

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH) WCCMH BOARD MEETING MINUTES

*In Person: Learning Resource Center-Michigan Room
4135 Washtenaw Ave, Ann Arbor, MI*

Virtually: <https://zoom.us/j/98457698351>

August 25, 2023

9:30am

K. Walker called the meeting to order at 9:36am.

ROLL CALL:

- A. Dusbiber attending virtually
- N. Graebner-Sundling attending in person
- H. Heaviland attending in person
- B. Higman attending in person
- B. King attending in person
- A. LaBarre attending in person
- A. Somerville attending in person
- M. Udow-Phillips attending in person
- K. Walker attending in person

MEMBERS ABSENT: A. Rooks, S. Antonow, K. Scott

STAFF PRESENT: T. Cortes, M. Harding, N. Phelps, H. Linky, B. Hagaman, L. Higle, S. Amos O'Neal, L. Gentz, M. Hershberger; K. Dominique, E. Montgomery

OTHERS PRESENT: K. Homan, L. Lutomski, M. Creekmore

- I. Introductions
 - None
- II. Audience Participation
 - None
- III. Board response to audience participation
 - None

K. Walker noted that Attachment #1H Recipient Rights Semi Annua was removed from the consent agenda.

- IV. Consent Agenda Actions (Attachment #1)
 - WCCMH Millage Advisory Committee Meeting Minutes and Actions 6/12/23 (Attachment #1A)
 - WCCMH Quality-Finance Committee Meeting Minutes and Actions from 6/12/23 (Attachment #1B)
 - WCCMH Board Meeting Minutes and Actions-6/23/23 (Attachment #1C)
 - WCCMH Consumer Advisory Council Meeting Minutes and Actions-5/10/23 (Attachment #1D)
 - Executive Director Authorizations (recommended approval by Quality-Finance Committee on 8/14/23 (Attachment #1E)
 - Program Dashboard FY23, Quarter 2 2023 (Attachment #1F)
 - Program Committee Annual Year End Performance Improvement Report (Attachment #1G)
 - FY22 Compliance Examination (Attachment #1I)
 - Millage Advisory Committee Funding Requests totaling \$330,000.00 (recommended approval by Millage Advisory Committee on 8/14/2023) (Attachment #1J)
 - o Washtenaw Health Project Presentation and Funding Proposal (Attachments #1J1 & #1J2)
 - CMHPSM Policy – Reviewed and Recommended for Approval by Regional Operations Committee
 - o Credentialing for Licensed Independent Providers (Attachment #1K)
 - o Consumer Appeals Policy (Attachment #1L)
 - o Customer Services Policy (Attachment #1M)

- o Notice of Privacy Practices and Consumer Complaints for Protected Health Information (Attachment #1N)
- o Organizational Credentialing/Recredentialing and Monitoring (Attachment #1O)
- o Employee Competency and Credentialing Policy 2023 (Attachment #1P)
- o Training Policy (Attachment #1Q)
- o Abuse and Neglect (Attachment #1R)
- o Communication by Mail Telephone and Visits (Attachment #1S)
- o Consent to Treatment and Services (Attachment #1T)
- o Dignity and Respect (Attachment #1U)
- o Family Planning (Attachment #1V)
- o Fingerprints, Photographs, Recordings, or Use of 1-Way Glass (Attachment #1W)
- o Freedom of Movement (Attachment #1X)
- o Limitation of Rights (Attachment #1Y)
- o Non-Discrimination if Provision of Service (Attachment #1Z)
- o Office of recipient Rights (Attachment #1AA)
- o Personal Property and Funds (Attachment #1BB)
- o Physical Management and Restraint (Attachment #1CC)
- o Recipient Payment for Damage to Property (Attachment # 1DD)
- o Religious Freedom and Treatment by Spiritual Means (Attachment #1EE)
- o Report and Review of Recipient Death (Attachment #1FF)
- o Right to Entertain Materials, Information and News (Attachment #1GG)
- o Services Suited to Condition (Attachment #1HH)
- o Work Performed by Recipients (Attachment #1II)

MOTION BY M. UDOW-PHILLIPS SUPPORTED BY A. LABARRE TO ACCEPT AND APPROVE THE AUGUST 25, 2023, WCCMH BOARD CONSENT AGENDA AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	NA	DUSBIBER	NA
GRAEBNER-SUNDLING	Y	HEAVILAND	Y
HIGMAN	Y	KING	Y
LABARRE	Y	ROOKS	NA
SCOTT	NA	SOMMERVILLE	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- V. Treasurer's Report
 - WCCMH Financial Status Report
 - o N. Phelps presented the Financial Status Report to the Board for the period ending August 7, 2023. (Attachment #2).
- A. Dusbiber joined the meeting

MOTION BY M. UDOW-PHILLIPS SUPPORTED BY A. LABARRE TO ACCEPT AND APPROVE THE FINANCIAL STATUS REPORT FOR THE PERIOD ENDING JUNE 30, 2023, AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	NA	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	HEAVILAND	Y
HIGMAN	Y	KING	Y
LABARRE	Y	ROOKS	NA
SCOTT	NA	SOMMERVILLE	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- WCCMH Millage Financial Status Report (Attachment #3)
 - o N. Phelps presented the WCCMH Millage Financial Status Report to the Board for the period ending June 30 ,2023.

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY A. LABARRE TO ACCEPT AND APPROVE THE WCCMH MILLAGE FINANCIAL STATUS REPORT ENDING JUNE 30, 2023, AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	NA	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	HEAVILAND	Y
HIGMAN	Y	KING	Y
LABARRE	Y	ROOKS	NA
SCOTT	NA	SOMMERVILLE	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- VI. Executive Director report
- T. Cortes presented the Executive Director report to the WCCMH Board
 - o Update provided on the millage and where funding is being distributed throughout the county.
 - o Meeting with Michigan Medicine regarding rate increases went well, more discussions are needed to determine final rates.
 - o Update provided on status of meetings with MDHHS.
- VII. CMHPSM Regional Update
- B. King presented the regional update.
- VIII. New Business
- Consumer Advisory Council Quarterly Update
 - o M. Hershberger and B. Higman presented the Consumer Advisory Council Quarterly update to the Board.
 - o Walk-A-Mile event in Lansing, coming up in September
 - o Celebration of Success Event, coming up in October
 - o Request for the Board to consider part time peer positions, that will allow for new staff that do not want or are not ready for full time schedules.
 - WCCMH FY2024 Budget (Attachment #4)
 - o N. Phelps presented the FY2024 budget to the Board.

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY B. KING TO ACCEPT AND APPROVE THE WCCMH FY2024 ANNUAL OPERATING BUDGET.

ROLL CALL VOTE:

ANTONOW	NA	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	HEAVILAND	Y
HIGMAN	Y	KING	Y
LABARRE	Y	ROOKS	NA
SCOTT	NA	SOMMERVILLE	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- WCCMH FY2024 Annual Budget Book (Attachment #5)
 - o N. Phelps presented the FY2024 Annual Budget Book to the Board.
- WCCMH FY2024 Master Contract List (Attachment #6)
 - o M. Taylor presented the FY2024 Master Contract List to the Board.

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY N. GRAEBNER-SUNDLING TO ACCEPT AND APPROVE THE WCCMH FY2024 MASTER CONTRACT LIST.

ROLL CALL VOTE:

ANTONOW	NA	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	HEAVILAND	Y
HIGMAN	Y	KING	Y
LABARRE	Y	ROOKS	NA
SCOTT	NA	SOMMERVILLE	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- IX. Old Business
- June 23, 2023, Closed Session Minutes (Distributed at the Meeting)

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY A. SOMMERVILLE TO ACCEPT AND APPROVE THE JUNE 23, 2023, CLOSED SESSION MINUTES AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	NA	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	HEAVILAND	Y
HIGMAN	Y	KING	Y
LABARRE	Y	ROOKS	NA
SCOTT	NA	SOMMERVILLE	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- X. Items for future discussion
- Development of Reserve Capital
 - Employee Engagement Survey
 - Single Point of Access
 - Youth Assessment Center

MOTION BY M. UDOW-PHILLIPS SUPPORTED BY A. LABARRE TO ADJOURN THE WCCMH BOARD MEETING.

Meeting adjourned at 11:33am.