

**Washtenaw County Historic District Commission
Meeting Minutes**

DATE:	Thursday, May 14, 2026
TIME:	5:30 pm-7:00pm
PLACE	Eastern County Government Center Office of Community & Economic Development- 2 nd floor 415 W. Michigan Ave, Ypsilanti, MI

Call to Order

- Chair Ralph called the Washtenaw County Historic District Commission meeting to order at 5:45 PM

Roll Call

- Secretary Clarke conducted roll call:
 - **Commissioners present:** Clarke, Cochran, Jerome, Ralph, Rapley
 - **Commissioners absent with notice:** Remensnyder, Stevenson, Covington
 - **Staff present:** Joe Frost
 - **Members of the public:** None

Approval of the Agenda of the Current Meeting:

Chair Ralph asked if there were any corrections to the agenda There were none. Commissioner Jerome moved to approve the agenda. Chair Ralph seconded the motion. The motion passed unanimously.

Approval of the Minutes of Previous Meeting: April 23, 2026:

Chair Ralph asked if there were any corrections to the minutes. There were none. Commissioner Clarke moved to approve the minutes as presented. Commissioner Cochran seconded the motion. The motion passed unanimously.

Citizen Participation: None

Commissioner follow-up to citizen participation: none

Treasurer Report: None

Business:

- a. Certificate of Appropriateness Request – 4081 Thornoaks Drive – Thornoaks Historic District

Commissioner Rapley moved that the Washtenaw County Historic District Commission approve a Certificate of Appropriateness for all work described and depicted by the work review application for Case HDC 2026-006 submitted by the applicant. The applicant has demonstrated the work will comply with the U.S. Secretary of the Interior Standards, specifically standards 6 and 9. Commissioner Clark seconded the motion. The motion passed unanimously.

b. Certificate of Appropriateness Request – 4101 Thornoaks Dr. – Thornoaks Historic District

Mr. Nick Roumel resubmitted an application to review the orientation of siding at his property at 4101 Thornoaks Dr. This topic was previously denied by the HDC during the March 2026 meeting. Mr. Roumel presented several options for the HDC’s consideration. Mr. Roumel does not like the aesthetics of the current siding. The HDC discussed and offered the following motions.

Commissioner Rapley made a motion to approve option E as presented (this option leaves the siding as it is). Commissioner Cochran seconded the motion. The motion passed unanimously.

Commissioner Rapley made a motion to approve option A as presented (this option, partially changing the orientation of the siding in question). Commissioner Clark seconded the motion. The motion failed.

Old Business:

a. 2026 Historic District Commission Workplan/2026 Goals – No update/no action taken

Subcommittee Updates:

- A. Heritage Tourism – no report
- B. Designation/Resource Support – no report

Consensus of the commission is to discontinue these subcommittees. These subcommittees were in place during staff transition, and are no longer needed.

Staff Report

Staff Joe Frost provided a verbal report.

Adjournment: Meeting was adjourned at 7:22pm.

The next HDC meeting is scheduled for June 4, 2026 at 5:30 p.m. at Eastern County Government Center Office of Community & Economic Development 2 nd floor 415 W. Michigan Ave, Ypsilanti, MI
