort networks of support to ensure continuity and sustainability of the program long-term. The request also includes funding to support the completion of the second required class in the Starr Commonwealth model, Resetting for Resilience (RFR). While the first class has no associated fee, RFR has a cost of $50/person. WISD would like to propose a request to Community Mental Health for funding to support the $50/person cost required to train all staff in each of the nine school districts in Washtenaw County.

Finally, the Mental Health and Public Safety Millage provided a 20% match ($58,900) to support expansion of mental health providers through the state FY19 31N funding initiative. WISD would like to

request $8,000 to offset the needed match for the FY20 31N funding initiative to assist in supporting the deployment of four social workers to support youth in mental health crises across the county.

Budget Narrative

WISD is proposing a 1.0FTE to coordinate mental health initiatives, particularly Handle With Care, TRAILS, and YMHFA, from July 1, 2021, through June 30, 2024. WISD is already contributing $28,514 annually towards this position. With annual increases of 2%, the cost to CMH for this position would be as follows;

	FY22	FY23	FY24	Total
Salary- 1.0FTE	$ 77,718.90	$ 80,438.22	$ 83,254.44	$ 241,411.56
Benefits (rate 74%)	$ 57,511.99	$ 59,524.28	$ 61,608.29	$ 178,644.55
	$ 135,230.89	$ 139,962.50	$ 144,862.73	$ 420,056.11
Grants to Support				
WISD General Ed	$ 18,534.00	$ 18,534.00	$ 18,534.00	$ 55,602.00
WISD Special Ed	$ 9,980.00	$ 9,980.00	$ 9,980.00	$ 29,940.00
Total Request:	$ 106,717.00	$ 111,449.00	$ 116,349.00	$ 334,514.00

Similarly, the budget for the .5FTE is for the same timeframe (July 1, 2021-June 30, 2024) and is broken down as follows;

	FY22	FY23	FY24	Total
.5FTE Trauma Coordinator- Salary	$ 40,231.86	$ 41,036.50	$ 41,857.23	$ 123,125.58
.5FTE Trauma Coordinator- Benefits	$ 19,311.29	$ 19,697.52	$ 20,091.47	$ 59,100.28
Total Request:	$ 59,543.15	$ 60,734.02	$ 61,948.70	$ 182,225.86

The total cost to implement the Starr Commonwealth strategy throughout the nine public school districts (including all staff) is $949,578. This includes costs to train 100% of staff on the two base trauma training modules, Trauma-Informed Resilient Schools (TIRS) and Resetting for Resilience (RFR), and select staff to become coaches and practitioners to provide ongoing coordination and support for new and veteran staff. WISD is requesting $587,978 to provide the $50/participant fee for the RFR module. There are 11,767 staff across the nine school districts who will require this module. By year, WISD is proposing;

Year 1: YCS, LCS, Chelsea, WLPS: $148,534.00
Year 2: Dexter, Saline, Milan, Manchester: $175,538.00
Year 3: AAPS $263,906.00

The total request by year, including each separate budget items is as follows;

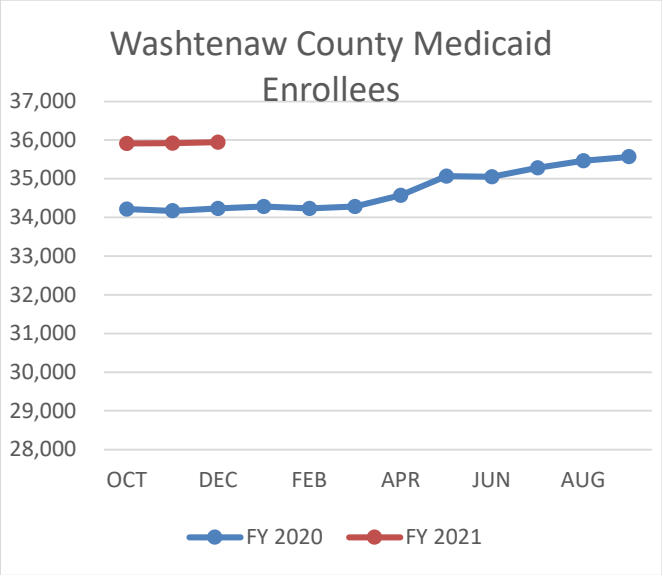
	FY22	FY23	FY24	Total
Program Manager	$ 106,717.00	$ 111,449.00	$ 116,349.00	$ 334,514.00
Trauma Coordinator	$ 59,543.00	$ 60,734.00	$ 61,949.00	$ 182,226.00

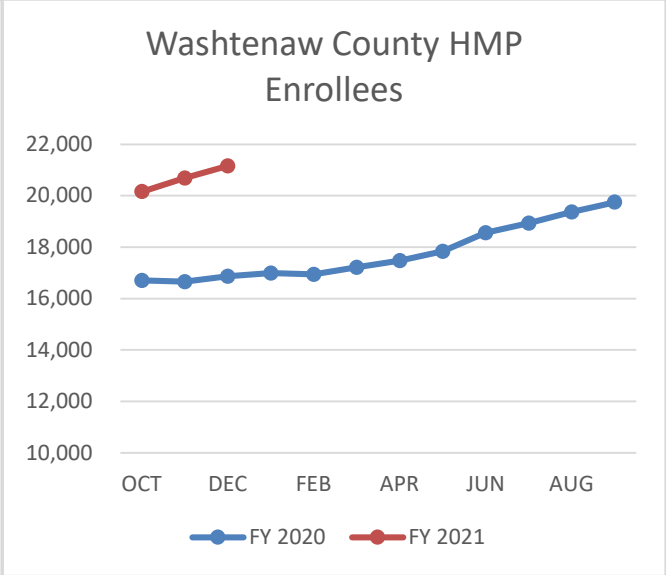
RFR Module	$148,534.00	$175,538.00	$263,906.00	$587,978.00
31N Match	$8,000.00	$0.00	$0.00	$8,000.00
Total Request:	$322,794.00	$347,721.00	$442,204.00	$1,112,719.00

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH
YEAR-TO-DATE FINANCIAL STATUS
FISCAL YEAR 2021: For the period ending December 31, 2020
Prepared: February 1, 2021

1. Washtenaw County Enrollees

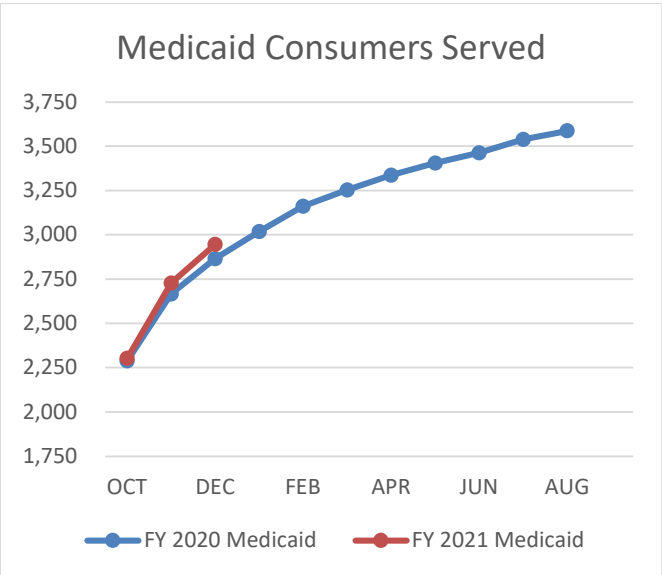
A summary of FY 2021 Washtenaw County Medicaid and Healthy Michigan Enrollees is shown below:

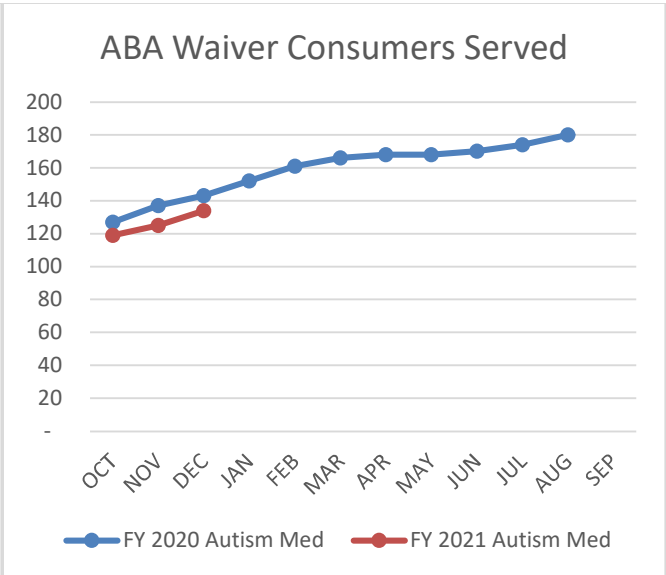




Washtenaw County Medicaid Enrollees were 35,948 in December 2020. This is a 5.01% increase from the same time last year (1,714 more enrollees than in December 2019). Healthy Michigan enrollment in December 2020 was 21,162. This is a 25.50% increase from the same time last year (4,300 more enrollees than in December).

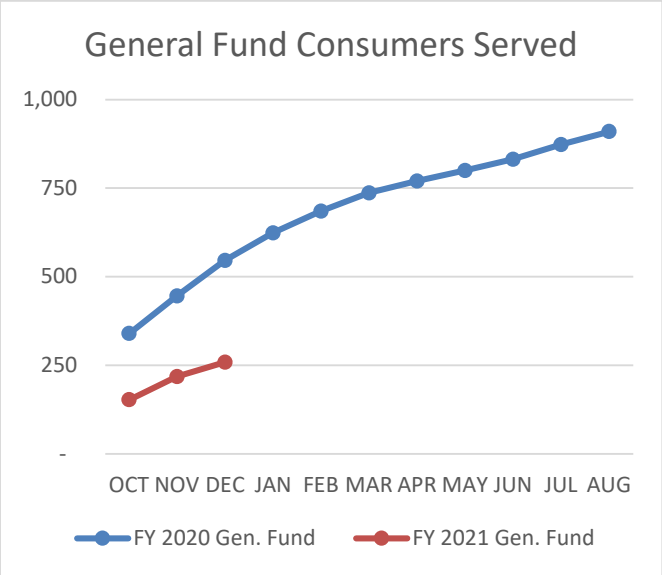
2. WCCMH Consumers Served to Date

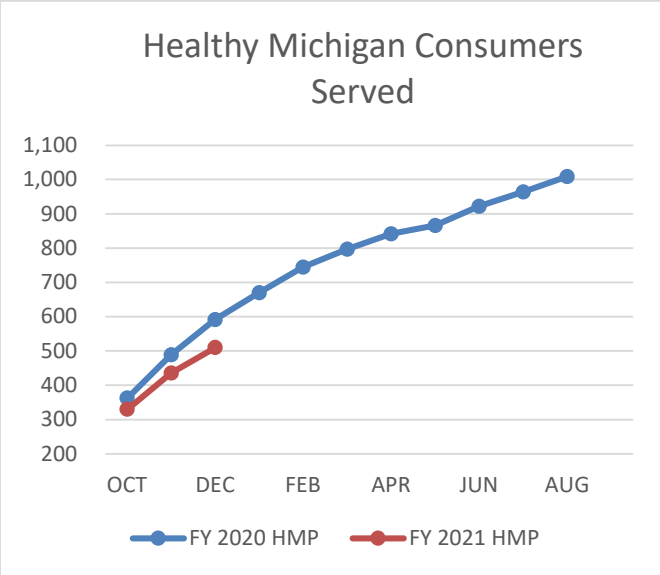




Medicaid consumers served through December 2020 are 2,947. This is 83 more consumers than the prior year (2,864 consumers were served through December 2019).

ABA Waiver consumers served through December 2020 are 134. This is 9 less consumers than the prior year (143 consumers were served through December 2019).





Healthy Michigan consumers served through December 2020 were 510. This is 82 less consumers than the same period last year.

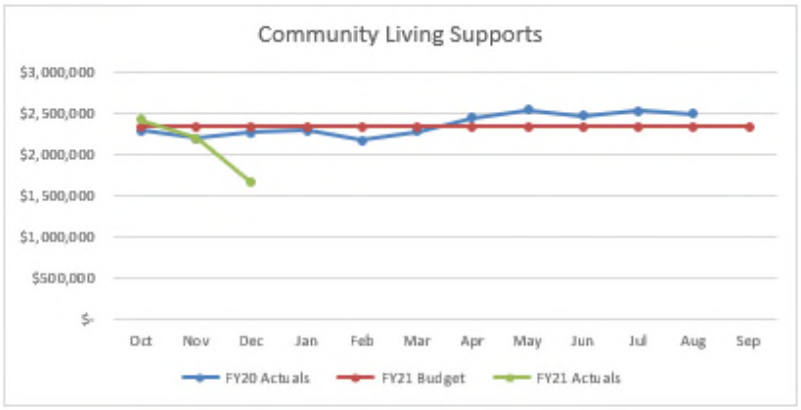
General Fund consumers served through December 2020 were 259. This is 287 less consumers than the same period last year.

3. Financial Statement Highlights

a. CLS service costs to date are estimated to be $7.2 Million. The temporary $2 per hour direct care worker increase is included in both the FY21 Budget and FY21 Actuals below. The temporary increase has been extended through December 2020.

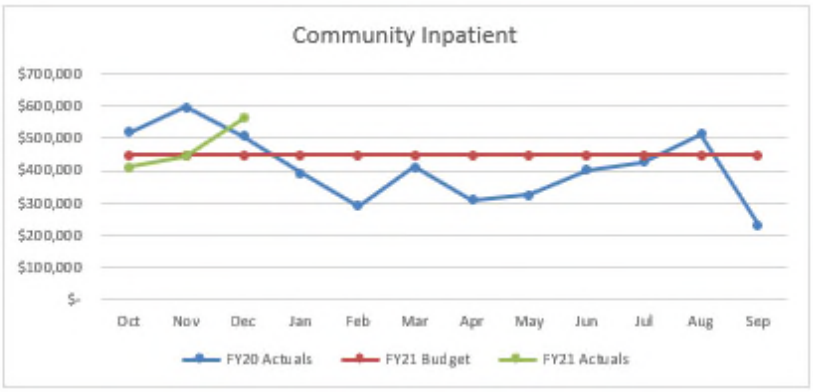
The CLS graph below represents the FY21 Actuals, which is the amount of actual claims processed and paid at the date this report was prepared. A substantial number of claims have yet to be processed for the first quarter and therefore an accrual of $800,000 has been added to the financial reports to account for the anticipated claims.

	FY20 Actuals	FY21 Budget	FY21 Actuals	YTD % Change
Oct	$ 2,290,691	$ 2,335,165	$ 2,419,989	5.64%
Nov	2,198,453	2,335,165	2,192,817	2.75%
Dec	2,269,119	2,335,165	1,657,249	-7.22%
Jan	2,287,654	2,335,165		
Feb	2,166,793	2,335,165		
Mar	2,276,977	2,335,165		
Apr	2,436,420	2,335,165		
May	2,535,453	2,335,165		
Jun	2,462,540	2,335,165		
Jul	2,518,980	2,335,165		
Aug	2,486,795	2,335,165		
Sep		2,335,165		



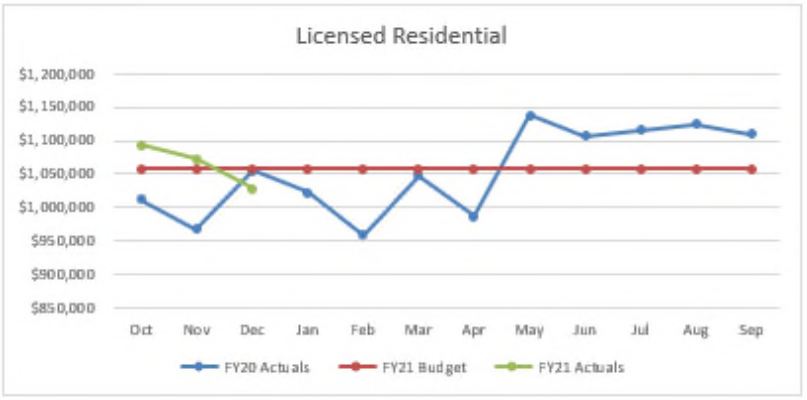
b. Community Inpatient costs to date are $1.4 Million. The costs year to date are 5.42% more than last year as of December 2019. This is $72,000 over the budget.

	FY20 Actuals	FY21 Budget	FY21 Actuals	YTD % Change
Oct	$ 518,019	$ 447,917	$ 411,150	-20.63%
Nov	595,144	447,917	444,907	-23.10%
Dec	506,426	447,917	560,543	-12.53%
Jan	393,137	447,917		
Feb	290,304	447,917		
Mar	411,873	447,917		
Apr	310,948	447,917		
May	323,671	447,917		
Jun	402,174	447,917		
Jul	426,500	447,917		
Aug	512,121	447,917		
Sep	231,717	447,917		



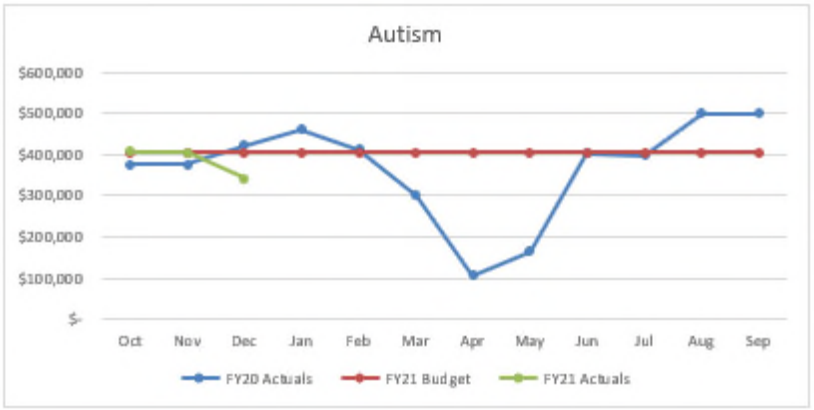
c. Licensed Residential costs to date are $3.1 Million. The costs year to date are .64% more than last year as of December 2019. This is $20,000 over the budget. The temporary $2 per hour direct care worker increase is reflected in the FY21 Budget and FY21 Actuals below. The temporary increase has been extended through December 2020.

	FY20 Actuals	FY21 Budget	FY21 Actuals	YTD % Change
Oct	$ 1,011,548	$ 1,058,350	$ 1,093,095	8.06%
Nov	968,709	1,058,350	1,073,263	9.40%
Dec	1,055,503	1,058,350	1,028,927	5.25%
Jan	1,022,251	1,058,350		
Feb	959,842	1,058,350		
Mar	1,047,035	1,058,350		
Apr	987,543	1,058,350		
May	1,137,635	1,058,350		
Jun	1,106,832	1,058,350		
Jul	1,114,786	1,058,350		
Aug	1,124,986	1,058,350		
Sep	1,109,577	1,058,350		



d. Applied Behavior Analysis/Autism service costs to date are $1.1 Million. The costs year to date are 5.11% less than last year as of December 2019. This is $62,000 less the budget.

	FY20 Actuals	FY21 Budget	FY21 Actuals	YTD % Change
Oct	$ 377,299	$ 405,991	$ 408,109	8.17%
Nov	376,345	405,991	404,662	7.85%
Dec	421,658	405,991	342,956	-1.67%
Jan	461,206	405,991		
Feb	412,563	405,991		
Mar	301,850	405,991		
Apr	107,090	405,991		
May	165,001	405,991		
Jun	404,100	405,991		
Jul	397,582	405,991		
Aug	500,967	405,991		
Sep	500,694	405,991		



e. Internal staffing expenses are trending under budget due to medical benefit savings for the first quarter and difficulty recruiting for budgeted vacant positions.

f. A significant amount of General Fund is used to supplement Medicaid deductibles for our consumers on a spend-down. The amount spent through December 2020 is $39,000.

4. PIHP Revenue Key Points

a. Medicaid and Healthy Michigan Plan revenues are collected from the PIHP.
b. By funding source, Medicaid is showing a surplus of $2.8 Million through December.
c. By funding source, HMP is showing a surplus of $118,000 through December.
d. Combined, the PIHP surplus is $2.9 Million through December.

5. State General Fund Key Points

a. General Fund programs and funding redirected to other Risk-Based programs is showing a surplus of $304,000.

6. Local Key Points

a. The majority of Local Funding comes from Washtenaw County.

b. Local Funds are showing a surplus of $21,000 through December 2020.

c. Uses of Local Funding include:

i. The 10% GF Match of non-residential services
ii. Local contribution – required by MDHHS
iii. Local share for State Facilities
iv. Shelter expenses and other Local needs

7. Fund Balance

WCCMH currently has no fund balance available for fiscal year 2021.

Washtenaw County Community Mental Health
FINANCIAL PERFORMANCE BY FUND SOURCE
DEC 2020 FYTD

	Total
Medicaid **	
Revenue	
B & B3	$ 12,495,614.54
HSW	6,148,614.53
Child Waiver/SED Waiver	231,482.90
Autism	1,164,460.22
Prior Year Adjustments	-
Care for Caid	-
Total Medicaid Revenue	$ 20,040,172.19
Total Medicaid Expense	$ 17,213,136.39
Medicaid Surplus/(Deficit)	$ 2,827,035.80
Healthy Michigan **	
Revenue	$ 1,438,999.50
Expense	1,320,297.54
Healthy MI Surplus/(Deficit)	$ 118,701.96
General Fund	
Revenue	
CMH Operations	$ 968,106.00
CMH Operations Contra	-
GF Carryforward	-
Categorical	-
Redirect To Injectable Meds.	(28,638.24)
Funding Fr. Other Local Sources	(1,560.15)
Total General Fund Revenue	$ 937,907.61
Total General Fund Expense	$ 633,078.11
General Fund Surplus/(Deficit)	$ 304,829.50
Injectable Meds	
Revenue	$ 28,638.24
Expense	28,638.24
Inj. Meds. Surplus/(Deficit)	$ -
Grants And Contracts	
Revenue	$ 253,671.30
Expense	253,671.30
Grants & Cont. Surplus/(Deficit)	$ -

Washtenaw County Community Mental Health
FINANCIAL PERFORMANCE BY FUND SOURCE
DEC 2020 FYTD

		Total
CMHSP To CMHSP		
Revenue	$	143,615.63
Redirect to GF		1,560.15
Expense		145,175.78
CMHSP to CMHSP Surplus/(Deficit)	$	-
Local		
Revenue	$	386,562.93
Expense		365,102.87
Local Surplus/(Deficit)	$	21,460.06
Private Grant & All NOR		
Revenue	$	62,403.08
Expense		62,403.08
Priv. Grant & NOR Surplus/(Deficit)	$	(0.00)
Grand Total		
Revenue	$	23,311,173.61
Expense		20,039,146.29
Grand Total Surplus/(Deficit)	$	3,272,027.32

** Denotes PIHP Medicaid Subcontracting Agreement Funds

PIHP Medicaid Surplus/(Deficit)	$	2,945,737.76
WCCMH Surplus/(Deficit)	$	326,289.56
	$	3,272,027.32

Washtenaw County Community Mental Health
Budget to Actuals
For Three Months Ending December 31, 2020

	Current Fiscal Year				
	FY 2021 Amended Budget	FY 2021 Amended Budget YTD	FY 2021 YTD Actuals	YTD Actuals Over/(Under) YTD Budget	% O(U)
Operating Revenue					
PIHP Revenue					
Medicaid Capitation:					
Medicaid (b) & 1115i	$ 42,789,402	$ 10,697,351	$ 10,816,488	$ 119,137	1.11%
HSW	24,902,700	6,225,675	6,148,615	(77,060)	-1.24%
Children & SED Waivers	894,097	223,524	231,483	7,959	3.56%
Healthy Michigan Capitation	5,755,998	1,439,000	1,439,000	-	0.00%
Autism Capitation	4,657,841	1,164,460	1,164,460	(0)	0.00%
CARES Act DCW	1,679,127	419,782	1,679,127	1,259,345	300.00%
TOTAL PIHP Revenue	$ 80,679,165	$ 20,169,791	$ 21,479,171	$ 1,309,380	6.49%
MDHHS Revenue					
State General Funds	$ 3,872,431	$ 968,108	$ 968,106	$ (2)	0.00%
Grants & Earned Contracts	1,779,812	444,953	284,205	(160,748)	-36.13%
All Other Revenue					
County Appropriation	$ 1,748,770	$ 437,193	$ 223,524	$ (213,669)	-48.87%
Project Revenue	782,545	195,636	158,947	(36,689)	-18.75%
All Other	1,917,652	479,413	466,637	(12,776)	-2.66%
TOTAL Operating Revenue	**$ 90,780,375**	**$ 22,695,094**	**$ 23,580,591**	**$ 885,497**	3.90%
Operating Expenses					
Administrative Expenses					
General Administration	$ 5,624,552	$ 1,406,138	$ 1,129,105	$ (277,033)	-19.70%
Program Administration	3,304,826	826,207	591,527	(234,679)	-28.40%
Residential Services					
Community Living Supports	$ 28,021,975	$ 7,005,494	$ 7,287,064	$ 281,570	4.02%
Licensed Residential	12,700,200	3,175,050	3,195,285	20,235	0.64%
Outpatient Services					
Autism Services	$ 4,871,892	$ 1,217,973	$ 1,155,728	$ (62,245)	-5.11%
Case Management	5,221,985	1,305,496	912,034	(393,462)	-30.14%
Supports Coordination	2,535,741	633,935	466,314	(167,621)	-26.44%
Skill Building	4,256,172	1,064,043	458,923	(605,120)	-56.87%
Supported Employment	1,364,871	341,218	311,338	(29,880)	-8.76%
Psychiatry	2,770,122	692,531	547,822	(144,709)	-20.90%
Nursing Services	2,353,003	588,251	415,659	(172,591)	-29.34%
Therapy Services	1,875,621	468,905	358,620	(110,286)	-23.52%
All Other	7,441,765	1,860,441	1,423,042	(437,399)	-23.51%
Other Expenses					
Community Inpatient	$ 5,375,000	$ 1,343,750	$ 1,416,600	$ 72,850	5.42%
Local Matches & Shelter	1,282,838	320,710	355,299	34,589	10.79%
Grants & Earned Contracts	1,779,812	444,953	284,205	(160,748)	-36.13%
TOTAL Operating Expenses	**$ 90,780,375**	**$ 22,695,094**	**$ 20,308,564**	**$ (2,386,530)**	-10.52%
Revenue Over/(Under) Expenses	-	-	3,272,027	3,272,027	

Washtenaw County Community Mental Health
Budget to Actuals
For Three Months Ending December 31, 2020

		Prior Year Comparison		
	FY 2021 YTD Actuals	FY 2020 Prior YTD Actuals	YTD Actuals Over/(Under) Prior YTD Actuals	% O(U)
Operating Revenue				
PIHP Revenue				
Medicaid Capitation:				
Medicaid (b) & 1115i	$ 10,816,488	$ 9,900,792	$ 915,696	9.25%
HSW	6,148,615	5,510,750	637,865	11.57%
Children & SED Waivers	231,483	140,727	90,756	64.49%
Healthy Michigan Capitation	1,439,000	1,141,433	297,567	26.07%
Autism Capitation	1,164,460	1,146,451	18,009	1.57%
CARES Act DCW	1,679,127	-	1,679,127	
TOTAL PIHP Revenue	$ 21,479,171	$ 17,840,153	$ 3,639,018	20.40%
MDHHS Revenue				
State General Funds	$ 968,106	$ 877,451	$ 90,655	10.33%
Grants & Earned Contracts	284,205	375,626	(91,421)	-24.34%
All Other Revenue				
County Appropriation	$ 223,524	$ 252,915	$ (29,391)	-11.62%
Project Revenue	158,947	157,210	1,737	1.11%
All Other	466,637	529,770	(63,133)	-11.92%
TOTAL Operating Revenue	**$ 23,580,591**	**$ 20,033,125**	**$ 3,547,466**	17.71%
Operating Expenses				
Administrative Expenses				
General Administration	$ 1,129,105	$ 1,427,383	$ (298,278)	-20.90%
Program Administration	591,527	708,343	(116,816)	-16.49%
Residential Services				
Community Living Supports	$ 7,287,064	$ 6,670,082	$ 616,982	9.25%
Licensed Residential	3,195,285	3,035,760	159,525	5.25%
Outpatient Services				
Autism Services	$ 1,155,728	$ 1,175,302	$ (19,575)	-1.67%
Case Management	912,034	1,090,245	(178,211)	-16.35%
Supports Coordination	466,314	522,158	(55,845)	-10.69%
Skill Building	458,923	1,537,097	(1,078,174)	-70.14%
Supported Employment	311,338	493,051	(181,713)	-36.85%
Psychiatry	547,822	662,817	(114,995)	-17.35%
Nursing Services	415,659	507,514	(91,855)	-18.10%
Therapy Services	358,620	423,025	(64,406)	-15.23%
All Other	1,423,042	1,627,788	(204,746)	-12.58%
Other Expenses				
Community Inpatient	$ 1,416,600	$ 1,619,589	$ (202,989)	-12.53%
Local Matches & Shelter	355,299	324,129	31,170	9.62%
Grants & Earned Contracts	284,205	352,951	(68,746)	-19.48%
TOTAL Operating Expenses	**$ 20,308,564**	**$ 22,177,237**	**$ (1,868,674)**	-8.43%
Revenue Over/(Under) Expenses	3,272,027	(2,144,112)	5,416,139	

Washtenaw County Community Mental Health (WCCMH)
Summarized Month End Tracking

Prior Year FY 2020	**October**	**November**	**December**	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**
Total Revenue	$ 6,420,879	$ 12,762,586	$ 19,557,248	$ 27,034,137	$ 33,790,813	$ 41,347,119	$ 48,354,984	$ 55,979,589	$ 64,750,232	$ 72,489,244	$ 80,554,716	
Total Expense	$ 7,061,564	$ 13,824,563	$ 21,701,361	$ 28,573,303	$ 35,391,004	$ 42,808,785	$ 49,403,569	$ 56,153,455	$ 63,224,817	$ 70,893,620	$ 77,864,354	
Surplus / (Deficit)	$ (640,685)	$ (1,061,977)	$ (2,144,113)	$ (1,539,166)	$ (1,600,191)	$ (1,461,666)	$ (1,048,585)	$ (173,866)	$ 1,525,415	$ 1,595,624	$ 2,690,362	$ -

Current Year FY 2021	**October**	**November**	**December**	**January**	**February**	**March**	**April**	**May**	**June**	**July**	**August**	**September**
Total Revenue	$ 7,755,401	$ 15,310,244	$ 23,580,591									
Total Expense	$ 6,390,300	$ 13,468,771	$ 20,308,564									
Surplus / (Deficit)	$ 1,365,101	$ 1,841,473	$ 3,272,027	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Washtenaw County Community Mental Health
Millage and CCBHC Grants Budget to Actuals
For the Twelve Months Ending December 31, 2020

Millage Budget

	Annual Budget	Budget YTD	YTD Actual	YTD Actual O/(U) YTD Budget
Millage Revenue				
Millage	$ 6,519,513	$ 6,519,513	$ 6,472,830	$ (46,683)
Millage Interest Revenue	-	-	74,661	74,661
	$ 6,519,513	$ 6,519,513	$ 6,547,491	$ 27,978
Millage Expenses				
Salary	$ 2,395,000	$ 2,395,000	$ 2,012,908	$ (382,092)
Fringe	1,339,513	1,339,513	1,002,118	(337,395)
Contractors	1,500,000	1,500,000	882,906	(617,094)
Trainings	140,000	140,000	231	(139,769)
Operating Expenses	782,500	782,500	383,867	(398,633)
Fleet Charges	60,000	60,000	3,904	(56,096)
Client Care	78,500	78,500	36,542	(41,958)
Cost Allocation Plan	25,000	25,000	-	(25,000)
Furniture & Equipment	100,000	100,000	-	(100,000)
Depreciation Expense	10,000	10,000	-	(10,000)
Telephone	50,000	50,000	18,640	(31,360)
All Other Expenses	39,000	39,000	3,885	(35,115)
Total Millage Expenses	$ 6,519,513	$ 6,519,513	$ 4,345,001	$ (2,174,512)
Revenue Over/(Under) Expenses		-	2,202,490	2,202,490

*** Millage Fund Balance at the close of 2019 is $2,972,557
*** Preliminary close out of 2020 shows a Fund Balance contribution of $2,202,490 for a preliminary total of $5,175,047

CCBHC Grants

	Annual Budget	Budget YTD	YTD Actual	YTD Actual O/(U) YTD Budget
January 2020 - December 2020				
CCBHC #1 - Year 2 Grant Revenue	$ 2,154,158	$ 2,154,158	$ 1,645,339	$ (508,819)
CCBHC #1 - Year 2 Grant Expenses				
Salary	$ 1,065,417	$ 1,065,417	$ 925,898	$ (139,519)
Fringe	742,991	742,991	543,497	(199,494)
Trainings	35,986	35,986	-	(35,986)
Telephone	12,429	12,429	14,317	1,888
Operating Supplies	245,335	245,335	160,321	(85,014)
Client Care	52,000	52,000	1,305	(50,695)
Total Expenses	$ 2,154,158	$ 2,154,158	$ 1,645,339	$ (508,819)
Revenue Over/(Under) Expenses		-	-	-
May 2020 - December 2020				
CCBHC #2 - Year 1 Grant Revenue	$ 1,280,809	$ 1,280,809	$ 923,216	$ (357,593)
CCBHC #2 - Year 1 Grant Expenses				
Salary	$ 693,551	$ 693,551	$ 554,942	$ (138,609)
Fringe	423,066	423,066	278,303	(144,763)
Trainings	3,876	3,876	-	(3,876)
Telephone	7,987	7,987	5,801	(2,186)
Operating Supplies	132,329	132,329	84,112	(48,217)
Client Care	20,000	20,000	58	(19,942)
Total Expenses	$ 1,280,809	$ 1,280,809	$ 923,216	$ (357,593)
Revenue Over/(Under) Expenses		-	-	-

Millage Process, Investments and Process Update- February 2021

Housing RFP- All projects are underway. 6-month report delayed until March 2021.

WISD Mini Grants/31 N- 20 school projects have been funded with a total of $61,804.08 being awarded. Schools all across the county- Ann Arbor public, Lincoln, Dexter, Milan, Saline, Chelsea, Whitmore Lake, and YCS all applied. Projects range from yard sign campaign to mental health screening support and coping skills enhancements.

MHFA Education initiatives- Meeting with the group of trainers to establish needs and determine training dates for a proposed rollout of March 2021. Co-planning with WISD to coordinate youth and adult rollout.

Anti-Stigma Campaign- Coordination meeting occurred campaign materials relaunched and additional billboards and ads coming out soon. Campaign materials continue to be utilized by school systems.

Justice initiatives:

Youth Center MHP- Position in place and going well.

LEAD- Continuing to meet with National Support Bureau and completing outcomes for the project. Grant funding received to assist with some of the key positions to implement the program.

Community Response to MH crisis- Initial discussions have occurred and ultimate outcomes are being developed my WCSO/CMH team- **no updates**

Jail MAT- Implementation date January 18, 2021.- **no updates**

Rethink Health/5 Healthy Towns- Stewardship council meets in February to discuss potential project of community wide information dissemination campaign and service connection.

NAMI- Continuing special community education initiative with millage funding focusing on Ypsilanti and Whitmore Lake. They have completed key informant interviews, 5 community conversations and continuing to connect to the faith-based community. They also received grant funds to assist Rethink Health/5 towns to coordinate faith-based leaders in the 5 towns region. Scope of work for this project is in draft with meeting scheduled in 2nd week of February to develop further. Facebook live event being planned focusing on the Ypsilanti Community and in partnership with MBK.

SUD Systems Change-

Co-occurring RFP for Juvenile Court- award was not received but we are very excited to collaborate with the new provider Black Family Development, Inc.

Millage Communication Strategy- Funding Level A approved. Newsletter coming out in the next week.

CARES/Crisis/750- No report this month.

COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN
REGULAR BOARD MEETING MINUTES
January 13, 2021
***Meeting held electronically via Zoom**

Members Present: Judy Ackley (Palmyra, MI), Greg Adams (Adrian, MI), Susan Fortney (Petersburg, MI), Bob King (Ann Arbor, MI), Sandra Libstorff (Monroe, MI), Charles Londo (Dundee, MI), Welch Marahar (Ann Arbor, MI), Caroline Richardson (Ann Arbor, MI), Sharon Slaton (Brighton Township, MI)

Members Absent: Roxanne Garber, Gary McIntosh, Katie Scott, Ralph Tillotson

Staff Present: Kathryn Szewczuk, Stephannie Weary, James Colaianne, Connie Conklin, CJ Witherow, Matt Berg, Nicole Adelman, Michelle Sucharski, Victor Absil, Trish Cortes, Lisa Jennings, Michaela Buckhannon

Others Present: Laurie Lutomski, Kathy Homan

I. Call to Order
Meeting called to order at 6:01 p.m. by Board Chair S. Slaton.

II. Roll Call
- An electronic quorum of members present was confirmed.

III. Consideration to Adopt the Agenda as Presented
Motion by B. King, supported by M. Welch Marahar, to approve the agenda
Motion carried
Voice vote, no nays

IV. Consideration to Approve the Minutes of the December 9, 2020 Regular Meeting and Waive the Reading Thereof
Motion by G. Adams, supported by Fortney, to approve the minutes of the December 9, 2020 regular meeting and waive the reading thereof
Motion carried
Voice vote, no nays

V. Audience Participation
None

VI. Old Business
a. January Finance Report – FY20 as of November 30th
   - M. Berg presented. Discussion followed.
b. FY18-FY19 Deficit Update

- J. Colaianne reported on feedback from the state re: the deficit reduction plan for FY18. Feedback discouraged the use of PBIP for paying down the deficit but did not discourage the use of the ISF to pay down the debt.
- J. Colaianne has finalized a communication to the state confirming use of the ISF, and not PBIP, for the debt reduction.

VII. New Business

a. CEO Evaluation Committee
   - The CEO is due to be reviewed in April.
   - CEO Review Committee: B. King, G. Adams, C. Londo
   - C. Richardson will send last year's evaluation questions to the committee.

b. Board Action - FY21 Quality Assessment and Performance Improvement Plan (QAPIP)
   Motion by M. Welch Marahar, supported by B. King, to approve the annual plan for quality assessment and improvement activities during the fiscal year 2021
   Motion carried
   Vote
   Yes: Ackley, Adams, Fortney, King, Libstorff, Londo, Welch Marahar, Richardson, Slaton
   No:
   Absent: Garber, McIntosh, Scott, Tillotson

c. Board Information – CMHPSM Compliance Plan
   - The Compliance Plan will be presented at the February Regional Board meeting.

d. Board Action – Provider Premium Pay Extension (January & February 2021)
   - The Regional Operations Committee (ROC) and the Regional Finance Committee (RF) are working on determining what the cost for the $2/hr premium pay is and what the plan will be when the state ends the premium pay. The state has currently approved the premium pay through February.
   - J. Colaianne will bring a plan to the board in February (a plan in conjunction with ROC and RF).
   - J. Colaianne noted that there does seem to be legislative support and state department support for a continuation of the premium pay.

   Motion by B. King, supported by G. Adams, to approve the pass through of MDHHS funding from the CMHPSM to cover the regional extension of $2/hour plus employer expenses provider premium pay for services delivered January 1, 2021 through February 28, 2021
   Motion carried
   Vote
   Yes: Ackley, Adams, Fortney, King, Libstorff, Londo, Welch Marahar, Richardson, Slaton
   No:
   Absent: Garber, McIntosh, Scott, Tillotson

e. Board Action – Contracts
   Motion by M. Welch Marahar, supported by B. King, to approve for the CEO to execute the contracts as presented
   Motion carried
   Vote

Yes: Ackley, Adams, Fortney, King, Libstorff, Londo, Welch Marahar, Richardson, Slaton
No:
Absent: Garber, McIntosh, Scott, Tillotson

f. Board Information – CEO Contract Authority
   - This contract was for Roslund Prestage's assistance with the research into using ISF to pay down FY18 deficit.

g. Board Information – Regional Provider Premium Pay Future Planning
   - Please see agenda item 'd' in New Business for details.
   - J. Colaianne will bring a plan to the board in February (a plan in conjunction with ROC and RF).

VIII. Reports to the CMHPSM Board

a. Report from the SUD Oversight Policy Board (OPB)
   - Most of the focus at the most recent OPB meeting was on the cut in PA2 funding and necessary programming decisions that followed.

b. CEO Report to the Board
   - J. Colaianne presented. See the CEO Report in the Regional Board meeting packet for details.
   - J. Colaianne will present on the employee engagement survey results in February.

IX. Adjournment

Motion by S. Fortney, supported by B. King, to adjourn the meeting
Motion carried
Voice vote, no nays

Meeting adjourned at 7:30 p.m.

_____
Judy Ackley, CMHPSM Board Secretary

ATTACHMENT #5
FEBRUARY 2021

CHRT

Public Safety and Mental Health Preservation Millage Communications.

UNIVERSITY OF MICHIGAN

Center for Health and Research Transformation

Millage strategic communications plan

Recommendations for 2021 and beyond

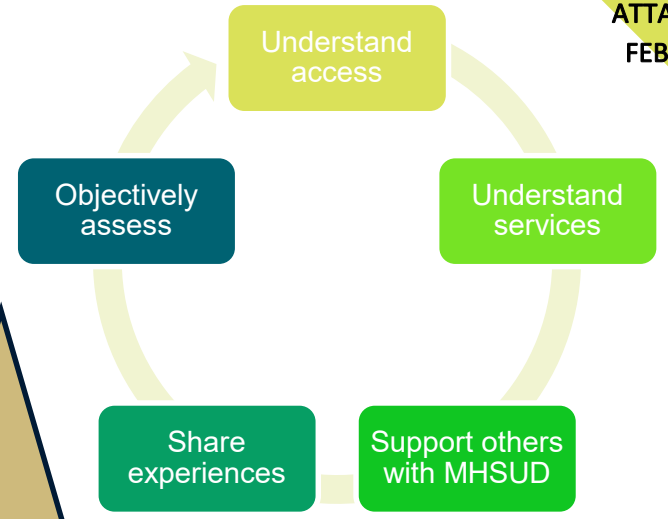
CHRT

Key audiences

Deeper audience understanding
\+ More tailored communications
\+ More strategic planning
\+ More science
\+ More hyperlocal pride
\+ More knitting (and purling?)
= **More effective communications**

CHRT

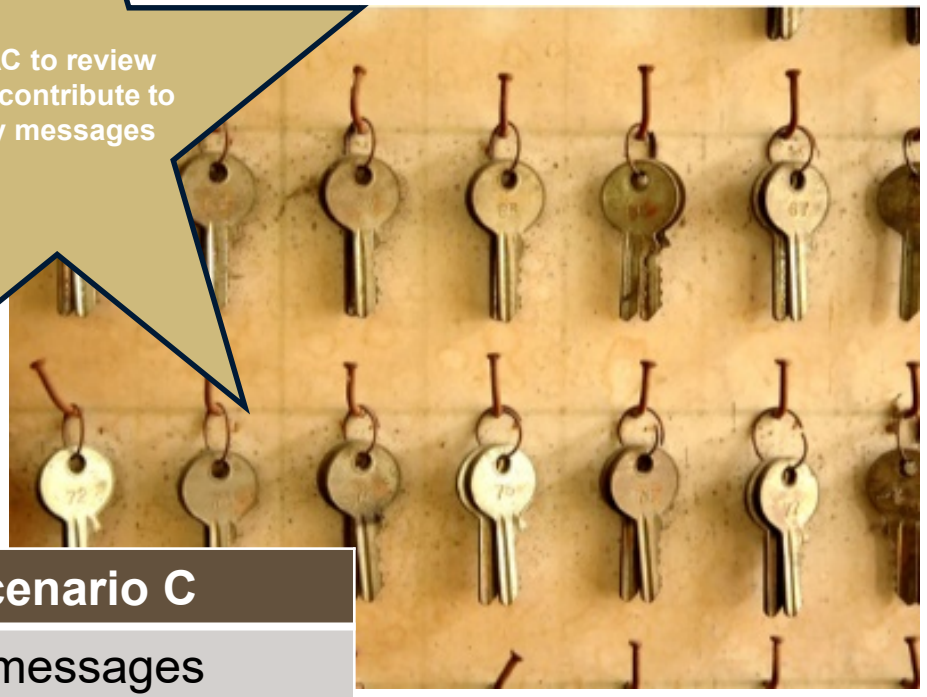
Key messages



Work with WCCMH and partners to develop a list of 12 to 24 key messages

- The millage saves taxpayer dollars by diverting residents away from the criminal justice system.
- The millage is an admirable example of police reform.
- The millage shows what adequate funding for community mental health can accomplish.
- The millage allows us to focus on preventive services.

MAC to review and contribute to key messages



	Scenario A	Scenario B	Scenario C
Messages	24 messages	12 messages	6 messages
Cost	$3,800	$1,900	$950

CHRT

With key messages in hand

1. Conduct interviews and write stories to illustrate key messages

2. Photograph interviewees and community settings, landmarks

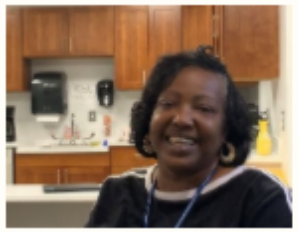
KEY MESSAGES

3. Use stories and photos to develop 12-24 text-light, design-heavy vignettes

4. Promote vignettes across the county with a special focus on interviewee community

CHRT

1. Conduct interviews, write stories to illustrate key messages



Coming soon: Washtenaw County crisis center

In an unassuming brick building just down the street from the Washtenaw County Health Department in Ypsilanti a new community resource is in the final stages of development. It's an observation and assessment center for individuals in crisis--one that community advocates have been wanting for years--and it will open for business at 750 Towner.... Read more.

Millage Q&A: Washtenaw County Commissioner Andy LaBarre

In 2017, Washtenaw County Commissioner Andy LaBarre was instrumental in the development and passage of the county's Public Safety and Mental Health Preservation Millage, which currently provides about $16 million per year. Thirty-eight percent of the millage revenue is allocated to the Washtenaw County Community.... Read more.

Millage funds rural service delivery expansion

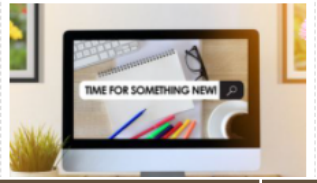
As of July 1, the CARES team had received 250 outpatient service referrals from Ypsilanti (115), Ann Arbor (88), Saline (11), Dexter (6), Whitmore Lake (5), Chelsea (3), and Milan (3).While most of the referrals are currently coming from the county's urban areas, there continues to be unmet need in the county's rural communities, where residents may.... Read more.

COVID-driven telehealth expansion ensures access

Washtenaw County's community mental health agency has embraced telehealth throughout the pandemic to provide ongoing care to its clients. Prior to the pandemic, WCCMH used telehealth in less than one percent of cases. By June 2020, 44 percent of the community mental health providers surveyed were using telehealth to reach and engage... **Read more.**

Millage helps mitigate the impact of COVID-19

From economic strains to a now six-month period of isolation, the COVID-19 pandemic continues to upend daily life. In Washtenaw County, "the unsurprising result," as Jaishree Drepaul-Bruder reports for Concentrate, is "an uptick in stress, anxiety, depression, and other negative implications for the mental health of residents." Trish Cortes, the executive director... **Read more.**



New website features millage background, accomplishments

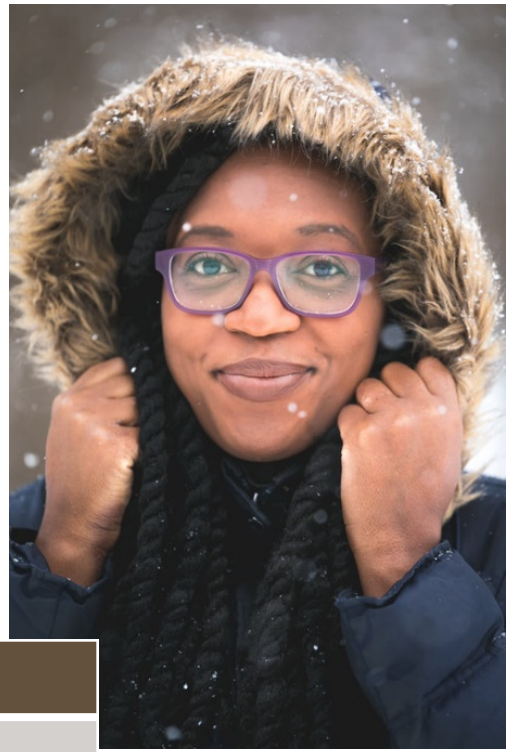
Washtenaw County Community Mental Health is pleased to share a new website for information about the county's eight-year Public Safety and Mental Health Preservation Millage, which will be in effect through 2026. The millage site features: the 24/7 hotline for accessing countywide mental health and substance use support

	Scenario A	Scenario B	Scenario C
Stories	24 stories	18 stories	12 stories
Cost	$34,000	$25,500	$17,000

CHRT

2. Photograph interviewees and settings

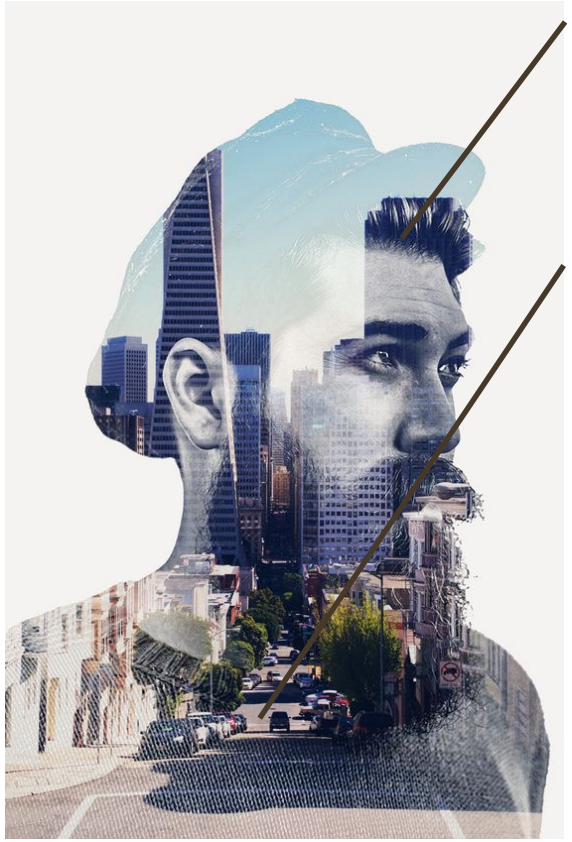
Proposed photographers:
Will and Sheyonna Watson
Whitmore Lake



	Scenario A	Scenario B	Scenario C
Photos	48	36	24
Cost	$12,000	$9,000	$6,000

CHRT

3. Use millage stories and photos to design vignettes



Ambassador:

Peer support specialist, psychiatrist, crisis response team member, grantee, faith leader

Setting:

Clinic, church, city, country, street, river, park, community center, landmark

Common text, all vignettes:

1) Thank you, voters.
2) Brought to you by the Washtenaw County Public Safety and Mental Health Preservation Millage.
3) If you or someone you know needs help, contact us 24/7 at 734-544-3050.

Unique text, each vignette:

1) A quote or paraphrased quote from the community ambassador featured in the vignette.
2) The quote describes something the ambassador wants to thank millage voters for.

Thank you, voters.

"For peer support, trauma training, and life skills training in a safe, judgement-free setting."

Florence Roberson, SURE Moms Coordinator

	Scenario A	Scenario B	Scenario C
Vignettes	24	18	12
Cost	$27,000	$20,500	$13,750

CHRT

4. Promote vignettes through advertisements, social

Bus posters and wraps

Highway billboards

Advertisements: Concentrate Ypsilanti, Connected Magazine, Mlive, etc.

Social media posts and ads

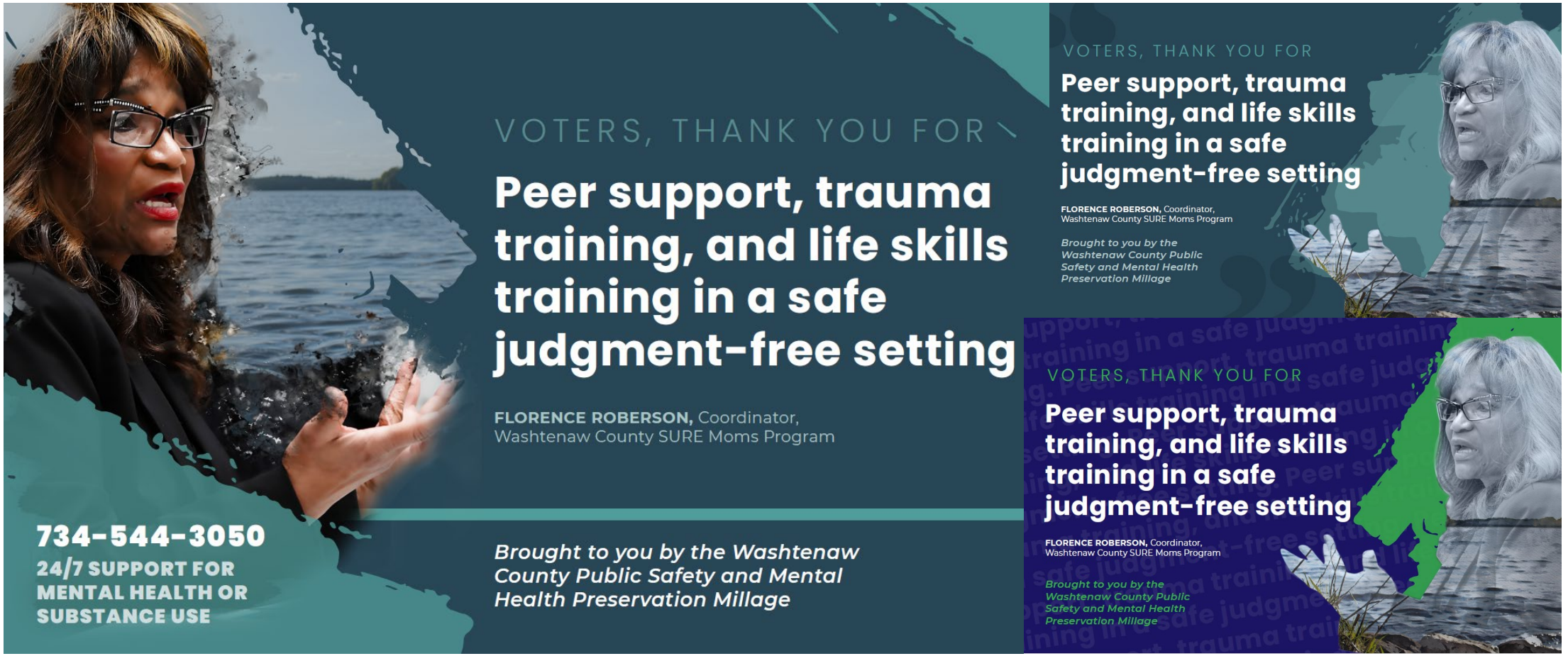
Magnet/postcard mailing

PSAs

	Scenario A	Scenario B	Scenario C
Number	5 campaigns	4 campaigns	2 campaigns
Cost	$63,250	$55,000	$32,500

CHRT

Experiments



CHRT

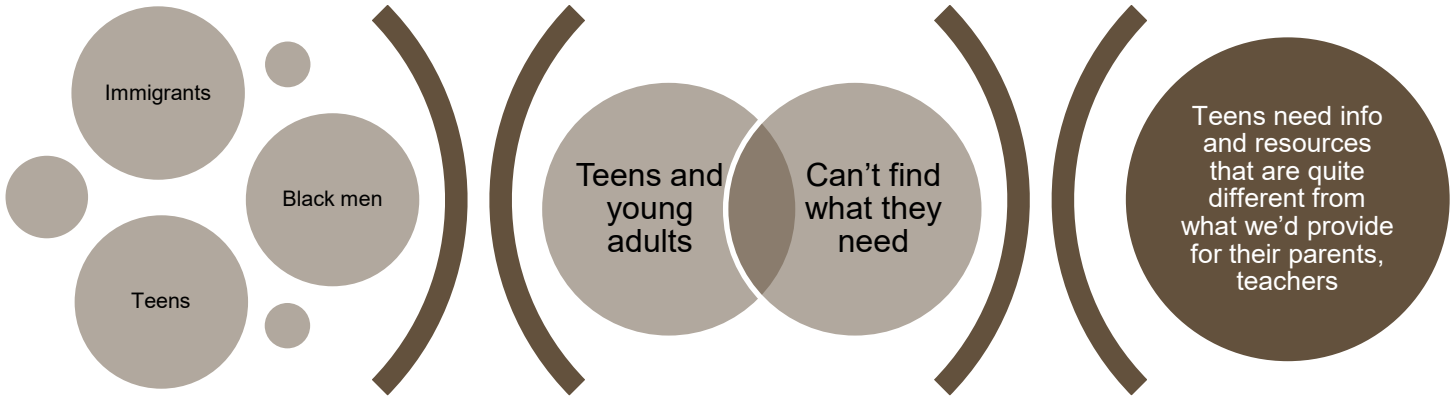
C2C outreach

1. To inform medical, behavioral, and social service agency communicators about the millage
2. To learn about and take advantage of free and low-cost messaging platforms—reaching their audiences through the platforms they're most engaged with
3. To add millage messages to existing materials for WCCMH and WCSO
4. To design, print, and distribute ready to go materials that are needed by community organizations (St. Joseph Mercy Chelsea, WISD, faith community leaders, etc.)

	Scenario A	Scenario B	Scenario C
Partners	24	12	6
Cost	$33,750	$17,500	$14,500

CHRT

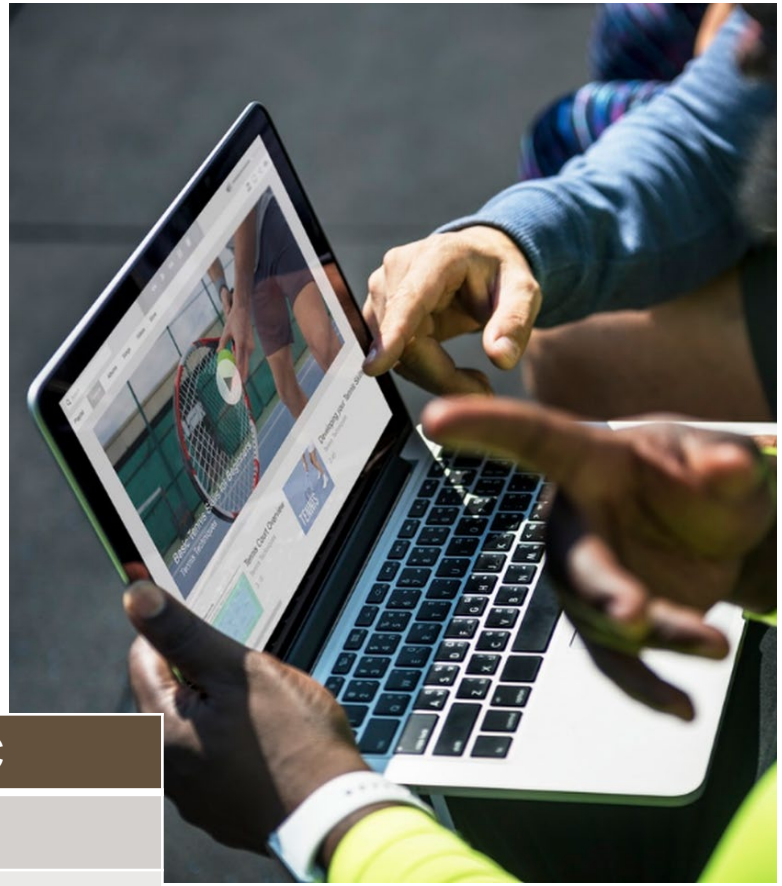
Website usability analysis



Uncover problems

Discover opportunities to improve

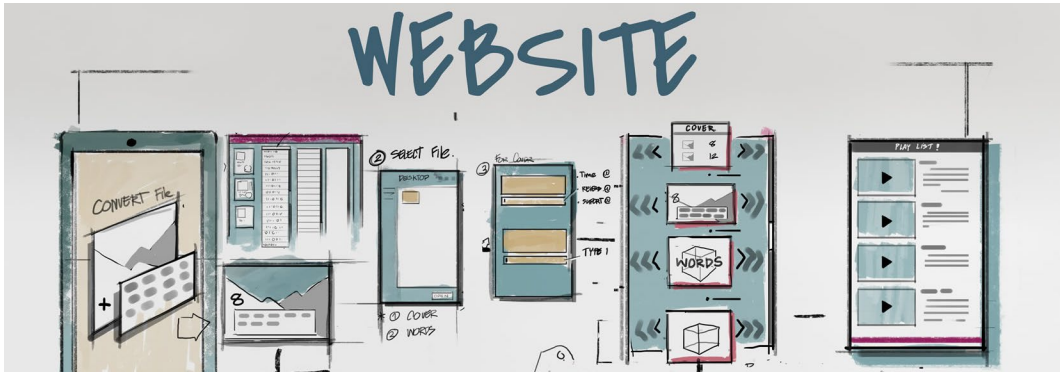
Hear about user needs, behaviors, and preferences



	Scenario A	Scenario B	Scenario C
Users	2 dozen users	1 dozen users	6 users
Cost	$18,000	$12,000	$6,000

CHRT

Website redesign



Need specific portals for teens, parents, caregivers, etc.

Takes too much time to find a) services and b) costs

Some content very relevant to residents, but difficult to find

Deliverables

- Work with staff to identify resources and develop site infrastructure
- Draft all text and work with staff to edit and improve it
- Use county content management system to implement changes
- Add visuals throughout site that pair with text
- Launch site and write a story about new features
- Continue to maintain and improve site after launch
- Monitor site metrics and report quarterly—both before, during, and after redesign

	Scenario A	Scenario B	Scenario C
Timeline	Oct 1, 2021	April 15, 2022	Maintain and improve existing site
Cost	$22,500	$22,500 over two years	$6,000

CHRT

Facilitate meetings with local organizations

- To discuss what we've learned from and achieved through the millage
- To gather feedback on plans for a youth assessment center, juvenile justice system improvements, etc.

Meet with existing community partners: WCHD health equity work

Buenos Vecinos	MacArthur Boulevard	West Willow
Southside Ypsilanti	Sycamore Meadows	Whitmore Lake

	Scenario A	Scenario B	Scenario C
Meetings	6 meetings	4 meetings	2 meetings
Cost	$20,000	$15,000	$8,500

CHRT

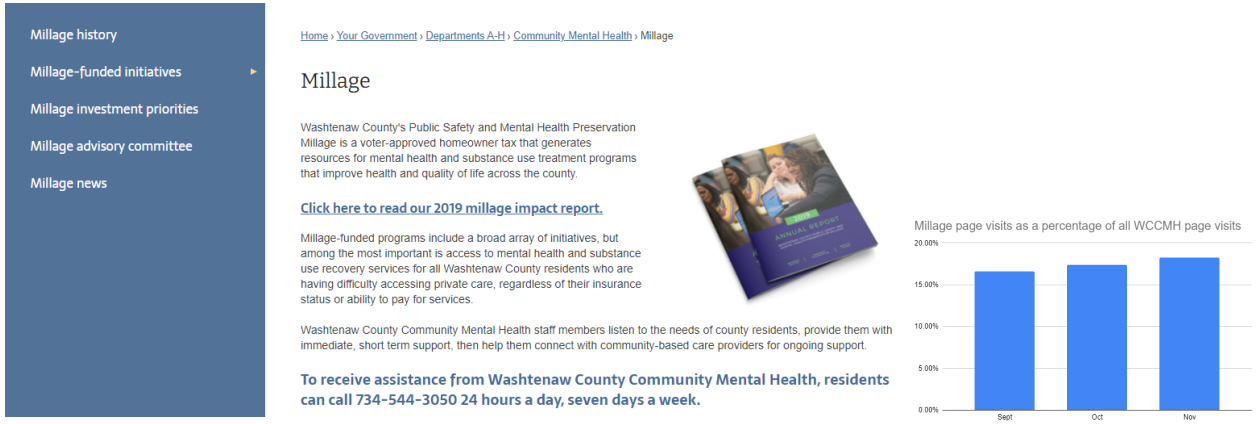
Video to feature millage collaboration

	Scenario A	Scenario B	Scenario C
Minutes	5-10 minutes	3-5 minutes	No video
Cost	$20,000	$10,000	--

CHRT

Continue to

- Add news stories to the millage microsite
- Produce and distribute e-newsletters
- Produce three press releases annually
- Produce annual impact report



WEMU 89.1

	Scenario A	Scenario B	Scenario C
Impact report	2,500 copies	1,250 copies	500 copies
Cost	$17,500	$15,000	$13,500

mLIVE

concentrate

THE SUN TIMES NEWS

CHRT

Scenarios

	Scenario A	Scenario B	Scenario C	2020 cost
Staff allocation	~1.25 FTE	~.75 FTE	~.5 FTE	.25 FTE
Adv & external costs	$144,903	$104,324	$62,227	~$5,000
Total	$282,888	$200,958	$123,817	~$38,000

CHRT

About CHRT

MISSION: To inspire and enable evidence-informed policies and practices that improve the health of people and communities.

PROJECTS

PROJECTS | 11.16.2020

Innovative financing models for addressing the social determinants of health with a special focus on supportive housing

PROJECTS | 09.03.2020

Addressing critical issues facing Prepaid Inpatient Health Plans and Community Mental Health Service Participants

PROJECTS | 07.02.2020

Evaluating an integrated health care intervention at pediatric practices in Wayne County

PUBLICATIONS

PUBLICATIONS | 11.10.2020

Michigan health care and mental health care providers need more training, support to serve the state's aging veterans

PUBLICATIONS | 09.16.2020

Designing integrated behavioral health services for Medicaid enrollees, background and case studies

PUBLICATIONS | 04.30.2020

Michiganders continue to report difficulty accessing mental health care, forgoing needed care.

GOAL 1

Be, and be known as, a source for evidence-based, non-partisan information on key health policy issues and trends

GOAL 2

Help community-based health collaborations improve population health and magnify their impact

GOAL 3

Build the evidence base for local and state programs that can be replicated and scaled to improve health and social welfare

CHRT

ATTACHMENT #6
FEBRUARY 2021

STATEMENT OF WORK: MENTAL HEALTH SERVICES IN WASHTENAW COUNTY: RECENT PROGRESS AND REMAINING CHALLENGES

Overview

In recent decades, national, state and local policy changes have had enormous impact on individuals in Washtenaw County who receive mental health services. With the passage of the Affordable Care Act in 2010 and national parity laws in 1996 and 2008, many people gained insurance coverage for mental health and substance use services on par with coverage for other health services. With Medicaid expansion in Michigan in 2014, thousands of previously uninsured individuals with mental health and substance use needs received Medicaid coverage, but Medicaid funds replaced flexible state general funds that previously paid for county-level mental health services. These changes have created dynamic financing and delivery systems for mental health services that serve some people well and leave important gaps in services for many others.

In response to budget pressures and gaps in mental health and substance use (MH/SU) services, two recent and significant changes have taken place in Washtenaw County. First, in 2017 Washtenaw County passed the Public Safety and Mental Health Preservation Millage to generate resources for additional MH/SU services in the County. Second, in 2019 the WCCMH received a federal grant to continue to fund a Certified Community Behavioral Health Clinic (CCBHC), expanding the ability to provide comprehensive, integrated mental health and primary care services. These two changes have created substantial increases in financial resources to serve County residents with MH/SU issues.

In this statement of work, we offer two project options:

- Option 1, CHRT proposes to describe and report on both the advances made in recent years and the barriers that remain in the financing and delivery of mental health and substance use services for individuals in Washtenaw County.
- Option 2, CHRT proposes a longitudinal approach to data collection and analysis to gather county-specific perceptions and input on behavioral health services. Option 2 begins with Option 1 activities in 2021 and adds survey data collection and analysis as well as follow-up focus groups. Option 2 components begin fall 2021 and run through 2024.

Project Description

Option 1:

Beginning February 2020, CHRT and WCCMH leadership will finalize the project plan, jointly identify the population focus (MH only? MH and SUD? I/DD?) key informants for interviews, and discuss availability of relevant data for analyses.

Project components include the following:

1) CHRT will develop a timeline and brief narrative of the changing role of the WCCMH in the community over time. This will include descriptions of populations served (both traditional CMH clients and mild/moderate populations) and services provided during three main time periods:
    - Pre-Medicaid expansion in Michigan (prior to April 2014)
    - From Medicaid expansion to passage of the Public Safety and Mental Health Preservation Millage (2014-2018), and
    - Post-Millage (2019-present). The description of the present will include a visual depiction of resources, services and financing structures, and will identify both populations traditionally served by the CMH as well as the mild/moderate populations (adults and children).
2) To the extent available, CHRT will analyze existing data on demand and supply of MH/SU services in Washtenaw County over the same time period as the timeline above (approximately 2000-present). This may include BRFSS data and Health Improvement Plan data on prevalence and unmet need, PIHP and CMH-level data, and any other county-level or health system data available, benchmarked to state and/or federal data where possible.
3) CHRT will conduct interviews with 8-10 key informants to gather insights about what the system does well and what barriers to care remain and for which populations.
    a. The COVID-19 pandemic has created a recent "stress test" on MH/SU systems, illuminating insufficiencies in both health care and in social services. Interviews will probe specifically about experiences during the pandemic. It has had a disproportionate negative impact on those who need supportive housing and food services, and those living in group homes or other congregate settings, many of whom have MH/SU needs. This context may further identify remaining gaps in care in the County.

With this information CHRT will synthesize data and findings, and will deliver a written report to the WCCMH Board and the Millage Advisory Committee of recent system improvements and

remaining gaps, along with a visual depiction of these findings. The report will also include recommendations for next steps for further analyses.

Option 2:

In addition to all components of Option 1, the second option would add collection and analysis of survey data from Washtenaw County residents at two points in time, as well as follow-up focus groups of residents to gain insight into survey findings.

CHRT staff would work with WCCMH to develop 4-5 survey questions about perceptions of access to and adequacy of behavioral health services in Washtenaw County. These questions would be fielded with CHRT's annual Cover Michigan survey in October 2021, and would include an oversample in Washtenaw County of an additional 400 households. CHRT staff would analyze these Washtenaw-specific data, and benchmark them to statewide data.

To further explain the survey data on perceptions about access and adequacy of behavioral health services, CHRT would conduct 3-4 focus groups of Washtenaw County residents. Qualitative data generated from focus groups would add insight to survey data by capturing attitudes and experiences with CARES services and other behavioral health services. CHRT staff would develop a discussion protocol, recruit participants, conduct groups, analyze the qualitative data and summarize findings.

The survey questions would be fielded again in 2023 in the same method as 2021, followed by 3-4 focus groups, analyses and summary of findings. This would create two assessments of access and adequacy of behavioral health services in the County.

Using all findings from these analyses, CHRT will develop and deliver reports to the WCCMH and the Millage Advisory Board.

Project Timeline

Option 1

2021	Jan	Feb	Mar	Apr	May	June
Finalize project plan with WCCMH Director	x					
Develop timeline & narrative of changes in WCCMH role	x	x				
Assess extant local data, future data needs; develop experience scenarios	x	x	x			
Conduct interviews with key informants		x	x			

Synthesize data, develop visual aids			x	x	x	
Draft report					x	
Deliver final report to WCCMH Board and Millage Advisory Committee						x

Option 2: In addition to elements of Option #1 above, this option adds the following:

	2021	2022	2023	2024
1st Survey - County-level oversample of 400 Households, 5 questions	October			
Survey data analysis		April		
Focus groups as follow-up to survey findings		May		
Survey 1 final report		September		
2nd Survey- County-level oversample of 400 Households, 5 questions			October	
Survey data analysis				April
Focus groups as follow-up to survey findings				May
Survey 2 final report				September
Deliver final report to WCCMH Board and Millage Advisory Committee				November

Estimated Project Work Hours and Costs

To conduct this project as proposed, the cost estimate for **Option 1** is:
CHRT staffing: 12 hours of oversight for Terrisca Des Jardins, Executive Director, 192 hours for Nancy Baum, Health Policy Director, 48 hours for Gregory Powers, Senior Analyst, 240 hours for Erica Matti, Healthcare Analyst, and 12 hours for Jenna Combs, Administrative Specialist. Total cost for Option 1: $69,240 inclusive of indirect costs.

The additional cost estimate for **Option 2**:
CHRT staffing: 5 hours of consultation for Terrisca Des Jardins, Executive Director; 40 hours for Melissa Riba, Research and Evaluation Director, for oversight and management; 115 hours for survey related work by Karin Teske, Senior Analyst, and 173 hours of Patrick Kelly, Senior Analyst for focus group related work. Additional direct costs total $24,800 for survey data collection and focus group expenses. Total cost for Option 2: $63,870