Mission: To promote hope, recovery, resilience, quality of life and wellness in Washtenaw County by providing high quality, integrated services to eligible individuals.

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH (WCCMH)
BUDGET-FINANCE COMMITTEE MEETING
AGENDA

https://zoom.us/j/98229186860

November 8, 2021

2:00-3:00 pm

I. Roll Call (5 minutes)

II. Introductions (5 minutes)

III. Audience Participation (see guidelines below) (5 minutes)

IV. Budget-Finance Committee meeting minutes (5 minutes)
- Budget-Finance and Program-Quality Combined Committee Meeting Minutes and Actions from 9/13/21 (Attachment #1A) **ACTION**

V. Contracts and Leases (5 minutes)
- Contracts and Leases (Attachment #2) **M. Taylor ACTION**

VI. Executive Director Authorizations (5 minutes)
- Executive Director Authorizations (Attachment #3) **M. Taylor ACTION**

VII. Regional Finance Update (5 minutes)

VIII. Old Business (5 minutes)
- CCBHC Update

IX. New Business (15 minutes)
- WCCMH FY2022 Budget Amendment (Attachment #4) **N. Phelps ACTION**

X. Items for Future Discussions (5 minutes)
- Accounts Receivable
- Cost Per Case Comparisons

XI. Adjournment of Public Meeting

Join from a PC, Mac, iPad, iPhone or Android device:
Please click this URL to join. https://zoom.us/j/98229186860

Or One tap mobile:
+12678310333, 98229186860# US (Philadelphia)
+13126266799, 98229186860# US (Chicago)

Or join by phone:
Dial(for higher quality, dial a number based on your current location):

Audience Participation Guidelines:
- Three (3) minutes are allowed per speaker
- Speakers are asked to bring a copy of their concerns/comments in writing
- Resolutions on issues will be brought to the appropriate committee as necessary

Mission: To promote hope, recovery, resilience, quality of life and wellness in Washtenaw County by providing high quality, integrated services to eligible individuals.

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Webinar ID: 982 2918 6860

International numbers available: https://zoom.us/u/abuEQK7srj

Effective March 17, 2021 the Washtenaw County Board of Commissioners has approved the continuation of all public meetings to be held virtually until December 31, 2021, per resolution #21-050.

Audience Participation Guidelines:

- Three (3) minutes are allowed per speaker
- Speakers are asked to bring a copy of their concerns/comments in writing
- Resolutions on issues will be brought to the appropriate committee as necessary

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH BUDGET-FINANCE AND PROGRAM-QUALITY COMBINED COMMITTEE MEETING MINUTES
DRAFT
September 13, 2021
https://zoom.us/j/99244805581
1:00 pm

ROLL CALL: N. Graebner-Sundling attending remotely from Chelsea, Washtenaw County, MI
B. Higman attending remotely from Ann Arbor, Washtenaw County, MI
R. Jefferson attending remotely from Van Buren Twp, Wayne County, MI
D. Strong attending remotely from Scio Twp, Washtenaw County, MI
M. Udow-Phillips attending remotely from Ann Arbor, Washtenaw County, MI
K. Walker attending remotely from Cadillac, Wexford County, MI

MEMBERS ABSENT: S. Antonow, A. Dusbiber. B. King, K. Scott

STAFF PRESENT: T. Cortes, M. Harding, N. Phelps, E. Spring, H. Linky, S. Amos O'Neal, K. Snay, M. Taylor, S. Ray. B. Hagaman, L. Higle, M. Tasker, L. Gentz

OTHERS PRESENT: L. Lutomski, T. Gavalier, M. Creekmore

N. Graebner-Sundling called the meeting to order at 1:05 pm.

I. Introductions
- None

II. Audience Participation
- None

III. Board Response to Audience Participation
- None

IV. Budget-Finance Committee Meeting Minutes and Actions from 8/9/21.
- The Budget-Finance Committee Meeting Minutes and Actions from 8/9/21 were reviewed. (Attachment #1A)

MOTION BY D. STRONG, SUPPORTED BY M. UDOW-PHILLIPS TO APPROVE THE MINUTES AND ACTIONS FROM THE AUGUST 9, 2021 WCCMH BUDGET-FINANCE COMMITTEE MEETING.

ROLL CALL VOTE:

ANTONOW	NOT ON BUDGET-FINANCE COMMITTEE	DUSBIBER	NOT ON BUDGET-FINANCE COMMITTEE
GRAEBNER	Y	HIGMAN	NOT ON BUDGET-FINANCE COMMITTEE
JEFFERSON	Y	KING	N/A
SCOTT	N/A	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	NOT ON BUDGET-FINANCE COMMITTEE

MOTION CARRIED

V. Program-Quality Committee Meeting Minutes and Actions from 8/9/21.
- The Program-Quality Committee Meeting Minutes and Actions from 8/9/21 were reviewed. (Attachment #1B)

THERE WAS NOT A QUORUM OF THE PROGRAM-QUALITY COMMITTEE SO THIS ITEM WILL BE BROUGHT FORWARD AT THE NEXT WCCMH PROGRAM-QUALITY COMMITTEE MEETING.

VI. Financial Status Reports (Attachment #2)
- N. Phelps reviewed the Financial Status Report for the month ending July 31, 2021.

MOTION BY D. STRONG , SUPPORTED BY M. UDOW-PHILLIPS TO APPROVE THE FINANCIAL STATUS REPORT THROUGH JULY 31, 2021 AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	NOT ON BUDGET-FINANCE COMMITTEE	DUSBIBER	NOT ON BUDGET-FINANCE COMMITTEE
GRAEBNER	Y	HIGMAN	NOT ON BUDGET-FINANCE COMMITTEE
JEFFERSON	Y	KING	N/A
SCOTT	N/A	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	NOT ON BUDGET-FINANCE COMMITTEE

MOTION CARRIED

VII. Contracts and Leases
- M. Taylor presented the contracts and leases to the committee. (Attachment #3)
- There is a correction on the contract list-both contracts for Student Advocacy Center are funded by millage and not Medicaid so this will be one contract. This contract will need approval from the Millage Advisory Committee prior to board approval.

MOTION BY D. STRONG, SUPPORTED BY M. UDOW-PHILLIPS TO APPROVE THE CONTRACTS AND LEASES WITH THE CORRECTION ON THE STUDENT ADVOCACY CENTER CONTRACT TO BE FUNDED BY MILLAGE AND PENDING MILLAGE ADVISORY COMMITTEE APPROVAL.

ROLL CALL VOTE:

ANTONOW	NOT ON BUDGET-FINANCE COMMITTEE	DUSBIBER	NOT ON BUDGET-FINANCE COMMITTEE
GRAEBNER	Y	HIGMAN	NOT ON BUDGET-FINANCE COMMITTEE
JEFFERSON	Y	KING	N/A
SCOTT	N/A	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	NOT ON BUDGET-FINANCE COMMITTEE

MOTION CARRIED

VIII. Regional Finance Update
- N. Phelps presented the Regional Finance Update to the committee.

- PIHP did approve their budget recently and there will be a budget amendment for CMH coming soon.

IX. Old Business
- CCBHC Update
    - T. Cortes, T. Florence, M. Harding, and N. Phelps presented an update on the CCBHC.
    - This CCBHC presentation will be sent out to the board and committee after this meeting and will be included in the board packet for September.

R. Jefferson joined the meeting at 1:31pm.

X. New Business
- October Committee meetings cancelled
    - Due to a County holiday on October 11th the WCCMH Committee meetings have been cancelled.

- Program Education Presentation-Wraparound and SED Waiver (Attachment #4)
    - Due to time issues, this will be brought to the next Program-Quality Committee.

XI. Items for Future Discussions
- Accounts Receivable (Budget-Finance Committee)
- Cost Per Case Comparisons (Budget-Finance Committee)
- Important data points on CARES implementation impact on hospitals-return rates to hospitals and what the impact on caseloads is as well as other Millage Investments (Program-Quality Committee)
- Looking at call data and how it affects the CARES Team (Program-Quality Committee)
- CCBHC-specifically wanting to know more about how we are positioned on the evidence-based practices they require of CMH/staffing/gaps (Program-Quality Committee)
- Program Education Presentation-Wraparound and SED Waiver (Program-Quality Committee-November)

MOTION BY D. STRONG, SUPPORTED BY R. JEFFERSON TO ADJOURN THE BUDGET-FINANCE AND PROGRAM-QUALITY COMBINED COMMITTEE MEETING.

XII. Meeting adjourned at 2:31 pm.

ACTION REQUESTED: To approve the following contract(s):

BACKGROUND:

1. Washtenaw Health Plan (WHP): will coordinate and expand mental health services to WHP members, expand existing provider capacity, and will provide outreach, communication, insurance navigation and connection to services in the Latinx and youth communities.

Service Contracts

Contractor	Funding	Estimated Budget	Contract Term	Service Description
1. Washtenaw Health Plan	Millage	$165,000	October 1, 2021-September 30, 2022	See above for service description

RECOMMENDATIONS: To approve the contract(s) listed above.

Executive Director Contract Authorizations
November 2021 Finance Committee Meeting

ACTION REQUESTED: Acceptance of the Executive Director's signature on contracts with a value of less that $25,000

Contracts

Contractor	Amount	Term	Purpose	Approval Date
JCJ Contracting	$3,438	9/10/21-9/30/21	Driveway Repair	

Recommendation: Acceptance

Washtenaw County Community Mental Health

Fiscal Year 2022 Budget Amendment Details

November 2021

REVENUES:

Medicaid:

- PIHP Revenue has been updated to reflect the budgeted amounts reflected in the FY22 PIHP Budget.
- Overall, the capitation reflects a $610,366 increase over the original WCCMH FY22 Budget.
- A "Direct Care Worker Pass-Through" category has been added to reflect the anticipated funding needed for this effort.
- A "CCBHC Supplementary" category has been added as a placeholder pending further analysis of CCBHC revenue.

Other:

- Small adjustments to other categories are incorporated to reflect the most up to date information.

EXPENSES:

CCBHC Expenses:

- CCBHC expense recognition is still being determined as management works to understand the costing/reporting requirements, EMR updates and impacts to existing millage/CCBHC grant funding splits.

Contracted Services:

- Updates to contracted services to reflect the anticipated cost of the "Direct Care Worker Pass-Through" effort.

Other:

- Small adjustments to other categories are incorporated to reflect the most up to date information.

Washtenaw County Community Mental Health
Fiscal Year 2022
Proposed Budget Amendment

	FY 2022 Original Budget	FY 2022 Amended Budget	Amended Over/(Under) Original Budget
Operating Revenue			
PIHP Revenue			
Medicaid Capitation:			
Medicaid (b) & 1115i	$ 43,503,203	$ 44,526,405	$ 1,023,202
HSW	25,102,700	25,368,146	265,446
Children & SED Waivers	894,097	1,044,210	150,113
Healthy Michigan Capitation	7,000,000	6,284,882	(715,118)
Autism Capitation	6,000,000	5,886,723	(113,277)
Direct Care Worker Pass-Through	-	8,020,332	8,020,332
CCBHC Supplementary	-	2,000,000	2,000,000
TOTAL PIHP Revenue	$ 82,500,000	$ 93,130,698	$ 10,630,698
MDHHS Revenue			
State General Funds	$ 4,235,050	$ 4,235,050	$ -
Grants & Earned Contracts	1,779,812	1,790,168	10,356
All Other Revenue			
County Appropriation	$ 1,748,770	$ 1,751,761	$ 2,991
Project Revenue	847,984	847,984	-
All Other	1,917,652	1,917,652	-
TOTAL Operating Revenue	**$ 93,029,268**	**$ 103,673,313**	**$ 10,644,045**
Operating Expenses			
Administrative Expenses			
General Administration	$ 6,279,421	$ 6,279,421	$ -
Program Administration	3,304,826	3,304,826	-
Residential Services			
Community Living Supports	$ 26,750,000	$ 31,543,612	$ 4,793,612
Licensed Residential	13,000,000	15,755,397	2,755,397
Outpatient Services			
Autism Services	$ 5,520,000	$ 5,732,206	$ 212,206
Case Management	4,758,950	4,758,950	-
Supports Coordination	2,806,291	2,806,291	-
Skill Building	4,294,135	4,462,153	168,018
Supported Employment	1,463,965	1,463,965	-
Psychiatry	2,861,899	2,861,899	-
Nursing Services	2,281,750	2,281,750	-
Therapy Services	2,088,044	2,088,044	-
All Other	8,457,337	9,161,793	704,456
CCBHC Services	-	2,000,000	2,000,000
Other Expenses			
Community Inpatient	$ 6,100,000	$ 6,100,000	$ -
Local Matches & Shelter	1,282,838	1,282,838	-
Grants & Earned Contracts	1,779,812	1,790,168	10,356
TOTAL Operating Expenses	**$ 93,029,268**	**$ 103,673,313**	**$ 10,644,045**
Revenue Over/(Under) Expenses	-	-	-