

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH) WCCMH BOARD MEETING MINUTES

In Person: Learning Resource Center-Michigan Room

4135 Washtenaw Ave, Ann Arbor, MI

Virtually: <https://zoom.us/j/94852413204>

April 28, 2023

9:30am

K. Walker called the meeting to order at 9:40 am.

ROLL CALL: S. Antonow attending virtually
A. Dusbiber attending virtually
N. Graebner-Sundling attending in person
B. King attending in person
A. LaBarre attending in person
A. Somerville attending in person
M. Udow-Phillips attending in person
K. Walker attending in person

MEMBERS ABSENT: B. Higman, H. Heaviland, A. Rooks, K. Scott

STAFF PRESENT: R. Avedisian, T. Cortes, M. Harding, K. Snay, S. Amos O'Neal, S. Ray, N. Phelps, N. Testorelli, L. Gentz, B. Hagaman, K. Hoener, L. Hagle, R. Blaze, M. Tasker, K. DeWeese, H. Linky

OTHERS PRESENT: D. Leahy, K. Fisk, M. Creekmore, M. Lay, N. Heine, K. Homan, T. Gavalier, B. Byers

- I. Introductions
 - None
- II. Audience Participation
 - None
- III. Board response to audience participation
 - None
- IV. Consent Agenda Actions (Attachment #1)
 - WCCMH Executive Committee Minutes and Actions - 1/27/23 (Attachment #1A)
 - WCCMH Millage Advisory Committee Meeting Minutes and Actions 2/13/22 (Attachment #1B)
 - WCCMH Quality-Finance Committee Meeting Minutes and Actions 2/13/22 (Attachment #1C)
 - WCCMH Board Meeting Minutes and Actions-2/24/22 (Attachment #1D)
 - WCCMH Consumer Advisory Council Meeting Minutes and Actions-2/8/23 (Attachment #1E)
 - WCCMH Consumer Advisory Council Meeting Minutes and Actions-3/8/23 (Attachment #1F)
 - Executive Director Authorizations (recommended approval by Quality-Finance Committee on 4/10/23 (Attachment #1G)
 - Contracts and Leases (recommended approval by Quality-Finance Committee on 4/10/23 (Attachment #1H)
 - WCCMH Rights Annual Report (Attachment # 1I)
 - Program Dashboard FY22 Quarter 4 2022 (Attachment #1J)
 - CMHPSM Policy – Reviewed and Recommended for Approval by Regional Operations Committee
 - o Medication Administration Storage Other Treatment (Attachment #1K).

MOTION BY M. UDOW-PHILLIPS SUPPORTED BY A. LABARRE TO ACCEPT AND APPROVE THE APRIL 28, 2023, WCCMH BOARD CONSENT AGENDA AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	HIGMAN	N/A
KING	Y	LABARRE	Y
ROOKS	N/A	SCOTT	N/A
SOMERVILLE	Y	HEAVILAND	N/A
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- V. Treasurer's Report
- WCCMH Financial Status Report
 - o N. Phelps presented the Financial Status Report to the Board for the period ending February 28, 2023. (Attachment #2).

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY A. LABARRE TO ACCEPT AND APPROVE THE WCCMH FINANCIAL STATUS REPORT ENDING FEBRUARY 28, 2023, AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	HIGMAN	N/A
KING	Y	LABARRE	Y
ROOKS	N/A	SCOTT	N/A
SOMERVILLE	Y	HEAVILAND	N/A
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- WCCMH Millage and CCBHC Financial Status Report
 - o N. Phelps presented the Millage and CCBHC financial status reports ending February 28, 2023 (Attachment #3).

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY A. LABARRE TO ACCEPT AND APPROVE THE WCCMH MILLAGE AND CCBHC FINANCIAL STATUS REPORT ENDING FEBRUARY 28, 2023, AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	HIGMAN	N/A
KING	Y	LABARRE	Y
ROOKS	N/A	SCOTT	N/A
SOMERVILLE	Y	HEAVILAND	N/A
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- VI. Executive Director report
- T. Cortes presented the Executive Director report to the WCCMH Board
 - o Director's Forum discussion around CCBHC, behavioral health home funding.
 - o Lots of discussion on direct care wage increase-waiting on approval from the state.
 - o The state crisis on workforce continuing to be discussed and looking at potential solutions. Direct care workers and nursing are top of the list for labor shortages.

- o T. Cortes will be speaking at multiple events this year surrounding CCBHC expansion.
- o Additional grants on the horizon for CCBHC expansion details for funding are still being worked out at the state level.
- o WCCMH is applying for an additional SAMSA grant, up to 1 million for 4 years, working to secure additional funds for care. Will go to BOC in May for approval to apply.

VII. CMHPSM Regional Update

- B. King discussed the April 12, 2023, Regional Board meeting
- The CMHPSM meeting minutes and actions from February 8, 2023, were reviewed

VIII. New Business

- Legislative Advocacy Discussion
 - o T Cortes provided an update.
- Annual Recipient Rights Training for Board members
 - o K. Snay, Program Administrator for the Recipient Rights Department, conducted the annual training for the board.
 - o The Recipient Rights Advisory Committee is looking for additional members, interested parties should reach out to K. Snay for information.
 - o R. Avedisian will send out a signature sheet for the Board members not in attendance.
- Annual Conflict of Interest Policy
 - o The Annual Conflict of Interest policy was distributed to the board.
 - o Board members will complete and return to R. Avedisian to fulfill their annual training requirements.
- Annual Ethics Statement
 - o The Annual Ethics Statement was distributed to the board.
 - o Board members will complete and return to R. Avedisian to fulfill their annual training requirements.
- WCCMH Board Officers for 4/1/23 – 3/31/24
 - o Chair – K. Walker
 - o Vice Chair – S. Antonow
 - o Secretary – A. Dusbiber
 - o Treasurer – N. Graebner-Sundling

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY B. KING TO ACCEPT AND APPROVE THE BOARD OFFICER APPOINTMENTS FOR APRIL 1, 2023, THRU MARCH 31, 2024, AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	HIGMAN	N/A
KING	Y	LABARRE	Y
ROOKS	N/A	SCOTT	N/A
SOMERVILLE	Y	HEAVILAND	N/A
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- WCCMH Committee assignments for 4/1/23 – 3/31/24
 - o WCCMH Quality-Finance Committee
 - o WCCMH Millage Advisory Committee
 - o WCCMH Executive Committee
 - o CMHPSM Regional Board

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY A. LABARRE TO ACCEPT AND APPROVE THE COMMITTEE ASSIGNMENTS FOR APRIL 1, 2023, THRU MARCH 31, 2024, AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	HIGMAN	N/A
KING	Y	LABARRE	Y
ROOKS	N/A	SCOTT	N/A
SOMERVILLE	Y	STRONG	N/A
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- CMH Board/Commissioner Tours (7:30am – 3:00pm)
 - o Dates for Board/Commissioner Tours were provided.
 - o T. Cortes provided an overview of the tour process and boots to the ground concept used for committee tours.

IX. Old Business

- Strategic Plan Update
 - o T. Cortes updated the Board on the Strategic Plan.
 - o M. Harding shared visuals during the meeting and will send them out to the Board.
- WCCMH Recruitment and Retention
 - o T. Cortes updated the Board on recruitment and retention status.
 - o Staffing continues to be a statewide issue not just a county issue.
 - o Filling nursing and vocational positions is extremely difficult.
 - o Main reason for hiring struggle and staff leaving is related to pay.
 - o CMH is currently at about a 12% vacancy rate with staffing.

X. Items for future discussion

- Development of Reserve Capital
- Employee Engagement Survey
- Single Point of Access
- Youth Assessment Center

MOTION BY K. WALKER SUPPORTED BY M. UDOW-PHILLIPS TO ADJOURN THE WCCMH BOARD MEETING.

Meeting adjourned at 11:32 AM.