

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH) WCCMH BOARD MEETING MINUTES

*In Person: Learning Resource Center-Michigan Room
4135 Washtenaw Ave, Ann Arbor, MI*

Virtually: <https://zoom.us/j/91652275717>

October 25, 2024

9:30am

K. Walker called the meeting to order at 9:33 am.

ROLL CALL:

- A. Dusbiber attending virtually
- H. Heaviland attending in person
- B. Higman attending in person
- A. LaBarre attending in person
- S. Petty attending in person
- A. Rooks attending virtually
- M. Tolstyka attending in person
- M. Udow-Phillips attending in person
- K. Walker attending in person

MEMBERS ABSENT: B. King, A. Rooks, K. Scott, A. Somerville

STAFF PRESENT: R. Avedisian, M. Harding, T. Cortes, N. Phelps, S. Amos O'Neal, L. Gentz, K. Snay, S. Ray, K. DeWeese, B. Hagaman, E. Montgomery, L. Higle

OTHERS PRESENT: T. Gavalier, K. Homan, L. Lutomski

- I. Introductions
 - K. Birkle from NAMI introduced herself to the Board.
- II. Audience Participation
 - None
- III. Board response to audience participation
 - None
- IV. Consent Agenda Actions (Attachment #1)
 - A. WCCMH Quality-Finance Committee Meeting Minutes and Actions 8/12/24 (Attachment #1A)
 - B. WCCMH Millage Advisory Committee Meeting Minutes and Actions 8/12/24 (Attachment #1B)
 - C. WCCMH Board Meeting Minutes and Actions-8/23/24 (Attachment #1C)
 - D. WCCMH Consumer Advisory Council Meeting Minutes and Actions- 8/14/24 (Attachment #1D)
 - E. WCCMH Consumer Advisory Council Meeting Minutes and Actions- 9/11/24 (Attachment #1D1)
 - F. CMHPSM Policy – Reviewed and Recommended for Approval by Regional Operations Committee
 - 1. Self-Directed Services Policy (Attachment #1H)
 - 2. Access System Policy Regional 2024 (Attachment #1F)
 - 3. Advanced Directives DNR Orders 2024 (Attachment #1G)
 - 4. Consumer Employment Policy 2024 (Attachment #1H)
 - 5. Diagnosis and Clinical Formulation Policy 2024 (Attachment #1I)
 - 6. CLS Policy 2024 (Attachment #1J)
 - 7. Incident Reporting Policy 2024 (Attachment #1K)
 - 8. Timeliness of Service Provision 2024 (Attachment #1L)
 - G. Semi-Annual Recipient Rights Report (Attachment #7) – Moved from new business item listed below.

MOTION BY H. HEAVILAND SUPPORTED BY S. PETTY TO ACCEPT AND APPROVE THE OCTOBER 25, 2024, WCCMH BOARD CONSENT AGENDA AS PRESENTED.

ROLL CALL VOTE:

DUSBIBER	Y	HEAVILAND	Y
HIGMAN	Y	KING	N/A
LABARRE	Y	PETTY	Y
ROOKS	N/A	SCOTT	N/A
SOMERVILLE	N/A	TOLSTYKA	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

V. Treasurer's Report

- WCCMH Financial Status Report (Attachment #2)
 - N. Phelps presented the Financial Status Report to the Board for the period ending August 31, 2024.

A. Rooks signed in virtually to the meeting.

MOTION BY M. UDOW-PHILLIP SUPPORTED BY A. LABARRE TO ACCEPT AND APPROVE OF THE FINANCIAL STATUS REPORT ENDING AUGUST 31, 2024, AS PRESENTED.

ROLL CALL VOTE:

DUSBIBER	Y	HEAVILAND	Y
HIGMAN	Y	KING	N/A
LABARRE	Y	PETTY	Y
ROOKS	N/A (virtual)	SCOTT	N/A
SOMERVILLE	N/A	TOLSTYKA	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- WCCMH Millage Financial Status Report (Attachment #3)
 - N. Phelps presented the Millage Financial Status Report for the period ending August 31, 2024.

MOTION BY A. LABARRE SUPPORTED BY M. UDOW-PHILLIPS TO ACCEPT AND APPROVE THE MILLAGE FINANCIAL STATUS REPORT FOR THE PERIOD ENDING AUGUST 31, 2024, AS PRESENTED.

ROLL CALL VOTE:

DUSBIBER	Y	HEAVILAND	Y
HIGMAN	Y	KING	N/A
LABARRE	Y	PETTY	Y
ROOKS	N/A (virtual)	SCOTT	N/A
SOMERVILLE	N/A	TOLSTYKA	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

VI. Executive Director report

- T. Cortes presented the Executive Director report to the WCCMH Board
 - WCCMH is moving towards being a zero-suicide organization.
 - Staff engagement survey has been completed and the results have been analyzed and corrective actions have started.
 - Celebration of Success was a huge success again this year.

VII. CMHPSM Regional Update

- None

VIII. New Business

- WCCMH FY2025 Annual Board/Committee Meeting Schedule (Attachment #4)
 - M. Harding presented the FY2025 Annual Board/Committee Meeting Schedule to the Board.

MOTION BY A. LABARRE, SUPPORTED BY H. HEAVILAND TO ACCEPT AND APPROVE THE WCCMH FY2025 ANNUAL BOARD/COMMITTEE MEETING SCHEDULE AS PRESENTED.

ROLL CALL VOTE:

DUSBIBER	Y	HEAVILAND	Y
HIGMAN	Y	KING	N/A
LABARRE	Y	PETTY	Y
ROOKS	N/A (virtual)	SCOTT	N/A
SOMERVILLE	N/A	TOLSTYKA	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- WCCMH FY2025 Annual Board Calendar (Attachment #5)
 - M. Harding presented the FY2025 Annual Board Calendar to the Board.

MOTION BY A. LABARRE, SUPPORTED BY H. HEAVILAND TO ACCEPT AND APPROVE THE WCCMH FY2025 ANNUAL BOARD CALENDAR AS PRESENTED.

ROLL CALL VOTE:

DUSBIBER	Y	HEAVILAND	Y
HIGMAN	Y	KING	N/A
LABARRE	Y	PETTY	Y
ROOKS	N/A (virtual)	SCOTT	N/A
SOMERVILLE	N/A	TOLSTYKA	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- Negotiation and Potential Home Purchases (Attachment #6)
 - N. Phelps discussed the negotiation and potential home purchases with the Board.

MOTION BY H. HEAVILAND, SUPPORTED BY M. UDOW-PHILLIPS TO ACCEPT AND APPROVE THE NEGOTIATION AND POTENTIAL HOME PURCHASES AS PRESENTED.

ROLL CALL VOTE:

DUSBIBER	Y	HEAVILAND	Y
HIGMAN	Y	KING	N/A
LABARRE	Y	PETTY	Y
ROOKS	N/A (virtual)	SCOTT	N/A
SOMERVILLE	N/A	TOLSTYKA	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- Semi-Annual Recipient Rights Report (Attachment #7)

- The Recipient Rights Report was moved to the consent agenda as it was presented to the WCCMH Quality-Finance Committee on 10/7/2024 and recommended for approval to the full board.
- Washtenaw County Board Terms expiring March 31, 2025
 - K. Walker discussed the open WCCMH Board positions expiring on March 31, 2025.
- Annual Strategic Plan Update (Attachment #8)
 - T. Cortes provided the strategic plan updates to the Board.
 - M. Harding spoke how the strategic plan is used as a measure for the Executive Director evaluation.

IX. Old Business

- None

X. Items for future discussion

- Employee Engagement Survey
- Homelessness Updates
- U of M Contracting
- Millage Re-Authorization

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY A. LABARRE TO ADJOURN THE WCCMH BOARD MEETING.

Meeting adjourned at 10:30 am.