

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH BOARD MEETING MINUTES**

In Person: Learning Resource Center-Michigan Room

4135 Washtenaw Ave, Ann Arbor, MI

Virtually: <https://zoom.us/j/99199406149>

April 26, 2024

9:30am

K. Walker called the meeting to order at 9:31 am.

ROLL CALL: S. Antonow attending virtually
A. Dusbiber attending virtually
B. Higman attending in person
H. Heaviland attending in person
B. King attending in person
A. LaBarre attending in person
A. Somerville attending in person
K. Walker attending in person

MEMBERS ABSENT: S. Petty, A. Rooks, M. Udow-Phillips, K. Scott

STAFF PRESENT: R. Avedisian, N. Phelps, T. Cortes, M. Harding, L. Gentz, K. Snay, B. Hagaman, E. Montgomery, L. Higle, K. Dieboll, R. Dornbos, S. Amos O'Neal, S. Swisher, T. Bragiel

OTHERS PRESENT: M. Strasz, M. Creekmore, Pathlight Zoom Acct,

- I. Introductions
 - None
- II. Audience Participation
 - None
- III. Board response to audience participation
 - None
- IV. Consent Agenda Actions (Attachment #1)
 - WCCMH Millage Advisory Committee Meeting Minutes and Actions 2/12/24 (Attachment #1A)
 - WCCMH Executive Committee Meeting Minutes and Actions from 11/17/23 (Attachment #1B)
 - WCCMH Board Meeting Minutes and Actions-2/23/24 (Attachment #1C)
 - WCCMH Consumer Advisory Council Meeting Minutes and Actions- 1/10/24 (Attachment #1D)
 - WCCMH Consumer Advisory Council Meeting Minutes and Actions- 2/14/24 (Attachment #1E)
 - Contracts and Leases (recommended approval by Quality-Finance Committee on 3/22/24 (Attachment #1F)
 - Strategic Plan Goals (recommended approval by Executive Committee on 3/22/24 (Attachment #1G)
 - Board Governance Policy (recommended approval by Executive Committee on 3/22/24 (Attachment #1H)
 - CMHPSM Policy – Reviewed and Recommended for Approval by Regional Operations Committee
 - Clinical Practice Guidelines 2024 (Attachment #1I)
 - Person Centered Planning Policy 2024 (Attachment #1J)

MOTION BY A. LABARRE SUPPORTED BY B. HIGMAN TO ACCEPT AND APPROVE THE APRIL 26, 2024, WCCMH BOARD CONSENT AGENDA AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
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HEAVILAND	Y	HIGMAN	Y
KING	Y	LABARRE	Y
PETTY	N/A	ROOKS	N/A
SCOTT	N/A	SOMMERVILLE	Y
UDOW-PHILLIPS	N/A	WALKER	Y

MOTION CARRIED

V. Treasurer's Report

- WCCMH Financial Status Report
 - o N. Phelps presented the Financial Status Report to the Board for the period ending April 18, 2024 (Attachment #2).

MOTION BY B. KING SUPPORTED BY A. SOMMERVILLE TO ACCEPT AND APPROVE THE FINANCIAL STATUS REPORT FOR THE PERIOD ENDING APRIL 18, 2024, AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
HEAVILAND	Y	HIGMAN	Y
KING	Y	LABARRE	Y
PETTY	N/A	ROOKS	N/A
SCOTT	N/A	SOMMERVILLE	Y
UDOW-PHILLIPS	N/A	WALKER	Y

MOTION CARRIED

- WCCMH Millage Financial Status Report (Attachment #3)
 - o N. Phelps presented the WCCMH Millage Financial Status Report to the Board for the period ending February 29, 2024.

MOTION BY B. KING, SUPPORTED BY A. LABARRE TO ACCEPT AND APPROVE THE WCCMH MILLAGE FINANCIAL STATUS REPORT ENDING FEBRUARY 29, 2024, AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
HEAVILAND	Y	HIGMAN	Y
KING	Y	LABARRE	Y
PETTY	N/A	ROOKS	N/A
SCOTT	N/A	SOMMERVILLE	Y
UDOW-PHILLIPS	N/A	WALKER	Y

MOTION CARRIED

VI. Executive Director report

- T. Cortes presented the Executive Director report to the WCCMH Board
 - o T. Cortes provided updates from the State to the Board.
 - o T. Cortes provided updates on the Millage to the Board.
 - o A. Sommerville spoke on potential changes to the millage proposal to the Board.
 - o A. LaBarre provided updates on potential changes to the millage proposal to the Board.
 - o T. Cortes spoke to recruitment and retention efforts to the Board.
 - o B. King spoke about his concerns surrounding the need to increase wages for County staff and proposed the Board put out a statement encouraging structural wages for all employees, including topped out staff.
 - A. LaBarre spoke to his support of B. Kings proposal.

- A. Sommerville spoke to her support of B. Kings proposal.
- K. Walker spoke to the importance of what CMH employees do and the importance of fair/competitive wage increases.

MOTION BY B. KING, SUPPORTED BY A. LABARRE TO ACCEPT AND APPROVE THE PROPOSAL FOR THE WCCMH BOARD TO RECOMMEND TO COUNTY ADMINISTRATION STRUCTURAL WAGE INCREASES FOR CMH STAFF AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
HEAVILAND	Y	HIGMAN	Y
KING	Y	LABARRE	Y
PETTY	N/A	ROOKS	N/A
SCOTT	N/A	SOMMERVILLE	Y
UDOW-PHILLIPS	N/A	WALKER	Y

MOTION CARRIED

- VII. CMHPSM Regional Update
- T. Cortes provided the CMHPSM regional update to the Board.
 - B. King provided CMHPSM Regional updates to the Board.
- VIII. New Business
- Annual Conflict of Interest Policy
 - o The Annual Conflict of Interest policy was distributed to the Board.
 - o Board members will complete and return to R. Avedisian to fulfill their annual training requirements.
 - Annual Ethics Statement
 - o The Annual Conflict of Interest policy was distributed to the Board.
 - o Board members will complete and return to R. Avedisian to fulfill their annual training requirements.
 - Annual Recipient Rights Training for Board Members
 - o K. Snay, Program Administrator for the Recipient Rights Department, conducted the annual training for the Board.
 - o R. Avedisian will send out a signature sheet for the Board members not in attendance.
 - Recipient Rights Advisory Committee new member review/approval
 - o K. Snay, requested Board approval of S. Iekel to the Recipient Rights Advisory Committee.

MOTION BY B. KING SUPPORTED BY A. SOMMERVILLE TO ACCEPT AND APPROVE THE APPOINTMENT OF A NEW MEMBER OF THE RECIPIENT RIGHTS ADVISORY COMMITTEE, AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
HEAVILAND	Y	HIGMAN	Y
KING	Y	LABARRE	Y
PETTY	N/A	ROOKS	N/A
SCOTT	N/A	SOMMERVILLE	Y
UDOW-PHILLIPS	N/A	WALKER	Y

MOTION CARRIED

- Board of Commissioners – WCCMH Board member appointment Resolution
 - o A copy of the Board of Commissioners member appointment resolution was presented to the Board.

- WCCMH Board Officers for 4/1/24 – 3/31/25 discussion
 - o K. Walker stated committee assignments will be finalized at the June WCCMH Board Meeting
- WCCMH Committee assignments for 4/1/24 – 3/31/25
 - o WCCMH Quality-Finance Committee member assignments
 - o WCCMH Millage Advisory Committee
 - A. Somerville will be the new Chair for the WCCMH Millage Advisory Committee
 - o WCCMH Executive Committee
 - o CMHPSM Regional Board
- WCCMH Board Training Manual
 - o M. Harding discussed the WCCMH Board Training Manual with Board members.
 - o T. Cortes offered the opportunity to Board members interested in the boots to the ground concept for committee tours.

IX. Old Business

- None

X. Items for future discussion

- Employee Engagement Survey
- Homelessness Updates
- U of M Contracting
- Millage Re-Authorization

MOTION BY B. KING SUPPORTED BY A. LABARRE TO ADJOURN THE WCCMH BOARD MEETING.

Meeting adjourned at 11:34 am.