

WASHTENAW URBAN COUNTY EXECUTIVE COMMITTEE MEETING
Wednesday, September 10, 2025 - 2:00pm – 3:30pm (In-person)

Members in Attendance: Council Member Chris Watson (City of Ann Arbor); Bonnie Wessler (Department of Public Services, City of Ypsilanti); Laurie Lutomski (Community Resource Coordinator, Ypsilanti Township); Janet Dillon (Mayor Pro-Tem, City of Saline); Jessica West (Director of Community Development, Pittsfield Township); Supervisor Emily Dabish-Yahkind (Superior Township); Trustee Sandie Schultz (Sylvan Township); Supervisor Diane O’Connell (Ann Arbor Township)

Members Absent: Supervisor Laurie Fromhart (Bridgewater Township); Supervisor Lonnie Scott (Dexter Township); Supervisor Bill VanRiper (Lima Township); Supervisor Ronald Milkey (Manchester Township); Supervisor Larry Roman (Northfield Township); Supervisor Gary Whittaker (Salem Township); Supervisor Jim Marion (Saline Township); Supervisor Mike DeAngelo (Webster Township); Supervisor Charles Tellas (York Township); Mayor Jane Pacheco (City of Chelsea); Supervisor Todd Waller (Augusta Township); Supervisor Jillian Kerry (Scio Township); Mayor Shawn Keough (City of Dexter); Mayor Ed Kolar (City of Milan); Supervisor Pamela Byrnes (Lyndon Township)

Chair: Commissioner Katie Scott

OCED Staff Present: Jasmyne Townsend, Tara Cohen, Toni Kayumi, and Nathan Voght

Guests: None

Members of Public Present: None

I. Welcome & Introductions

Commissioner Scott called meeting to order at 2:30 pm.

Pursuant to [MCL 15.263 Sec.3](#), Ms. Townsend took roll call during which each member stated their name and their jurisdiction being represented (I.e. City or Township, Washtenaw County, State of Michigan).

Chris Watson: Representing City of Ann Arbor, Washtenaw County

Bonnie Wessler: Representing City of Ypsilanti, Washtenaw County

Laurie Lutomski: Representing Ypsilanti Township, Washtenaw County

Janet Dillon: Representing City of Saline, Washtenaw County

Jessica West: Representing Pittsfield Township, Washtenaw County

Sandie Schultz: Representing Sylvan Township, Washtenaw County

Diane O’Connell: Representing Ann Arbor Township, Washtenaw County

Emily Dabish-Yahkind: Representing Superior Township, Washtenaw County arrived at 2:50 pm

II. Public Comment

Commissioner Scott opened the meeting for public comment at 2:05 pm. No public comments received.

III. Announcements from Members and/or Staff

A. Member Announcements (All)

I. SEMCOG Pulse Survey – Region Survey on the Economy

- Townsend and Cohen sent the committee an email sharing SEMCOG’s Pulse Survey focusing on southeast residents’ perceptions on the Southeast’s Michigan Economy. The Survey can be accessed [here](#).

II. Cohen noted she received a notification from our HUD Representative stating Washtenaw County should receive our FY 2025 HUD CDBG, HOME, and ESG grant agreements soon.

Cohen reminded the committee the grant agreements will still need to be approved by Corporation Counsel.

- III. OCED Director Kayumi – Washtenaw County Emergency Management
- Director Kayumi provided an update from the annual Washtenaw County Emergency Management training. This training focused on what the Washtenaw County community would do if there was catastrophic flooding during winter.

IV. **Minutes**

A. 05-14-2025 Meeting Minutes – Review & Approval (**ACTION**)

Moved by West. Supported by Wessler.

Ayes – 7; Nays – 0, Motion carried.

V. **General Administration**

A. **Public Hearing on Draft 2024 CAPER (Jasmyne Townsend, OCED)**

Townsend presented a [2-page](#) summary of the 2024 CAPER report, which outlines the Washtenaw Urban County's accomplishments for the previous fiscal year through the use of CDBG, HOME, and ESG funds received from HUD. She noted that the 31-day Public Comment period began August 31, 2025, and would close September 30, 2025. Townsend said she plans to submit the final report to HUD by September 30th (per statutory deadline of 90 days after close of the reporting year).

The public hearing opened at 2:36 pm and was closed at 2:37 pm. There was no public comment received.

B. **Presentation on Brownfield Authority (Nathan Voght, OCED)**

OCED's Economic Development Specialist, Nathan Voght, provided a brief presentation on the Washtenaw County Brownfield Redevelopment Authority. His presentation was followed up by a Q & A.

(Q) Commissioner Scott – If the TIF program is used as a tool, is it more of an incentive for someone to develop a brownfield site more than a greenfield site?

(A) Nathan Voght – This program is to help close the financial gap if there is a gap that exists. This program should be used in support of those activities that are unique to brownfield because there is a financial gap.

(Q) Commissioner Scott – Can the Brownfield work in conjunction with the PACE Program?

(A) Nathan Voght – I did follow-up with Andy and Beth regarding this, and we had good conversation. There is still some discussion to be had on how and if Brownfield can work in conjunction with the PACE program based on the different eligibility requirements.

(Q) Janet Dillon – As far as housing development and eligibility, is mixed-used qualified?

(A) Nathan Voght – Yes, mix-used housing development would qualify.

C. **Review & Discussion: Urban County Policy and Procedure Amendments (Jasmyne Townsend, OCED)**

Townsend presented the proposed amendments to the current CDBG allocation policy and procedures. During the presentation Townsend encouraged the committee to share their feedback and to ask questions. The committee provided some feedback and suggestions to staff. However, due to time constraints of the meeting, staff were not able to get through all the proposed changes. Staff noted this topic would be revisited at the November meeting and updates on the proposed amendments would reflect what was discussed during this meeting. The proposed policy and procedure changes can be accessed [here](#) starting on page 25.

General Updates - Member Announcements

None

VI. **Public Comment** – Comments can be made in person or virtually using the Zoom link above.

Commissioner Scott opened the meeting for public comment at 3:30 pm. No public comments received.

VII. **Adjournment**

**Motion to Adjourn – Moved Dabish-Yahkind. Supported by Lutumski.
Adjourned at 3:35pm**

**Next Meeting: Wednesday, November 12, 2025, 2:00 – 3:30pm
Location: Remote (Zoom)**

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