

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH QUALITY-FINANCE COMMITTEE MEETING MINUTES
December 9, 2024
Learning Resource Center-Michigan Room (in person)
<https://zoom.us/j/93386434196> (virtual)
2:00-3:30 pm

ROLL CALL:

- H. Heaviland attending in person
- B. Higman attending in person
- S. Petty attending in person
- M. Tolstyka attending in person
- M. Udow-Phillips attending in person
- K. Walker attending in person

MEMBERS ABSENT: A. Dusbiber

STAFF PRESENT: R. Avedisian, N. Phelps, M. Harding, T. Cortes, S. Amos O’Neal, L. Gentz, M. Taylor, L. Hagle, T. Florence, K. Snay, B. Hagaman, L. Raehtz, M. Strasz, S. Starkey, J. Krefman, M. Tasker, K. Hoener

OTHERS PRESENT: T. Gavalier, L. Lutomski

M. Udow-Phillips called the meeting to order at 2:03 pm.

- I. Introductions
 - None
- II. Audience Participation
 - None
- III. Committee Response to Audience Participation
 - None
- IV. Quality-Finance Committee Meeting Minutes and Actions from 10/7/24 (Attachment #1)
 - Quality-Finance Committee Meeting Minutes and Actions of 10/7/24 were reviewed.

MOTION BY K. WALKER SUPPORTED BY B. HIGMAN TO RECOMMEND APPROVAL OF THE MINUTES AND ACTIONS FROM OCTOBER 7, 2024, QUALITY-FINANCE COMMITTEE MEETING AS PRESENTED.

ROLL CALL VOTE:

DUSBIBER	N/A	HEAVILAND	Y
HIGMAN	Y	PETTY	Y
TOLSTYKA	Y	UDOW-PHILLIPS	Y
WALKER	Y		

MOTION CARRIED

V. Financial Status Report

- N. Phelps presented the Financial Status Report for the period ending October 30, 2024 (Attachment #2)

MOTION BY K. WALKER SUPPORTED BY B. HIGMAN TO RECOMMEND APPROVAL OF THE FINANCIAL STATUS REPORT FOR THE PERIOD ENDING OCTOBER 30, 2024, AS PRESENTED.

ROLL CALL VOTE:

DUSBIBER	N/A	HEAVILAND	Y
HIGMAN	Y	PETTY	Y
TOLSTYKA	Y	UDOW-PHILLIPS	Y
WALKER	Y		

MOTION CARRIED

VI. Contracts and Leases

- None

VII. Executive Director Authorizations

- None

VIII. Regional Finance Update

- PIHP ISF Analysis
 - T. Cortes provided the regional finance update to the Committee.

IX. Old Business

- None

X. New Business

- Program Committee Dashboard FY24, Quarter 3 (Attachment #3)
 - L. Higle presented the Program Dashboard FY24 Quarter 3 for the Committee.
- Millage RFP Update (Attachment #4)
 - M. Taylor provided an update on the Millage request for proposals to the Committee.
- Office of Recipient Rights Audit Results
 - K. Snay presented the results of the Recipient Rights Audit to the Committee.
- FY25 Budget Amendment (Attachment #5)
 - N. Phelps provided an update to the FY25 Budget to the Committee.

MOTION BY H. HEAVILAND SUPPORTED BY S. PETTY TO RECOMMEND APPROVAL OF THE FY25 BUDGET AMENDMENT AS PRESENTED.

ROLL CALL VOTE:

DUSBIBER	N/A	HEAVILAND	Y
HIGMAN	Y	PETTY	Y
TOLSTYKA	Y	UDOW-PHILLIPS	Y

WALKER	Y		
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MOTION CARRIED

- XI. Items for Future Discussions
 - Accounts Receivable
 - Cost Per Case Comparisons
- XII. Meeting adjourned at 3:02 pm.