



Washtenaw County Board of Health

Minutes

December 13, 2024, 9:00 AM – 11:00 AM

Washtenaw County Health Department

555 Towner St, Ypsilanti, MI 48198

Room 2102B

Present: Shadin Atiyeh, Guadalupe Cervantes, Gina Dahlem, Chris Frank, Joan Kellenberg, Carla Pretto, Shekinah Singletery

Absent: Justin Hodge, Sade Mulkey, Katie Scott, Dan Yordanich

Staff: Jimena Loveluck, Ruth Kraut, Charlyn VanDeventer, Susan Ringler-Cerniglia, Dayna Brimley, Russell O'Brien

Guests:

1. Call to Order

Gina Dahlem called the meeting to order at 9:07 AM.

2. Public Comment

None.

3. Board Member Response to Public Comment

None.

4. Approval of Agenda (Action)

Motion by S. Singletery, seconded by C. Frank, to move New Business up on the agenda after the Community Voices Report.

Motion approved unanimously.

Motion by C. Pretto, seconded by S. Singletery, to approve the updated agenda.

Motion approved unanimously.

5. Approval of October 25, 2024 Meeting Minutes (Action)

Motion by C. Pretto, seconded by J. Kellenberg, to approve the minutes of the October 25, 2024 meeting.

Motion approved unanimously.

6. Executive Committee Minutes from October 17, 2024

Board members received the Executive Committee minutes.

Gina Dahlem said they discussed the increase in Maintenance of Effort for 2025, board members being reappointed to the Board of Health (BOH) after their terms end, Strategic Planning, and resolutions for this meeting.

7. Community Voices Report

Charlyn VanDeventer said there is no Community Voices (CV) meeting in December. They have been reviewing their by-laws and thinking about how to expand membership. In January 2025, they will review service areas and make sure they are getting direct feedback from residents in those areas.



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8. Community Health Improvement Plan (CHIP) – Dayna Brimley, Community Health Analyst

Dayna Brimley already presented to the board on the Community Health Assessment (CHA) and now presented on the Community Health Improvement Plan (CHIP). She did an overview including where the Health Department (HD) is at in the process, goals/objectives, draft measures, and action items.

The Community Health Improvement cycle runs for 5 years. The CHIP is a set of goals and objectives that outlines how to address priority areas. The 3 priority areas are Mental Health, Health Care Access & Navigation, and Access to Healthy Food. Workgroups were developed around each area and are made up of organizational partners, community members, and hospital partners. Hospitals were included because they work through a similar Community Health Assessment cycle.

Dayna went over the goals for each priority area and included objectives. The goal for Mental Health is to improve access to comprehensive mental health services for all community members. The goal for Health Care Access & Navigation is to enhance knowledge and accessibility of health information, resources, and communications. The goal for Access to Healthy Food is to increase accessibility and utilization of food resources and nutrition programs by improving awareness about existing community programs. The draft measures and how they will be incorporated were discussed. Measures are expected to be finished by February 2025.

Action steps were covered. What specifically will be done for CHIP over the next couple years. The workgroups are seen as opportunities for collaboration and a way to continue thinking through big projects. Focusing on building on existing programs/resources instead of starting from scratch. Making sure objectives are realistic in terms of capacity and timeframe. Dayna said there is room for flexibility. Different partners can approach addressing goals/objectives in ways that make sense for them. Example Washtenaw County Health Department (WCHD) actions were listed. One example is the Maternal Infant Health Program (MIHP) will increase the number of high-risk patients served by 10% in 2025.

Dayna said they are open to suggestions from the BOH on action items, opportunities for collaboration, broader community engagement, and sources of funding to support CHIP implementation. Jimena asked how to keep people informed and engaged. Dayna said they will be updating all information on the CHIP website including tracking with a progress bar and including the selected measures. As the workgroups move forward with having action plans ready, it will be easier to figure out what the content will be and how people can engage.

9. BOC Liaison Report

Katie Scott said the last meeting of the year was spent on appointments. The budget was approved. She said it feels like there has been a shift in how commissioners think about the HD. They have been clear that they need to think about how the HD is funded and they see the HD on the forefront of important work being done in the community.

10. New Business

- **Resolutions (Action)**

Jimena discussed 2 resolutions that recognize Laura Bauman and Jane Nickert who will be retiring from the Health Department. If approved, they will be presented to Laura and Jane at the January BOH Meeting.

Motion by C. Pretto, seconded by J. Kellenberg, to approve both resolutions.

Motion approved unanimously.



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- **2025 Board of Health Meeting Calendar (Action)**

Jimena shared the draft 2025 Board of Health Meeting Calendar. It follows the same pattern as previous years. The meetings will be the 4th Friday each month except December, which will be the 2nd Friday. No meetings in August or November.

Motion by S. Singletery, seconded by C. Pretto, to approve the 2025 BOH Meeting Calendar.

Motion approved unanimously.

- **Board of Health Appointments**

Gina Dahlem, Chris Frank, and Carla Pretto were reappointed to the BOH at the December Board of Commissioners meeting.

- **Board of Health Officer Elections**

Officer elections will occur at the January 2025 BOH Meeting. Let Jimena or Gina know if you want to nominate a board member or self-nominate to be an Officer or be on the Appeals Subcommittee.

11. Old Business

- **Opioid Settlement Fund Planning – Working Session Presentation on 1/22/25**

Jimena shared the steering committee continues to work hard on the planning for opioid settlement dollars. There will be a presentation on January 22, 2025 at the Board of Commissioners (BOC) Working Session. The needs assessment process has been completed and they anticipate a preliminary report by the end of the year. A formal resolution and recommendations will go to the BOC for approval in February. There will be a formal report available to the public along with other information on a website.

- **ARPA Funding**

Jimena said American Rescue Plan Act (ARPA) funding is set to end at the end of the year and the HD has been working hard to secure funding. The BOC approved \$300,000 annually 2025-2028 from ARPA interest earnings. This money will help support some version of the ARPA Healthy Neighborhoods Team.

- **Academic Health Department**

The HD has had a long standing relationship with universities in the county but wanted to formalize it in a way that created more structure on how students are engaged. The HD wants to help develop more opportunities to practice what they are learning in the classroom. Patty Krause has developed a great process to identify HD needs that could be supported through student projects. There was an event on December 6 at the UofM School of Public Health.

12. Adjournment

Motion by C. Pretto, seconded by S. Atiyeh, to adjourn the meeting.

Motion approved unanimously.

Meeting adjourned at 10:45 AM.

Minutes taken by Russell O'Brien