



Mission: To promote hope, recovery, resilience, and advance health equity in Washtenaw County by providing, high quality, integrated behavioral health services to adults and youth with intellectual/developmental disabilities, mental health and/or substance use needs.

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH (WCCMH)
EXECUTIVE COMMITTEE MEETING
AGENDA**

**In-person: Learning Resource Center-Michigan Room
4135 Washtenaw Ave, Ann Arbor**

OR

<https://zoom.us/j/98676423456>

September 26, 2025

9:30 – 10:30 AM

- I. Roll Call (5 minutes)
- II. Introductions (5 minutes)
- III. Audience Participation (see guidelines below) (5 minutes)
- IV. Executive Committee Minutes (5 minutes) **ACTION**
 - Executive Committee Minutes and Actions - 5/23/25 (Attachment #1) **(No action at this meeting because virtual)**
- V. Executive Director Report **T. Cortes** (25 minutes)
- VI. New Business (15 minutes)
 - Proposed WCCMH 2026 Annual Board/Committee Meeting Schedule (Attachment #2)
 - Executive Director Evaluation Process Discussion **T. Cortes/F. Brabec** (Attachment #3)
- VII. Old Business
 - None
- VIII. Items for Future Discussion
 - None
- IX. Adjournment of Public Meeting (Next Executive Committee Meeting: November 21, 2025)

Audience Participation Guidelines:

- Three (3) minutes are allowed per speaker
- Speakers are asked to bring a copy of their concerns/comments in writing
- Resolutions on issues will be brought to the appropriate committee as necessary



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VIRTUAL MEETING LINK:

Join from PC, Mac, iPad, or Android:
<https://zoom.us/j/98676423456>

Phone one-tap:
+12678310333, 98676423456# US (Philadelphia)
13126266799, 98676423456# +US (Chicago)

Join via audio:
+1 267 831 0333 US (Philadelphia)
+1 312 626 6799 US (Chicago)
+1 646 518 9805 US (New York)
+1 929 205 6099 US (New York)

Webinar ID: 986 7642 3456

International numbers available: <https://zoom.us/j/98676423456>

Audience Participation Guidelines:

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**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH EXECUTIVE COMMITTEE MEETING MINUTES DRAFT**

In person: Learning Resource Center-Michigan Room

4135 Washtenaw Ave, Ann Arbor

OR Virtually at <https://zoom.us/j/96349928813>

May 23, 2025

9:30 am

F. Brabec called the meeting to order at 9:32 am.

ROLL CALL: F. Brabec attending in person
H. Heaviland attending virtually
B. King attending in person
A. LaBarre attending in person

MEMBERS ABSENT: M. Udow-Phillips, A. Dusbiber

STAFF PRESENT: T. Cortes, M. Harding, N. Phelps, R. Avedisian, S. Ray, S. Amos O'Neal,
Megan Taylor, L. Gentz, K. Snay, B. Hagaman, K. Hoener, J. Sewell

OTHERS PRESENT: A. Somerville, S. Petty, T. Gavalier, L. Lutomski

I. Introductions

- None

II. Audience Participation

- None

III. Executive Committee Minutes and Actions

- Executive Committee Minutes and Actions from 11/22/24 were reviewed (Attachment #1)

MOTION BY A. LABARRE, SUPPORTED BY B. KING TO APPROVE THE MINUTES AND ACTIONS OF THE NOVEMBER 22, 2024, WCCMH EXECUTIVE COMMITTEE MEETINGS.

ROLL CALL VOTE:

BRABEC	Y	DUSBIBER	N/A
HEAVILAND	Y (virtual)	KING	Y
LABARRE	Y	UDOW-PHILLIPS	N/A

MOTION CARRIED

IV. Executive Director Report

- T. Cortes presented the Executive Director Report to the committee

- Updated the Committee on results of the staff engagement survey.

V. New Business

- State Updates
 - CCBHC Payment
 - T. Cortes provided an update on the CCBHC payment process to the Committee.
 - IBH
 - T. Cortes reviewed the slide-deck provided in the meeting materials with the Committee.
 - Reprourement
 - T. Cortes updated the Committee on the States reprourement process for PIHPs.

VI. Old Business

- November 22, 2024, Closed Session minutes
 - The November 22, 2024, Closed Session minutes were reviewed by WCCMH Executive Committee Board members.

MOTION BY A. LABARRE, SUPPORTED BY B. KING TO APPROVE THE MINUTES AND ACTIONS OF THE NOVEMBER 22, 2024, WCCMH EXECUTIVE COMMITTEE CLOSED SESSION MEETINGS.

ROLL CALL VOTE:

BRABEC	Y	DUSBIBER	N/A
HEAVILAND	Y (virtual)	KING	Y
LABARRE	Y	UDOW-PHILLIPS	N/A

MOTION CARRIED

VII. Items for Future Discussions

- None

MOTION BY A. LABARRE SUPPORTED BY B. KING TO MOVE THE WCCMH EXECUTIVE COMMITTEE MEETING TO CLOSED SESSION TO DISCUSS LITIGATION UPDATES

- Adjourn to closed session to discuss litigation updates.

2026 WCCMH BOARD AND BOARD COMMITTEE MEETING SCHEDULE

***VIRTUAL MEETING LINKS WILL BE POSTED ON THE WEBSITES AND INCLUDED ON THE MEETING AGENDAS

WCCMH Board	Executive Committee	Millage Advisory Committee	Quality-Finance Committee
NO MEETING SCHEDULED FOR JANUARY 2026	January 23, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30 - 10:30 am	NO MEETING SCHEDULED FOR JANUARY 2026	NO MEETING SCHEDULED FOR JANUARY 2026
February 27, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30-11:30am	NO MEETING SCHEDULED FOR FEBRUARY 2026	February 9, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 3:30-5:00pm	February 9, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 2:30-3:30pm
NO MEETING SCHEDULED FOR MARCH 2026	March 27, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30 - 10:30 am	NO MEETING SCHEDULED FOR MARCH 2026	NO MEETING SCHEDULED FOR MARCH 2026
April 24, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30-11:30am	NO MEETING SCHEDULED FOR APRIL 2026	April 13, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 3:30-5:00pm	April 13, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 2:30-3:30pm
NO MEETING SCHEDULED FOR MAY 2026	May 22, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30 - 10:30 am	NO MEETING SCHEDULED FOR MAY 2026	NO MEETING SCHEDULED FOR MAY 2026
June 26, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30-11:30am	NO MEETING SCHEDULED FOR JUNE 2026	June 8, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 3:30-5:00pm	June 8, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 2:30-3:30pm
NO MEETING SCHEDULED FOR JULY 2026	July 24, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30 - 10:30 am	NO MEETING SCHEDULED FOR JULY 2026	NO MEETING SCHEDULED FOR JULY 2026
August 28, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30-11:30am	NO MEETING SCHEDULED FOR AUGUST 2026	August 10, 2026 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 3:30-5:00pm	August 10, 2026 Learning Resource Center-Michigan 4135 Washtenaw Ave, Ann Arbor, MI 2:30-3:30pm
NO MEETING SCHEDULED FOR SEPTEMBER 2026	September 25, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30 - 10:30 am	NO MEETING SCHEDULED FOR SEPTEMBER 2026	NO MEETING SCHEDULED FOR SEPTEMBER 2026
October 23, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30-11:30am	NO MEETING SCHEDULED FOR OCTOBER 2026	October 5, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 3:30-5:00pm	October 5, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 2:30-3:30pm
NO MEETING SCHEDULED FOR NOVEMBER 2026	November 22, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30 - 10:30 am	NO MEETING SCHEDULED FOR NOVEMBER 2026	NO MEETING SCHEDULED FOR NOVEMBER 2026
December 18, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 9:30-11:30am	NO MEETING SCHEDULED FOR DECEMBER 2026	December 7, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 3:30-5:00pm	December 7, 2026 Learning Resource Center-Michigan & Huron 4135 Washtenaw Ave, Ann Arbor, MI 2:30-3:30pm

WCCMH BOARD MEMBERS ARE REQUIRED TO ATTEND IN PERSON TO COUNT TOWARDS A QUORUM.

ALL OTHERS ARE ENCOURAGED TO ATTEND VIRTUALLY IN ORDER TO ASSIST IN ADHERING TO SOCIAL DISTANCING GUIDELINES.

9/22/25 rla

Executive Director Annual Evaluation Process

- Step 1:** Discuss process with WCCMH Executive Committee
- Step 2:** Provide update to Board on Strategic Plan
- Step 3:** Send survey out to Board members on Executive Director Evaluation that is based on the strategic plan
- Step 4:** Send survey out to Executive Leadership Team (Trish's direct reports)
- Step 5:** Compile results of survey
- Step 6:** Share results with Executive Committee
- Step 7:** Closed session of Executive Committee to evaluate Executive Director

Annual Evaluation Timeline

- September** – Executive Committee discussion about the process
- October** – Full board meeting presentation on Strategic Plan
- October** – Send surveys out to staff and full board
- October** – Compile survey results and send to Executive Leadership
- November** – Closed Session of Executive Committee to evaluate Executive Director