Mission: To promote hope, recovery, resilience, quality of life and wellness in Washtenaw County by providing high quality, integrated services to eligible individuals.

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH (WCCMH)
BUDGET-FINANCE COMMITTEE MEETING
AGENDA

This meeting will be held by video conference due to the recent State of Michigan legislature allowing public boards and commissions to meet virtually.

https://zoom.us/j/99694371358

April 12, 2021

2:00-3:00 pm

I. Roll Call (5 minutes)

II. Introductions (5 minutes)

III. Audience Participation (see guidelines below) (5 minutes)

IV. Budget-Finance Committee meeting minutes (5 minutes)
- Budget-Finance and Program-Quality Combined Committee Meeting Minutes and Actions from 3/8/21 (Attachment #1) **ACTION**

V. Finance Status Reports (10 minutes)
- Financial Status Report (Attachment #2) **N. Phelps ACTION**

VI. Contracts and Leases (5 minutes)
- Executive Director Authorizations (Attachment #3) **M. Taylor ACTION**

VII. Regional Finance Update (5 minutes)

VIII. Old Business (5 minutes)
- CCBHC Update

IX. New Business (10 minutes)
- Fiscal Year 2020 Year-End Update (Attachment #4) **N. Phelps**

X. Items for Future Discussions (5 minutes)
- Provider funding to help cover the pay increases and making the wage increase permanent
- Career path for direct care workers with a goal to pay higher wage
- Integrate planning (millage/CCBHC/CMH service provider funding)-Strategic Planning category

XI. Adjournment of Public Meeting

The link to attend this meeting remotely is https://zoom.us/j/99694371358

Join from a PC, Mac, iPad, iPhone or Android device: Please click this URL to join. https://zoom.us/j/99694371358

Or One tap mobile:
+16465189805,99694371358# US (New York) +19292056099,99694371358# US (New York)

Or join by phone: Dial (for higher quality, dial a number based on your current location):
US: +1 646 518 9805 or +1 929 205 6099 or +1 267 831 0333 or +1 312 626 6799

Webinar ID: 996 9437 1358

International numbers available: https://zoom.us/u/abBEMfcMLD

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)

WCCMH BUDGET-FINANCE AND PROGRAM-QUALITY COMBINED COMMITTEE MEETING MINUTES *DRAFT*

Due to the recent State of Michigan legislature allowing public meetings and commissions to meet virtually, this meeting was held remotely
https://zoom.us/j/91553718568
March 8, 2021
1:00 pm

ROLL CALL: S. Antonow attending remotely from Ann Arbor, Washtenaw County, MI
A. Dusbiber attending remotely from Ann Arbor, Washtenaw County, MI
N. Graebner attending remotely from Chelsea, Washtenaw County, MI
B. Higman attending remotely from Ann Arbor, Washtenaw County, MI
R. Jefferson attending remotely from Ypsilanti Twp, Washtenaw County, MI
B. King attending remotely from Ann Arbor, Washtenaw County, MI
D. Strong attending remotely from Scio Twp, Washtenaw County, MI
K. Walker attending remotely from Cadillac, Wexford County, MI

MEMBERS ABSENT: K. Scott

STAFF PRESENT: N. Phelps, R. Dornbos, L. Higle. S. Ray, T. Cortes, K. Walker, M. Harding, S. Lefferts, H. Linky, K. Hoener, L. Gentz, M. Taylor, S. Amos O'Neal, M. Tasker, B. Hagaman

OTHERS PRESENT: L. Lutomski, G. Dill, K. Homan, K. Belknap, J. Martin, G. Nelson, M. Creekmore

K. Walker called the meeting to order at 1:01 pm

I. Introductions
- None

II. Audience Participation
- None

III. Board Response to Audience Participation
- None

IV. Budget-Finance Committee Meeting Minutes and Actions from 2/8/21
- Budget-Finance Committee Minutes and Actions of 2/8/21 were reviewed.

MOTION BY D. STRONG, SUPPORTED BY B. KING TO APPROVE THE MINUTES AND ACTIONS FROM THE FEBRUARY 8, 2021 BUDGET-FINANCE COMMITTEE MEETING.

ROLL CALL VOTE:

ANTONOW	NOT ON BUDGET-FINANCE COMMITTEE	DUSBIBER	Y
GRAEBNER	Y	HIGMAN	NOT ON BUDGET-FINANCE COMMITTEE
JEFFERSON	Y	KING	Y
SCOTT	N/A	STRONG	Y

WALKER	**NOT ON BUDGET-FINANCE COMMITTEE**		

MOTION CARRIED

V. Program-Quality Committee Meeting Minutes and Actions from 1/11/21
- Program-Quality Committee Minutes and Actions of 1/11/21 were reviewed.

MOTION BY N. GRAEBNER, SUPPORTED BY A. DUSBIBER TO APPROVE THE MINUTES AND ACTIONS FROM THE JANUARY 11, 2021 PROGRAM-QUALITY COMMITTEE MEETING.

ROLL CALL VOTE:

ANTONOW	**NOT PRESENT AT TIME OF THIS VOTE**	**DUSBIBER**	**Y**
GRAEBNER	**Y**	**HIGMAN**	**Y**
JEFFERSON	**NOT ON PROGRAM-QUALITY COMMITTEE**	**KING**	**NOT ON PROGRAM-QUALITY COMMITTEE**
SCOTT	**N/A**	**STRONG**	**NOT ON PROGRAM-QUALITY COMMITTEE**
WALKER	**Y**		

MOTION CARRIED

S. Antonow jointed the meeting at 1:10 pm.

VI. Finance Status Reports
- N. Phelps reviewed the financial status report for the month ending January 31, 2021.

MOTION BY B. KING, SUPPORTED BY A. DUSBIBER TO APPROVE THE FINANCIAL STATUS REPORT THROUGH JANUARY 31, 2021 AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	**NOT ON BUDET-FINANCE COMMITTEE**	**DUSBIBER**	**Y**
GRAEBNER	**Y**	**HIGMAN**	**NOT ON BUDET-FINANCE COMMITTEE**
JEFFERSON	**Y**	**KING**	**Y**
SCOTT	**N/A**	**STRONG**	**Y**
WALKER	**NOT ON BUDET-FINANCE COMMITTEE**		

MOTION CARRIED

VII. Contracts and Leases
- There were no contracts and leases for this month.

VIII. Executive Director Authorizations
- There were no Executive Director Authorizations for this month.

IX. Regional Finance Update
- N. Phelps and T. Cortes presented the Regional Finance Update to the committee.
- PIHP is working with the State on how to handle prior year cost settlements.
- The $2 temporary direct care worker increase could potentially be extended until 9/30/2021.

X. Old Business
- CCBHC Update
  - T. Cortes presented the CCBHC update to the committee.

- Staffing and Provider Discussion
  - T. Cortes gave an update on the staffing and provider network to the committee.
  - Keep this topic on the agenda but with CCBHC there are still a lot of questions around additional revenue and what we will need to staff clinically and administratively.

XI. New Business
- MDHHS Performance Quarterly Indicators FY2020 3rd and 4th Qtrs.
  - T. Florence and L. Higle presented the MDHHS Performance Quarterly Indicators for the 3rd and 4th quarters of FY2020.

MOTION BY A. DUSBIBER, SUPPORTED BY B. HIGMAN TO ACCEPT THE MDHHS PERFORMANCE QUARTERLY INDICATORS FY 2020 3RD AND 4TH QUARTERS REPORT.

ANTONOW	Y	DUSBIBER	Y
GRAEBNER	Y	HIGMAN	Y
JEFFERSON	NOT ON PROGRAM-QUALITY COMMITTEE	KING	NOT ON PROGRAM-QUALITY COMMITTEE
SCOTT	N/A	STRONG	NOT ON PROGRAM-QUALITY COMMITTEE
WALKER	Y		

MOTION CARRIED

Request to have the full board notified on any public comments communications to close the loop on the process.

XII. Items for Future Discussions
- Diversion Council Update-Program-Quality Committee
- Bring to a future combined meeting the provider challenges with direct care staff wages and the County living wage ordinance.
- Career path for direct care workers with a goal to pay higher wage.
- Integrate the Millage, CCBHC and CMH Medicaid budgets into strategic planning.

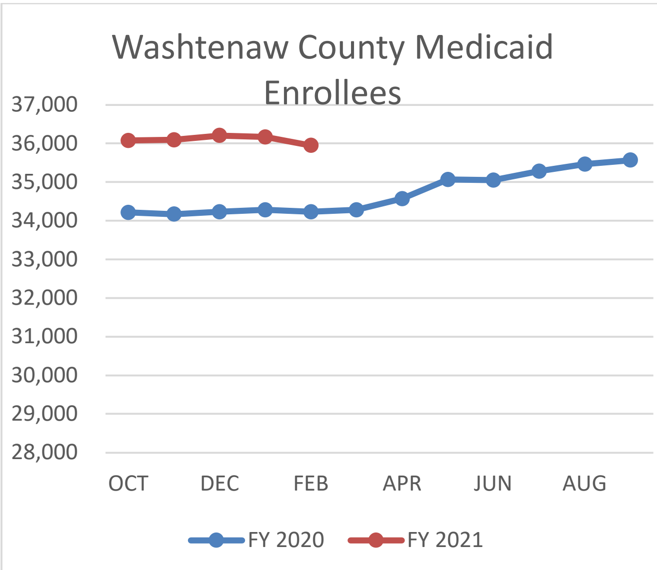
MOTION BY B. KING, SUPPORTED BY B. HIGMAN TO ADJOURN THE BUDGET-FINANCE AND PROGRAM-QUALITY COMMITTEE COMBINED MEETING.

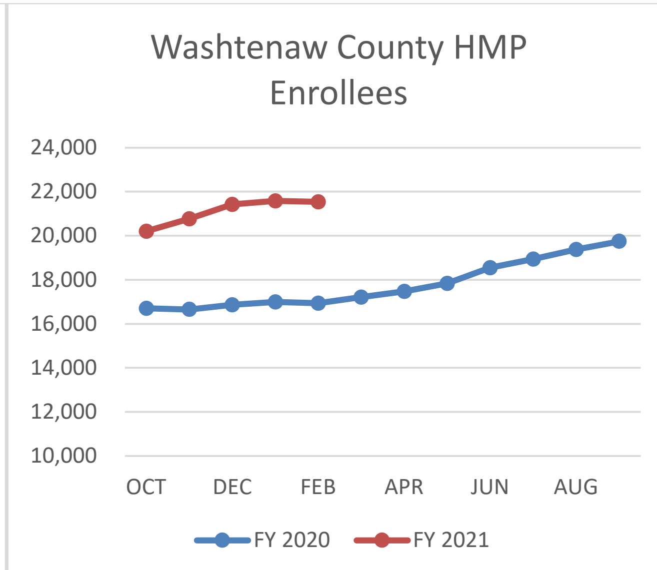
XIII. Meeting adjourned at 2:08 pm.

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH
YEAR-TO-DATE FINANCIAL STATUS
FISCAL YEAR 2021: For the period ending February 28, 2021
Prepared: April 2, 2021

1. Washtenaw County Enrollees

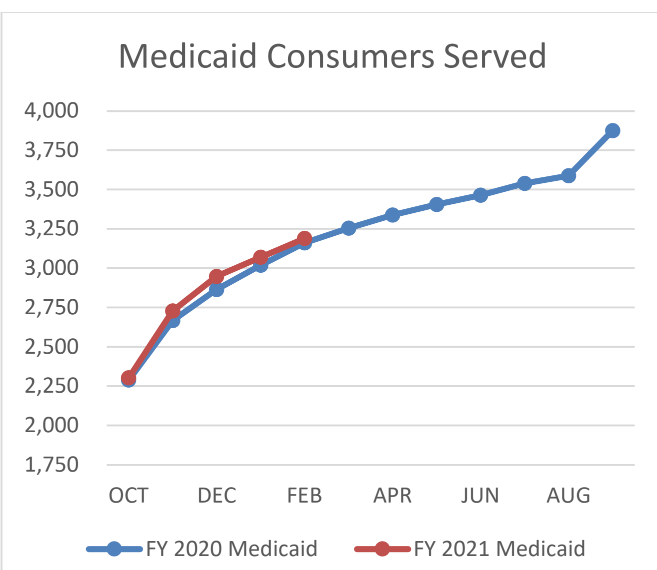
A summary of FY 2021 Washtenaw County Medicaid and Healthy Michigan Enrollees is shown below:

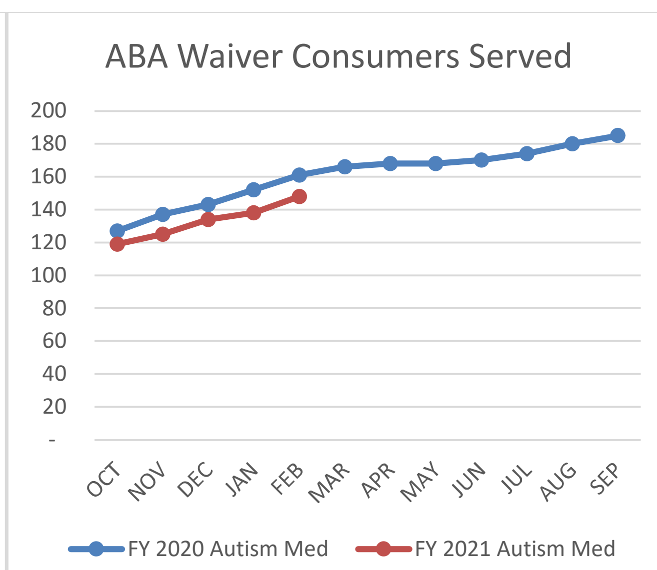




Washtenaw County Medicaid Enrollees were 35,953 in February 2021. This is a 5.01% increase from the same time last year (1,716 more enrollees than in February 2020). Healthy Michigan enrollment in February 2021 was 21,534. This is a 27.14% increase from the same time last year (4,597 more enrollees than in February).

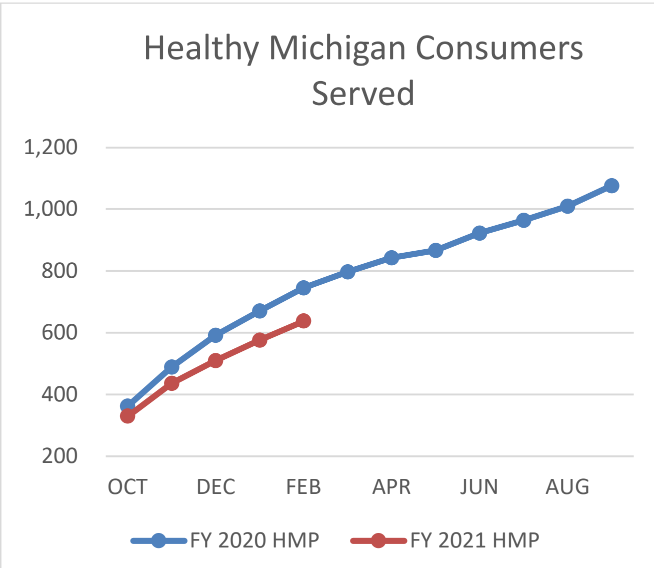
2. WCCMH Consumers Served to Date

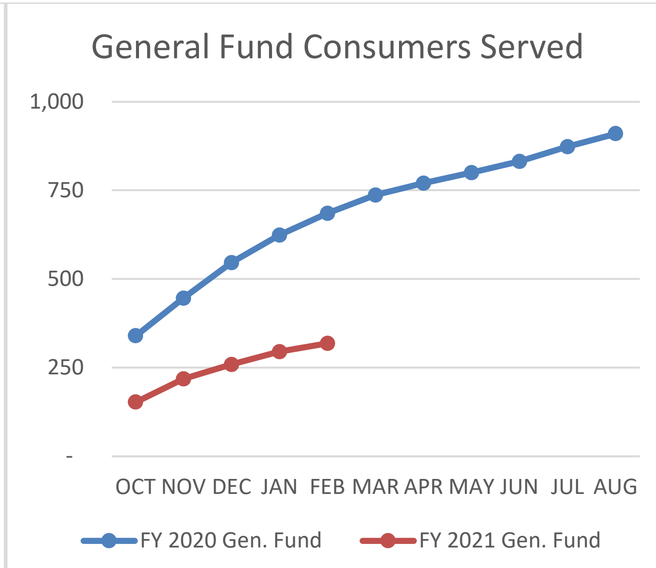




Medicaid consumers served through February 2021 are 3,190. This is 29 more consumers than the prior year (3,161 consumers were served through February 2020).

ABA Waiver consumers served through February 2021 are 148. This is 13 less consumers than the prior year (161 consumers were served through February 2020).





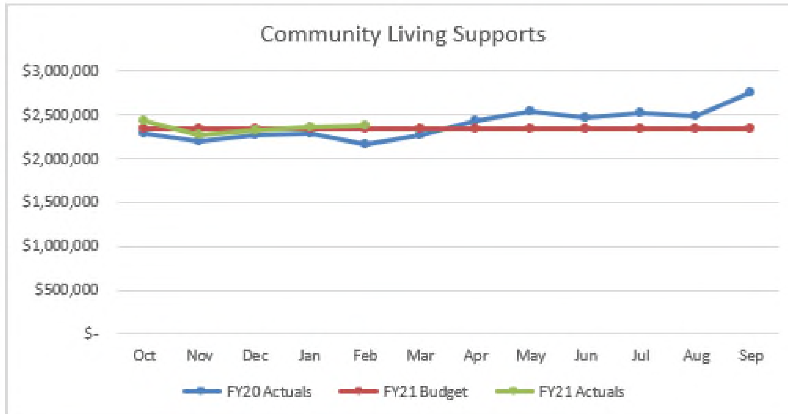
Healthy Michigan consumers served through February 2021 were 638. This is 107 less consumers than the same period last year.

General Fund consumers served through February 2021 were 319. This is 366 less consumers than the same period last year.

3. Financial Statement Highlights

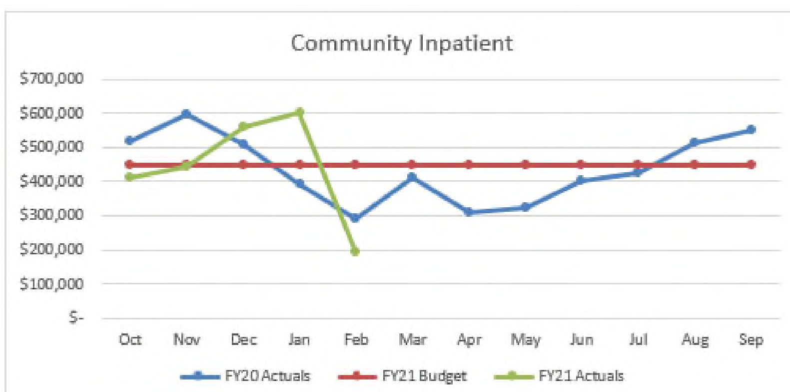
a. CLS service costs to date are estimated to be $11.8 Million. The costs year to date are 5% higher than this time last year, primarily due to the temporary $2 per hour direct care worker increase is included in the FY21 Actuals. The temporary increase has been extended through September 2021.

	FY20 Actuals	FY21 Budget	FY21 Actuals	YTD % Change
Oct	$ 2,290,691	$ 2,335,165	$ 2,428,809	6.03%
Nov	2,198,453	2,335,165	2,266,492	4.59%
Dec	2,269,119	2,335,165	2,325,373	3.88%
Jan	2,287,654	2,335,165	2,364,336	3.75%
Feb	2,166,793	2,335,165	2,384,172	4.96%
Mar	2,276,977	2,335,165		
Apr	2,436,420	2,335,165		
May	2,535,453	2,335,165		
Jun	2,462,540	2,335,165		
Jul	2,518,980	2,335,165		
Aug	2,486,795	2,335,165		
Sep	2,762,607	2,335,165		



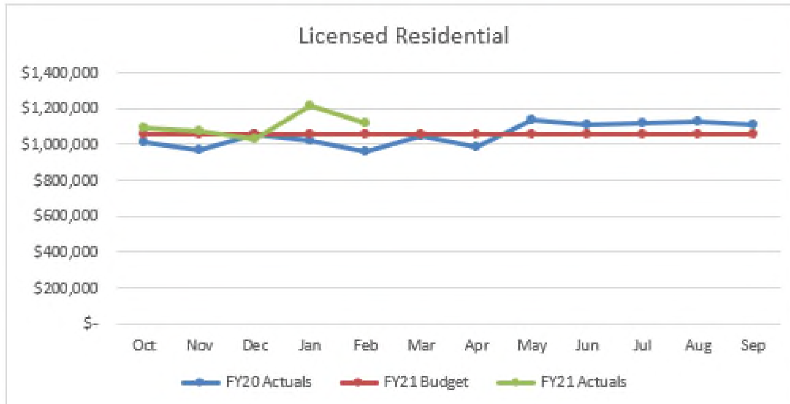
b. Community Inpatient costs to date are $2.2 Million. The costs year to date are 4% less than this time last year and $26,000 under budget.

	FY20 Actuals	FY21 Budget	FY21 Actuals	YTD % Change
Oct	$ 518,019	$ 447,917	$ 411,150	-20.63%
Nov	595,144	447,917	444,907	-23.10%
Dec	506,426	447,917	560,543	-12.53%
Jan	393,137	447,917	601,931	0.29%
Feb	290,304	447,917	194,823	-3.89%
Mar	411,873	447,917		
Apr	310,948	447,917		
May	323,671	447,917		
Jun	402,174	447,917		
Jul	426,500	447,917		
Aug	512,121	447,917		
Sep	550,126	447,917		



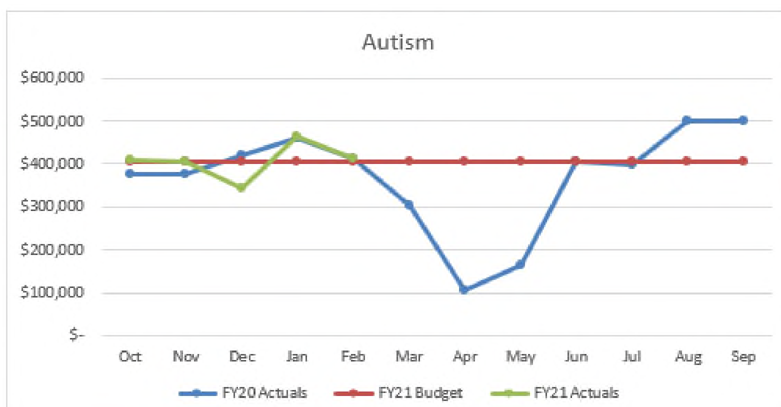
c. Licensed Residential costs to date are $5.5 Million. The costs year to date are 10% more than this time last year and $233,000 over budget. This is primarily due to the temporary $2 per hour direct care worker increase. The temporary increase has been extended through September 2021.

	FY20 Actuals	FY21 Budget	FY21 Actuals	YTD % Change
Oct	$ 1,011,548	$ 1,058,350	$ 1,093,095	8.06%
Nov	968,709	1,058,350	1,073,263	9.40%
Dec	1,055,503	1,058,350	1,028,927	5.25%
Jan	1,022,251	1,058,350	1,211,062	8.58%
Feb	959,842	1,058,350	1,118,469	10.10%
Mar	1,047,035	1,058,350		
Apr	987,543	1,058,350		
May	1,137,635	1,058,350		
Jun	1,106,832	1,058,350		
Jul	1,114,786	1,058,350		
Aug	1,124,986	1,058,350		
Sep	1,109,577	1,058,350		



d. Applied Behavior Analysis/Autism service costs to date are $2 Million. The costs year to date are 1% less than this time last year and on budget.

	FY20 Actuals	FY21 Budget	FY21 Actuals	YTD % Change
Oct	$ 377,299	$ 405,991	$ 408,109	8.17%
Nov	376,345	405,991	404,662	7.85%
Dec	421,658	405,991	342,956	-1.67%
Jan	461,206	405,991	464,654	-0.99%
Feb	412,563	405,991	410,998	-0.86%
Mar	301,850	405,991		
Apr	107,090	405,991		
May	165,001	405,991		
Jun	404,100	405,991		
Jul	397,582	405,991		
Aug	500,967	405,991		
Sep	501,047	405,991		



e. Internal staffing expenses are trending under budget due to medical benefit savings for the first quarter and difficulty recruiting for budgeted vacant positions.

4. **PIHP Revenue Key Points**

   a. Medicaid and Healthy Michigan Plan revenues are collected from the PIHP.
   b. By funding source, Medicaid is showing a surplus of $2.7 Million through February.
   c. By funding source, HMP is showing a surplus of $157,000 through February.
   d. Combined, the PIHP surplus is $2.9 Million through February.

5. **State General Fund Key Points**

   a. General Fund programs and funding redirected to other Risk-Based programs is showing a surplus of $735,000.

6. **Local Key Points**

   a. The majority of Local Funding comes from Washtenaw County.

   b. Local Funds are showing a surplus of $8,000 through February 2021.

   c. Uses of Local Funding include:

      i. The 10% GF Match of non-residential services
      ii. Local contribution – required by MDHHS
      iii. Local share for State Facilities
      iv. Shelter expenses and other Local needs

7. **Fund Balance**

   WCCMH currently has no fund balance available for fiscal year 2021.

Washtenaw County Community Mental Health
FINANCIAL PERFORMANCE BY FUND SOURCE
FEB 2021 FYTD

		Total
Medicaid **		
Revenue		
B & B3	$	17,768,854
HSW		10,801,489
DCW		1,782,296
Child Waiver/SED Waiver		398,585
Autism		1,996,658
Prior Year Adjustments		-
Care for Caid		-
Total Medicaid Revenue	$	32,747,882
Total Medicaid Expense	$	30,038,946
Medicaid Surplus/(Deficit)	$	2,708,936
Healthy Michigan **		
Revenue	$	2,405,741
Expense		2,248,285
Healthy MI Surplus/(Deficit)	$	157,456
General Fund		
Revenue		
CMH Operations	$	1,613,510
CMH Operations Contra		-
GF Carryforward		175,491
Categorical		-
Redirect To Injectable Meds.		(30,638)
Funding Fr. Other Local Sources		-
Total General Fund Revenue	$	1,758,363
Total General Fund Expense	$	1,022,709
General Fund Surplus/(Deficit)	$	735,653
Injectable Meds		
Revenue	$	30,638
Expense		30,638
Inj. Meds. Surplus/(Deficit)	$	-
Grants And Contracts		
Revenue	$	487,871
Expense		487,871

Washtenaw County Community Mental Health
FINANCIAL PERFORMANCE BY FUND SOURCE
FEB 2021 FYTD

		Total
Grants & Cont. Surplus/(Deficit)	$	-
CMHSP To CMHSP		
Revenue	$	241,809
Redirect to GF		-
Expense		241,809
CMHSP to CMHSP Surplus/(Deficit)	$	-
Local		
Revenue	$	644,272
Expense		636,188
Local Surplus/(Deficit)	$	8,083
Private Grant & All NOR		
Revenue	$	101,520
Expense		101,520
Priv. Grant & NOR Surplus/(Deficit)	$	(0)
Grand Total		
Revenue	$	38,527,670
Expense		34,917,542
Grand Total Surplus/(Deficit)	$	3,610,128

** Denotes PIHP Medicaid Subcontracting Agreement Funds

PIHP Medicaid Surplus/(Deficit)	$	2,866,391
WCCMH Surplus/(Deficit)		743,737
	$	3,610,128

Washtenaw County Community Mental Health
Budget to Actuals
For Five Months Ending February 28, 2021

	Current Fiscal Year				
	FY 2021 Amended Budget	FY 2021 Amended Budget YTD	FY 2021 YTD Actuals	YTD Actuals Over/(Under) YTD Budget	% O(U)
Operating Revenue					
PIHP Revenue					
Medicaid Capitation:					
Medicaid (b) & 1115i	$ 42,789,402	$ 17,828,918	$ 17,768,854	$ (60,064)	-0.34%
HSW	24,902,700	10,376,125	10,801,489	425,364	4.10%
Children & SED Waivers	894,097	372,540	398,585	26,045	6.99%
Healthy Michigan Capitation	5,755,998	2,398,333	2,405,741	7,409	0.31%
Autism Capitation	4,657,841	1,940,767	1,996,658	55,891	2.88%
CARES Act DCW	1,679,127	699,636	1,782,296	1,082,660	154.75%
TOTAL PIHP Revenue	$ 80,679,165	$ 33,616,319	$ 35,153,623	$ 1,537,304	4.57%
MDHHS Revenue					
State General Funds	$ 3,872,431	$ 1,613,513	$ 1,789,001	$ 175,488	10.88%
Grants & Earned Contracts	1,779,812	741,588	535,153	(206,435)	-27.84%
All Other Revenue					
County Appropriation	$ 1,748,770	$ 728,654	$ 372,540	$ (356,114)	-48.87%
Project Revenue	782,545	326,060	278,941	(47,119)	-14.45%
All Other	1,917,652	799,022	792,080	(6,942)	-0.87%
TOTAL Operating Revenue	**$ 90,780,375**	**$ 37,825,156**	**$ 38,921,338**	**$ 1,096,181**	2.90%
Operating Expenses					
Administrative Expenses					
General Administration	$ 5,624,552	$ 2,343,563	$ 2,048,036	$ (295,527)	-12.61%
Program Administration	3,304,826	1,377,011	1,133,948	(243,063)	-17.65%
Residential Services					
Community Living Supports	$ 28,021,975	$ 11,675,823	$ 11,809,643	$ 133,820	1.15%
Licensed Residential	12,700,200	5,291,750	5,524,817	233,067	4.40%
Outpatient Services					
Autism Services	$ 4,871,892	$ 2,029,955	$ 2,031,262	$ 1,307	0.06%
Case Management	5,221,985	2,175,827	1,705,598	(470,229)	-21.61%
Supports Coordination	2,535,741	1,056,559	896,368	(160,191)	-15.16%
Skill Building	4,256,172	1,773,405	935,869	(837,536)	-47.23%
Supported Employment	1,364,871	568,696	577,212	8,516	1.50%
Psychiatry	2,770,122	1,154,218	1,065,162	(89,056)	-7.72%
Nursing Services	2,353,003	980,418	789,739	(190,679)	-19.45%
Therapy Services	1,875,621	781,509	688,253	(93,256)	-11.93%
All Other	7,441,765	3,100,735	2,753,215	(347,520)	-11.21%
Other Expenses					
Community Inpatient	$ 5,375,000	$ 2,239,583	$ 2,213,354	$ (26,229)	-1.17%
Local Matches & Shelter	1,282,838	534,516	603,581	69,065	12.92%
Grants & Earned Contracts	1,779,812	741,588	535,153	(206,435)	-27.84%
TOTAL Operating Expenses	**$ 90,780,375**	**$ 37,825,156**	**$ 35,311,210**	**$ (2,513,946)**	-6.65%
Revenue Over/(Under) Expenses	-	-	3,610,128	3,610,128	

Washtenaw County Community Mental Health
Budget to Actuals
For Five Months Ending February 28, 2021

	Prior Year Comparison			
	FY 2021 YTD Actuals	FY 2020 Prior YTD Actuals	YTD Actuals Over/(Under) Prior YTD Actuals	% O(U)
Operating Revenue				
PIHP Revenue				
Medicaid Capitation:				
Medicaid (b) & 1115i	$ 17,768,854	$ 16,510,496	$ 1,258,358	7.62%
HSW	10,801,489	10,198,901	602,588	5.91%
Children & SED Waivers	398,585	275,564	123,021	44.64%
Healthy Michigan Capitation	2,405,741	1,948,557	457,184	23.46%
Autism Capitation	1,996,658	1,896,141	100,517	5.30%
CARES Act DCW	1,782,296	-	1,782,296	
TOTAL PIHP Revenue	$ 35,153,623	$ 30,829,659	$ 4,323,964	14.03%
MDHHS Revenue				
State General Funds	$ 1,789,001	$ 1,462,420	$ 326,581	22.33%
Grants & Earned Contracts	535,153	627,514	(92,361)	-14.72%
All Other Revenue				
County Appropriation	$ 372,540	$ 363,727	$ 8,813	2.42%
Project Revenue	278,941	262,919	16,022	6.09%
All Other	792,080	929,993	(137,913)	-14.83%
TOTAL Operating Revenue	**$ 38,921,338**	**$ 34,476,232**	**$ 4,445,106**	12.89%
Operating Expenses				
Administrative Expenses				
General Administration	$ 2,048,036	$ 2,253,631	$ (205,595)	-9.12%
Program Administration	1,133,948	1,093,196	40,752	3.73%
Residential Services				
Community Living Supports	$ 11,809,643	$ 10,911,477	$ 898,166	8.23%
Licensed Residential	5,524,817	5,017,853	506,964	10.10%
Outpatient Services				
Autism Services	$ 2,031,262	$ 2,049,072	$ (17,810)	-0.87%
Case Management	1,705,598	1,791,809	(86,211)	-4.81%
Supports Coordination	896,368	851,679	44,689	5.25%
Skill Building	935,869	2,509,976	(1,574,107)	-62.71%
Supported Employment	577,212	800,725	(223,513)	-27.91%
Psychiatry	1,065,162	1,092,611	(27,449)	-2.51%
Nursing Services	789,739	838,393	(48,654)	-5.80%
Therapy Services	688,253	702,175	(13,922)	-1.98%
All Other	2,753,215	2,670,240	82,975	3.11%
Other Expenses				
Community Inpatient	$ 2,213,354	$ 2,303,031	$ (89,677)	-3.89%
Local Matches & Shelter	603,581	596,308	7,273	1.22%
Grants & Earned Contracts	535,153	595,449	(60,296)	-10.13%
TOTAL Operating Expenses	**$ 35,311,210**	**$ 36,077,625**	**$ (766,415)**	-2.12%
Revenue Over/(Under) Expenses	3,610,128	(1,601,393)	5,211,521	

Washtenaw County Community Mental Health (WCCMH)
Summarized Month End Tracking

Prior Year FY 2020	October	November	December	January	February	March	April	May	June	July	August	September
Total Revenue	$ 6,420,879	$ 12,762,586	$ 19,557,248	$ 27,034,137	$ 33,790,813	$ 41,347,119	$ 48,354,984	$ 55,979,589	$ 64,750,232	$ 72,489,244	$ 80,554,716	
Total Expense	$ 7,061,564	$ 13,824,563	$ 21,701,361	$ 28,573,303	$ 35,391,004	$ 42,808,785	$ 49,403,569	$ 56,153,455	$ 63,224,817	$ 70,893,620	$ 77,864,354	
Surplus / (Deficit)	$ (640,685)	$ (1,061,977)	$ (2,144,113)	$ (1,539,166)	$ (1,600,191)	$ (1,461,666)	$ (1,048,585)	$ (173,866)	$ 1,525,415	$ 1,595,624	$ 2,690,362	$ -

Current Year FY 2021	October	November	December	January	February	March	April	May	June	July	August	September
Total Revenue	$ 7,755,401	$ 15,310,244	$ 23,580,591	$ 31,333,092	$ 38,921,338							
Total Expense	$ 6,390,300	$ 13,468,771	$ 20,308,564	$ 28,129,172	$ 35,311,210							
Surplus / (Deficit)	$ 1,365,101	$ 1,841,473	$ 3,272,027	$ 3,203,920	$ 3,610,128	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Executive Director Contract Authorizations
April 2021 Finance Committee Meeting

ACTION REQUESTED: Acceptance of the Executive Director's signature on contracts with a value of less that $25,000

Contracts

Contractor	Amount	Term	Purpose	Approval Date
Thryve, LLC	$4,000	11/1/2020-12/31/2020	Healing the Wounds of Racial Trauma Trainings	11/20/2020
Welle Training	$10,000	4/1/2021-3/31/2022	Verbal De-escalation and Personal Safety in the Community Training	

Recommendation: Acceptance

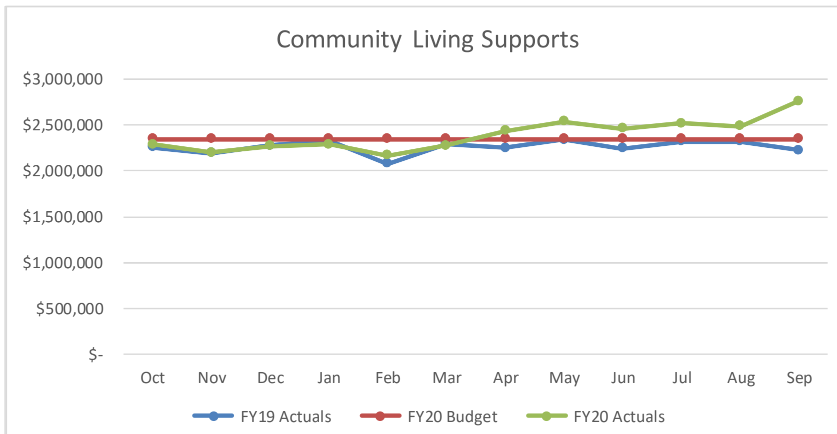
WASHTENAW COUNTY COMMUNITY MENTAL HEALTH
YEAR-END FINANCIAL STATUS
FISCAL YEAR 2020: For the period ending September 30, 2020
Prepared: April 2, 2021

The following Financial Status Update is still considered "Preliminary" as WCCMH finalizes the FY 2020 Financial Audit and Compliance Examination. Formal WCCMH Board acceptance of this information will take place at the time of audit presentations.

1. Financial Statement Highlights

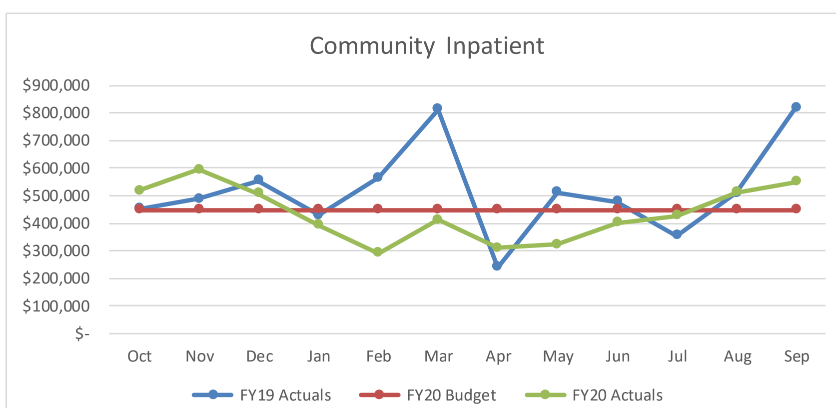
a. Community Living Supports (CLS) service costs for FY20 totaled $28.7M. The costs are 5.71% more than FY19. This is primarily due to the temporary $2 per hour direct care worker increase for the period of April 2020 through September 2020. Sufficient revenue to support the increase was passed through from the PIHP. The final FY20 budget for CLS services was $28,164,345, total final costs are $545,454 or 2% over the final budget.

	FY19 Actuals	FY20 Budget	FY20 Actuals	YTD % Change
Oct	$ 2,259,434	$ 2,347,029	$ 2,290,691	1.38%
Nov	2,193,044	2,347,029	2,198,453	0.82%
Dec	2,276,251	2,347,029	2,269,119	0.44%
Jan	2,334,593	2,347,029	2,287,654	-0.19%
Feb	2,077,540	2,347,029	2,166,793	0.64%
Mar	2,295,081	2,347,029	2,276,977	0.40%
Apr	2,249,415	2,347,029	2,436,420	1.53%
May	2,342,871	2,347,029	2,535,453	2.40%
Jun	2,247,688	2,347,029	2,462,540	3.20%
Jul	2,324,144	2,347,029	2,518,980	3.73%
Aug	2,319,692	2,347,029	2,486,795	4.05%
Sep	2,223,361	2,347,029	2,762,607	5.71%



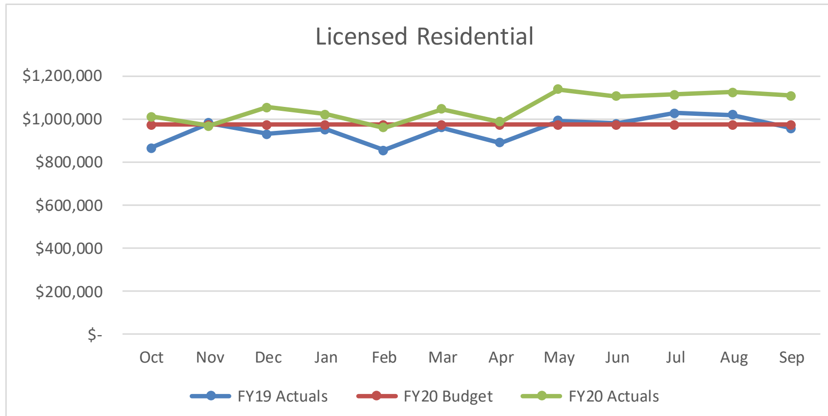
b. Community Inpatient costs for FY20 totaled $5,240,444. The costs are 15.7% less than FY19. The final budget for psychiatric hospitalizations in FY20 was $5,375,000, total final costs are $134,556 or 3% under the final budget.

	FY19 Actuals	FY20 Budget	FY20 Actuals	YTD % Change
Oct	$ 451,590	$ 447,917	$ 518,019	14.71%
Nov	488,108	447,917	595,144	18.46%
Dec	553,470	447,917	506,426	8.47%
Jan	428,822	447,917	393,137	4.72%
Feb	564,957	447,917	290,304	-7.40%
Mar	813,506	447,917	411,873	-17.74%
Apr	240,358	447,917	310,948	-14.54%
May	512,537	447,917	323,671	-17.36%
Jun	477,278	447,917	402,174	-17.19%
Jul	353,629	447,917	426,500	-14.46%
Aug	509,235	447,917	512,121	-13.04%
Sep	819,262	447,917	550,126	-15.65%



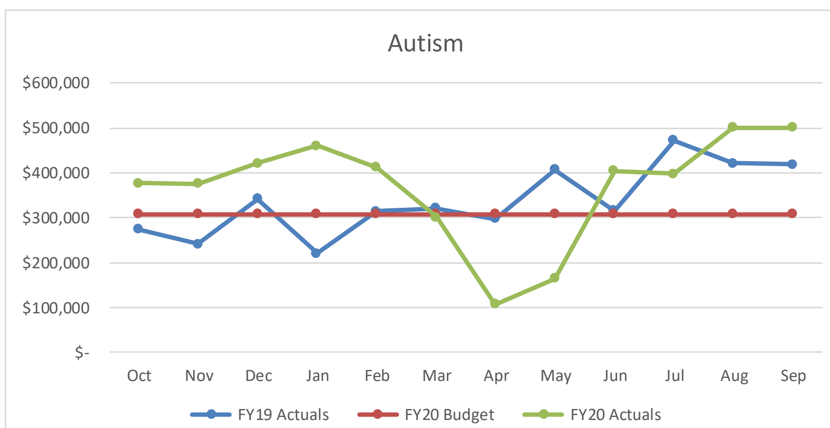
c. Licensed Residential costs for FY20 totaled $12.6M. The costs are 10.8% higher than FY19. This is primarily due to the temporary $2 per hour direct care worker increase for the period of April 2020 through September 2020. Sufficient revenue to support the increase was passed through from the PIHP. The final FY20 budget for Licensed Residential services was $11,678,550, total final costs are $967,698 or 8% over the final budget.

	FY19 Actuals	FY20 Budget	FY20 Actuals	YTD % Change
Oct	$ 866,002	$ 973,213	$ 1,011,548	16.81%
Nov	981,647	$ 973,213	968,709	7.18%
Dec	932,083	$ 973,213	1,055,503	9.21%
Jan	953,401	$ 973,213	1,022,251	8.70%
Feb	856,512	$ 973,213	959,842	9.33%
Mar	960,377	$ 973,213	1,047,035	9.28%
Apr	889,860	$ 973,213	987,543	9.51%
May	992,975	$ 973,213	1,137,635	10.19%
Jun	980,570	$ 973,213	1,106,832	10.50%
Jul	1,028,172	$ 973,213	1,114,786	10.27%
Aug	1,020,486	$ 973,213	1,124,986	10.27%
Sep	956,881	$ 973,213	1,109,577	10.75%



d. Applied Behavior Analysis/Autism service costs for FY20 totaled $4.5M. The costs are 9.4% more than FY19. ABA services were trending to be over 20% more than the year prior, due to a decrease in utilization related to COVID-19 that amount stayed under 10%.

	FY19 Actuals	FY20 Budget	FY20 Actuals	YTD % Change
Oct	$ 274,122	$ 307,562	$ 377,299	37.64%
Nov	241,620	307,562	376,345	46.13%
Dec	342,030	307,562	421,658	37.02%
Jan	220,299	307,562	461,206	51.80%
Feb	314,818	307,562	412,563	47.11%
Mar	320,639	307,562	301,850	37.20%
Apr	297,264	307,562	107,090	22.24%
May	406,989	307,562	165,001	8.49%
Jun	315,436	307,562	404,100	10.75%
Jul	472,415	307,562	397,582	6.83%
Aug	421,412	307,562	500,967	8.23%
Sep	418,884	307,562	501,047	9.41%



e. Direct services and administrative expenses, primarily consisting of staffing costs were budgeted at a total of $29.4M. The actual expenses incurred for FY20 totaled $27.8M. A savings of $1.6M due to increased attrition and COVID-19 related factors.

f. Historically, WCCMH uses over $1M of State General Fund to supplement Medicaid deductibles for individuals served on a spend-down. Due to COVID-19, Medicaid eligibility was made available to these individuals regardless of Medicaid deductibles, and therefore WCCMH used only $620,000 in FY20. The costs that are normally recognized as State General Fund were then able to be recognized as an eligible Medicaid expense.

2. Summary of FY 2020 Cost Settlement with PIHP

a. By funding source, Medicaid had a surplus of $2.3M.
b. By funding source, HMP had a deficit of $39,411.
c. Combined, an overall surplus of $2,265,544 will be returned to the PIHP.

3. Summary of FY 2020 State General Fund

a. State General Fund allocation for FY20 was underspent by $300,000.

b. WCCMH will carryforward $175,000 for use is FY21, and $128,000 will be returned to MDHHS per the contractual agreement.

4. Summary of FY 2020 Local Funding

a. The majority of Local Funding comes from Washtenaw County. In FY20 this included the following appropriations:

   i. $1,528,080 which is the annual appropriation to meet local match requirements.
   ii. $2,013,517 which is the 2020 appropriation of County General Fund to meet the terms of the FY19 Deficit Elimination Plan approved by the Department of Treasury (Washtenaw County Board of Commissioners Resolution #20-092).

b. Uses of Local Funding include:

   i. The 10% GF Match of non-residential services which totaled $187,000
   ii. Local contribution – required by MDHHS which totaled $550,608
   iii. Local share for State Facilities (paid to MDHHS) which totaled $668,605
   iv. Shelter expenses and other Local needs which totaled $105,000

c. Local Funding at the close of FY20 shows a surplus of $2.2M which offsets a portion of the fund balance deficit that existed at the close of FY19.

5. Fund Balance Details

a. Fund Balance as of 9/30/2019 reflects a deficit of $(8,054,068).

b. Fund Balance as of 9/30/2020 reflects a deficit of $(5,846,025).

Washtenaw County Community Mental Health
Budget to Actuals
For Fiscal Year Ending September 30, 2020

	Fiscal Year 2020 (Pre Cost-Settlement Entries)			
	FY 2020 Final Budget	FY 2020 Actuals	Actuals Over/(Under) Budget	% O(U)
Operating Revenue				
PIHP Revenue				
Medicaid Capitation:				
Medicaid (b) & 1115i	$ 42,904,212	$ 43,315,156	$ 410,944	0.96%
HSW	25,096,119	25,502,910	406,791	1.62%
Children & SED Waivers	901,040	983,275	82,235	9.13%
Healthy Michigan Capitation	5,479,681	5,231,663	(248,018)	-4.53%
Autism Capitation	4,694,019	4,985,102	291,083	6.20%
TOTAL PIHP Revenue	$ 79,075,071	$ 80,018,106	$ 943,035	1.19%
MDHHS Revenue				
State General Funds	$ 3,624,228	$ 3,624,228	$ -	0.00%
Grants & Earned Contracts	1,779,812	1,635,196	(144,616)	-8.84%
All Other Revenue				
County Appropriation	$ 1,693,272	$ 3,706,789	$ 2,013,517	54.32%
Project Revenue	750,116	495,395	(254,721)	-33.96%
All Other	1,249,277	1,307,395	58,118	4.65%
TOTAL Operating Revenue	**$ 88,171,776**	**$ 90,787,109**	**$ 2,615,333**	2.88%
Operating Expenses				
Administrative Expenses				
General Administration	$ 5,489,857	$ 4,808,677	$ (681,180)	-12.41%
Program Administration	2,896,268	3,021,617	125,349	4.33%
Residential Services				
Community Living Supports	$ 28,164,345	$ 28,709,799	$ 545,454	1.94%
Licensed Residential	11,678,550	12,646,248	967,698	8.29%
Outpatient Services				
Autism Services	$ 3,690,747	$ 4,426,709	$ 735,962	19.94%
Case Management	4,621,969	4,303,224	(318,745)	-6.90%
Supports Coordination	2,208,032	1,990,086	(217,946)	-9.87%
Skill Building	5,855,059	4,128,387	(1,726,672)	-29.49%
Supported Employment	1,657,086	1,459,531	(197,555)	-11.92%
Psychiatry	2,269,493	2,415,262	145,769	6.42%
Nursing Services	2,162,554	2,062,510	(100,044)	-4.63%
Therapy Services	1,625,282	1,666,763	41,481	2.55%
All Other	7,414,884	6,059,450	(1,355,434)	-18.28%
Other Expenses				
Community Inpatient	$ 5,375,000	$ 5,240,444	$ (134,556)	-2.50%
Local Matches & Shelter	1,282,838	1,453,464	170,626	13.30%
Grants & Earned Contracts	1,779,812	1,617,880	(161,932)	-9.10%
TOTAL Operating Expenses	**$ 88,171,776**	**$ 86,010,051**	**$ (2,161,725)**	-2.51%
Revenue Over/(Under) Expenses	-	4,777,058	4,777,058	

Washtenaw County Community Mental Health
Budget to Actuals
For Fiscal Year Ending September 30, 2020

	Fiscal Year 2020 (Post Cost-Settlement Entries)			
	FY 2020 Final Budget	FY 2020 Actuals	Actuals Over/(Under) Budget	% O(U)
Operating Revenue				
PIHP Revenue				
Medicaid Capitation:				
Medicaid (b) & 1115i	$ 42,904,212	$ 41,010,201	$ (1,894,011)	-4.41%
HSW	25,096,119	25,502,910	406,791	1.62%
Children & SED Waivers	901,040	983,275	82,235	9.13%
Healthy Michigan Capitation	5,479,681	5,271,074	(208,607)	-3.81%
Autism Capitation	4,694,019	4,985,102	291,083	6.20%
TOTAL PIHP Revenue	$ 79,075,071	$ 77,752,562	$ (1,322,509)	-1.67%
MDHHS Revenue				
State General Funds	$ 3,624,228	$ 3,320,758	$ (303,470)	-8.37%
Grants & Earned Contracts	1,779,812	1,635,196	(144,616)	-8.13%
All Other Revenue				
County Appropriation	$ 1,693,272	$ 3,706,789	$ 2,013,517	118.91%
Project Revenue	750,116	495,392	(254,724)	-33.96%
All Other	1,249,277	1,307,395	58,118	4.65%
TOTAL Operating Revenue	**$ 88,171,776**	**$ 88,218,092**	**$ 46,316**	0.05%
Operating Expenses				
Administrative Expenses				
General Administration	$ 5,489,857	$ 4,808,677	$ (681,180)	-12.41%
Program Administration	2,896,268	3,021,617	125,349	4.33%
Residential Services				
Community Living Supports	$ 28,164,345	$ 28,709,799	$ 545,454	1.94%
Licensed Residential	11,678,550	12,646,248	967,698	8.29%
Outpatient Services				
Autism Services	$ 3,690,747	$ 4,426,709	$ 735,962	19.94%
Case Management	4,621,969	4,303,224	(318,745)	-6.90%
Supports Coordination	2,208,032	1,990,086	(217,946)	-9.87%
Skill Building	5,855,059	4,128,387	(1,726,672)	-29.49%
Supported Employment	1,657,086	1,459,531	(197,555)	-11.92%
Psychiatry	2,269,493	2,415,262	145,769	6.42%
Nursing Services	2,162,554	2,062,510	(100,044)	-4.63%
Therapy Services	1,625,282	1,666,763	41,481	2.55%
All Other	7,414,884	6,059,450	(1,355,434)	-18.28%
Other Expenses				
Community Inpatient	$ 5,375,000	$ 5,240,444	$ (134,556)	-2.50%
Local Matches & Shelter	1,282,838	1,453,464	170,626	13.30%
Grants & Earned Contracts	1,779,812	1,617,880	(161,932)	-9.10%
TOTAL Operating Expenses	**$ 88,171,776**	**$ 86,010,051**	**$ (2,161,725)**	-2.45%
Revenue Over/(Under) Expenses	-	2,208,041	2,208,041	