Washtenaw County Opioid Settlement Advisory Committee

October 31, 2025 12:30pm – 2:00pm
Hybrid; in person at the Washtenaw County Health Department (555 Towner St. Room 2102B, Ypsilanti, MI 48198) and virtual via Microsoft Teams

MEETING MINUTES

Members Present: Robert Colley, Pam Smith, Phillis Engelbert, Marv (Marvin) Gundy, Tom (Thomas) Harding, Dr. Chris Frank, Yvonne (Karen) Austin, Angela Burchard, Mandy Debono, Molly Welch Marahar, Katharine Abraham, Amanda Matusik
Members Absent: Dr. Gina Dahlem, Commissioner Katie Scott
Others Present: Dr. Juan Marquez, Jimena Loveluck, Patty Krause
Public Attendees: Beth Ann Hamilton, Ariel Pompey

AGENDA

I. Call to Order: 12:35pm
II. Roll Call
III. Public Participation: None
IV. Approval of Agenda (Action)
   - Motioned by Tom Harding, seconded by Molly Welch Marahar, none opposed, agenda approved as written
V. Discussion Items
   - Washtenaw County Opioid Settlement Advisory Committee Orientation
      - Introductions: 1:00pm
         - OAC members introduced themselves with their name, role, where they live and/or work, and what brought them to this committee.
      - Background & Process So Far: 1:10pm
         - Discussion around the current status of opioid settlement funding and purpose of the OAC; clarification that 9 projects have already been chosen to receive funding with the OAC providing oversight, ensuring accountability, and developing future funding processes. OAC will be responsible for deciding emergency funding and selecting future proposals.
         - Discussed feasibility of investing opioid settlement funds to grow the amount of funds and support longer-term funding sustainability; additional context provided by WCHD staff that investing funds was decided against earlier in the process to

ensure funding availability for current opioid-related needs and because funds are received on a rolling basis (i.e., not all funds are currently available).

- Roles & Responsibilities of this Committee: 1:25pm
- Summary of Funded Proposals: 1:45pm
  - Review of how 9 proposals were selected for funding; scoring rubric used in RFP review will be shared with OAC members before next meeting.
- Introduce Draft Bylaws: 1:50pm
  - Discussion around whether bylaws should clarify that subcommittees are comprised of members of the full OAC committee or if that clarification should be left out to allow for additional community member input in subcommittees. OAC members were asked to comment on this point during the review of the bylaws.
- Next Steps: 1:55pm
  - Decided to set a deadline for draft bylaws feedback / suggested edits prior to next meeting so WCHD staff have time to compile feedback and prepare bylaws for OAC vote at next meeting.

o Standing meeting time
- Decided to schedule standing meeting time via scheduling poll over email.

VI. Adjournment: 2:00pm
