

# **WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)**

## **WCCMH BOARD MEETING MINUTES**

***In Person: Learning Resource Center-Michigan Room***

***4135 Washtenaw Ave, Ann Arbor, MI***

**Virtually: <https://zoom.us/j/91439970796>**

**April 25, 2025**

**9:30am**

### **NO QUORUM**

H. Heaviland called the meeting to order at 9:36 am.

ROLL CALL: J. Gardner attending in person  
H. Heaviland attending in person  
B. King attending in person  
A. LaBarre attending in person  
A. Somerville attending in person  
M. Tolstyka attending in person

MEMBERS ABSENT: F. Brabec, A. Dusbiber, B. Higman, B. King, S. Petty, A. Rooks, M. Udow-Phillips

STAFF PRESENT: R. Avedisian, M. Harding, T. Cortes, K. Snay, S. Amos-O'Neal, N. Phelps, E. Waddell, M. Tasker, L. Gentz

OTHERS PRESENT: L. Lutomski, J. Yost, M. Creekmore, T. Gavalier

- I. Introductions
  - None
- II. Audience Participation
  - None
- III. Board response to audience participation
  - None
- IV. Consent Agenda Actions (Attachment #1)
  - A. WCCMH Quality-Finance Committee Meeting Minutes and Actions 2/10/25 (Attachment #1A)
  - B. WCCMH Millage Advisory Committee Meeting Minutes and Actions 2/10/25 (Attachment #1B)
  - C. WCCMH Board Meeting Minutes and Actions-2/21/25 (Attachment #1C)
  - D. Contracts and Leases (recommended approval by Quality-Finance Committee on 4/14/25 (Attachment #1D)
  - E. Executive Director Authorizations (recommended approval by Quality-Finance Committee on 4/14/25 (Attachment #1E)
  - F. Program Committee Dashboard FY25, Quarter 1 (Attachment 1F)
  - G. WCCMH Advisory Council Meeting Minutes and Actions- 2/12/25 (Attachment #1G)
  - H. CMHPSM Policy – Reviewed and Recommended for Approval by Regional Operations Committee
    - Ability to Pay Policy 2025 (Attachment #1H)
    - Consent to Treatment and Services 2025 (Attachment #1I)
    - Corporate Compliance Policy 2025 (Attachment #1J)
    - Emergency Post-Stabilization Services 2025 (Attachment #1K)
    - Financial Audits of Contractors 2025 (Attachment #1L)
    - Office of Recipient Rights 2025 (Attachment #1M)
    - Peer Review Policy 2025 (Attachment #1N)
    - Performance Improvement Policy 2025 (Attachment #1O)

**THERE WAS NOT A QUORUM OF BOARD MEMBERS PRESENT SO THIS WILL BE VOTED ON AT A FUTURE MEETING.**

**B. King arrived at 9:41 am**

**V. Treasurer's Report**

- WCCMH Financial Status Report (Attachment #2)
  - M. Harding presented the Preliminary Financial Status Report to the Board for the period ending February 28, 2025.

**THERE WAS NOT A QUORUM OF BOARD MEMBERS PRESENT SO THIS WILL BE VOTED ON AT A FUTURE MEETING.**

- WCCMH Millage Financial Status Report (Attachment #3)
  - M. Harding presented the Millage Financial Status Report for 2023 & 2024.

**THERE WAS NOT A QUORUM OF BOARD MEMBERS PRESENT SO THIS WILL BE VOTED ON AT A FUTURE MEETING.**

**VI. Executive Director report**

- T. Cortes presented the Executive Director report to the WCCMH Board
  - T. Cortes provided State and Local updates to the Board.

**VII. CMHPSM Regional Update**

- None

**VIII. New Business**

- Michigan Medicaid Program Presentation (Attachment #4) **T. Cortes**
  - T. Cortes presented the Michigan Medicaid Program Presentation to the Board
- Annual Recipient Rights Training for Board Members (Attachment #5) **K. Snay**
  - K. Snay provided the Annual Recipient Rights Training to the Board.
- Annual Conflict of Interest Policy (Attachment #6)
  - Moved to next Board meeting
- Annual Ethics Statement (Attachment #7)
  - Moved to next Board meeting
- Board of Commissioners – WCCMH Board member appointment resolution (Attachment #8)
- WCCMH Board Officers for 4/1/25 – 3/31/26 discussion (Attachment #9 & #10)
  - Board Chair – Felicia Brabec
  - Vice Chair - Holly Heaviland
  - Secretary - Anna Dusbiber
  - Treasurer - Marianne Udow-Phillips
- WCCMH Committee assignments 4/1/25 - 3/31/26
  - WCCMH Quality-Finance Committee
  - WCCMH Millage Advisory Committee
  - WCCMH Executive Committee
  - CMHPSM Regional Board

**IX. Old Business**

- None

**X. Items for future discussion**

- Homelessness Updates

**MOTION BY H. HEAVILAND SUPPORTED BY A. LABARRE TO ADJOURN THE WCCMH BOARD MEETING.**

Meeting adjourned at 10:20 am.