



Washtenaw County Parks and Recreation Commission

MINUTES OF MEETING

Date: April 8, 2025

Time: 2:00 p.m.

Location: Parks Administration Building 2230 Platt Rd, Ann Arbor, MI 48104

Members Present: Patricia Scribner, WCPARC President; Janis Bobrin WCPARC Vice President; Dan Ezekiel, WCPARC Secretary; Gretchen Driskell, Robert Marans, JoAnn McCollum, Brenda McKinney, and Yousef Rabhi.

Members Absent: Robert Joerg and Katie Scott

Staff Present: Coy Vaughn, Director; Meghan Bonfiglio, Deputy Director; Rhonda Bouma, Deputy Director of Operations; Jason Brooks, Manager of Finance and Administration; Karen Harris, Parks Analyst, Superintendent; Ann Ziolkowski, Communications Manager; and Kyle Jasper, Communications Specialist.

Others Present:

1. Call to Order

Ms. Scribner called the meeting to order at 2:01 p.m.

2. Pledge of Allegiance

3. Approval of the Minutes

A. March 11, 2025 Minutes

The minutes of the March 11, 2025 regular meeting were included with the packet materials.

It was moved by Ms. McKinney, seconded by Ms. Driskell, to approve the minutes of the March 11, 2025 regular meeting, as attached. All ayes, the motion was approved.

4. Public Comment

Janice Kessler requested a playground in Manchester Township. She added that Coy Vaughn did reach out to her after the last WCPARC meeting to hear her concerns and discuss possible solutions.

Monica Ross Williams spoke about Cheney Elementary being demolished. She stated that many in the community of Ypsilanti/Superior residents would like to honor Johnney Cheney perhaps through the process of designating a name for the proposed Eastside Recreation Center.

5. Communications, Projects & Activities

Mr. Vaughn provided details on the March communications and news items contained within the packet materials. He also discussed upcoming events.

Ms. Ziolkowski and Mr. Jasper reported on the Communications and Social Media Reports contained in the packet materials.

It was moved by Ms. Bobrin, seconded by Mr. Ezekiel, to receive and file the Communications, Projects & Activities for the month of March 2025, as submitted. All ayes, the motion was approved.

6. Financial Reports – March 2025

A. Claims Report

Mr. Brooks reported that claims for the month of March 2025 totaled \$433,068.01.

It was moved by Mr. Rabhi, seconded by, Ms. McKinney to approve the claims for the month of March 2025 as submitted. Roll call vote, 8 ayes, 0 nays, 2 absent (Scott and Joerg), the motion was approved.

B. Fund Balance Reports

Mr. Brooks provided an update on the fund balance reports from March.

Ms. McCollum asked about potential tariff impacts. Ms. Bonfiglio stated that we should be prepared to see increased costs, particularly when it comes to large capital expenditure contracts but that much remains unknown.

It was moved by Mr. Rabhi, seconded by Ms. Driskell to receive and file the fund balance reports for the month of March 2025 as submitted. All ayes, the motion was approved.

C. Revenue Reports

Mr. Brooks presented the Revenue Reports for the month of March 2025.

It was moved by Mr. Rabhi, seconded by Mr. Marans, to receive and file the Revenue Reports for the month of March 2025. All ayes, the motion was approved.

7. Old Business

A. GRO Development Contract

Mr. Vaughn provided a presentation on the company being used for the Eastside Rec Center; data is from 2020. Initially this was in collaboration with the YMCA \$104,000 (\$40,000 WCPARC and \$30,000 YMCA). But now that contract will be closed and redeveloped with WCPARC since we hold the seat; GRO is asking for an \$34,000 to finish the project.

It was moved by Mr. Marans, seconded by Ms. McCollum, to authorize a contract in the amount of \$34,000 with GRO Development to complete EWCRC schematic design. Roll call vote, 8 ayes, 0 nays, 2 absent (Joerg and Scott), the motion was approved.

B. Other Old Business

None

8. New Business

A. Director's Comments

Mr. Vaughn provided an update on the Ellis Property and shared that the property survey has been completed and that the acquisition is around a quarter of an acre more than anticipated. He added that this would bring the total cost of the closing to just over \$195,000.

Ms. Bonfiglio provided an update on summer camp sponsorships, which include Saline Rec on the Go, Manchester Community Schools and the Ypsilanti District Library-Superior Branch Arts Alliance program. Mr. Rabhi asked if WCPARC receives the appropriate recognition when sponsoring these programs. Mr. Vaughn pointed out that a funding request form exists which allows organizations requesting funds to specify the exact way in which WCPARC will be recognized for their sponsorship.

It was moved by Mr. Rabhi, seconded by Ms. McCollum, to receive and file the Commission Report as part of Director's Comments for the month of March 2025, as submitted. All ayes, the motion was approved.

B. Michigan Folk School Advisory Appointments

Ms. Bonfiglio stated that the Michigan Folk School Advisory Board was established in 2023 with staggered term limits and noted that some of seats are now up for reappointment. Mr. Rabhi asked if members abstain from votes if there are conflicts of interest. Ms. McKinney stated that they do.

It was moved by Ms. McKinney, seconded by Mr. Ezekiel, to appoint Tom Freeman, public at large with a term expiring March, 2027; Julia Gold, educational representative with a term expiring March, 2028; Atticus McFadden-Keesling, folk arts crafts industry with a term expiring March, 2027; and Gus Schissler, folk arts crafts industry with a term expiring March, 2028 to the Michigan Folk school Advisory Board. All ayes, the motion was approved.

9. Closed Session - Personnel Matter

Roll call vote, 8 ayes, 0 nays, 2 absent (Joerg and Scott), the motion was approved to adjourn to closed session at 2:56 p.m.

The meeting reconvened at 3:31 p.m.

10. Commissioners Comments

Mr. Marans commented about the new pickleball courts that HCMA is building at Hudson Mills MetroPark. He said that they were partially paid for by a private donation. He asked if there were any plans to build outdoor courts at any WCPARC park.

11. Adjournment

It was moved by Ms. McKinney and seconded by Mr. Ezekiel to adjourn. All ayes, the motion was approved.

The meeting adjourned at 3:37 p.m.