



Mission: To promote hope, recovery, resilience, and advance health equity in Washtenaw County by providing, high quality, integrated behavioral health services to adults and youth with intellectual/developmental disabilities, mental health and/or substance use needs.

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH (WCCMH)
EXECUTIVE COMMITTEE MEETING
AGENDA**

**In-person: Learning Resource Center-Michigan Room
4135 Washtenaw Ave, Ann Arbor**

OR

<https://zoom.us/j/97334404556>

September 22, 2023

9:30 – 10:30 AM

- I. Roll Call (5 minutes)
- II. Introductions (5 minutes)
- III. Audience Participation (see guidelines below) (5 minutes)
- IV. Executive Committee Minutes (5 minutes) **ACTION**
 - Executive Committee Minutes and Actions-5/26/23 (Attachment #1)
- V. Executive Director Report **T. Cortes** (5 minutes)
- VI. Old Business (5 minutes)
 - May 26, 2023, Closed Session Minutes (Distributed at the Meeting) **ACTION**
 - Strategic Plan Update **T. Cortes/M. Harding** (Attachment #2)
- VII. New Business (10 minutes)
 - WCCMH 2024 Annual Board/Committee Meeting Schedule (Attachment #3)
 - Executive Director Evaluation Process Discussion **T. Cortes/K. Walker** (Attachment #4)
- VIII. Items for Future Discussion (5 minutes)
- IX. Adjourn to closed session to provide legal update **ACTION** (15 minutes)
- X. Resume public meeting
- XI. Adjournment of Public Meeting (Next Executive Committee Meeting: November 17, 2023)

Audience Participation Guidelines:

- Three (3) minutes are allowed per speaker
- Speakers are asked to bring a copy of their concerns/comments in writing
- Resolutions on issues will be brought to the appropriate committee as necessary



Mission: To promote hope, recovery, resilience, and advance health equity in Washtenaw County by providing, high quality, integrated behavioral health services to adults and youth with intellectual/developmental disabilities, mental health and/or substance use needs.

VIRTUAL MEETING LINK:

Join from a PC, Mac, iPad, iPhone or Android device:
Please click this URL to join. <https://zoom.us/j/97334404556>

Or One tap mobile:
+12678310333, 97334404556# US (Philadelphia)
+13126266799, 97334404556# US (Chicago)

Or join by phone:
Dial (for higher quality, dial a number based on your current location):
US: +1 267 831 0333 or +1 312 626 6799 or +1 646 518 9805 or +1 929 205 6099

Webinar ID: 973 3440 4556

International numbers available: <https://zoom.us/j/97334404556>

Audience Participation Guidelines:

- Three (3) minutes are allowed per speaker
- Speakers are asked to bring a copy of their concerns/comments in writing
- Resolutions on issues will be brought to the appropriate committee as necessary

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH EXECUTIVE COMMITTEE MEETING MINUTES DRAFT**

In person: Learning Resource Center-Michigan Room

4135 Washtenaw Ave, Ann Arbor

OR Virtually at <https://zoom.us/j/98402195649>

May 26, 2023

9:30 am

K. Walker called the meeting to order at 9:33 am.

ROLL CALL: A. Dusbiber attending virtually
 A. LaBarre attending in person
 N. Graebner-Sundling in person
 K. Walker attending in person

MEMBERS ABSENT: B. King, S. Antonow

STAFF PRESENT: R. Avedisian, M. Harding, T. Cortes, N. Phelps, S. Amos-O'Neal, H. Linky,

OTHERS PRESENT: K. Homan, L. Lutomski

I. Introductions

- None

II. Audience Participation

- None

III. Executive Committee Minutes and Actions

- Executive Committee Minutes and Actions from 1/27/22 were reviewed (Attachment #1).

MOTION BY A. LABARRE, SUPPORTED BY A. DUSBIBER TO APPROVE THE MINUTES AND ACTIONS OF THE JANUARY 27, 2023, WCCMH EXECUTIVE COMMITTEE MEETINGS.

ROLL CALL VOTE:

ANTONOW	N/A	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	KING	N/A
LABARRE	Y	WALKER	Y

MOTION CARRIED

IV. Executive Director Report

- T. Cortes presented the Executive Director Report to the committee.
 - o The State is expanding the number of CCBHCs

V. Old Business

- None

VI. New Business

- None

VII. Items for Future Discussions

- Legislative updates

VIII. Adjourn to closed session to discuss legal updates

MOTION BY A. LABARRE SUPPORTED BY N. GRAEBNER-SUNDLING TO MOVE THE WCCMH EXECUTIVE COMMITTEE MEETING TO CLOSED SESSION TO DISCUSS LEGAL UPDATES.

MEETING MOVED TO CLOSED SESSION AT 9:39am.

Closed session ended at 10:24 AM.

PUBLIC MEETING RESUMED AT 10:27 AM

MOTION BY A. LABARRE SUPPORTED BY N. GRAEBNER-SUNDLING TO ADJURN THE PUBLIC MEETING OF THE WCCMH EXECUTIVE COMMITTEE.

The WCCMH Executive Committee Meeting was adjourned at 10:31 am.

Strategic Plan Tracking Report

2023 Annual Board Review

Ensure availability of behavioral health services through a single point of entry

Tactic:	Measurement	Milestones	Report (KPI & or Narrative)	Overall Progress
Create a single point of entry for behavioral health services for individuals with substance use disorder, mental illness, or intellectual/developmental disabilities Due Date: January 2023	TBD work with PIHP on evaluation criteria	- Intake line went live for SUD intakes in May 2022. 988/MiCal line went live with the State in the fall of 2022.	- Access Calls Increased by 78% - Intake line is available for all Mental Health, Substance Use Disorder and I/DD Crisis, Intakes and Individual needs related to the populations mentioned above.	
Establish and strengthen care coordination agreements to develop a behavioral health network of safety net providers in Washtenaw County Due Date: January 2025	Care Coordination with key stakeholders. Examples may include Packard Health, Corner Health, Ozone, Catholic Social Services, Jewish Family Services, etc.		We currently have a total of 44 MOU's in place related to coordination of Care 4 are new or expanded.	

Promote wellness through the integration of physical and behavioral health

Tactic:	Measurement	Milestones	Report (KPI & or Narrative)	Overall Progress
Achieve successful implementation of State of Michigan Behavioral Health Home Due Date: October 2023	200 Washtenaw County individuals enrolled through the State of Michigan. Ongoing qualitative measure TBD in partnership with the State of Michigan		139 individuals are currently enrolled. - We are reaching capacity with the staffing that we currently have for Health Home.	
Complete and successfully implement State of Michigan Certified Community Behavioral Health Clinic (CCBHC) Due Date: October 2023	- Successful State certification 95% of individuals receiving qualified CCBHC services are enrolled in the State Demonstration. 100% of the number of individuals requesting services that are assessed for medical necessity are provided services either through community partnerships or directly	Achieved State Certification by deadline.	- As of 9/6/23 100% of qualified individuals are enrolled in CCBHC WSA and we continue to update as new clients present for treatment 100% of individuals requesting services that meet medical necessity criteria are provided services.	

Provide an array of crisis services that promotes care in the least restrictive setting

Tactic:	Measurement	Milestones	Report (KPI & or Narrative)	Overall Progress
Complete full implementation of crisis 23 Hour Observation site Due Date: January 2023	Maintain monthly capacity of 80%		Focus has shifted to utilize for LEADD and CRU. Resources have been reallocated during COVID to respond to the need of mobile crisis team. Investigating partnerships with the health systems to identify needs and resources to operate.	
Partner in the development of a community plan to establish a youth assessment center Due Date: January 2024	Presentation of the community plan to the WCCMH board	- Funding has been approved from BOC - Multiple community planning meetings have occurred	Recommendations have been developed and will be presented to BOC for approval. Draft RFP for the Youth Assessment Center provider is currently being developed.	
Implementation of Law Enforcement Assisted Diversion/Deflection (LEADD) in partnership with community stakeholders Due Date: January 2022	LEADD Report	Implemented LEADD summer of 2022	CHRT issued a preliminary report and is working on a final report.	

In partnership with Washtenaw County Sherriff's office, develop protocols for metro dispatch to deploy a mobile mental health crisis team as an alternative to law enforcement response. Due Date: January 2024	TBD Chicago Health Labs evaluation	• CRU implementation occurred in June 2022. • Attending Monthly Data Meetings • Initial protocols have been developed	Currently working with CHL to identify key data elements to evaluate the program and to create a Washtenaw CMH Dashboard		
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Break down the barriers for all to reduce mental health disparities in access to care and improve health equity within Washtenaw County

Tactic:	Measurement	Milestones	Report (KPI & or Narrative)	Overall Progress	
Utilize Washtenaw County Opportunity Index data, existing studies, and reports to identify health inequities within Washtenaw County. These studies will be utilized to develop a workplan that is specific to how WCCMH can impact health inequities within Washtenaw County. Due Date: January 2024	Work plan finalized and presented to key stakeholders.	• Research started • LGBTQIA+ trainings conducted • BLM Task Force Conducted Multiple Community Events. • Developing a local strategy with BLM Task Force by utilizing the PIHP QAPIP to reduce no show rates for African Americans. • Made key millage investments to fund programs and outreach with the goal of addressed heath inequities- CLR program, KnewJoy, NAMI, Washtenaw Health Plan.	Meetings have been held with the BLM taskforce to get input into the development of the work plan.		
Create interventions based on the work plan that target stigma, increase health education and trainings that aid in reducing health inequities. Due Date: January 2025	Measurements will be developed based on the workplan and will identify the impact the interventions that WCCMH has implemented to reduce health inequities.	Interventions listed above and will be organized in a workplan when workplan tactic is complete.	Dependency on above goal.		

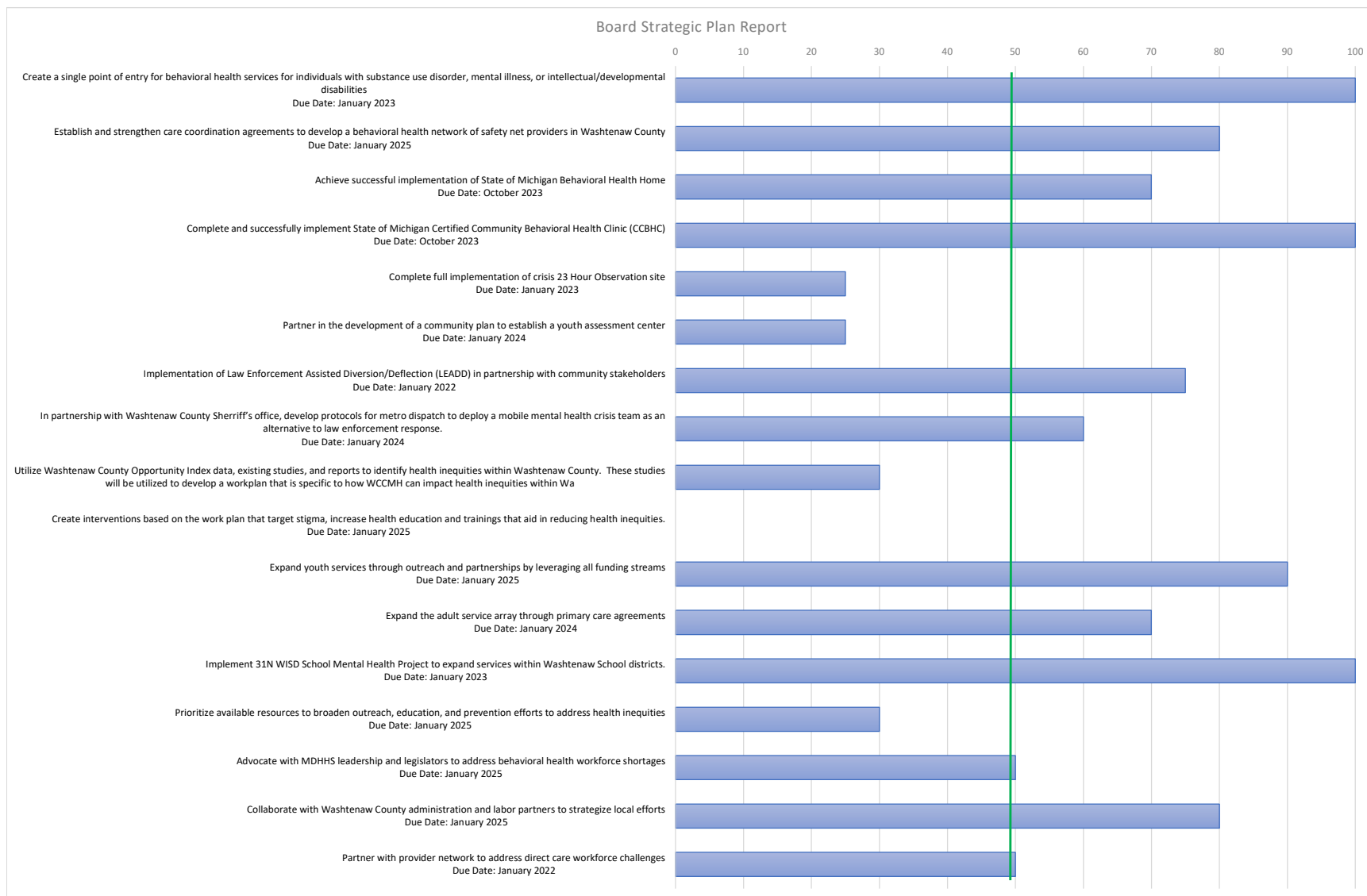
Braid diversified revenue streams to support prevention, treatment, outreach, and equitable access to behavioral health services

Tactic:	Measurement	Milestones	Report (KPI & or Narrative)	Overall Progress	
Expand youth services through outreach and partnerships by leveraging all funding streams Due Date: January 2025	Either directly or through agreements increase youths served by 25%	• WCCMH continues to have a physical presence in schools. • Conducted Mental Health First Aid Trainings • Anti Stigma Campaign underway • Voices of Youth had 130 youths engaged • Established formal agreement to provide day treatment services at the youth center • Increase Psychiatry time at Corner Health and Ozone	Youths Served have increased by 37% from FY 2021 and 12% from FY22		
Expand the adult service array through primary care agreements Due Date: January 2024	Agreements with primary care safety net clinics.	• Continued agreement with Packard Health • 5 Healthy Towns now has 50 organizations and 3 action teams participating			

Implement 31N WISD School Mental Health Project to expand services within Washtenaw School districts. Due Date: January 2023	Number of schools receiving mental health resources	Physical presence: Ypsilanti Community Schools Milan Schools Lincoln Community Schools Referral Based: Whitmore Lake Schools Manchester Schools	31 N Social Workers are available to all districts and as of 2022 impact report, 140 referrals have been received.	
Prioritize available resources to broaden outreach, education, and prevention efforts to address health inequities Due Date: January 2025	Number of community events and trainings in geographic areas of need. No show rates for African Americans	PIHP funded project "Success" which is being implemented in Whitmore Lake and Lincoln Community Schools.	WCCMH BLM matters taskforce has held 7 events with 170 participants this fiscal year	

Improve recruitment and retention of the behavioral health workforce

Tactic:	Measurement	Milestones	Report (KPI & or Narrative)	Overall Progress
Advocate with MDHHS leadership and legislators to address behavioral health workforce shortages Due Date: January 2025	Additional funding allocated from the State for behavioral health staffing or decrease vacancies from 10% to 5%.	Testimony provided at State committee meeting by MDHHS leadership	MDHHS presented addressing the following barriers based on feedback from CMH directors: • Direct care wage increase • Improving provider qualification expectations to reach more applicants. • New Medicaid policy allowing master's-prepared clinicians to work while waiting for their license. • Student loan Repayment program • Awarded an MDHHS ACT focused retention/recruitment grant	
Collaborate with Washtenaw County administration and labor partners to strategize local efforts Due Date: January 2025	County Implementation of competitive wage increases	• Retention bonus issued for WCCMH employees on Friday September 16, 2022 • January 2023 County rolled out competitive wage increase. • Through negotiations with labor partners county is implementing additional wage increase for 2023 • Retention bonus issued on September 1st 2023 to county employees.		
Partner with provider network to address direct care workforce challenges Due Date: January 2022	Implementation of direct care worker training reciprocity and/or increased funding for direct care workers.	• Car magnet incentive program implemented. • Employee recognition program for Direct Care Staff implemented. • 5% rate increase for direct care staff. • Residential provider stability payments issued		



2024 WCCMH BOARD AND BOARD COMMITTEE MEETING SCHEDULE

***VIRTUAL MEETING LINKS WILL BE POSTED ON THE WEBSITES AND INCLUDED ON THE MEETING AGENDAS

WCCMH Board	Executive Committee	Millage Advisory Committee	Quality-Finance Committee
NO MEETING SCHEDULED FOR JANUARY 2024	January 26, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30 - 10:30 am	NO MEETING SCHEDULED FOR JANUARY 2024	NO MEETING SCHEDULED FOR JANUARY 2024
February 23, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30-11:30am	NO MEETING SCHEDULED FOR FEBRUARY 2024	February 12, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 3:30-5:00pm	February 12, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 2:00-3:30pm
NO MEETING SCHEDULED FOR MARCH 2024	March 22, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30 - 10:30 am	NO MEETING SCHEDULED FOR MARCH 2024	NO MEETING SCHEDULED FOR MARCH 2024
April 26, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30-11:30am	NO MEETING SCHEDULED FOR APRIL 2024	April 8, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 3:30-5:00pm	April 8, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 2:00-3:30pm
NO MEETING SCHEDULED FOR MAY 2024	May 24, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30 - 10:30 am	NO MEETING SCHEDULED FOR MAY 2024	NO MEETING SCHEDULED FOR MAY 2024
June 21, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30-11:30am	NO MEETING SCHEDULED FOR JUNE 2024	June 10, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 3:30-5:00pm	June 10, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 2:00-3:30pm
NO MEETING SCHEDULED FOR JULY 2024	July 26, 2024 TBD - 555 Townner St, Ypsilanti, MI 9:30 - 10:30 am	NO MEETING SCHEDULED FOR JULY 2024	NO MEETING SCHEDULED FOR JULY 2024
August 23, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30-11:30am	NO MEETING SCHEDULED FOR AUGUST 2024	August 12, 2024 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 3:30-5:00pm	August 12, 2024 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 2:00-3:30pm
NO MEETING SCHEDULED FOR SEPTEMBER 2024	September 27, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30 - 10:30 am	NO MEETING SCHEDULED FOR SEPTEMBER 2024	NO MEETING SCHEDULED FOR SEPTEMBER 2024
October 25, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30-11:30am	NO MEETING SCHEDULED FOR OCTOBER 2024	October 7, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 3:30-5:00pm	October 7, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 2:00-3:30pm
NO MEETING SCHEDULED FOR NOVEMBER 2024	November 22, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30 - 10:30 am	NO MEETING SCHEDULED FOR NOVEMBER 2024	NO MEETING SCHEDULED FOR NOVEMBER 2024
December 27, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30-11:30am	NO MEETING SCHEDULED FOR DECEMBER 2024	December 9, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 3:30-5:00pm	December 9, 2024 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 2:00-3:30pm

WCCMH BOARD MEMBERS ARE REQUIRED TO ATTEND IN PERSON TO COUNT TOWARDS A QUORUM.**ALL OTHERS ARE ENCOURAGED TO ATTEND VIRTUALLY IN ORDER TO ASSIST IN ADHERING TO SOCIAL DISTANCING GUIDELINES.**

1. Goals from 2022

- * 1. Ensure availability of behavioral health services through a single point of entry
a.) Create a single point of entry for behavioral health services for individuals with substance use disorder, mental illness, or intellectual/developmental disabilities.

Unsatisfactory Improvement Needed Meets Expectations Exceeds Expectations Exceptional

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Comments:

- * 2. Ensure availability of behavioral health services through a single point of entry
b.) Establish and strengthen care coordination agreements to develop a behavioral health network of safety net providers in Washtenaw County.

Unsatisfactory Improvement Needed Meets Expectations Exceeds Expectations Exceptional

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Comments:

- * 3. Promote wellness through the integration of physical and behavioral health
a.) Achieve successful implementation of State of Michigan Behavioral Health Home.

Unsatisfactory Improvement Needed Meets Expectations Exceeds Expectations Exceptional

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Comments:

* 4. Promote wellness through the integration of physical and behavioral health

b.) Complete and successfully implement State of Michigan Certified Community Behavioral Health Clinic. (CCBHC)

Unsatisfactory Improvement Needed Meets Expectations Exceeds Expectations Exceptional

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Comments:

* 5. Provide an array of crisis services that promotes care in the least restrictive setting

a.) Complete full implementation of crisis 23 Hour Observation site.

Unsatisfactory Improvement Needed Meets Expectations Exceeds Expectations Exceptional

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Comments:

* 6. Provide an array of crisis services that promotes care in the least restrictive setting

b.) Partner in the development of a community plan to establish a youth assessment center.

Unsatisfactory Improvement Needed Meets Expectations Exceeds Expectations Exceptional

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Other (please specify)

* 7. Provide an array of crisis services that promotes care in the least restrictive setting
c.) Implementation of Law Enforcement Assisted Diversion/Deflection (LEADD) in partnership with community stakeholders.

Unsatisfactory Improvement Needed Meets Expectations Exceeds Expectations Exceptional

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Other (please specify)

* 8. Provide an array of crisis services that promotes care in the least restrictive setting
d.) In partnership with Washtenaw County Sherrieff's office, develop protocols for metro dispatch to deploy a mobile mental health crisis team as an alternative to law enforcement response.

Unsatisfactory Improvement Needed Meets Expectations Exceeds Expectations Exceptional

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Other (please specify)

* 9. Break down the barriers for all to reduce mental health disparities in access to care and improve health equity within Washtenaw County

a.) Utilize Washtenaw County Opportunity Index data, existing studies, and reports to identify health inequities within Washtenaw County. These studies will be utilized to develop a workplan that is specific to how WCCMH can impact health inequities within Washtenaw County.

Unsatisfactory Improvement Needed Meets Expectations Exceeds Expectations Exceptional

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Other (please specify)

* 10. Break down the barriers for all to reduce mental health disparities in access to care and improve health equity within Washtenaw County

b.) Create interventions based on the work plan that target stigma, increase health education and trainings that aid in reducing health inequities.

Unsatisfactory Improvement Needed Meets Expectations Exceeds Expectations Exceptional

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Other (please specify)

* 11. Braid diversified revenue streams to support prevention, treatment, outreach, and equitable access to behavioral health services

a.) Expand youth services through outreach and partnerships by leveraging all funding streams.

Unsatisfactory Improvement Needed Meets Expectations Exceeds Expectations Exceptional

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Other (please specify)

* 12. Braid diversified revenue streams to support prevention, treatment, outreach, and equitable access to behavioral health services

b.) Expand the adult service array through primary care agreements.

Unsatisfactory Improvement Needed Meets Expectations Exceeds Expectations Exceptional

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Other (please specify)

* 13. Braid diversified revenue streams to support prevention, treatment, outreach, and equitable access to behavioral health services

c.) Implement 31N WISD School Mental Health Project to expand services within Washtenaw School districts.

Unsatisfactory Improvement Needed Meets Expectations Exceeds Expectations Exceptional

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Other (please specify)

* 14. Braid diversified revenue streams to support prevention, treatment, outreach, and equitable access to behavioral health services

d.) Prioritize available resources to broaden outreach, education, and prevention efforts to address health inequities.

Unsatisfactory Improvement Needed Meets Expectations Exceeds Expectations Exceptional

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Other (please specify)

* 15. Improve recruitment and retention of the behavioral health workforce

a.) Advocate with MDHHS leadership and legislators to address behavioral health workforce shortages.

Unsatisfactory Improvement Needed Meets Expectations Exceeds Expectations Exceptional

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Other (please specify)

* 16. Improve recruitment and retention of the behavioral health workforce

b.) Collaborate with Washtenaw County administration and labor partners to strategize local efforts.

Unsatisfactory Improvement Needed Meets Expectations Exceeds Expectations Exceptional

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Other (please specify)

* 17. Improve recruitment and retention of the behavioral health workforce

c.) Partner with provider network to address direct care workforce challenges.

Unsatisfactory Improvement Needed Meets Expectations Exceeds Expectations Exceptional

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Other (please specify)

* 18. Executive Director Strengths and/or Areas for Growth

19. Signature and Date