



**Mission:** To promote hope, recovery, resilience, and advance health equity in Washtenaw County by providing, high quality, integrated behavioral health services to adults and youth with intellectual/developmental disabilities, mental health and/or substance use needs.

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH (WCCMH)  
EXECUTIVE COMMITTEE MEETING  
AGENDA**

**In-person: Learning Resource Center-Michigan Room  
4135 Washtenaw Ave, Ann Arbor**

**OR**

**<https://zoom.us/j/92202939648>**

**November 22, 2024**

**9:30 – 10:30 AM**

- I. Roll Call (5 minutes)
- II. Introductions (5 minutes)
- III. Audience Participation (see guidelines below) (5 minutes)
- IV. Executive Committee Minutes (5 minutes) **ACTION**
  - Executive Committee Minutes and Actions-3/22/24 (Attachment #1)
- V. Executive Director Report **T. Cortes** (5 minutes)
- VI. New Business
  - None
- VII. Old Business
  - None
- VIII. Items for Future Discussion
  - None
- IX. Adjourn to closed session to discuss the WCCMH Executive Director Evaluation & Litigation Update (60 minutes)
- X. Resume public meeting (5 minutes)
- XI. Adjournment of Public Meeting (Next Executive Committee Meeting: January 24, 2025)

**Audience Participation Guidelines:**

- Three (3) minutes are allowed per speaker
- Speakers are asked to bring a copy of their concerns/comments in writing
- Resolutions on issues will be brought to the appropriate committee as necessary



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**VIRTUAL MEETING LINK:**

**Join from a PC, Mac, iPad, iPhone or Android device:**  
**Please click this URL to join. <https://zoom.us/j/92202939648>**

**Or One tap mobile:**  
**+12678310333, 92202939648# US (Philadelphia)**  
**+13126266799, 92202939648# US (Chicago)**

**Or join by phone:**  
**Dial (for higher quality, dial a number based on your current location):**  
**US: +1 267 831 0333 or +1 312 626 6799 or +1 646 518 9805 or**  
**+1 929 205 6099**

**Webinar ID: 922 0293 9648**

**International numbers available: <https://zoom.us/j/92202939648>**

**Audience Participation Guidelines:**

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- Speakers are asked to bring a copy of their concerns/comments in writing
- Resolutions on issues will be brought to the appropriate committee as necessary

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)  
WCCMH EXECUTIVE COMMITTEE MEETING MINUTES DRAFT**

***In person: Learning Resource Center-Michigan Room***

***4135 Washtenaw Ave, Ann Arbor***

***OR Virtually at <https://zoom.us/j/99048271512>***

**March 22, 2024**

**9:30 am**

K. Walker called the meeting to order at 9:38 am.

ROLL CALL: S. Antonow attending virtually  
A. Dusbiber attending virtually  
N. Graebner-Sundling attending in person  
B. King attending in person  
A. LaBarre attending virtually  
K. Walker attending in person

MEMBERS ABSENT: None

STAFF PRESENT: T. Cortes, R. Avedisian, N. Phelps, S. Ray, L. Higle, M. Harding, K. Snay,  
E. Montgomery, K. Hoener, M. Tasker

OTHERS PRESENT: K. Columbus, L. Lutomski, M. Creekmore, N. Heine, R. Dornbos, T.  
Gavalier

I. Introductions

- None

II. Audience Participation

- None

III. Executive Committee Minutes and Actions

- Executive Committee Minutes and Actions from 11/17/23 were reviewed (Attachment #1).

**MOTION BY B. KING, SUPPORTED BY N. GRAEBNER-SUNDLING TO APPROVE THE MINUTES  
AND ACTIONS OF THE NOVEMBER 17, 2023, WCCMH EXECUTIVE COMMITTEE MEETINGS.**

**ROLL CALL VOTE:**

|                          |                      |                 |          |
|--------------------------|----------------------|-----------------|----------|
| <b>ANTONOW</b>           | <b>Y</b>             | <b>DUSBIBER</b> | <b>Y</b> |
| <b>GRAEBNER-SUNDLING</b> | <b>Y</b>             | <b>KING</b>     | <b>Y</b> |
| <b>LABARRE</b>           | <b>N/A (virtual)</b> | <b>WALKER</b>   | <b>Y</b> |

**MOTION CARRIED**

IV. Executive Director Report

- T. Cortes presented the Executive Director Report to the committee
  - K. Walker presented N. Graebner-Sundling a certificate of appreciation and thanked her for her years of service with CMH Boards and Committees.
  - S. Petty of 5 Healthy Towns was approved by the BOC as a new WCCMH Board Member.
  - A. Dusbiber, M. Udow-Phillips, and K. Walker were all re-appointed as WCCMH Board members for another term.

V. Old Business

- November 17, 2023, Closed Session Minutes
  - The November 17, 2023, Closed Session minutes were reviewed by WCCMH Executive Committee Board members.

**MOTION BY N. GRAEBNER-SUNDLING, SUPPORTED BY B. KING TO APPROVE THE MINUTES AND ACTIONS OF THE NOVEMBER 17, 2023, WCCMH EXECUTIVE COMMITTEE CLOSED SESSION MEETINGS.**

**ROLL CALL VOTE:**

|                          |                      |                 |          |
|--------------------------|----------------------|-----------------|----------|
| <b>ANTONOW</b>           | <b>Y</b>             | <b>DUSBIBER</b> | <b>Y</b> |
| <b>GRAEBNER-SUNDLING</b> | <b>Y</b>             | <b>KING</b>     | <b>Y</b> |
| <b>LABARRE</b>           | <b>N/A (virtual)</b> | <b>WALKER</b>   | <b>Y</b> |

**MOTION CARRIED**

- Strategic Plan Goals Discussion
  - T. Cortes/L. Hagle discussed the strategic plan goals with the Committee. (Attachment #2)

**MOTION BY N. GRAEBNER-SUNDLING, SUPPORTED BY B. KING TO RECOMMEND APPROVAL TO THE FULL BOARD THE CHANGES TO THE STRATEGIC PLAN GOALS AS PRESENTED.**

**ROLL CALL VOTE:**

|                          |                      |                 |          |
|--------------------------|----------------------|-----------------|----------|
| <b>ANTONOW</b>           | <b>Y</b>             | <b>DUSBIBER</b> | <b>Y</b> |
| <b>GRAEBNER-SUNDLING</b> | <b>Y</b>             | <b>KING</b>     | <b>Y</b> |
| <b>LABARRE</b>           | <b>N/A (virtual)</b> | <b>WALKER</b>   | <b>Y</b> |

**MOTION CARRIED**

VI. New Business

- Board Governance Policy
  - M. Harding provided updates on the Board Governance Policy. (Attachment #3)

**MOTION BY N. GRAEBNER-SUNDLING, SUPPORTED BY B. KING TO RECOMMEND APPROVAL OF CHANGED TO THE BOARD GOVERNANCE POLICY AS PRESENTED.**

**ROLL CALL VOTE:**

|                          |                      |                 |          |
|--------------------------|----------------------|-----------------|----------|
| <b>ANTONOW</b>           | <b>Y</b>             | <b>DUSBIBER</b> | <b>Y</b> |
| <b>GRAEBNER-SUNDLING</b> | <b>Y</b>             | <b>KING</b>     | <b>Y</b> |
| <b>LABARRE</b>           | <b>N/A (virtual)</b> | <b>WALKER</b>   | <b>Y</b> |

**MOTION CARRIED**

- Contracts and Leases
  - N. Phelps presented the contracts and leases to the Committee. (Attachment #4)

**MOTION BY B. KING, SUPPORTED BY S. ANTONOW TO RECOMMEND APPROVAL OF THE CONTRACTS AND LEASES AS PRESENTED.**

**ROLL CALL VOTE:**

|                          |                      |                 |          |
|--------------------------|----------------------|-----------------|----------|
| <b>ANTONOW</b>           | <b>Y</b>             | <b>DUSBIBER</b> | <b>Y</b> |
| <b>GRAEBNER-SUNDLING</b> | <b>Y</b>             | <b>KING</b>     | <b>Y</b> |
| <b>LABARRE</b>           | <b>N/A (virtual)</b> | <b>WALKER</b>   | <b>Y</b> |

**MOTION CARRIED**

- WCCMH Millage Advisory Committee Members terms expiring on March 31, 2024 (Attachment #5)
  - K. Walker reviewed the Millage Advisory Committee assignments with the committee.
  - Consensus was reached that H. Heaviland, M. Udow-Phillips and K. Walker will be renewed for another term with the Millage Advisory Committee.

**MOTION BY B. KING SUPPORTED BY N. GRAEBNER-SUNDLING TO APPROVE THE RENEWAL OF MEMBERS TO THE MILLAGE ADVISORY COMMITTEE FOR THE TERM OF APRIL 1, 2024, THROUGH MARCH 31, 2025.**

**ROLL CALL VOTE:**

|                          |                      |                 |          |
|--------------------------|----------------------|-----------------|----------|
| <b>ANTONOW</b>           | <b>Y</b>             | <b>DUSBIBER</b> | <b>Y</b> |
| <b>GRAEBNER-SUNDLING</b> | <b>Y</b>             | <b>KING</b>     | <b>Y</b> |
| <b>LABARRE</b>           | <b>N/A (virtual)</b> | <b>WALKER</b>   | <b>Y</b> |

**MOTION CARRIED**

- WCCMH Quality-Finance Committee Members terms expiring on March 31, 2024 (Attachment #6) **ACTION**
  - K. Walker reviewed the Millage Advisory Committee assignments with the committee.

- Consensus was reached that A. Dusbiber and M. Udow-Phillips will be renewed for another term with the Quality-Finance Committee.

**MOTION BY B. KING SUPPORTED BY N. GRAEBNER-SUNDLING TO APPROVE THE RENEWAL OF MEMBERS TO THE QUALITY-FINANCE COMMITTEE FOR THE TERM OF APRIL 1, 2024, THROUGH MARCH 31, 2025.**

**ROLL CALL VOTE:**

|                          |                      |                 |          |
|--------------------------|----------------------|-----------------|----------|
| <b>ANTONOW</b>           | <b>Y</b>             | <b>DUSBIBER</b> | <b>Y</b> |
| <b>GRAEBNER-SUNDLING</b> | <b>Y</b>             | <b>KING</b>     | <b>Y</b> |
| <b>LABARRE</b>           | <b>N/A (virtual)</b> | <b>WALKER</b>   | <b>Y</b> |

**MOTION CARRIED**

- WCCMH Board Member terms expiring on March 31, 2024
  - K. Walker reviewed the Board member terms expiring on March 21, 2024, with the committee.
  - K. Walker, A. Dusbiber & M. Udow-Phillips were all re-appointed by the BOC for another term of April 1, 2024, through March 31, 2027.
  - S. Petty was appointed to the WCCMH for a first term of April 1, 2024, through March 31, 2027.

**VII. Items for Future Discussions**

- None

**MOTION BY N. GRAEBNER-SUNDLING SUPPORTED BY B. KING TO ADJURN THE PUBLIC MEETING OF THE WCCMH EXECUTIVE COMMITTEE.**

The WCCMH Executive Committee Meeting was adjourned at 10:15 am.