

**Washtenaw County Historic District Commission
Meeting Minutes**

DATE:	Thursday, July 10, 2025
TIME:	5:30 pm-7:00pm
PLACE	Eastern County Government Center Office of Community & Economic Development- 2 nd floor 415 W. Michigan Ave, Ypsilanti, MI

Call to Order

- Chair Ralph called the Washtenaw County Historic District Commission meeting to order at 5:37 PM

Roll Call

- Secretary Clarke conducted roll call:
 - **Commissioners present:** Kim Clarke, Debby Covington, Jo Angela Oehrli, Alice Ralph, Katie Remensnyder, Anne Stevenson
 - **Commissioners absent with notice:** Alec Jerome, Dena Rapley
 - **Staff present:** Kat Slocum, Historic Preservation Specialist

Approval of the Agenda of the Current Meeting:

Chair Ralph asked if there were any corrections to the agenda. There were none. Commissioner Stevenson moved to approve the agenda. Commissioner Covington seconded the motion. The motion passed unanimously.

Approval of the Minutes of Previous Meeting: May 8, 2025:

Chair Ralph asked if there were any corrections to the minutes. There were none. Commissioner Stevenson moved to approve the minutes. Commissioner Covington seconded the motion. The motion passed unanimously.

Citizen Participation: none

Commissioner follow-up to citizen participation: none

Application Reviews: none

Treasurer Report: Funding remains and is tentatively scheduled for signs. Funding requests and strategic plan finalization will assist with funding determinization

Business and Reports:

A. Salem Area Historical Society – Jarvis Stone School – Roof Repair

- a. Commissioners discussed the responsibility to support LHD and serve the community
- b. Commissioner Covington moved to approve \$2,650. Commissioner Stevenson seconded the motion. The motion passed unanimously.
- c. Additional discussion of the need for a process to receive proposals for funding request. Staff recommended posting a call for proposals.

Subcommittee Updates:

- a. Heritage Tourism – Committee Chair Rapley provided an update of committee activities.
- b. Designation/Resource Support
 - a. Tax letter drafted, need addresses.
 - b. Explaining design to be done after tax letter. Need more support.

Staff Report

Staff Kat Slocum updated the Commission on the following items:

- Groves Farm
- Northfield Township MPDF CLG Grant
- Gordon Hall Rehabilitation CLG Grant
- Washtenaw County Updates

Adjournment: Chair Ralph motioned to adjourn the meeting at 7:00pm. Commissioner Covington seconded the motion. The motion was passed unanimously.

The next HDC meeting is scheduled for August 7, 2025 at 5:30 p.m. at Eastern County Government Center Office of Community & Economic Development 2nd floor 415 W. Michigan Ave, Ypsilanti, MI