

Washtenaw County Commission on Aging

December 5, 2025 | 9am – 11am | Remote Via Zoom

Join by Zoom:

<https://washtenawcounty.zoom.us/j/85172952645?pwd=WCsITXxdYVpx8PaHaeha4JHQXptQ6G.1>

Meeting ID: 851 7295 2645 Passcode: 219086 Phone: 1-312-626-6799

[Commission on Aging | Washtenaw County, MI - Official Website](#)

Open Seat District 9: Apply Here - [Boards, Committees and Commissions Application](#)

Minutes

I. Call to Order

- a. Quorum established, meeting called to order at 9:03 a.m.

II. Roll Call

- a. Present: Juliet Ballard (D1), Marta Larson (D2), Marie Gress (D3), Margaret Reynolds (D4), Jennifer Green (D6), Phyllis Herzig (D7), Bruce Astrien (D8), Brenda McKinney (at-large), Alison Foreman (at-large), Madyn Litten (at-large), Annie Somerville (County Commissioner)

III. Public Participation

- a. Barbara Niess-May (Meals on Wheels), Meals on Wheels and Senior CAPHE received millage funding allocation through March. There is no funding beyond that at this time. The County intends to pass a Senior Nutrition Resolution before end of Q1. Requesting that the WCOA would support this if asked.
- b. Matt Hill is now representing the Washtenaw Healthy Aging Collaborative as an advisory/non-voting member of the WCOA.

IV. Commission Response to Public Participation

- a. There is a need for more clarity regarding the WCOA's involvement in decision-making at the county.
- b. Commissioner requested description on Healthy Aging Collaborative, Chair promoted Matt Hill to panelist.

V. Approval of Minutes – November 7, 2025

- a. No formal motion. Approval supported by Thompson and Green, vote requested by Gress. Minutes approved by WCOA.

The Commission's purpose is to define the needs of and advocate on behalf of Washtenaw County seniors 60 years of age and older to promote equitable well-being and quality of life opportunities and outcomes. This will include providing recommendations to the Washtenaw County Board of Commissioners and relevant stakeholders on the prudent spending of public funds related to senior services.

VI. Discussion Items

a. 2025 Annual Report

- i. Chair shared a Canva document of the 2025 Annual Report drafted by the Communications Committee. Page 1 is a member list and summary letter of the COA's activities and presentations heard throughout the year. Page 2 highlights subcommittees and goals.
- ii. Members requested minor edits regarding spelling, wording and ensuring membership on various committees were accurate, but overall felt the report is an accurate reflection of the WCOA.
- iii. Question regarding the Millage and Future Planning committees – did they merge? A: No, they are two separate committees, but the millage group hasn't met in some time and future planning has been on hold.
- iv. Request to add language that WCOA members were involved in RFP review and in selection of new Director of the Office on Aging.
- v. Motion to approve the Annual Report made by Larson, seconded by Litten. Motion passed unanimously.
- vi. Next step: forward report to BOC Communications staff and request to be added to future BOC meeting agenda to present report.

b. Older Persons Millage Review Committee (OPMRC) member appointment recommendations

- i. Astrien, Thompson and Ballard were selected for appointment. McKinney volunteered to be a back-up member should anyone unable to participate.
- ii. Gress submitted two community member name recommendations for this committee.
- iii. Green to provide update when official appointments are finalized.

c. Subcommittee Discussion

1. Communications – Gress, Litten

- a. Added Jennifer Green to committee

2. Future Planning – Herzig, Astrien, Reynolds

- a. Astrien volunteered to take the lead scheduling meetings
- b. Several ideas were discussed as options for the committee to take up in discussion.

3. Townhall –McKinney, Litten, Foreman, Astrien

- a. No updates

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4. Millage Workgroup – Larson, Astrien, Green, Foreman, Thompson, Ballard

- a. Suggestion to meet with new Office on Aging Director to review and improve the millage framework section-by-section.
- b. Suggestion to re-organize this as a formal subcommittee. Larson volunteered to take the lead meetings.

VII. Report from the Board of Commissioners (Somerville) ([Upcoming Meetings](#))

- a. New Director of the Office on Aging will start in January.
- b. Invited members to a retirement celebration for Monica, the Director of the Ypsilanti Senior Center.
- c. Request for Somerville to encourage District 9 Commissioner to appoint someone to WCOA for their district, since it has been vacant.
- d. Request to discuss updating WCOA website materials with BOC staffers. Meeting recordings have not been made available to the public in several months.

VIII. Report from the Chair

- a. None

IX. New Business

- a. Somerville will work with BOC staff to set up a meet-and-greet for the Aging Network and the new Director on Aging.

X. Setting Next Meeting

- a. January 9, 2026 at 9:00 a.m. *note this is the **second** Friday of this month*
- b. This meeting will include officer elections. Chair position will be vacant. No District seats are up for change.

XI. Adjournment

- a. Motion to adjourn by Reynolds, seconded by Larson. Motion passed.
- b. Meeting adjourned at 10:33 a.m.

Washtenaw County Commission on Aging meetings are recorded and are available at

<https://www.youtube.com/playlist?list=PLR9rFHLfXEKHiQa3DQzHLSmdjIcf00Jtb>

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