

WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE MEETING
Wednesday, April 09, 2025 - 2:00pm – 3:30pm (Remote)

Members in Attendance: Council Member Chris Watson (City of Ann Arbor); Katie Jones (Economic Development & Equity Coordinator, City of Ypsilanti); Laurie Lutomski (Community Resource Coordinator, Ypsilanti Township); Janet Dillon (Mayor Pro-Tem, City of Saline); Jessica West (Director of Community Development, Pittsfield Township); Chris Cheng (Project Manager, Scio Township); Supervisor Emily Dabish-Yahkind (Superior Township)

Members Absent: Supervisor Laurie Fromhart (Bridgewater Township); Supervisor Karen Sikkenga (Dexter Township); Supervisor Duane Luick (Lima Township); Supervisor Ronald Milkey (Manchester Township); Supervisor Larry Roman (Northfield Township); Supervisor Gary Whittaker (Salem Township); Supervisor Jim Marion (Saline Township); Supervisor John Kingsley (Webster Township); Supervisor Charles Tellas (York Township); Mayor Shawn Keough (City of Dexter); Supervisor Diane O’Connell (Ann Arbor Township); Supervisor Amanda Nimke (Sylvan Township); Mayor Jane Pacheco (City of Chelsea); Supervisor Todd Waller (Augusta Township)

Chair: Commissioner Katie Scott

OCED Staff Present: Jasmyne Townsend and Toni Kayumi

Guests: None

Members of Public Present: Scott Parker (Avalon Housing)

I. Welcome & Introductions – Roll Call

Commissioner Scott called meeting to order at 2:03pm.

Pursuant to [MCL 15.263 Sec.3](#), Ms. Townsend took roll call during which each member stated their name, jurisdiction represented, and where they are calling in from. (I.e. City or Township, Washtenaw County, State of Michigan).

Chris Watson: Representing City of Ann Arbor, Washtenaw County

Katie Jones: Representing City of Ypsilanti, Washtenaw County

Janet Dillon: Representing City of Saline, Washtenaw County

Jessica West: Representing Pittsfield Township, Washtenaw County

Chris Cheng: Representing Scio Township, Washtenaw County

Emily Dabish-Yahkind: Representing Superior Township, Washtenaw County

Laurie Lutomski: Representing Ypsilanti Township, Washtenaw County

II. Public Comment

Commissioner Scott opened the meeting for public comment at 2:05pm. There were no public comments received.

III. Announcements from Members and/or Staff –

A. Winter Warming Centers & Weather Havens – see attached flyers

I. Daytime warming shelter (Ann Arbor):

a. Ann Arbor Day Site (Mon-Fri) TBD, March 17, 2025 – April 11, 2025

b. Delonis Center (**weekend only**) 312 W. Huron St., Ann Arbor, November 11, 2024 – April 13, 2025

B. 2025 Job Developer’s Alliance Apprenticeship Fair – See Save the Date attached

- I. Please save the date for the 2025 Apprenticeship Fair hosted by the Job Developer's Alliance. The apprenticeship fair will be held on Thursday, May 1, 2025, at 2095 Packard Rd, Ypsilanti, MI 48197 (Ypsilanti Community High School) from 4pm – 7pm.

C. Member Announcements (All)

IV. Minutes

A. 04-09-2025 Meeting Minutes – Review & Approval (**ACTION**)

Moved by Watson. Supported by Dillon.

Ayes – 7; Nays – 0, **Motion carried.**

V. General Administration

A. **Summary of FY 2025-26 Draft Annual Action Plan (Jasmyne Townsend, OCED)**

Townsend provided a summary of the FY 2025-26 Draft Annual Action Plan and noted that HUD has yet to release information to Washtenaw County regarding the FY 2024-25 allocations. For this reason, the Draft 2025 Action Plan and Draft Summary of Planned Activities Table posted online reflect estimated allocations which are based on FY 2024 allocations. Townsend gave an overview of the Public Hearing Schedule for the Draft 2025 Annual Action Plan. Townsend also gave an in-depth breakdown of the goals table. Townsend reminded the committee that some of the projects and allocations amounts within the summary table are subject to change based on pending project meeting with communities.

B. **Public Hearing: 2025-26 Annual Action Plan (Jasmyne Townsend, OCED)**

Townsend reviewed the opportunities for providing input on the Draft Action Plan, in addition to the public hearing at this meeting (see below).

Commissioner Scott opened the public hearing at 2:35 pm. Commissioner Scott closed the public hearing at 2:37 pm. No public comment was received.

C. **2025 Annual Action Plan Timeline Overview (Jasmyne Townsend, OCED)**

Townsend gave a brief overview of the key dates for the 2025 Annual Action Plan. Townsend noted the approval and submission dates are subject to change based on when HUD announces the 2025-26 Grant amounts. The latest possible date for Action Plan submission to HUD is typically August 15th.

- April 2024: 30-day public comment period/ Public hearings on Draft Plan
 - April 09, 2025 – Urban County Executive Committee
 - April 16, 2025 – Board of Commissioners
 - April 23, 2025 – Community Action Board
- May 2025 (subject to delay based on HUD timing): Approval of Final Plan
 - May 14, 2025 – Urban County Executive Committee
 - May 21, 2025 – Board of Commissioners
 - May 23, 2025 – Submit Final Annual Action Plan to HUD

VI. **Public Comment** – Commissioner Scott opened the meeting for public comment at 2:42 pm. There were no comments received.

VII. Adjournment

Motion to Adjourn – Moved by West. Supported by Dillon.

Adjourned at 2:45 pm

**Next Meeting: Wednesday, May 14, 2025, 2:00 – 3:30pm,
Location: In Person – Learning Resource Center (4135 Washtenaw Ave, Ann Arbor)**