WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH BOARD MEETING MINUTES

In Person: Learning Resource Center-Michigan Room
4135 Washtenaw Ave, Ann Arbor, MI
Virtually: **https://zoom.us/j/94922635037**
August 26, 2022
9:30am

K. Walker called the meeting to order at 9:35 am.

ROLL CALL:
S. Antonow attending virtually
N. Graebner-Sundling attending in person
B. Higman attending in person
R. Jefferson attending person
B. King attending in person
A. LaBarre attending remotely
D. Strong attending remotely
M. Udow-Phillips attending in person
K. Walker attending in person

MEMBERS ABSENT: A. Dusbiber, A. Rooks, K. Scott

STAFF PRESENT: R. Avedisian, T. Cortes, N. Phelps, S. Amos O'Neal, K. Diebboll, B. Byers, H. Linky, L. Lutomski, L. Gentsz, M. Taylor, L. Arriaga, K. Hoener, K. Snay; L Lutomski, L. Higle, B. Hagaman

OTHERS PRESENT: E. George, R. Kellar, M. Billard, K. Greijalva, P. Saunders, C. Laronis, K. Kafafian, T. Harris, B. Byers

I. Introductions
- None

II. Audience Participation
- K. Greijalva addressed the Board regarding a letter sent to the Board regarding disposition of Ellsworth building and lack of programs due to pandemic for I/DD population.
- P. Saunders addressed the Board regarding shortage of support staff and need for programs for I/DD son
- C. Laronis addressed the Board regarding disposition of Ellsworth building and lack of programs due to pandemic for I/DD population.
- K. Kafafian requested another seat on the Board be opened to represent the I/DD population and the need to increase staff wages to help with retention.
- M. Martin-Holman addressed the Board about needed services for her son and the difficulty to get the services reinstated.
- T. Harris, attorney, spoke on the behalf of M. Martin-Holman surrounding shortfalls in services received by her son. – requested email addresses for Board members.
- B. Byers addressed the need for services for I/DD population

III. Board response to audience participation
- T. Cortes responded to the audience participation surrounding Ellsworth building.
- K. Walker responded to audience participation and how to submit communication/information to the Board.
- M. Udow-Phillips requested a means to provide follow-up for audience participation questions.

IV. Consent Agenda Actions (Attachment #1)
- WCCMH Board Meeting Minutes and Actions-6/24/22 (Attachment #1A)
- WCCMH Quality-Finance Committee Meeting Minutes and Actions-6/13/22 (Attachment #1B)
- Millage Advisory Committee Meeting Minutes and Actions-6/13/22 (Attachment #1C)
- Program Committee Dashboard-FY2022, Quarter 2 (recommend approval by Quality-Finance Committee on 8/8/2022) Attachment #1D)

- Semi-Annual Recipients Rights Report (recommended approval by Quality-Finance Committee on 8/8/2022 (Attachment #1E)
- Recipient Rights Advisory Committee new member review/approval (recommended approval by Quality Financing Committee on 8/8/2022 (Attachment #1F)
- WCCMH FY21 Compliance Examination (recommended approval by Quality-Finance Committee on 8/8/2022) (Attachment #1G)
- Millage Advisory Committee Funding Requests totaling $2,435,437.00 (recommended approval by Millage Advisory Committee on 8/8/2022) (Attachment #1H)
  - WISD Funding Request (Attachment #1H1)
  - LEADD Prosecutor Position Funding Request (Attachment #1H2
- Program Name Change – kNEWjoy (recommended approval by Millage Advisory Committee on 8/8/2022 (Attachment #1I)
- WCCMH Consumer Advisory Council Meeting Minutes and Actions-5/11/22 (Attachment #1J)
- WCCMH Consumer Advisory Council Meeting Minutes and Actions-6/8/22 (Attachment #1K)
- WCCMH Consumer Advisory Council Meeting Minutes and Actions-7/13/22 (Attachment #1L)

MOTION BY M UDOW-PHILLPS, SUPPORTED BY N. GRAEBNER-SUNDLING TO ACCEPT AND APPROVE THE AUGUST 26, 2022, WCCMH BOARD CONSENT AGENDA AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	**Y**	**DUSBIBER**	**N/A**
GRAEBNER-SUNDLING	**Y**	**HIGMAN**	**Y**
JEFFERSON	**Y**	**KING**	**Y**
LABARRE	**--**	**ROOKS**	**N/A**
SCOTT	**N/A**	**STRONG**	**--**
UDOW-PHILLIPS	**Y**	**WALKER**	**Y**

MOTION CARRIED

V. Treasurer's Report

- WCCMH Financial Status Report
  - o N. Phelps presented the Financial Status Report to the Board for the period ending August 2, 2022. (Attachment #2).

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY B. KING TO ACCEPT AND APPROVE THE WCCMH FY 2021 FINANCIAL AUDIT AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	**Y**	**DUSBIBER**	**N/A**
GRAEBNER-SUNDLING	**Y**	**HIGMAN**	**Y**
JEFFERSON	**Y**	**KING**	**Y**
LABARRE	**--**	**ROOKS**	**N/A**
SCOTT	**N/A**	**STRONG**	**--**
UDOW-PHILLIPS	**Y**	**WALKER**	**Y**

MOTION CARRIED

- WCCMH Millage and CCBHC Financial Status Report (Attachment #3)
  - o N. Phelps presented the WCCMH Millage and CCBBHC Financial Status Report to the Board for the period ending June 30 ,2022.

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY B. KING TO ACCEPT AND APPROVE THE FINANCIAL STATUS REPORT FOR THE PERIOD ENDING JUNE 30, 2022, AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	**Y**	**DUSBIBER**	**N/A**
GRAEBNER-SUNDLING	**Y**	**HIGMAN**	**Y**
JEFFERSON	**Y**	**KING**	**Y**
LABARRE	**--**	**ROOKS**	**N/A**
SCOTT	**N/A**	**STRONG**	**--**
UDOW-PHILLIPS	**Y**	**WALKER**	**Y**

MOTION CARRIED

VI. Executive Director report

- T. Cortes presented the Executive Director report to the WCCMH Board.
- Provided updates on possible scenarios with the Shirkey Bill.
- CMH went through State CCBHC review, everything went well.

VII. CMHPSM Regional Update

- T. Cortes stated we have all 3 seats filled for this board
- Boards focus has been on budget approvals recently

VIII. New Business (Attachment #6)

- Oversight Policy Board (OPB) member reappointment review/approval (Attachment #4)
  - o T. Cortes asked the WCCMH Board to review/approve reappointment of W. Marahar to the Oversight Policy Board for another term.

MOTION BY M UDOW-PHILLIPS, SUPPORTED BY B. KING TO APPROVE REAPPOINTMENT OF W. MARAHAR TO THE OVERSIGHT POLICY BOARD FOR ANOTHER TERM.

ROLL CALL VOTE:

ANTONOW	**Y**	**DUSBIBER**	**N/A**
GRAEBNER-SUNDLING	**Y**	**HIGMAN**	**Y**
JEFFERSON	**Y**	**KING**	**Y**
LABARRE	**--**	**ROOKS**	**N/A**
SCOTT	**N/A**	**STRONG**	**--**
UDOW-PHILLIPS	**Y**	**WALKER**	**Y**

MOTION CARRIED

- WCCMH FY2023 Budget (Attachment #5)
  - o N. Phelps presented the FY2023 budget to the Board.

MOTION BY B. KING, SUPPORTED BY M. UDOW-PHILLIPS TO APPROVE THE WCCMH FY2023 BUDGET.

ROLL CALL VOTE:

ANTONOW	**Y**	**DUSBIBER**	**N/A**
GRAEBNER-SUNDLING	**Y**	**HIGMAN**	**Y**
JEFFERSON	**Y**	**KING**	**Y**
LABARRE	**--**	**ROOKS**	**N/A**
SCOTT	**N/A**	**STRONG**	**--**
UDOW-PHILLIPS	**Y**	**WALKER**	**Y**

MOTION CARRIED

- WCCMH FY2023 Annual Budget Book (Attachment #6)

- N. Phelps presented the FY2023 Annual Budget Book to the Board.

MOTION BY B. KING, SUPPORTED BY M. UDOW-PHILLIPS TO APPROVE THE WCCMH FY2023 BUDGET BOOK.

ROLL CALL VOTE:

ANTONOW	**Y**	**DUSBIBER**	**N/A**
GRAEBNER-SUNDLING	**Y**	**HIGMAN**	**Y**
JEFFERSON	**Y**	**KING**	**Y**
LABARRE	**--**	**ROOKS**	**N/A**
SCOTT	**N/A**	**STRONG**	**--**
UDOW-PHILLIPS	**Y**	**WALKER**	**Y**

MOTION CARRIED

- WCCMH FY2023 Master Contract List (Attachment #7)
  - M. Tasker presented the FY2023 Master Contract List to the Board.

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY B. HIGMAN TO APPROVE THE WCCMH FY2023 MASTER CONTRACT LIST.

ROLL CALL VOTE:

ANTONOW	**Y**	**DUSBIBER**	**N/A**
GRAEBNER-SUNDLING	**Y**	**HIGMAN**	**Y**
JEFFERSON	**Y**	**KING**	**Y**
LABARRE	**--**	**ROOKS**	**N/A**
SCOTT	**N/A**	**STRONG**	**--**
UDOW-PHILLIPS	**Y**	**WALKER**	**Y**

MOTION CARRIED
TRININTY HEALTH ANTONOW REQUISE

IX. Old Business
- CCBHC Update
  - T. Cortes provided an update on CCBHC review during her executive report.

- Strategic Planning Update
  - T. Cortes requested the Board approve the strategic plan.

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY B. HIGMAN TO APPROVE THE WCCMH STRATEGIC PLAN

ROLL CALL VOTE:

ANTONOW	**Y**	**DUSBIBER**	**N/A**
GRAEBNER-SUNDLING	**Y**	**HIGMAN**	**Y**
JEFFERSON	**Y**	**KING**	**Y**
LABARRE	**--**	**ROOKS**	**N/A**
SCOTT	**N/A**	**STRONG**	**--**
UDOW-PHILLIPS	**Y**	**WALKER**	**Y**

MOTION CARRIED

- Annual WCCMH Board Training Reminder
    - T. Cortes provided a reminder to Board and Committee members to complete Recipient Rights Training.
    - T. Cortes provided a reminder to Board and Committee members to complete the Annual Conflict of Interest Policy.
    - T. Cortes provided a reminder to Board and Committee members to read and sign the Annual Ethics Statement.

X. Items for future discussion
- Development of Reserve Capital at the CMHSP level
- COVID-19 Related Priorities Discussion
- Employee Engagement Survey
- Single Point of Access

MOTION BY B. KING SUPPORTED BY M. UDOW-PHILLIPS TO MOVE THE WCCMH BOARD MEETING TO CLOSED SESSION.

MEETING MOVED TO CLOSED SESSION AT XXX AM.

CLOSED SESSION MINUTES:

Closed session ended at XXX AM.

PUBLIC MEETING RESUMED AT XXX AM

MOTION BY B. KING, SUPPORTED BY M. UDOW-PHILLIPS TO ADJOURN THE WCCMH BOARD MEETING.

Meeting adjourned at 11:51 AM.