



AGENDA WASHTENAW COUNTY WAYS & MEANS COMMITTEE February 17, 2021

6:30 PM

Remote Meeting:

View the Meeting: <https://www.washtenaw.org/Webcast>

Participate via Zoom: <https://washtenaw.me/BOCZoom>, passcode:
576150

Participate via Phone: dial 1 (312) 626-6799, webinar ID: 924 4462
0326

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- I. Roll Call
- II. Citizen Participation
- III. Commissioner Follow-Up To Citizen Participation
- IV. New Business
 - A. Office of Community & Economic Development
 1. Michigan State Housing Development Authority Emergency Rental Assistance Grant
 - Federal Coronavirus Emergency Rental Assistance grant in the amount of \$6.5M
 - No county match required
 - Residents with a household income of up to 80% of the area median income and a hardship due to COVID are eligible for assistance
 - Funding to assist renters with up to 12 months of rental assistance, including past due rent dating to March 13, 2020
 - One-time assistance to catch up on past due utility bills
 - Work with Housing Access of Washtenaw County, run through the Salvation Army, to provide assistance to eligible households
 - 65% of funds must be obligated no later than September 30, 2021 to retain the balance of the award
 - 90% of the award must be spend on financial assistance
 - Indirect costs are not eligible to be covered by this award

RECOMMENDATION: Approval

- B. Treasurer
 1. Borrowing Resolution for 2021 General Obligation Limited Tax Notes for 2020 delinquent taxes
 - Authorization for the County Treasurer to issue bonds to cover the anticipated delinquent taxes for the County and the various taxing jurisdictions within

- Projected delinquent taxes across all taxing jurisdictions in the County is expected to be approximately \$25,000,000
- Request to authorize borrowing the actual amount of delinquent taxes, up to an amount not to exceed \$35,000,000
- The actual amount to borrow will not be known until mid-March once local Treasurer's have processed and reported payments received by the March 1 deadline

RECOMMENDATION: Approval

C. Sheriff

1. Creation of Director of Diversity, Equity, and Inclusion position

- Requesting the Board of Commissioners to eliminate the Senior Financial Specialist position and
- Create the Director of Diversity, Equity, and Inclusion position
- The Director of Diversity, Equity, and Inclusion is an executive-level position responsible for guiding and leading WCSO's efforts towards continuing its cultural evolution as an organization that values and demonstrates commitment to equity, diversity, and inclusion.
- Eliminate the following 1.0 FTE:
 - 1.0 FTE Senior Financial Specialist
 - Group 8100, Grade 61
 - Salary Range: \$57,607 - \$85,274
- Create the following 1.0 FTE:
 - 1.0 FTE Director of Diversity, Equity, and Inclusion
 - Group 8100, Grade 66
 - Salary Range: \$82,598 - \$100,437
- The elimination of the Senior Financial Specialist position will fund the majority of the created position
- The Sheriff's Office intends to utilize funds from the Public Safety and Mental Health Preservation Millage to cover the estimated \$22,575 difference in salary and fringe costs associated with this change
- Additionally, a new vehicle will be required which will result in an estimated \$26,000 in one time costs, and \$1,800 per year in lease payments and maintenance costs

RECOMMENDATION: Approval

2. LEADD Program Coordinator Position Creation

- Requesting the Board of Commissioners to create a LEADD Program Coordinator position
- The LEADD (Law Enforcement Assisted Diversion & Deflection) program has been in development for several years in collaboration with

the Public Defender's Office and Community Mental Health

- LEADD is a community-based diversion approach that focuses on improving and enhancing public safety and public order that aims to reduce unnecessary justice system involvement for those in the program
- The LEADD Program Coordinator is a key component and will be responsible for managing the implementation and continual operation of the LEADD initiative
- This position will be funded by the Public Safety and Mental Health Preservation Millage along with supplemental grant funding from the Vital Strategies program
- Create following 1.0 FTE:
 - 1.0 FTE LEADD Program Coordinator
 - Group 8100, Grade 30
 - Salary Range: \$53,184 - \$75,697

RECOMMENDATION: Approval

3. 2021 Vital Strategies Grant Acceptance

- Requesting the Board of Commissioners ratify the County Administrator's signature
- On the Vital Strategies Sub-grant acceptance for the period of January 1, 2020 through September 30, 2021,
- For an amount not to exceed \$378,043
- The Vital Strategies Grant will provide additional funding to help supplement the creation of the LEADD Program Coordinator Position, a dedicated prosecutor for the LEADD caseload, expand the role of the Behavioral Specialist position, and help support the peer outreach team in dedicating time to LEADD
- The Vital Strategies Grant budget allows us to expend up to a maximum amount of \$378,043
- County match is not required for this grant
- The Behavioral Specialist and LEADD Program Coordinator positions are to be funded by the Public Safety and Mental Health Preservation Millage with these additional grant dollars helping to offset a portion of those expenses

RECOMMENDATION: Approval

D. Prosecuting Attorney

1. Create LEADD Prosecutor Position

- Requesting the Board of Commissioners to create a LEADD Prosecutor position

- The Prosecuting Attorney is partnering with the Washtenaw County Sheriff's Department to ensure that people can be diverted out of the formal criminal-justice system at the earliest possible stage through the LEADD initiative
- The LEADD Prosecutor will be responsible for overseeing all cases that have been diverted or deflected through LEADD as well as any related cases that may involve an individual participating in LEADD
- Create the following 1.0 FTE:
 - LEADD Prosecutor
 - Group 6000, Grade 28-32
 - Salary Range: \$57,359 - \$94,307
- The LEADD Prosecutor will initially be funded through grant dollars from the Vital Strategies project, so there will be no immediate budget impact
- Long term, the Prosecutor's Office will continue to work to secure non-general fund dollars to fund the LEADD Prosecutor position

RECOMMENDATION: Approval

E. Parks and Recreation

1. Establishment of Special Revenue Fund - "Washtenaw County Trails Maintenance Fund"

- Requesting the Board of Commissioners authorize the establishment of a special revenue fund
- With funds from both the Washtenaw County Parks & Recreation fund and the Huron Waterloo Pathways Initiative (HWPI)
- For the perpetual routine maintenance of Washtenaw County owned trails constructed through the parks portion of the Washtenaw County Roads Millage, the Parks & Recreation fund, grant funding, and funding provided by outside agencies, such as HWPI
- Funds generated by the special revenue fund are proposed to cover future routine maintenance costs for the B2B segments that WCPARC is, or will be, obligated to maintain per grant and project agreements
- Following discussions with the County Treasurer, the determination has been made that funds could be set aside in a special revenue fund, invested alongside the Natural Areas Stewardship and Maintenance funds.
- The estimated cost of routine maintenance of 20 miles of trail is \$136,000 annually
- Since 8 miles of trail have been completed an initial transfer to the special revenue fund of \$320,000 (\$20,000/mile each from HWPI and WCPARC) is anticipated
- WCPARC is also considering an additional contribution beyond the initial \$320,000

RECOMMENDATION: Approval

F. Facilities Management

1. DTE On-Site Energy Manager

- Authorize the signature of the County Administrator on the On-Site Energy Manager Participation Agreement
- With DTE Energy
- To provide for a DTE Energy Manager, at no cost to the county, who will identify opportunities and develop a strategic energy plan for Washtenaw County facilities
- For a twelve-month period with the option for another 12 month agreement at DTE's discretion
- The agreement would require the county to implement identified projects that are commercially viable with a payback period of 5 years or less.

RECOMMENDATION: Approval

- V. Report of the County Administrator
- VI. Report of the Chair of the Board
- VII. Report of the Chair of Ways & Means
- VIII. Items for Current/Future Discussion
- IX. Pending
- X. Adjournment

Next Ways & Means Committee Meeting

March 3, 2021

Remote Meeting: <https://washtenaw.me/BOCZoom>

6:30 PM