

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH) WCCMH BOARD MEETING MINUTES

*In Person: Learning Resource Center-Michigan Room
4135 Washtenaw Ave, Ann Arbor, MI*

Virtually: <https://zoom.us/j/2830767205?omm=99078336654>

October 24, 2025

9:30am

F. Brabec called the meeting to order at 9:34 am.

ROLL CALL:

- F. Brabec attending in person
- J. Gardner attending in person
- B. Higman attending in person
- B. King attending in person
- A. LaBarre attending virtually
- S. Petty attending in person
- A. Somerville attending in person
- M. Tolstyka attending in person

MEMBERS ABSENT: A. Dusbiber, Heaviland, A. Rooks, M. Udow-Phillips

STAFF PRESENT: R. Avedisian, T. Cortes, M. Harding, M. Taylor, L. Gentz, S. Ray
S. Amos O'Neal, E. Waddell, E. Montgomery, K. Snay

OTHERS PRESENT: M. Creekmore, L. Lutomski, T. Gavalier, J. Doty

- I. Introductions
 - None
- II. Audience Participation
 - None
- III. Board response to audience participation
 - None
- IV. Consent Agenda (Attachment #1) (5 minutes) **ACTION**
 - A. WCCMH Quality-Finance Committee Meeting Minutes and Actions 8/11/25 (Attachment #1A)
 - B. WCCMH Quality-Finance Committee Meeting Minutes and Actions 10/6/25 (Attachment #1B)
 - C. WCCMH Millage Advisory Committee Meeting Minutes and Actions 8/11/25 (Attachment #1C)
 - D. WCCMH Millage Advisory Committee Meeting Minutes and Actions 10/6/25 (Attachment #1D)
 - E. WCCMH Executive Committee Meeting Minutes and Actions 9/26/25 (Attachment #1E)
 - F. WCCMH Board Meeting Minutes and Actions – 8/22/25 (Attachment #1F)
 - G. WCCMH Financial Status Report for period ending June 30, 2025 (Attachment #1G)
 - H. WCCMH Millage Financial Status Report for period ending June 30, 2025 (Attachment #1H)
 - I. WCCMH Advisory Council Meeting Minutes and Actions – 7/9/25 (Attachment #1I)
 - J. WCCMH Advisory Council Meeting Minutes and Actions – 8/13/25 (Attachment #1J)
 - K. FY 2025 Semi-Annual Recipient Rights Report (Attachment #1K)

MOTION BY A. SOMERVILLE SUPPORTED BY S. PETTY TO ACCEPT AND APPROVE THE OCTOBER 24, 2025, WCCMH BOARD CONSENT AGENDA AS PRESENTED.

ROLL CALL VOTE:

BRABEC	Y	DUSBIBER	N/A
GARDNER	Y	HEAVILAND	N/A

HIGMAN	Y	KING	Y
LABARRE	N/A (virtual)	PETTY	Y
ROOKS	N/A	SOMERVILLE	Y
TOLSTYKA	Y	UDOW-PHILLIPS	N/A

MOTION CARRIED

V. Treasurer's Report

- WCCMH Financial Status Report (Attachment #2) **ACTION**
 - M. Harding presented the Financial Status Report to the Board for the period ending August 31, 2025.

MOTION BY A. SOMERVILLE SUPPORTED BY B. KING TO ACCEPT AND APPROVE THE WCCMH FINANCIAL STATUS REPORT ENDING AUGUST 31, 2025, AS PRESENTED.

ROLL CALL VOTE:

BRABEC	Y	DUSBIBER	N/A
GARDNER	Y	HEAVILAND	N/A
HIGMAN	Y	KING	Y
LABARRE	N/A (virtual)	PETTY	Y
ROOKS	N/A	SOMERVILLE	Y
TOLSTYKA	Y	UDOW-PHILLIPS	N/A

MOTION CARRIED

- WCCMH Millage Financial Status Report (Attachment #3) **ACTION**
 - N. Phelps presented the Millage Financial Status Report for the period ending August 31, 2025.

MOTION BY B. KING SUPPORTED BY A. SOMERVILLE TO ACCEPT AND APPROVE THE WCCMH MILLAGE FINANCIAL STATUS REPORT ENDING AUGUST 31, 2025, AS PRESENTED.

ROLL CALL VOTE:

BRABEC	Y	DUSBIBER	N/A
GARDNER	Y	HEAVILAND	N/A
HIGMAN	Y	KING	Y
LABARRE	N/A (virtual)	PETTY	Y
ROOKS	N/A	SOMERVILLE	Y
TOLSTYKA	Y	UDOW-PHILLIPS	N/A

MOTION CARRIED

- WCCMH FY 2024 Compliance Examination (Attachment #4) **ACTION**
 - N. Phelps presented the WCCMH FY 2024 Compliance Examination to the Board.

MOTION BY A. SOMERVILLE SUPPORTED BY B. KING TO ACCEPT AND APPROVE THE WCCMH FY 2024 COMPLIANCE EXAMINATION, AS PRESENTED.

ROLL CALL VOTE:

BRABEC	Y	DUSBIBER	N/A
GARDNER	Y	HEAVILAND	N/A
HIGMAN	Y	KING	Y
LABARRE	N/A (virtual)	PETTY	Y
ROOKS	N/A	SOMERVILLE	Y

TOLSTYKA	Y	UDOW-PHILLIPS	N/A
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MOTION CARRIED

VI. Executive Director report

- T. Cortes presented the Executive Director report to the WCCMH Board
 - Walk-a-Mile this year was very successful.
 - The State is moving forward and continuing with procurement and evaluating proposals for the RFP.
 - Continuing work on direct payment processes and training with staff on the fee for service processes.
 - Joint Commission survey was recently completed and went well.
 - Another successful year for the Celebration of Success event.
 - NAMI is hosting their own Walk-a-Mile in Washtenaw County on November 8th.

VII. CMHPSM Regional Update

- T. Cortes provided the regional update to the Board.

VIII. New Business

- Advisory Council
 - Update not provided at this meeting.
- WCCMH 2026 Annual Board/Committee Meeting Schedule (Attachment #5)

MOTION BY A. SOMERVILLE, SUPPORTED BY B. KING TO ACCEPT AND APPROVE THE WCCMH 2026 ANNUAL BOARD/COMMITTEE MEETING SCHEDULE, AS PRESENTED.

ROLL CALL VOTE:

BRABEC	Y	DUSBIBER	N/A
GARDNER	Y	HEAVILAND	N/A
HIGMAN	Y	KING	Y
LABARRE	N/A (virtual)	PETTY	Y
ROOKS	N/A	SOMERVILLE	Y
TOLSTYKA	Y	UDOW-PHILLIPS	N/A

MOTION CARRIED

- WCCMH 2026 Annual Board Calendar (Attachment #6)
 - M. Harding presented the WCCMH 2026 Annual Board Calendar to the Board.

MOTION BY A. SOMERVILLE, SUPPORTED BY B. KING TO ACCEPT AND APPROVE THE WCCMH 2026 ANNUAL BOARD CALENDAR, AS PRESENTED.

ROLL CALL VOTE:

BRABEC	Y	DUSBIBER	N/A
GARDNER	Y	HEAVILAND	N/A
HIGMAN	Y	KING	Y
LABARRE	N/A (virtual)	PETTY	Y
ROOKS	N/A	SOMERVILLE	Y
TOLSTYKA	Y	UDOW-PHILLIPS	N/A

MOTION CARRIED

- Washtenaw County Board Terms Expiring March 31, 2026.

- M. Harding discussed the open WCCMH Board positions expiring on March 31, 2026.
- Annual Strategic Plan Update (Attachment #7)
 - The Annual Strategic Plan Update was removed from the agenda for the meeting and will be discussed at the next WCCMH Executive Committee Meeting on November 21, 2025.
- Ypsilanti District Library special guest speaker
 - A special guest speaker from the Ypsilanti District Library was invited to speak to the Board regarding a resolution that was written surrounding homelessness in Washtenaw County.
 - A copy of the resolution was provided and will be sent to the WCCMH Board members.

IX. Old Business

- None

X. Items for future discussion

- Homelessness Updates
- ABA Budget gap discussion
- Plans for upcoming Medicaid cuts and how to keep members enrolled
 - In person trainings with people
 - Social media roll outs
 - Consistent documentation between organizations (one document that everyone is handing out)

WCCMH Board meeting adjourned at 10:29 am.